

CITY OF MINNETRISTA



CITY COUNCIL WORK SESSION AGENDA ITEM

Subject: City Council Meeting Time Discussion

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: September 21, 2026

Issue: Mayor Whalen has requested Council discussion of moving regular City Council meetings from the first and third Monday of each month to the first and third Tuesday, effective January 1, 2027.

Background: Regular meeting dates are set in City Code Section 200.001 (Regular and Special Meetings). Several Monday holidays (Martin Luther King Jr. Day, Presidents' Day, Memorial Day, Labor Day) currently require rescheduling to the following Wednesday closest to the regular Monday meeting.

If adopted, staff would adjust the annual meeting calendar notice, agenda publication deadlines, and advisory commission schedules accordingly.

Related to consultants that regularly attend City Council meetings, the City Engineer has no conflict with the potential Tuesday move, and the City Attorney would be able to accommodate the move by utilizing existing “substitute” representatives Ronald Batty and Mary Tietjen.

Next Steps: If the Council wishes to proceed, staff will prepare an ordinance amending Section 200.001 for consideration. Adoption requires an affirmative vote of a majority of all Council members, and the ordinance must be published before taking effect.

Requested Action: Discussion and direction to staff.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.