

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Ordinance Regarding Emergency Services Provided to Assisted Living Facilities, Independent Living Facilities, and Residential Properties

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 15, 2025

Issue: At the February 18, 2026, Minnetrista City Council Work Session, the City Council directed staff to bring forward an ordinance allowing the City of Minnetrista to charge for lift assists at assisted living facilities, independent living facilities, and residential properties.

Overview: On February 18, 2026, the City Council reviewed an ordinance adopted by the City of Maple Plain that gives a municipality the ability to charge people and properties within its boundaries a fee for lift assists provided by the fire department or police. The Council provided direction on the fees related to this service, which are described below.

The fee structure in this draft ordinance for assisted living facilities is as follows:

Assisted Living Facility Lift Assist Fee Schedule	
<i>Fee Description</i>	<i>Amount</i>
1 to 5 service calls within a 1-year period	\$250.00 per service call
6 to 8 services calls within a 1-year period	\$500.00 per service call
9 or greater service calls within a 1-year period	\$850.00 per service call

The fee structure in this draft ordinance for residential properties and independent living facilities is as follows:

Residential/Independent Living Lift Assist Fee Schedule	
<i>Fee Description</i>	<i>Amount</i>
1 to 3 service calls within a 1-year period	No Charge
4 to 8 services calls within a 1-year period	\$250.00 per service call
9 or greater service calls within a 1-year period	\$500.00 per service call

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Implementation: The City of Minnetrista currently has no assisted living facilities. Minnetrista does have one apartment complex and many residential properties. If an assisted living facility were to be developed or built in Minnetrista, an agreement would be created using the terms set forth in the ordinance.

The City of Minnetrista receives monthly activity reports from the St. Bonifacius and Mound Fire Departments. If the ordinance is adopted, staff would request a separate "Lift Assist Report" from each agency, providing the information the City needs to send an invoice, if warranted, to the facility or property owner.

Currently, Minnetrista has no independent living facilities or residential properties that would meet the threshold for charging.

Questions to consider prior to adoption:

- Is the City Council comfortable with the fee schedule described in the ordinance? Changing these fees would require the Council to adopt a new ordinance amending the adopted version.
- The current ordinance sets the effective date as the date following passage and publication. Staff would like confirmation of this effective date.

Next Steps: Staff can bring the ordinance forward at a future City Council meeting as directed.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

ORDINANCE NO. ____

CITY OF MINNETRISTA

**AN ORDINANCE AMENDING MINNETRISTA CITY CODE CHAPTER XI
REGARDING EMERGENCY SERVICES PROVIDED TO
ASSISTED LIVING FACILITIES, INDEPENDENT LIVING FACILITIES, AND
RESIDENTIAL PROPERTIES**

THE CITY COUNCIL OF THE CITY OF MINNETRISTA DOES ORDAIN:

SECTION 1. AMENDMENT. Minnetrista City Code Chapter XI is hereby amended as set forth below to add the following new Section 1135:

SECTION 1135. – LIFT ASSIST EMERGENCY SERVICES

1135.01. – Purpose and Scope.

Assisted living facilities and adult care facilities are required to have sufficient staffing to meet the reasonably foreseeable needs of their residents, including mobility needs. Minn. Stat. § 144G.41. The City Council finds that the City has limited staff and has limited resources, and that repeated calls for service for these facilities regarding lift assists present a burden to the community by limiting the availability of law enforcement officers, public safety services, and first responder services to other residents of the City. Minnesota Statutes Sections 366.011 and 415.01 authorize the City to charge for emergency services.

1135.03. – Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Assisted living facility means any facility that is licensed by the state department of health pursuant to Minnesota Statutes Section 144G.10 and meets the definition of “assisted living facility” contained in Minnesota Statutes Section 144G.08, subdivision 7, as it may be amended from time to time.

City Administrator means the City Administrator or their designee.

Lift assist means a response by a peace officer or a firefighter to a call for service or assistance to physically move a person who does not require, is not given, and does not receive, any emergency medical services or any services related to patient transportation, care, or treatment. Lift assist also includes non-emergent fall responses by a peace officer or firefighter, regardless of whether the call for service is to 911 or a non-emergency line. Regardless of how dispatch classifies a call for service, the determination that a service call is a lift assist is at the discretion of the responding peace officer or firefighter.

Non-emergent fall response means a response by a peace officer or firefighter to a reported fall where the individual is uninjured or has minor injuries not requiring transport and for which facility staff or residents request assistance primarily for lifting.

Public Safety means the collective reference to the Minnetrista Public Safety Department and the Mound and St. Bonifacius fire departments.

Residential or independent living facilities means a residential dwelling unit or group of dwelling units occupied by one or more persons who maintain a self-sufficient household, including the independent performance of, or independent arrangement for, daily living activities such as cooking, cleaning and personal care. This includes individual residences.

Service call means a single dispatch of the Minnetrista Public Safety Department, Mound or St. Bonifacius fire departments or both, to an assisted living facility, an independent living facility or a residence.

1135.05. – Fee imposed.

Subd. 1. *Fees imposed for assisted living facilities.* An assisted living facility shall pay for each lift assist service call as set forth below:

<u>Fee Description</u>	<u>Amount</u>
1 to 5 service calls to the facility within a 1-year period	\$250.00 per service call
6 to 8 service calls to the facility within a 1-year period	\$500.00 per service call
9 or greater service calls to the facility within a 1-year period	\$850.00 per service call

The above fees may be set by agreement between the City and an assisted living facility, which agreement will include, among other things, provisions similar to Subdivision 3 below.

Subd. 2. *Fees imposed for residences and independent living facilities.* Residences and independent living facilities shall pay for each lift assist service call as set forth below:

<u>Fee Description</u>	<u>Amount</u>
1 to 3 service calls within a 1-year period	No Charge
4 to 8 service calls within a 1-year period	\$250.00 per service call

9 or greater service calls within \$500.00 per service call
a 1-year period

A lift assist occurring in a residence or an independent living facility shall be invoiced directly to the occupant and shall follow Subdivision 3 below.

Subd. 3. *Invoice, delinquency, and collection.*

- (a) The Public Safety Department shall maintain records in connection with service calls and shall forward the records to the City Administrator.
- (b) The City Administrator shall be responsible for the collection of accounts due and owing for each service call. The City Administrator shall invoice each assisted living facility, residence, and independent living facility at least quarterly for service calls received with payment being due within 30 days of the invoice date. Unpaid invoices shall be considered delinquent and accrue interest at a rate of eight percent per annum.
- (c) Unpaid delinquent amounts not paid by September 1 may be certified by the City to Hennepin County for collection as a service charge as provided for in Minn. Stat. § 366.012.

SECTION 2. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publications as required by law.

Adopted by the City Council of the City of Minnetrista this _____ day of _____,
2026.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

Published in the _____ on _____, 2026.