

CITY OF MINNETRISTA



CITY COUNCIL CONSENT AGENDA ITEM

Subject: **Accept Resignation of Brett Hughes from Minnetrista Parks Commission and elevate Karrisa Gehring to fill the seat**

Prepared By: **Nickolas Olson, Senior City Planner**

Meeting Date: **July 14, 2025**

Issue: The City received an email resignation from Brett Hughes on June 3, 2025 which is effect July 31, 2025. Mr. Hughes currently serves on the Minnetrista Parks Commission and his term expires on December 31, 2026. Karrisa Gehring currently serves as Alternate 1 on the Parks Commission and Lindsey Jamieson serves as Alternate 2. To fill the vacant seat left by Mr. Hughes resignation, the City should elevate Ms. Gehring from Alternate 1.

Recommended Action: Motion to adopt a resolution accepting the resignation of Brett Hughes from the Minnetrista Parks Commission and elevate Karrisa Gehring to fill the seat.

Attachments:

1. Res. No. 67-25 Accept Resignation of Brett Hughes and Elevate Karrisa Gehring on Minnetrista Parks Commission

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 67-25

CITY OF MINNETRISTA

**A RESOLUTION ACCEPTING BRETT HUGHES' RESIGNATION FROM THE
MINNETRISTA PARKS COMMISSION AND APPOINTING KARRISA
GEHRING AS REGULAR MEMBER**

WHEREAS, Brett Hughes has resigned from his position with the Minnetrista Parks Commission effective July 31, 2025; and

WHEREAS, Brett Hughes' term on the Minnetrista Planning Commission expires on December 31, 2026; and

WHEREAS, Brett Hughes' resignation creates a vacancy on the Minnetrista Parks Commission; and

WHEREAS, Karrisa Gehring was appointed as an Alternate to the Minnetrista Planning Commission on January 22, 2025; and

WHEREAS, an Alternate may be designated a regular member of the commission by the same method that a member is appointed to the commission; and

WHEREAS, Alternates who are designated as regular members on the commission shall serve the remaining term of the person who vacated that seat.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby accepts Brett Hughes' resignation from the Minnetrista Parks Commission and appoints Karrisa Gehring to regular member for the remainder of the vacated term set to expire on December 31, 2026.

This resolution was adopted by the City Council of the City of Minnetrista on the 14th day of July 2025, by a vote of ____ Ayes and ____ Nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk