



CITY COUNCIL AGENDA ITEM

Subject: Security System Quote Package Approval

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: July 14, 2025

Issue: The City of Minnetrista's existing security camera system, updated in 2016, has reached its end-of-life. Staff have engaged City Council at multiple touchpoints on this project and are looking for approval to proceed to gather quotes for a system.

Overview: Public Safety and Public Works staff, along with Administration, have looked into multiple options for the replacement of our existing, outdated camera and security system at the City of Minnetrista. Multiple locations have been identified to have cameras replaced, and other essential areas have been identified to add cameras. Some of these additional areas are well sites, treatment plants, and other sensitive facilities the City owns and operates.

Staff is recommending proceeding with a quote package for the “Brivo System” that was presented to City Council on June 2nd. This cost of this system is estimated to cost less than the \$175,000 bidding threshold, and is recommending to proceed with quotes for the package.

Staff have identified at least two vendors in Minnesota that sell the Brivo components and will share the quote package directly with them. Staff will also post the quote package on the City’s website for any other vendor to provide a quote.

The funding for this project will be an equipment certificate, fundable through the various funds the cameras are associated. These funds include Water, Sanitary Sewer, Public Safety, and Facilities.

If approved, staff will solicit quotes for a period of two weeks, a provide an update and recommendation regarding the project at the August 4th City Council meeting.

Recommended City Council Action: Staff recommend City Council authorize a quote package to be developed and solicit quotes from qualified companies for a security system consisting of Brivo components and report back at the August 4th, 2025, City Council meeting.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.