

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: **Application for a Temporary One-day Intoxicating Liquor License for the event of Minnetrista Holiday Tree Lighting on December 4, 2025 at Minnetrista City Hall, 7701 County Road 110 W**

Prepared By: **Ann Meyerhoff, City Clerk**

Meeting Date: **November 3, 2025**

Issue:

The second annual Minnetrista Holiday Tree Lighting is scheduled for Thursday, December 4, 2025, from 5 p.m. to 7 p.m. at Minnetrista City Hall (7701 County Road 110 W). The event will feature a beer and wine tent, a food truck, s'mores, and a visit from Santa. A temporary on-sale liquor license is required for this event.

Overview:

Hosted by the City of Minnetrista, the event will serve beer and wine provided by the Northwest Tonka Lions. According to state liquor laws, a license is needed whenever alcohol is served for monetary transactions. Temporary intoxicating liquor licenses can only be issued for events sponsored by qualifying nonprofit organizations that have been in existence for at least three years and meet other criteria.

All required documentation has been submitted, and the Minnetrista Public Safety Department has confirmed that the applicants have no relevant convictions in the past five years. Therefore, staff recommends approval of the temporary on-sale liquor license.

Conditions:

Staff recommends the following conditions for approval:

1. Only alcoholic beverages provided by Northwest Tonka Lions may be allowed on the property.
2. Alcoholic beverages must remain on the property.
3. On-site access to call 911 must be provided.
4. All relevant laws and postings must be enforced.

As this is a city-hosted event, staff recommends waiving the \$40 application fee.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Conclusion:

Staff recommends that the City Council approve a temporary one-day intoxicating liquor license for the Holiday Tree Lighting on December 4, 2025, at Minnetrista City Hall, for the Northwest Tonka Lions, with the specified conditions.

Recommended City Council Action:

Approve the temporary one-day intoxicating liquor license for the Holiday Tree Lighting on December 4, 2025, at Minnetrista City Hall, with conditions noted above and to waive the \$40 application fee.

Mission Statement:

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