

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Accept Resignation of Community Service Officer Caleb Vanderplas
Effective August 24, 2025

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: August 18, 2025

Issue: Accept Caleb Vanderpas's resignation as a Community Service Officer for the City of Minnetrista.

Overview: Staff have received a resignation letter from Community Service Officer Caleb Vanderplas. Mr. Vanderplas has accepted a full-time police officer position with another agency. We wish Mr. Vanderplas the best in his future endeavors.

Recommended City Council Action: Staff recommend that the City Council accept the resignation of Community Service Officer Caleb Vanderplas.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Caleb Vanderplas



08-08-25

Two Weeks' Notice of Resignation

Dear Chief Squires,

I am writing to formally announce my resignation from my position from The Minnetrista Police Department effective two weeks from today (08-08-25), [Last Working Day, August 23, 2025].

This decision was not made lightly, as I have greatly valued my time here at MPD. I am deeply grateful for the opportunities to grow professionally and personally, as well as for the support and guidance I have received from you and the team. Your mentorship has made an impact on my start for my law enforcement career and my life as a whole—thank you.

During my remaining time, I will do my utmost to ensure a smooth transition. Please let me know if there is anything else that I can do to help out this department before I begin a new journey.

Thank you once again for the opportunity to be a part of the Minnetrista Police Department. I hope to stay in touch, and I wish the department continued success in the future.

Sincerely,

Caleb Vanderplas