



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Item –Storm/Surface Water Utility Fund Discussion

Prepared By: Brian Grimm, Finance Director

Meeting Date: November 3, 2025

Item: Staff is bringing an updated draft CIP and budget for the surface/storm water fund. Staff is looking for Council feedback and direction as to the budgets and utility rates for 2026 Storm/Surface Water Funds. Once this direction is received, it can be incorporated and updated into the 2026 budget and Fee Schedule. In order to fund some of the necessary storm water/surface water activities, Staff and Council should continue to analyze whether rate adjustments are needed. In addition to the draft surface water Capital Improvement plan and draft 2026 storm water budget, a year to date for activity through October 2025 is included. The current cash balance in the fund as of October 2025 is \$900,492.

The draft included keeps the storm water utility fee the same from 2025 to 2026. At its current rate of \$29 a quarter fee (\$116 annually for the year).

Recommended City Council Action: Staff is looking to have a discussion on the Storm/Surface Water Management Funds for the 2026 budget and setting the utility rates for the fee schedule

Does Recommended Action meet City Mission Statement? Yes No

Does Recommended Action meet City Goals/Priorities? Yes No

Explain: To address infrastructure needs and to address mandates regarding environmental issues (water quality). To properly fund these enterprise fund activities in the Surface/Storm Water Fund.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista Stormwater CIP

Surface Water CIP - Operating Fund 651

PROGRAMS	2026	2027	2028	2029	2030
NPDES/MS4/General Stormwater Consultant Services	\$8,000	\$8,000	\$9,000	\$9,000	\$9,000
Re-ditching program (Includes in-house labor and erosion control)	\$40,000	\$40,000	\$45,000	\$45,000	\$45,000
Storm Water System Outfall Cleaning Program (Includes in-house labor & equipment) NEW IN 2026	\$25,000	\$25,000	\$25,000	\$30,000	\$30,000
Culvert replacement program (Includes in-house labor, pipe & equipment)	\$30,000	\$30,000	\$30,000	\$30,000	\$35,000
Street Sweeping Program (100% paid from this fund)	\$38,000	\$45,000	\$48,000	\$52,000	\$55,000
Cartegraph Asset Mgmt License Renewal (¼ each - Street, Sewer, Water, & Stormwater CIPs)	\$2,400	\$2,500	\$2,600	\$2,600	\$2,600
Storm Water Pond Maintenance Program (large scale projects)	\$25,000	\$25,000	\$30,000	\$30,000	\$35,000
TOTAL FOR PROGRAMS	\$168,400	\$175,500	\$189,600	\$198,600	\$211,600
EQUIPMENT	2026	2027	2028	2029	2030
2025 Mack GR64F Tandem Axle Dump Truck (Unit #112) (¼ each - Stormwater, Sewer, and Water CIPs)					
Skid Steer (tracked machine) - 2017 Bobcat T595 (Unit #630)			\$100,000		
Tractor Backhoe - 2016 CAT 420F (Unit #631) (¼ each - Stormwater, Sewer, and Water CIPs)					
Skid Steer (tracked machine) - 2025 Bobcat T770 (Unit #635)					\$115,000
Excavator - 2008 CAT 315D-L (Unit #633) (¼ each - Stormwater, Sewer, and Water CIPs)					
Mini-Excavator - 2025 CAT 305 (Unit #634) (¼ each - Street, Stormwater, Sewer and Water CIPs)					
Vac Trailer - 2024 Ditch Witch HX50 (Unit #620)					
TOTAL FOR EQUIPMENT	\$0	\$0	\$100,000	\$0	\$115,000

Surface Water CIP - Surface Water Improvement Fund 651

PROJECTS	2026	2027	2028	2028	2028
Storm Water dollars for street projects (CB, pipe and outlet repairs & replacement / televising)	\$50,000	\$80,000	\$80,000	\$80,000	\$90,000
Mpls Ave - ravine outlet stabilization. This is between 5103-5107 Mpls Ave. (Inlet area redone w/2021 Mpls Ave reclaim project)					
Mpls Ave - storm outlet stabilization. This is between 5135 Mpls Ave & 1060 Bayside Ln. (Pond & inlet area redone w/2021 Mpls Ave reclaim project)					
Painters Creek crossing on West Branch Rd - Replace culvert and re-establish slope for improved roadway shoulder		\$200,000			
810 Cty Rd 110 N - Repair drainage to lake. Storm runoff has caused a large washout along property line from culvert outlet by 151 to lake. Add culvert piping & fix sewer MH I&I	\$85,000				
D'Chene Ln ravine drainage issues (joint project)	\$20,000				
Alum Treatment for Whaletail Lake (1st application - 2023 & 2nd application 2024)					
TOTAL FOR PROJECTS	\$155,000	\$280,000	\$80,000	\$80,000	\$90,000

**City of Minnetrista
2026 Draft Storm/Surface Water Fund Budget**

Revenue	2023 Actuals	2024 Budget	2024 Actuals	2025 Budget	2026 Draft Budget
STORM WATER ENTERPRISE FUND					
FUND 651					
Revenue	2023 Actuals	2024 Budget	2024 Actuals	2025 Budget	2026 Draft Budget
37310 STORM WATER CHARGES	\$ 433,998	\$ 412,478	\$ 452,102	\$ 420,500	\$ 435,000
36210 INTEREST ON INVESTMENT & Cr	\$ 30,914	\$ 10,000	\$ 42,245	\$ 30,000	\$ 30,000
34301 Refund Reimb	\$ 1,544	\$ -	\$ -	\$ -	\$ -
Revenue Total	\$ 466,456	\$ 422,478	\$ 494,347	\$ 450,500	\$ 465,000
Expenditures					
101 SALARIES-REGULAR	\$ 66,219	\$ 36,000	\$ 42,958	\$ 37,800	\$ 45,000
102 SALARIES-OVERTIME	\$ 265	\$ 500	\$ 347	\$ 1,000	\$ 500
121 PERA - EMPLOYER CONTR	\$ 27,883	\$ 3,000	\$ 3,077	\$ 2,910	\$ 3,375
122 FICA - EMPLOYER CONTR	\$ 4,807	\$ 3,000	\$ 3,069	\$ 2,968	\$ 3,443
131 HEALTH & LIFE INS - E CONTR	\$ 11,032	\$ 9,500	\$ 9,726	\$ 12,000	\$ 11,000
151 WORKMEN'S COMP INSURANCE	\$ 6,251	\$ 6,000	\$ 6,102	\$ 5,925	\$ 6,500
202 COPY & PRINTING SUPPLIES	\$ 143	\$ 100	\$ 171	\$ 100	\$ 100
221 EQUIPMENT PARTS, TIRES	\$ 2,502	\$ 1,000	\$ 66	\$ 1,000	\$ 1,000
224 PROJECT MAINTENANCE SUPPL	\$ 71,198	\$ 58,000	\$ 117,554	\$ 60,000	\$ 75,000
307 PROFESSIONAL SERVICES	\$ 26,856	\$ 35,000	\$ 31,742	\$ 35,000	\$ 30,000
303 ENGINEERING SERV	\$ 16,420	\$ 25,000	\$ 30,027	\$ 20,000	\$ 25,000
322 POSTAGE	\$ 724	\$ 300	\$ 567	\$ 300	\$ 500
351 LEGAL NOTICE & ORD PUBLICAT	\$ 33	\$ -	\$ -	\$ -	\$ -
401 Bldg & Lawn Maint	\$ -	\$ -	\$ -	\$ -	\$ -
404 VEHICLE & EQUIP MAINT	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 500
433 DUES & SUBSRIPT & TRAINING	\$ 15,244	\$ 18,000	\$ 15,173	\$ 16,500	\$ 17,000
437 MISCELLANEOUS EXPENSE	\$ (146)	\$ 500	\$ 1,623	\$ 500	\$ 500
530 Improvements	\$ -	\$ 243,700	\$ 57,079	\$ 130,300	\$ 168,400
580 Captial Projects	\$ -	\$ 32,500	\$ 67,276	\$ 25,000	\$ 155,000
Expenditure Total	\$ 249,430	\$ 473,600	\$ 386,557	\$ 352,803	\$ 542,818
Revenue/Exp Surplus/(Deficit)	\$ 217,027	\$ (51,122)	\$ 107,790	\$ 97,697	\$ (77,818)
Cash Balance at Beg of Year	\$ 508,689	\$ 725,716	\$ 725,716	\$ 774,594	\$ 872,290
Cash Surplus/(Deficit)	\$ 217,027	\$ (51,122)	\$ 107,790	\$ 97,697	\$ (77,818)
Projected positive variance		\$ 100,000			
** Cash Balance at Yr End	\$ 725,716	\$ 774,594	\$ 833,506	\$ 872,290	\$ 794,473

**** Fund Balance will be used for projects listed in utility financial management plan**

CITY OF MINNETRISTA
Revenue Guideline updated 2025

Account Descr	2025 YTD Budget	OCTOBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
651 STORM WATER MGMT FUND						
R 651-300-33160 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 651-300-33425 STATE AID OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 651-300-33630 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 651-400-36212 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 651-400-37310 STORM WATER CH	\$420,500.00	\$64,968.62	\$404,607.51	\$15,892.49	96.22%	\$396,149.16
R 651-600-36101 SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 651-610-36210 INTEREST ON INV	\$30,000.00	\$0.00	\$27,744.07	\$2,255.93	92.48%	\$36,956.03
R 651-620-36250 REFUNDS AND REI	\$0.00	\$0.00	\$1,447.81	-\$1,447.81	0.00%	\$0.00
R 651-650-39999 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
651 STORM WATER MGMT FUND	\$450,500.00	\$64,968.62	\$433,799.39	\$16,700.61	96.29%	\$433,105.19
	\$450,500.00	\$64,968.62	\$433,799.39	\$16,700.61	96.29%	\$433,105.19

CITY OF MINNETRISTA

Expenditure Guideline by Departments - 2025 upd

Account Descr	2025 YTD Budget	OCTOBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
651 STORM WATER MGMT FUND						
49590 STORM WATER ADMINISTRATION						
E 651-49590-101 SALARIES-REGULA	\$37,800.00	\$4,585.80	\$48,560.34	-\$10,760.34	128.47%	\$30,374.78
E 651-49590-102 SALARIES-OVERTI	\$1,000.00	\$0.00	\$282.30	\$717.70	28.23%	\$163.67
E 651-49590-121 PERA - EMPLOYER	\$2,910.00	\$343.97	\$3,663.40	-\$753.40	125.89%	\$2,290.52
E 651-49590-122 FICA - EMPLOYER	\$2,968.00	\$333.45	\$3,602.64	-\$634.64	121.38%	\$2,284.98
E 651-49590-125 PENSION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 651-49590-131 HEALTH & LIFE IN	\$12,000.00	\$727.87	\$8,125.92	\$3,874.08	67.72%	\$8,480.95
E 651-49590-151 WORKMEN S COM	\$5,925.00	\$0.00	\$5,925.00	\$0.00	100.00%	\$6,101.79
E 651-49590-202 COPY & PRINTING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%	\$85.51
E 651-49590-221 EQUIPMENT PART	\$1,000.00	\$0.00	\$899.97	\$100.03	90.00%	\$65.88
E 651-49590-224 STREET MAINTEN	\$60,000.00	\$49.97	\$26,143.24	\$33,856.76	43.57%	\$104,478.55
E 651-49590-301 AUDITING AND AC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 651-49590-303 ENGINEERING SE	\$20,000.00	\$3,890.75	\$28,154.50	-\$8,154.50	140.77%	\$23,020.50
E 651-49590-307 PROFESSIONAL SE	\$35,000.00	\$5,822.43	\$28,156.62	\$6,843.38	80.45%	\$28,898.83
E 651-49590-322 POSTAGE	\$300.00	\$160.35	\$461.43	-\$161.43	153.81%	\$422.09
E 651-49590-351 LEGAL NOTICE &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 651-49590-401 BLDG/STRUCT MAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 651-49590-404 VEHICLE & EQUIP	\$1,500.00	\$0.00	\$2,902.04	-\$1,402.04	193.47%	\$0.00
E 651-49590-433 DUES & SUBSRIPT	\$16,500.00	\$0.00	\$16,426.46	\$73.54	99.55%	\$15,172.81
E 651-49590-437 MISCELLANEOUS E	\$500.00	\$0.00	\$180.00	\$320.00	36.00%	\$1,623.24
E 651-49590-530 IMPROVEMENTS	\$130,300.00	\$0.00	\$0.00	\$130,300.00	0.00%	\$0.00
E 651-49590-540 MOTOR VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 651-49590-580 OTHER EQUIPMEN	\$25,000.00	\$0.00	\$124,052.56	-\$99,052.56	496.21%	\$0.00
49590 STORM WATER ADMINIST	\$352,803.00	\$15,914.59	\$297,536.42	\$55,266.58	84.34%	\$223,464.10
651 STORM WATER MGMT FUND	\$352,803.00	\$15,914.59	\$297,536.42	\$55,266.58	84.34%	\$223,464.10
	\$352,803.00	\$15,914.59	\$297,536.42	\$55,266.58	84.34%	\$223,464.10