



MAY 5, 2025 CITY COUNCIL MEETING MINUTES

May 05, 2025 at 7:00 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

City Administrator Kruggel added a task order to Business Items regarding the water main project that goes across the school property.

Motion made by Councilmember Govern, Seconded by Councilmember Reffkin to Approve the Agenda as amended.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Council Member Vickery

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from April 21, 2025
- b) Approve City Council Regular Meeting Minutes from April 21, 2025
- c) Approve 2025-2026 Liquor License Renewals
- d) Res. No. 44-25 Approve Claims
- e) Res. No. 45-25 Approving Grant of Easement to North States Power Company
- f) Res. No. 46-25 Approving Conditional Use Permit for Bruce Thomas Revocable Trust at 5810 Hardscrabble Circle
- g) Res. No. 47-25 Approving West Metro Drug Task Force Agreement

Motion made by Councilmember Lacy, Seconded by Councilmember Reffkin to Approve the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Councilmember Vickery

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Res. No. 48-25 Approve Task Order 11 for Design and Bidding Services and Authorize Preparation of Feasibility Report for the 2026 Street Improvement Project, City Project No. 01-26

City Engineer Fauske informed Council that the 2026 Street Improvement Project generally consists of the following work to extend pavement life:

North and South Saunders

- Built in 2000
- 2024 average PCI is 80
- Full depth removal – a portion of North Saunders Lake Dr and a portion of Basswood Drive
- 2" mill and overlay (with patching) of remaining streets

Lakeside Drive, Lakeside Circle and Pinnacle Way

- Built in 1997 (Lakeside) and 1999 (Pinnacle)
- Average PCI is 83
- 2" mill and overlay

Game Farm Road

- 3,000 ft west of CR 110 to CR 26 built in 2010
- Average PCI is 72
- Full depth reclamation from CR110 to 3,900' west and portion of the N
- 2" mill and overlay (with patching) of remainder

Utility improvements are not anticipated with this project.

Fauske added that a portion of the project cost for Game Farm Road is proposed to be assessed to twelve adjacent properties, therefore a feasibility report is required.

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve Res. No. 48-25 Task Order 11 for Design and Bidding Services and Authorize Preparation of Feasibility Report for the 2026 Street Improvement Project.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent Councilmember Vickery.

- b) Approve Task Order 15 for the Water Share Project with West Tonka High School

Administrator Kruggel stated that this task order is from AE2S to make sure that when the water main is installed it is to our specifications. The bid came in under budget.

Motion by Councilmember Reffkin, seconded by Councilmember Lacy to Approve Task Order 15 for the Water Share Project with West Tonka High School.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Councilmember Vickery.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

Administrator Kruggel updated the Council on the following:

- A manhole issue that was well below the ordinary high-water line of Lake Minnetonka
- Legislative Update
- Bonding Update

b) Council Reports

i) Mayor Lisa Whalen

- State of the City Address
- Trista Day – May 17th

ii) Cathleen Reffkin

- Attended Kevin Anderson's Hennepin County Meeting

iii) Claudia Lacy

iv) Peter Vickery

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Govern to adjourn the meeting at 7:39 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern

Respectively Submitted,
Ann Meyerhoff, City Clerk