

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Accept improvements and authorize final payment for Well #7 rehabilitation improvements (City Project No. 02-25)

Prepared By: Gary Peters, Public Works Director
Jake Puffe, Project Manager (AE2S)

Meeting Date: January 7, 2026

Issue:

The Well #7 rehabilitation improvements have been satisfactorily completed, and project acceptance and final payment is requested by the contractor.

Overview:

The City of Minnetrista previously awarded a contract on February 18, 2025 for the Well #7 Rehabilitation Improvements (City Project No. 02-25) to E.H. Renner & Sons, Inc.

All punch list items have been completed, and closeout paperwork has been submitted. Acceptance of the project will start the warranty period, effective as of the date of substantial completion, November 11, 2025. The warranty period will expire on November 11, 2026.

Staff recommends that the Well #7 Rehabilitation Improvements (City Project No. 02-25) be accepted, and that final payment be issued to E.H. Renner & Sons, Inc.

Fiscal Impact:

The bid awarded to E.H. Renner & Sons, Inc. was for a total of \$168,700.00 and the final project construction amount on the attached Contractor's Application for Payment No. 1 is \$83,812.50. The cost of the project is lower than the bid amount since not all the bid items were used, in part or in-whole, reducing the overall well rehabilitation costs. This reduction is noted in the attached Change Order No. 1 in the amount of \$84,887.50.

Recommended City Council Action:

Staff recommends a motion to approve Resolution No. 6-26, accepting the Well #7 Rehabilitation Improvements (City Project No. 02-25) and authorizing final payment to E.H. Renner & Sons, Inc. in the amount of \$83,812.50.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Contractor's Application for Payment

Owner: <u>City of Minnetrista</u>	Owner's Project No.: _____
Engineer: <u>AE2S</u>	Engineer's Project No.: <u>P05355-2024-009</u>
Contractor: <u>EH Renner</u>	Contractor's Project No.: _____
Project: <u>Minnetrista Well No. 7 Downhole Rehabilitation</u>	
Contract: <u>Contract No. 1 - Minnetrista Well No. 7 Downhole Rehab.</u>	
Application No.: <u>1</u>	Application Date: <u>12/3/2025</u>
Application Period: From _____ to _____	

1. Original Contract Price	\$	168,700.00
2. Net change by Change Orders	\$	(84,887.50)
3. Current Contract Price (Line 1 + Line 2)	\$	83,812.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	83,812.50
5. Retainage		
a. _____ X \$ 83,812.50 Work Completed	\$	-
b. _____ X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	83,812.50
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	83,812.50
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: E.H. Renner & Sons Inc

Signature: Rothkyn R Well **Date:** 12/17/25

Recommended by Engineer	Approved by Owner
By: <u>Jake Puffe, PE</u>	By: <u>Gary Peters</u>
Title: <u>Project Engineer</u>	Title: <u>Public Works Director</u>
Date: <u>12/16/2025</u>	Date: <u>1/2/2026</u>
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Minnetrista	Owner's Project No.:	
Engineer:	AE2S	Engineer's Project No.:	P05355-2024-009
Contractor:	EH Renner	Contractor's Project No.:	
Project:	Minnetrista Well No. 7 Downhole Rehabilitation		
Contract:	Contract No. 1 - Minnetrista Well No. 7 Downhole Rehab.		

Application No.: 1 Applicatio From _____ to _____ Application Date: 12/03/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / F) (%)	L Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
A.01	Mobilization	1	LS	9,000.00	9,000.00	1.00	9,000.00		9,000.00	100%	-
A.02	Shop time for cleaning/repairing	30	Hour	125.00	3,750.00	30.00	3,750.00		3,750.00	100%	-
A.03	Video Investigation	1	LS	1,900.00	1,900.00	1.00	1,900.00		1,900.00	100%	-
A.04	Brush Well Casing and Bail Debris	1	LS	3,200.00	3,200.00	1.00	3,200.00		3,200.00	100%	-
A.05	8" X 10' Drop Pipe	1	EA	1,200.00	1,200.00	-	-		-	0%	1,200.00
A.06	8" X 20' Drop Pipe	16	EA	1,600.00	25,600.00	15.00	24,000.00		24,000.00	94%	1,600.00
A.07	Rehab Pump Motor	1	LS	11,500.00	11,500.00	-	-		-	0%	11,500.00
A.08	Rehab Pump Bowls	1	LS	5,000.00	5,000.00	-	-		-	0%	5,000.00
A.09	New Well Level Tubing	340	LF	7.50	2,550.00	340.00	2,550.00		2,550.00	100%	-
A.10	New Level Transducer	1	LS	3,500.00	3,500.00	-	-		-	0%	3,500.00
A.11	Replace Thrust Bearing	1	LS	5,000.00	5,000.00	-	-		-	0%	5,000.00
A.12	8-inch Check Valve	2	EA	2,800.00	5,600.00	1.00	2,800.00		2,800.00	50%	2,800.00
					-		-		-		-
B.01	Replace Well No. 7 Pump	1	LS	7,200.00	7,200.00	1.00	7,700.00		7,700.00	107%	(500.00)
B.02	Replace Well No. 7 Motor	1	LS	12,000.00	12,000.00	1.00	12,000.00		12,000.00	100%	-
B.03	Motor Cable Replacement	340	LF	25.00	8,500.00	-	-		-	0%	8,500.00
B.04	Sandstone Removal	50	CY	200.00	10,000.00	-	-		-	0%	10,000.00
B.05	Air Surging	36	HR	600.00	21,600.00	-	-		-	0%	21,600.00
B.06	Sandstone Disposal	50	CY	200.00	10,000.00	-	-		-	0%	10,000.00
B.07	Test Pumping	36	HR	600.00	21,600.00	-	-		-	0%	21,600.00
					-		-		-		-
					-		-		-		-
Original Contract Totals					\$ 168,700.00		\$ 66,900.00	\$ -	\$ 66,900.00	40%	\$ 101,800.00

Bri Amundson

From: Katie Renner <krenner@ehrenner.com>
Sent: Tuesday, December 23, 2025 9:27 AM
To: Bri Amundson
Subject: FW: Your Recent Contractor Affidavit Request

Katie Renner Welle
Project Manager
763-427-6100
763-286-5283
www.ehrenner.com

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent: Tuesday, December 23, 2025 9:25 AM
To: Katie Renner <krenner@ehrenner.com>
Subject: Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-344-822-752
Submitted Date and Time:	23-Dec-2025 9:24:15 AM
Legal Name:	E H RENNER & SONS INC
Federal Employer ID:	41-0798285
User Who Submitted:	ktrenner614
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1647620096
Minnesota ID:	8602354
Project Owner:	CITY OF MINNETRISTA
Project Number:	P05355-2024-009
Project Begin Date:	16-Feb-2024
Project End Date:	11-Nov-2025
Project Location:	MINNETRISTA
Project Amount:	\$83,812.50

Subcontractor Summary

Name	ID	Affidavit Number
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DOWNHOLE WELL SERVICES	6037504	1909370880
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Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.

RESOLUTION NO. 6-26

**RESOLUTION ACCEPTING IMPROVMENTS AND AUTHORIZING FINAL
PAYMENT FOR WELL #7 REHABILITATION IMPROVEMENTS
(CITY PROJECT NO. 02-25)**

WHEREAS, pursuant to a written contract signed with the City on February 18, 2025, E.H. Renner & Sons, Inc. has satisfactorily completed the Well #7 Rehabilitation Improvements (City Project No. 02-25), in accordance with this contract.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, the work completed under said contract is hereby accepted and approved; and that the City Clerk and Mayor are hereby directed to issue a proper order for the final payment on such contract in the amount of \$83,812.50.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January 2026, by a vote of ____ Ayes and ____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk