

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM ____

Subject: Discussion on Research for a New Police Department Records Management System (RMS)

Prepared By: Chief Craig Squires

Meeting Date: Aug 17th 2026

Purpose: Provide the City Council with an informational briefing regarding the Lake Minnetonka Area Consortium's Records Management System (RMS) replacement project and the role of GTEL Advisors in assisting participating agencies with the selection and implementation of a new RMS.

Overview: At the May 4 City Council meeting, the Council approved the Minnetrista Public Safety Department's participation with approximately 13 other police departments in the Lake Minnetonka Area Consortium to contract with GTEL Advisors. The purpose of this partnership is to assist the participating agencies in selecting a new Records Management System (RMS) and managing the complex process of implementing and transitioning to the new system. The participating agencies are sharing the costs of this research.

Since that approval, GTEL Advisors President Jeff Gottstein has presented three potential RMS vendors for the consortium's consideration. The consortium will continue to meet to evaluate vendor's capabilities, strengths, and challenges before making a final selection.

Mr. Gottstein is present today to provide the Council with an overview of the consortium, explaining the need to replace the current Records Management System, discuss the anticipated implementation process and timeline for a new RMS, and answer any questions the Council may have.

Recommended City Council Action: Ask Mr. Gottstein any questions regarding the cost and onboarding of a new Records Management System (RMS).

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.