



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Item – Recognition and Presentation of 2024 GFOA Award for Excellence in Financial Reporting on 2024 Audited Comprehensive Financial Report

Prepared By: Brian Grimm, Finance Director

Meeting Date: February 18, 2026

Item: Attached is our Certificate of Achievement that we received from the Government Finance Officers Association for our 2024 Audited Comprehensive Annual Financial Report. Each year Cities can submit their financials to the GFOA to be reviewed for this award. GFOA awards these Certificates to Cities whose annual reports achieve the highest standards in government accounting and financial reporting.

The City has received this award since 2004 and plans to submit its 2025 financial report again once it is completed.

I would also like to express my thanks to Angie Boll, Senior Accountant and Renae Neumann, Utility Billing and Recycling Coordinator for all of their hard work throughout the 2024 audit and reporting process. Without their help and others, the City would not be able to obtain this prestigious award.

Recommended City Council Action: Accept 2024 ACFR award from GFOA

Does Recommended Action meet City Mission Statement? Yes No

Does Recommended Action meet City Goals/Priorities? Yes No

Explain: **Special Presentation to Accept 2024 ACFR award from GFOA**

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

2/9/2026

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Minnetrista** for its annual comprehensive financial report for the fiscal year ended December 31, 2024. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 25,000 members and the communities they serve.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Minnetrista
Minnesota**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2024

Christopher P. Morill

Executive Director/CEO

Certificate of Achievement for Excellence in Financial Reporting Summary of Grading

City of Minnetrista, Minnesota
Member ID: 135362004
Report #: COA-2024-03212

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your annual comprehensive financial report. The grades awarded for each grading category are listed below, followed by comments and suggestions for improvement grouped by category.

Any category showing a grade of “Needs Significant Improvement” indicates an area of particular concern to the SRC. On the detailed listing of comments and suggestions for improvement, further notation will indicate which comment or comments gave rise to the areas of concern and the degree of severity of the deficiency noted by those comments. We encourage you to give special attention to these comments in order to be eligible to win the Certificate going forward.

Grading Category	Grade
101 - Cover, table of contents, and formatting	Proficient
102 - Introductory section	Proficient
103 - Report of the independent auditor	Proficient
104 - Management's discussion and analysis (MD&A)	Proficient
105 - Basic financial statements (preliminary considerations)	Proficient
106 - Government-wide financial statements	Proficient
107 - Fund financial statements (general considerations)	Proficient
108 - Governmental fund financial statements	Proficient
109 - Proprietary fund financial statements	Proficient
110 - Fiduciary fund financial statements	Not Applicable
111 - Summary of significant accounting policies (SSAP)	Proficient
112 - Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
113 - Pension-related note disclosures	Proficient
114 - Required supplementary information (RSI)	Proficient
115 - Combining and individual fund information and other supplementary information	Needs Significant Improvement
118 - Statistical section	Proficient
119 - Other considerations	Proficient

Certificate of Achievement for Excellence in Financial Reporting Detailed Listing of Comments and Suggestions for Improvement

City of Minnetrista, Minnesota
Member ID: 135362004
Report #: COA-2024-03212

101 - Cover, table of contents, and formatting

Comment Number: 3272 **Checklist Question: 1-001-12**

Pages 6, 24, 73, 76, 85, 88-89, 93-94, 106-109, 111-113, 119-120, and 123-125.

It is recommended that the pages of the electronic annual comprehensive financial report be consistently presented in either portrait or landscape orientation throughout the report (so that pages do not have to be rotated in order to read the text).
[Certificate Program requirement]

102 - Introductory section

Comment Number: 2238 **Checklist Question: 2-001-04-7**

Pages 3, 42, and the application form should be updated to state the correct funds with legally adopted annual budgets. Refer to the presentations in the ACFR and the capital projects fund, the Street Improvement Fund budgetary comparison that was not presented, even though it was stated that the capital projects funds have legally adopted annual budgets. Please clarify. This comment was provided last year and not fully implemented.

It is recommended that the letter of transmittal identify which governmental funds are annually (or biennially) appropriated.
[Certificate Program requirement; GAAFR Chapter 33 - Introductory section-Formal transmittal]

104 - Management's discussion and analysis (MD&A)

Comment Number: 2749 **Checklist Question: 4-001-06**

Page 20 - Expand the discussion to explain the underlying reason(s) for the changes in the fund balances for the General Fund, and the 2023 Street Project Fund from the prior year. This comment was provided last year and not implemented.

In Management's Discussion and Analysis, the discussion should explain the underlying reasons for the significant changes in fund balances/fund net position rather than focusing solely on the size or composition of the changes (amount or percentage of change). For example, to explain an increase in tax revenue, MD&A might say, "Tax revenues for the year increased primarily due to increased property taxes revenue, which grew as a result of a 2% rate increase on all classes of property, as well as an average increase of approximately 3% in the taxable property values, driven by increased local real estate market values." [GASB Cod. Sec. 2200.109d; GASB-S34: 11d; GAAFR Chapter 31 - An analysis of the balances and transactions of individual funds]

105 - Basic financial statements (preliminary considerations)

Comment Number: 3707

Page 23 - This comment is provided as a reminder. Note, that the full amount of benefit payments expected to be paid within one year should be reported as "total pension/OPEB liability due within one year."

It is unclear why the government does not report any portion of the total pension/OPEB liability as "due within one year." Normally, for a postemployment defined benefit plan that is not administered through a trust, there would be a portion of total pension/OPEB liability that is "due within one year," which would be the full amount of benefit payments expected to be paid within one year. [GASB Cod. Sec. P52.708-2, .727-1, .745-1, and .756-1]

106 - Government-wide financial statements

Comment Number: 1231 Checklist Question: 6-003-02

Page 24 - Any "fiscal charges" should be reported in the appropriate function(s).

Except for interest and unallocated depreciation, expenses related to governmental activities should be classified by function rather than by object of expense. One of the line items reported for expense appears to be an object of expense rather than a function. Please clarify. [GASB Cod. Sec. 2200.127a; GASB-S34: 38 and 41; GASB-S37: 10; GAAFR Chapter 19 - Level of detail presented for expenses]

115 - Combining and individual fund information and other supplementary information

Comment Number: 2096 Checklist Question: 15-001-08

This comment, if repeated in the next report for the same or a similar deficiency, will preclude the entity from receiving the Certificate of Achievement.

Refer to page 3, where it was stated that all capital projects funds have legally adopted annual budgets. A budgetary comparison schedule should be presented for the Street Improvement Fund in the combining section of the ACFR.

The governmental fund subsection should provide budgetary comparison schedules for any annually (or biennially) budgeted nonmajor special revenue funds, debt service funds, capital projects funds, and permanent funds that demonstrate compliance at the legal level of budgetary control. [GASB Cod. Sec. 2400.104-.105; NCGA-S1: 9c; NCGA-I10: 14; Q&A 7.91.1; GAAFR Chapter 33 - Financial section-Individual fund and discretely presented component unit financial statements]

118 - Statistical section

Comment Number: 2537 Checklist Question: 18-803-02

Page 116 - Present the bonds payable and loans payable for the business-type activities separately.

Information on each type of outstanding debt should be presented. [GASB Cod. Sec. 2800.122-.123; GASB-S44: 23; GAAFR Chapter 35 - Ratios of outstanding debt (ten years)]

119 - Other considerations

Comment Number: 2212 Checklist Question: 19-001-01

It is unclear why the application form lists \$2,676,755 as capital accounts payable for governmental activities when this amount is not reflected in the governmental calculation of net investment in capital assets. Likewise, the application form reports \$43,550 as unspent proceeds for business-type activities, yet this amount is included in the governmental activities calculation as capital accounts payable. Clarify.

The disclosures contained in the annual comprehensive financial report should be consistent with the information provided in Section IV of the Certificate of Achievement Program Application Form. [Certificate Program requirement]

Comment Number: 2213 Checklist Question: 19-001-01

Update the application to state the correct number of capital projects funds with legally adopted annual budgets. According to the note disclosure on page 42, there are no capital projects funds with legally adopted budgets. However, on page 3 of the letter of transmittal, the City states that budgets are adopted for the capital projects funds. Please clarify.

The budgetary presentations included in the annual comprehensive financial report should be consistent with the government's budgeting as described in the Certificate of Achievement Application Form. [Certificate Program requirement]

Comment Number: 3651 Checklist Question: 19-001-01

Provide calculation of net investment in capital assets for business-type activities.

The worksheet with the calculations of the net investment in capital assets provided with the application submitted to the Certificate of Achievement Program should include calculations for both the governmental and the business-type activities. [Certificate Program requirement]

120 - New Pronouncements

Comment Number: 3783

The GASB has issued the following statements:

1. Statement No. 102, "Certain Risk Disclosures." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends June 30, 2025.
2. Statement No. 103, "Financial Reporting Model Improvements." The requirements of this Statement are effective for the fiscal year that ends June 30, 2026.
3. Statement No. 104, "Disclosure of Certain Capital Assets." The requirements of this Statement are effective for the fiscal year that ends June 30, 2026.

Earlier application of these statements is encouraged. For the original pronouncements, please visit the GASB's website, www.gasb.org.

***** END OF COMMENTS FOR COA-2024-03212 *****