



CITY COUNCIL MEETING MINUTES

October 20, 2025 at 6:30 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 6:30 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff
Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven
- c) Approval of Agenda
Move item 2b to 2a.
Remove item 6b until AE2S can be at the meeting.
Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to approve the agenda as amended.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Govern, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

- a) Minnesota State Representative - Andrew Myers
Representative Andrew Myers presented Council with legislative updates.
- b) 3rd Quarter 2025 Financial Update
Finance Grimm gave a 3rd Quarter Financial Update.

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from October 6, 2025
- b) Approve City Council Regular Meeting Minutes from October 6, 2025
- c) Res No. 89-25 Approve Claims
- d) Res No. 90-25 Reimbursement Resolution for Woodland Cove Water Treatment Plant, 2026 Road Projects and 2026 Equipment Certificate
- e) Res No. 91-25 Approve 3 year Auditing Services Contract with Clifton Larson Allen for Financial Audit Years 2025, 2026 and 2027
- f) Res No. 92-25 Accept Improvements and Authorize Final Payment for the Crack Fill/Fog Seal portion of the 2025 Pavement Maintenance Project
- g) Accept Body Worn Camera Audit

- h) Approve Renewal of Embedded Social Worker Program Agreement
- i) Approve Temporary Liquor License - Tonka Brew Fest

Motion made by Councilmember Govern, Seconded by Councilmember Lacy to approve the consent agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Res No. 93-25 Minneapolis Ave Fire Lane Improvements and Bayside rip rap - Accept Quotes and Approve Contract

At the September meeting, it was discussed that quotes and contractor feedback were sought for repairing two lake outlet structures, one located at the end of the bay side and the other near Minneapolis Avenue. Five bids were requested, and one competitive bid was received from Sunram, a contractor with prior experience in the area. The estimated repair cost came in significantly below the original budget—approximately \$26,000 compared to the anticipated \$50,000. The project is planned to be completed within the year, pending final permitting from the watershed authority. Sunram has a strong track record, having completed related local projects, and is recommended for contract award to proceed with the drainage improvements at both outlet locations. The council was asked to approve the resolution to contract Sunram for this work.

Motion made by Councilmember Vickery, Seconded by Councilmember Reffkin to Approve Resolution 93-25, Minneapolis Ave Fire Lane Improvements and Bayside Rip Rap – Accept Quotes and Approve Contract.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

- b) ~~Res No. 94-25 & 95-25 Approve AE2S Task Orders for the Woodland Cove Water Treatment Plant Construction Observation and SCADA Services~~

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

Administrator Kruggel updated Council on:

- Bonding for treatment plant.
- Hardscrabble sign will be going up next week.
- Holiday Tree lighting event preparation.
- Security Camera project has kicked off.

- b) Council Reports

i) Mayor Lisa Whalen

- Fire Partnership meeting postponed until November

ii) Cathleen Reffkin

iii) Claudia Lacy

- Gillespie Center 25th Anniversary

iv) Peter Vickery

- Pioneer-Sarah Creek Watershed District Update

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 7:11 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Respectfully Submitted,

Ann Meyerhoff, City Clerk

DRAFT