

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Accept improvements and authorize final payment for Well #3 rehabilitation improvements (City Project No. 06-24)

Prepared By: Gary Peters, Public Works Director and Jake Puffe, AE2S Project Manager

Meeting Date: September 15, 2025

Issue:

The Well #3 rehabilitation improvements have been satisfactorily completed, and project acceptance and final payment are requested by the contractor.

Overview:

On November 18, 2024, the City of Minnetrista awarded a contract for Well 3 Rehabilitation Improvements (City Project No. 06-24) to E.H. Renner & Sons, Inc.

All punch list items have been completed, and closeout paperwork has been submitted. Acceptance of the project will start the warranty period, effective as of the date of substantial completion, February 10, 2025. The warranty period will expire on February 10, 2026.

Staff recommends that the Well #3 Rehabilitation Improvements (City Project No. 06-24) be accepted, and that final payment be issued to E.H. Renner & Sons, Inc.

Fiscal Impact:

The bid awarded to E.H. Renner & Sons, Inc was for a total of \$124,867.00 and the final project construction amount on the attached Contractor's Application for Payment No. 1 is \$42,510.00. The cost of the project is lower than the bid amount since not all the bid items were used, in part or whole, reducing the overall well rehabilitation costs. This reduction is noted in the attached Change Order No. 1 in the amount of \$82,357.00.

Recommended City Council Action:

Staff recommends a motion to approve Resolution No. 79-25, accepting the Well #3 Rehabilitation Improvements (City Project No. 06-24) and authorizing final payment to E.H. Renner & Sons, Inc in the amount of \$42,510.00.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CHANGE ORDER NO. 1:

Owner: City of Minnetrista Owner's Project No.:
 Engineer: AE2S Engineer's Project No.: P05355-2024-003
 Contractor: Contractor's Project No.:
 Project: Minnetrista Well No. 3 Downhole Rehabilitation
 Contract Name: Contract No. 1 - Minnetrista Well No. 3 Downhole Rehabilitation
 Date Issued: 9/9/2025 Effective Date of Change Order: 9/9/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

Addition of Swage Nipple for pump to pipe connection.

Addition of second run of level transducer tubing piping.

Balancing change order for work not performed.

Attachments:

None.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 124,867.00	Original Contract Times: Substantial Completion: February 10, 2025 Ready for final payment: February 28, 2025
[Increase] [Decrease] from previously approved Change Orders No. 1 to No.1: \$ 0.00	[Increase] [Decrease] from previously approved Change Orders No.1 to No. 1: Substantial Completion: 0 days Ready for final payment: 0 days
Contract Price prior to this Change Order: \$ 124,867.00	Contract Times prior to this Change Order: Substantial Completion: February 10, 2025 Ready for final payment: February 28, 2025
Decrease this Change Order: \$ 82,357.00	Increase this Change Order: Working Days Substantial Completion: 0 days Ready for final payment: 193 days
Contract Price incorporating this Change Order: \$ 42,510.00	Contract Times with all approved Change Orders: Substantial Completion: February 10, 2025 Ready for final payment: September 9, 2025


Recommended by Engineer (if required)

By: 

Title: Project Manager

Date: 9/9/2025

Accepted by Contractor


President
9/9/2025

	Authorized by Owner	Approved by Funding Agency (if applicable)
By:	<u><i>Gary Peters</i> Gary Peters</u>	<u></u>
Title:	<u>Public Works Director</u>	<u></u>
Date:	<u>9/9/2025</u>	<u></u>

Contractor's Application for Payment

Owner: <u>City of Minnetrista</u> Engineer: <u>AE2S</u> Contractor: <u>E.H. Renner</u> Project: <u>Minnetrista Well No. 3 Downhole Rehab.</u> Contract: <u>Contract No. 1 - Well No. 3 Downhole Rehab.</u>	Owner's Project No.: _____ Engineer's Project No.: <u>P05355-2024-003</u> Contractor's Project No.: _____
Application No.: <u>1</u> Application Date: <u>3/18/2025</u> Application Period: From _____ to _____	

1. Original Contract Price	\$ 124,867.00
2. Net change by Change Orders	\$ (82,357.00)
3. Current Contract Price (Line 1 + Line 2)	\$ 42,510.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 42,510.00
5. Retainage	
a. <u>0%</u> X \$ 42,510.00 Work Completed	\$ -
b. <u>0%</u> X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 42,510.00
7. Less previous payments (Line 6 from prior application)	
8. Amount due this application	\$ 42,510.00
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ -

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>E.H. Renner & Sons Inc.</u>	
Signature: <u>Kathryn R. Welle</u>	Date: <u>9/9/2025</u>

Recommended by Engineer By: <u>[Signature]</u> Title: <u>Project Manager</u> Date: <u>9/9/2025</u>	Approved by Owner By: <u>Gary Peters</u> Gary Peters Title: <u>Public Works Director</u> Date: <u>9/9/2025</u>
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: Lisa Whalen Title: <u>Mayor</u> Date:

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Minnetrista	Owner's Project No.:	
Engineer:	AE2S	Engineer's Project No.:	P05355-2024-003
Contractor:	E.H. Renner	Contractor's Project No.:	
Project:	Minnetrista Well No. 3 Downhole Rehab.		
Contract:	Contract No. 1 - Well No. 3 Downhole Rehab.		

Application No.: 1 Application Period: From to Application Date: 03/18/25

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
SCH A											
A.01	Mobilization	1	LS	9,000.00	9,000.00	1.00	9,000.00		9,000.00	100%	-
A.02	Shop time for cleaning/repairing	30	Hour	125.00	3,750.00	30.00	3,750.00		3,750.00	100%	-
A.03	Video Investigation	1	LS	1,900.00	1,900.00	1.00	1,900.00		1,900.00	100%	-
A.04	Brush Well Casing and Bail Debris	1	LS	3,200.00	3,200.00	1.00	3,200.00		3,200.00	100%	-
A.05	6" X 20' Drop Pipe	11	EA	750.00	8,250.00	11.00	8,250.00		8,250.00	100%	-
A.06	6" X 10' Drop Pipe	1	LS	350.00	350.00	1.00	350.00		350.00	100%	-
A.07	New Motor	1	LS	11,500.00	11,500.00		-		-	0%	11,500.00
A.08	Rehab Pump Bowls	1	LS	5,000.00	5,000.00		-		-	0%	5,000.00
A.09	Rehab Discharge Head (sand blast and paint if required)	1	LS	800.00	800.00	1.00	800.00		800.00	100%	-
A.10	New Well Level Tubing	231	LF	7.00	1,617.00	480.00	3,360.00		3,360.00	208%	(1,743.00)
A.11	New Level Transducer	1	EA	3,000.00	3,000.00	1.00	3,000.00		3,000.00	100%	-
A.12	6-inch Check Valve	1	LS	1,400.00	1,400.00	1.00	1,400.00		1,400.00	100%	-
					49,767.00		35,010.00	-	35,010.00	92%	14,757.00
SCH B											
B.01	Replace Pump	1	LS	7,200.00	7,200.00	1.00	7,200.00		7,200.00	100%	-
B.02	Rehab Pump Motor	1	LS		-		-		-		-
B.03	Replace thrust bearing	1	LS		-		-		-		-
B.04	Motor Cable Replacement	235	LS	20.00	4,700.00		-		-	0%	4,700.00
B.05	Sandstone Removal	50	CY	200.00	10,000.00		-		-	0%	10,000.00
B.06	Air Surging	36	HR	600.00	21,600.00		-		-	0%	21,600.00
B.07	Sandstone Disposal	50	CY	200.00	10,000.00		-		-	0%	10,000.00
B.08	Test Pumping	36	HR	600.00	21,600.00		-		-	0%	21,600.00
					75,100.00		7,200.00	-	7,200.00	17%	67,900.00
Original Contract Totals					\$ 124,867.00		\$ 42,210.00	\$ -	\$ 42,210.00	34%	\$ 82,657.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: <u>City of Minnetrista</u> Engineer: <u>AE2S</u> Contractor: <u>E.H. Renner</u> Project: <u>Minnetrista Well No. 3 Downhole Rehab.</u> Contract: <u>Contract No. 1 - Well No. 3 Downhole Rehab.</u>						Owner's Project No.: _____ Engineer's Project No.: <u>P05355-2024-003</u> Contractor's Project No.: _____					
Application No.: <u>1</u>		Application Period: From _____ to _____				Application Date: <u>03/18/25</u>					
A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
C.1	Swage Nipple for the pump to pipe	1.00	LS	300.00	300.00	1.00	300.00		300.00	100%	-
C.2	Deduction	1.00	LS	(82,657.00)	(82,657.00)	-	-		-	0%	(82,657.00)
Change Order Totals					\$ (82,357.00)		\$ 300.00	\$ -	\$ 300.00	0%	\$ (82,657.00)
Original Contract and Change Orders											
Project Totals					\$ 42,510.00		\$ 42,510.00	\$ -	\$ 42,510.00	100%	\$ -

RESOLUTION NO. 79-25

**RESOLUTION ACCEPTING IMPROVMENTS AND AUTHORIZING FINAL
PAYMENT FOR WELL #3 REHABILITATION IMPROVEMENTS
(CITY PROJECT NO. 06-24)**

WHEREAS, pursuant to a written contract signed with the City on November 18, 2024, E.H. Renner & Sons, Inc. has satisfactorily completed the Well #3 Rehabilitation Improvements (City Project No. 06-24), in accordance with this contract.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, the work completed under said contract is hereby accepted and approved; and that the City Clerk and Mayor are hereby directed to issue a proper order for the final payment on such contract in the amount of \$42,510.00.

This resolution was adopted by the City Council of the City of Minnetrista on the 15th day of September, by a vote of Ayes and Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk