

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve purchase for replacement of Water Utility Service Truck

Prepared By: Gary Peters, Public Works Director

Meeting Date: June 16, 2025

Issue:

The Water Utility Department needs to replace their service truck.

Background/History:

When the City Council approved the 2025 Water Capital Improvement Plan (CIP) Equipment Fund, it included the purchase of a new service truck for the Water Utility Department to replace the current 2016 Ford F-550 (Truck #7) with 98,000 miles on it. This current service truck is a 2-ton cab/chassis with a service body and crane. Like the other trucks being replaced, this truck has had many issues with the engine. The major issue comes from the Diesel Exhaust Fluid (DEF) system. New diesel trucks are made for longer hauling/driving and not for short trips and idle time – which City trucks do all the time. Staff have found that repairs for DEF related issues are rising and are very expensive to fix. For this reason, we will be moving away from diesel engines to gas engines. This will also save \$8,500.00 - \$9,500.00 depending on the brand purchased. This truck has had coolant system issues (\$2,450.00), suspension issues (\$4,050.00) and AC issues (\$2,300.00). This truck has accrued just over \$38,000.00 in total repair costs over its lifetime in the fleet. This does include normal wear and tear replacement parts (i.e., batteries, brakes, oil/filter changes, tires, etc.).

Overview:

The Public Works Director and the Public Works Supervisor sat down with the Water Utility Operator to discuss the new truck and what the department needs were. It was decided that the new service truck did not need a crane, which meant that the cab/chassis could be downsized. It was decided that a 1-ton crew cab/chassis with a fiberglass service body would fit the department's needs. This downsizing saved approximately \$18,000.00 on the truck, \$10,000.00 on the service type, and an additional \$35,000.00 for not installing a crane. This fiberglass body can be retrofitted to use on the next crew cab/chassis, saving the city money.

The Public Works Director requested a quote from Morrie's Buffalo Ford and Saxon Fleet Services for this new cab/chassis. Saxon Fleet Services is the vendor on the Minnesota State Cooperative Purchasing Venture (State Bid), and Morries utilizes Sourcewell Purchasing. Like the state bid, Sourcewell is a cooperative purchasing program that manages equipment and services solicitation to get the best pricing available. We did get a response back from both vendors. Morrie's Buffalo Ford

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

submitted a quote for a 2026 model, but Saxon Fleet Services said that the 2025 State Bid for Chevrolet trucks is closed due to meeting the allotted quota of available trucks. They did offer to send us a quote for a 2026 Chevrolet cab/chassis when the new Chevrolet State Bid pricing is set, and vendors awarded this fall. The quotation for the new truck from Morrie's Buffalo Ford is as follows:

Ford F-350 Crew Cab/Chassis: \$53,884.68 + tax/title/license fees

Public Works has had Ford vehicles in the fleet for several years and has one Chevrolet pickup in the fleet. Staff would like to move forward with the cab/chassis from Morrie's Buffalo Ford and not wait several months for the new state contract to be awarded and are recommending the purchase of the Ford F-350 crew cab/chassis from them. Upon delivery, this truck will be taken to Aspen Equipment in Bloomington, where it will be equipped with a Brand FX service body and warning lights at a total cost of \$34,346.00. Aspen Equipment is the State Bid vendor for Brand FX.

Fiscal Impact:

In the 2025 Water CIP Equipment Fund, \$180,000.00 was estimated for the replacement of this truck (\$90,000.00 for the truck, \$70,000.00 for the service body, and \$20,000.00 for the crane). The total estimated cost of this new service truck with service body installation is \$88,230.68 plus tax/title/license fees. Once the new service truck has entered the fleet, the old truck will be sent to ADESA Auto Auction to be placed up for auction. The purchase of this new truck and equipment for the Public Works Department will be paid out of the approved 2025 Water CIP Equipment Fund.

Recommended City Council Action:

Motion to approve Res No. 60-25 for the purchase of a 2026 Ford F-350 crew cab/chassis truck from Morrie's Buffalo Ford in Buffalo, MN at a cost of \$53,884.68 plus tax/title/license fees.

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Preview Order 2222 - F3F 4x4 Reg Chas Cab SRW : Order Summary Time of Preview: 06/11/2025 13:20:40 Receipt: NA

Dealership Name : Morrie's Buffalo Ford

Sales Code : F58631

Dealer Rep.	Michael Schuetz	Type	Fleet	Vehicle Line	Superduty	Order Code	2222
Customer Name	Minnetrista	Priority Code	G4	Model Year	2026	Price Level	615

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
F350 4X4 CHASSIS CAB/145	\$56080	\$53276	PLATFORM RUNNING BOARDS	\$320	\$291
.145 INCH WHEELBASE	\$0	\$0	10900# GVWR PACKAGE	\$0	\$0
TOTAL BASE VEHICLE	\$56080	\$51680	50 STATE EMISSIONS	\$0	\$0
OXFORD WHITE	\$0	\$0	PRO POWER ONBOARD - 2KW	\$985	\$897
40/20/40 CLOTH SEAT	\$0	\$0	JOB #1 ORDER	\$0	\$0
MEDIUM DARK SLATE	\$0	\$0	SIRIUSXM W/360L (3 MOS TRIAL)	\$0	\$0
PREFERRED EQUIPMENT PKG.633A	\$0	\$0	INTERIOR WORK SURFACE	\$140	\$128
.XLT TRIM	\$0	\$0	PRICE CONCESSION INDICATOR	\$0	\$0
.AM/FM STEREO MP3/CLK	\$0	\$0	REAR VIEW CAMERA & PREP KIT	\$515	\$468
.7.3L DEVCT NA PFI V8 ENGINE	\$0	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0	\$0
10-SPEED AUTO TORQSHIFT	\$0	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1596
.LT275/65R18E BSW ALL SEASON	\$0	\$0	FUEL CHARGE	\$0	\$25.68
4.30 ELECTRONIC-LOCKING AXLE	\$0	\$0	PRICED DORA	\$0	\$0
FRONT LICENSE PLATE BRACKET	\$0	\$0	ADVERTISING ASSESSMENT	\$0	\$0
CARPET DELETE	\$0	\$0	DESTINATION & DELIVERY	\$2195	\$2195

TOTAL BASE AND OPTIONS

MSRP INVOICE
\$60235 \$55684.68

DISCOUNTS

NA NA

TOTAL

\$60235 \$55684.68

SHIP TO : F58631

702 E. Highway 55 , Buffalo, MN, 55313-1706

ORDERING FIN: QT464 END USER FIN: QT464 PO NUMBER: gary peters

INCENTIVES:

Acc. Code ID: 10 Contract/Ref #: 08-282T Description: undefined Concession Amount: \$-1800.00

-1800 GPC
\$53,084.68

This order has not been submitted to the order bank.

This is not an invoice.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: **City of Minnetrista**
Contact: **Gary Peters**
Phone: **952-241-2532**
Fax:
Dealership:
Contact:

Configuration #:
EQT004847_v1

Proposal Date: 1/31/2025

E-Mail:

Aspen Equipment, LLC. is pleased to offer the following proposal for your consideration

<u>Qty</u>	<u>Part/Spec Number</u>	<u>Description</u>	<u>Price</u>
1	2.004 60 LS	BrandFX Body - Length: 108" / Height: 42" / Depth: 15" / Width: 82-3/4" Vinyl rock guards Heavy duty black poly gas fill cup Automotive grade bubble gasket Bright white gel coat exterior Bright white interiors to reflect light LED Exterior ICC lighting package (excludes backup lights) Flow-through ventilation system Non-skid compartment tops One piece molded doors with automotive finish both sides Recessed door jams Treadbright aluminum floor 3/16" smooth aluminum bulkhead 3/16" smooth aluminum tail skirt 10" aluminum automotive style tailgate Treadbright aluminum bumper Stainless steel hinges and hardware Automotive style dual rotary latch Vinyl coated stainless steel cable door stops	\$10,794.00
1	2.026 Body Installation	Mount body, install FMVSS lighting, Route fuel/DEF fillers, 1 pr. Mudflaps	\$3,153.00
1	2.402	Streetside Front Vertical Compartment 570116 56LS vertical 1-5", 3-3"	\$1,598.00
1	2.411	Streetside Horizontal Compartment 570102, 56LS horizontal, 2-3"	\$1,395.00
3	2.125 Hook	Streetside Rear Vertical Compartment Locking swivel hook (per hook) Standard 3/8" hook package 1-1-1	\$120.00
1	2.112 Shelf 2	Streetside Rear Vertical Compartment (2) adjustable fiberglass shelves	\$374.00
2	2.117 Shelf Div	Divider pack for fiberglass shelves (4 dividers) Streetside Horizontal Compartment	\$110.00
1	2.411	570102, 56LS horizontal, 2-3" Streetside Rear Vertical Compartment	\$1,395.00
3	2.125 Hook	Locking swivel hook (per hook) Standard 3/8" hook package 1-1-1	\$120.00
1	2.190 SW Galv Bumper - Pintle	Galvanized sure step with pintle recess. - Single rear wheel	\$725.00
1	2.269 Step	Cable stirrup step (each).	\$161.00

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Submitted by,

Mitch Buzzo
952-656-7133

* Equipment Specifications subject to change.

** Manufacture's Surcharges may be added to this proposal.

*** Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that proposed products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of proposed products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City of Minnetrista**
Contact: **Gary Peters**
Phone: **952-241-2532**
Fax:
Dealership:
Contact:

Configuration #:
EQT004847_v1

Proposal Date: 1/31/2025

Aspen Equipment, LLC. is pleased to offer the following proposal for your consideration

Qty	Part/Spec Number	Description	Price
1	6.11 1801060L	Service body Class V 2.5"x2.5" rec. tube hitch, 20,000 lb cap	\$1,211.00
1	6.49 560700	7-way flat pin trailer socket	\$303.00
1	8.4 Backup Camera	Cab Chassis - Relocate factory supplied backup camera system	\$413.00
1	2.184 Tailgate	10" aluminum tailgate with automotive style latch. Incl w/ 40LS and 56LS SRW	\$429.00
1	2.170 Shovel 85	Punched aluminum shovel basket 8" H x 15" W x 85" L	\$617.00
6	2.182 Floor Tiedown	Recessed floor tie down (each)	\$582.00
1	2.139 Light Guard	Interior light guards (QTY 2)	\$169.00
2	2.268 Grab Handle	Stainless steel grab handle (each).	\$98.00
1	14.2 Rate for Body Work	3 piece key rack, PS with full tray	\$3,640.00
2	8.241 3510A	ECCO 1.1" x 3.3" Surface Mount Amber LED Strobe, Class 1	\$226.00
2	8.246 9013C	Wide Angle Clear LED Hide-Away LED, 6 element warning light	\$278.00
2	8.218 Strobe Installation PR	Mount strobe pair, route wire to switch, tie-up and guard.	\$1,320.00
1	8.280 TAL65	Whelen Traffic Advisor, (6) 500LED Series heads, 15' cord, TACTLD1 Control Head	\$927.00
1	ECCO	12+ Pro Vantage Lightbar 48" Streetside Amber, Curbside Blue, 2 Alley Lights, 2 Rear Work Lights EZ1202 12+ Series Lightbar Controller	\$1,934.00
3	8.350 Light Bracket Platform	Fabricate and install Platform style bracket for light mounting	\$603.00
2	8.220 Install Traffic Director	Install traffic director and lighting control box	\$1,486.00
1	8.221 Wire Hot	Wire Strobes Hot	\$165.00

State of Minnesota Contract 229754

Tax Note: Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Submitted by,	Budgetary Sub Total:	\$34,346.00
Mitch Buzzo 952-656-7133	<i>Does not include Applicable Taxes</i>	
	Budgetary Total:	\$34,346.00

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RESOLUTION NO. 60-25

**RESOLUTION APPROVING THE PURCHASE OF A 2026 FORD
F-350 CREW CAB/CHASSIS TRUCK**

WHEREAS, the City received the lowest quote from Morrie's Buffalo Ford in the amount of \$53,884.68 plus tax/title/license fees for one 2026 Ford F-350 Crew Cab/Chassis truck;

WHEREAS, the purchase of this vehicle was budgeted for in the 2025 Water Capital Improvement Plan (CIP) Equipment Fund and is within the budgeted amount of \$90,000.00 for the truck;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that they approve the purchase of one 2026 Ford F-350 Crew Cab/Chassis Truck from Morrie's Buffalo Ford for the Public Works Water Department at a price of \$53,884.68 plus tax/title/license fees.

This resolution was adopted by the City Council of the City of Minnetrista on the 16th day of June 2025, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff, City Clerk