



## CITY COUNCIL WORK SESSION MINUTES

July 14, 2025 at 5:30 PM

7701 County Road 110 West Minnetrista, MN 55364

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### 1) CALL TO ORDER

Acting Mayor Reffkin called the meeting to order at 5:30 p.m.

Council present: Acting Mayor Reffkin Council Members Vickery, Lacy, Govern. Staff present: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Services Gary Peters, City Engineer Alyson Fauske, City Clerk Ann Meyerhoff. Mayor Whalen arrived at 5:45 p.m.

### 2) DISCUSSION ITEMS

#### a) 2026 Road Project Open House

Emily Brown, WSB, shared a presentation for the 2026 Road Project Open House.

##### Project Purpose

- The City of Minnetrista is continuing its effort to maintain and improve street conditions
- A pavement evaluation was conducted to prioritize streets for repair
- Pavement core samples were taken on select roads to assess their structural condition

##### Streets Included

- Game Farm Road, Lakeside Drive & Circle, Pinnacle Way, Willow Court, Maple Lane, North & South Saunders Lake Drive, Cedar Court, Basswood Drive, Walnut Drive, Cherrywood Court
- Condition ratings (PCI scores) range from 70-92, indicating varying levels of surface distress (e.g., cracking, stripping, patching)

##### Types of Repairs

- Mill & Overlay: Most streets will have the top 2 inches of pavement removed and replaced (standard maintenance)
- Full-Depth Reclamation: Specific distressed areas (mainly parts of Game Farm Road and North Saunders) will have the full 4-inch pavement removed and replaced

##### Causes of Deterioration

- Factors include subsoil conditions, water infiltration, traffic, and historical events like the 2014 flooding
- Some Game Farm Road segments were excluded from prior upgrades and are now showing more severe damage

##### Project Costs & Funding

- Estimated budget: \$4.4 million

- Funding sources: City Road Fund, Minnesota State Aid, and special assessments for some residents (especially Game Farm Road)
- Special assessments: Typically 50% of cost for street and storm sewer improvements. Based on per-parcel – not frontage length

#### Resident Input & Communication

- The city is early in the planning phase and welcomes resident feedback
- A feasibility report will be presented on August 4, 2025
- Public hearing: Scheduled for September 3, 2025, to discuss assessments and next steps
- Construction is expected June - September 2026, with each street section taking only a few weeks

#### Additional Notes

- Spot curb repairs will be performed only where needed
- Residents can sign up for email updates and review materials online
- City staff encouraged residents to ask questions or provide input via comment cards, email, or during open house sessions

### 3) **ADJOURNMENT**

Motion by Reffkin, seconded by Govern to adjourn the meeting at 5:59 p.m.

Motion passed 5-0.

Respectfully submitted,

Ann Meyerhoff, City Clerk