



## **CITY COUNCIL MEETING MINUTES**

**June 16, 2025 at 7:00 PM**

**7701 County Road 110 West Minnetrista, MN 55364**

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### **1) CALL TO ORDER**

Mayor Whalen called the meeting to order at 7:00 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Brian Govern  
Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm,  
Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss,  
Director of Public Works Gary Peters and City Clerk Ann Meyerhoff

Absent: Council Member Peter Vickery

- c) Approval of Agenda

Motion made by Council Member Reffkin, Seconded by Council Member Lacy to approve the agenda.

Voting Yea: Mayor Whalen, Council Member Reffkin, Council Member Lacy, Council Member Govern

Motion passed 4-0. Absent Council Member Vickery

### **2) SPECIAL PRESENTATIONS**

Mayor Whalen shared her appreciation of all the Assistant City Administrator Polsfuss's work wishing her the best of luck in Breezy Point and presented her with a certificate.

### **3) PERSONS TO BE HEARD**

### **4) CONSENT AGENDA**

- a) Approve Work Session Meeting Minutes
- b) Approve City Council Regular Meeting Minutes
- c) Approve Temporary Liquor License for Northwest Tonka Lions
- d) Approve Bayside Lane Retaining Wall License and Maintenance Agreement
- e) Approve AE2S Task Order #16 for Optimized Corrosion Control Treatment Plan
- f) Res. No. 58-25 Approve Claims
- g) Res. No. 59-25 Award Equipment CIP Purchase - Truck #1 Replacement
- h) Res. No. 60-25 Award Equipment CIP Purchase - Truck #7 Replacement
- i) Res. No. 61-25 Award Equipment CIP Purchase - Truck #9 Replacement
- j) Res. No. 62-25 Re-Approve and Award Equipment CIP Purchase - Skid Loader

Motion made by Council Member Lacy, Seconded by Council Member Govern to approve the consent agenda

Voting Yea: Mayor Whalen, Council Member Reffkin, Council Member Lacy, Council Member Govern

Motion passed 4-0. Absent: Council member Vickery.

## **5) PUBLIC HEARINGS**

## **6) BUSINESS ITEMS**

- a) Water Treatment Plant - Approve Plans and Specifications and Authorize Advertisement for Bids

Jasper summarized the plant specifications and the time line.

Councilmember Govern asked how many companies actually do this work. City Administrator Kruggel responded that there are 3-6 and we are hoping to get 5 bids.

Motion made by Council Member Reffkin, Seconded by Council Member Govern to Approve Plans and Specifications and Authorize Advertisement for Bids.

Voting Yea: Mayor Whalen, Council Member Reffkin, Council Member Lacy, Council Member Govern

Motion passed 4-0. Absent: Council Member Vickery

- b) Approve Task Order No. 17 - St Bonifacius Interconnect Analysis

City staff and council discussed whether to move forward with a water system modeling study and potential interconnect projects with St. Bonifacius, which would allow Minnetrista to take the Kings Point water tower offline for rehabilitation earlier than planned (before the new treatment plant is built).

### **Key Points:**

- The modeling study (\$14,700) would simulate how the system would function with Kings Point Tower offline and determine if 1, 2, or 3 interconnects are needed.
- These interconnects would allow temporary water supply from St. Bonifacius, but the full project cost could range from \$150,000 (1 interconnect) to \$400,000 (3 interconnects).
- The rehabilitation is mostly aesthetic and not urgently required, so many on the council questioned the value of spending \$150K–\$400K to expedite it.
- The previous interconnect with St. Bonifacius (done 2 years ago) cost only ~\$44K because it was added to an existing project without engineering or full planning—which has led to problems and missing documentation.
- Some council members noted the option of watering bans during tower downtime instead of using St. Bonifacius water.
- The Kings Point Tower is from 1994, so it's over 30 years old, but still functional.
- A regional water authority had been discussed in the past but was not pursued, partly due to concerns about losing local control.

The majority consensus was not to proceed with the modeling or interconnects now due to high cost and lack of urgency. However, staff may revisit it if future infrastructure projects in the area align with the need.

## **7) ADMINISTRATIVE ITEMS**

### **a) Staff Reports**

City Administrator Kruggel informed Council that the 2nd round of interviews for the Assistant City Administrator position will be the week of July 7.

Change in open meeting law allowing Council the option to participate remotely in a meeting without having to notice the location and it does not have to be a public place. Council will have to be visible and there will be a roll call after every vote.

### **b) Council Reports**

#### **i) Mayor Lisa Whalen**

- Northwest League meeting
- Ongoing Fire Partnership discussions
- City Bus Tour – well attended
- Time change for meetings to start at 6:30 p.m. and Work Session at 5:00 p.m.

#### **ii) Cathleen Reffkin**

#### **iii) Claudia Lacy**

#### **iv) Peter Vickery**

#### **v) Brian Govern**

## **8) ADJOURNMENT**

Motion made by Council Member Lacy, Seconded by Council Member Reffkin to adjourn the meeting at 7:33 p.m.

Voting Yea: Mayor Whalen, Council Member Reffkin, Council Member Lacy, Council Member Govern

Motion passed 4-0. Absent: Council Member Vickery

Respectfully Submitted,

Ann Meyerhoff, City Clerk