

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Adopt Final Assessment Roll and Award Contract for the 2025 Street Improvement Project (City Project No. 01-25)

Prepared By: Alyson Fauske, PE (MN), City Engineer

Meeting Date: March 17, 2025

Issue:

The City Council is advised to hold the public hearing and consider adopting the assessment roll for the 2025 Street Improvement Project, City Project No. 01-25.

Overview:

The 2025 Street Improvement Project, City Project No. 01-25, is proposed to be funded by various City Funds, supported, in part, by special assessments. The improvements proposed for construction in 2025 are summarized below:

- Reclamation of the Pine Circle, Trillium Lane East, Trillium Lane West, Trillium Way, and Wind Ridge Trail,
- Partial curb and gutter replacement in the Trillium area,
- Replacement of one gate valve and the addition of three gate valves in the Trillium area, and
- Installation of inflow/infiltration barriers in Pine Circle.

On February 18, 2025, the City Council ordered the preparation of the proposed assessments and called for the hearing on the assessments. The amount to be assessed was declared to be \$504,273.64.

Proposed special assessments are based on the city's assessment policy, and on direction provided by the City Council at the October 7, 2024 work session and the February 18, 2025 city council meeting. Proposed assessment rates are as follows:

Project Area	Preliminary Assessment Rate	Proposed Final Assessment Rate
Pine Circle	\$8,700 per unit	\$5,700.00 per unit
Trillium Area	\$9,700 per unit	\$7,900.00 per unit
Wind Ride Circle	\$10,000 per unit	\$10,000.00 per unit

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

At the February 18, 2025 meeting city council directed staff to evaluate if Parcel 6 and Parcel 7 should both be assessed. These parcels were included in the preliminary and final assessment rolls because they are shown as separate Property Identification numbers (PIDs) in the County system and both have frontage to Wind Ridge Trail.

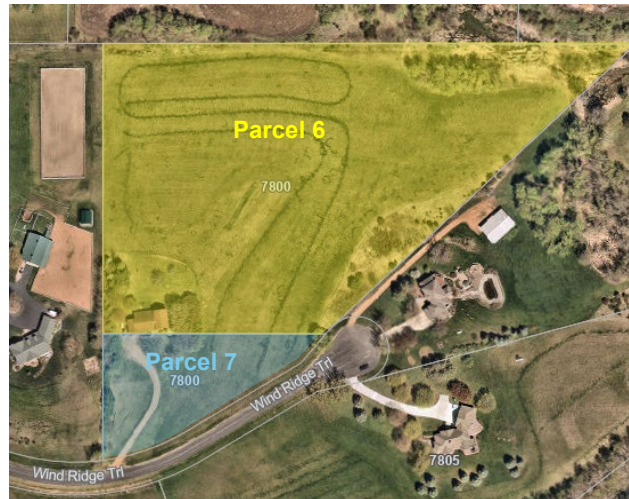


Figure 1. Parcels 6 and 7 of the assessment roll

Parcels 6 and 7 were platted one lot: Lot 2, Block 1 Wind Ridge. According to the Hennepin County $\frac{1}{2}$ Section Map the school district boundary coincides with the common lot line between Parcels 6 and 7. Hennepin County verified Parcels 6 and 7 are one lot, they just have two PIDs. Per the Hennepin County Auditor's records two PIDs are required due to different taxation from the two different school districts. Staff recommends that Parcel 7 be removed from the assessment roll.

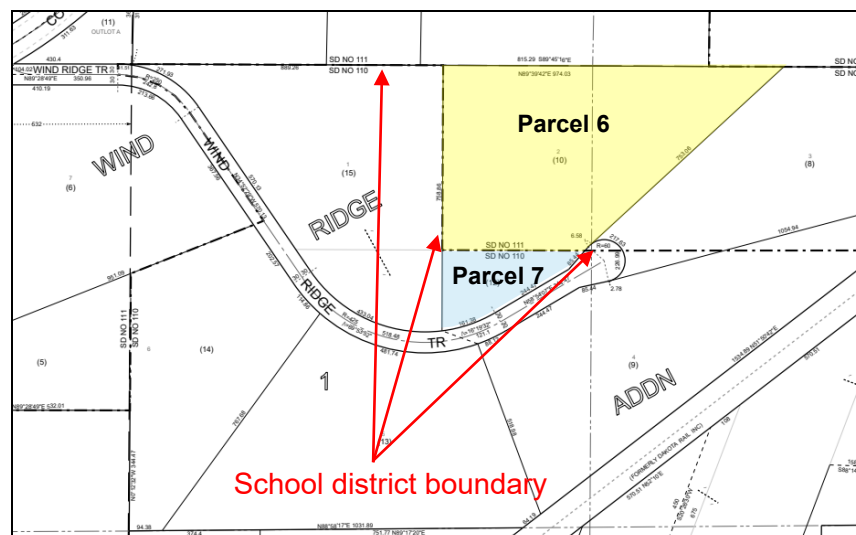


Figure 3. Hennepin County $\frac{1}{2}$ Section Map (2023).

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The final assessment roll is attached and includes a list of the properties to be assessed and the proposed assessment amounts.

Fiscal Impact:

The improvements are proposed to be funded through a combination of City Funds and special assessments to benefitting properties. The assessment will be levied for a 20-year period at an interest rate of 3.9 percent per annum; per City Council direction 2% was not added to the interest rate because the city is not bonding for the project.

Funding Summary			
2025 Street Improvement Project			
Proposed Improvements	City Responsibility	Specially Assessed*	Total Estimated Funding
Schedule A: Surface Improvements	\$675,574.72	\$491,300.00	\$1,166,874.72
Schedule B: Sanitary Sewer Improvements	\$24,532.20	-	\$24,532.20
Schedule C: Watermain Improvements	\$51,697.80	-	\$51,697.80
Total Estimated Probable Cost	\$751,804.72	\$491,300.00	\$1,243,104.72

*Does not include an assessment for Parcel 7

Recommended City Council Action:

Staff recommends approving Resolution No. 29-25 & 30-25, adopting the assessment roll and awarding the contract for the 2025 Street Improvement Project (City Project No. 01-25).

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Final Assessment Roll - Wind Ridge Trail										
Project: 2025 Street Improvement Project Project Location: City of Minnetrista City Project No. : 01-25 WSB Project No. : 026511-000								Date: 2/7/2025		
								Total Surface Improvement Cost: \$ 318,327.89		
								Assessable Units: 7		
								Unit Assessment Rate: \$ 10,000.00		
Map ID	Owner Name	Property Owner Address		Property Address		PID No.	Land Use Description	Assessable Units	Assessment Rate	Total Assessment
1	L K Martin & C K Martin	7955 Wind Ridge Tr	Minnetrista, MN 55364	7955 Wind Ridge Trail	Minnetrista, MN 55364	2911724110006	Residential	1	\$ 10,000.00	\$ 10,000.00
2	J C & K M Mariatt Rev Trust	7855 Wind Ridge Trl	Minnetrista, MN 55364	7905 Wind Ridge Trail	Minnetrista, MN 55364	2811724220014	Vacant Land - Residential	1	\$ 10,000.00	\$ 10,000.00
3	J C & K M Mariatt Jt Rev Tr	7855 Wind Ridge Tr	Mound, MN 55364	7855 Wind Ridge Trail	Minnetrista, MN 55364	2811724220013	Residential	1	\$ 10,000.00	\$ 10,000.00
4	D Delange & P Delange	7805 Wind Ridge Tr	Minnetrista, MN 55364	7805 Wind Ridge Trail	Minnetrista, MN 55364	2811724210009	Residential	1	\$ 10,000.00	\$ 10,000.00
5	F J & R P Kline	7750 Wind Ridge Tr	Mound, MN 55364	7750 Wind Ridge Trail	Minnetrista, MN 55364	2811724210008	Residential	1	\$ 10,000.00	\$ 10,000.00
6	J C & D M Leduc	7800 Wind Ridge Tr	Mound, MN 55364	7800 Wind Ridge Trail	Minnetrista, MN 55364	2811724220010	Residential	1	\$ 10,000.00	\$ 10,000.00
7	J C & D M Leduc	7800 Windridge Trl	Minnetrista, MN 55364	7800 Wind Ridge Trail	Minnetrista, MN 55364	2811724220012	Vacant Land - Residential	0	\$ 10,000.00	\$ -
8	K J Marlowe & M W Marlowe	7900 Wind Ridge Trail	Minnetrista, MN 55364	7900 Wind Ridge Trail	Minnetrista, MN 55364	2811724220015	Residential	1	\$ 10,000.00	\$ 10,000.00
								Total		\$ 70,000.00

Final Assessment Roll - Pine Circle										
Project: 2025 Street Improvement Project Project Location: City of Minnetrista City Project No. : 01-25 WSB Project No. : 026511-000								Date: 2/7/2025 Total Surface Improvement Cost: \$ 69,068.98 Assessable Units: 6 Unit Assessment Rate: \$ 5,700.00		
Map ID	Owner Name	Property Owner Address		Property Address		PID No.	Land Use Description	Assessable Units	Assessment Rate	Total Assessment
9	Kyle & Meghan Danielson	6145 Pine Cir	Mound, MN 55364	6145 Pine Circle	Minnetrista, MN 55364	2611724240012	Residential	1	\$ 5,700.00	\$ 5,700.00
10	B Pallazza & R Pallazza	6135 Pine Cir	Mound, MN 55364	6135 Pine Circle	Minnetrista, MN 55364	2611724240011	Residential	1	\$ 5,700.00	\$ 5,700.00
11	David Nelson & Teri Nelson	6120 Pine Cir	Mound, MN 55364	6120 Pine Circle	Minnetrista, MN 55364	2611724240010	Residential	1	\$ 5,700.00	\$ 5,700.00
12	D L Minge & J E Minge	6150 Pine Cir	Mound, MN 55364	6150 Pine Circle	Minnetrista, MN 55364	2611724210003	Residential	1	\$ 5,700.00	\$ 5,700.00
13	D J Gregori Jr & S Bergmann	6180 Pine Cir	Mound, MN 55364	6180 Pine Circle	Minnetrista, MN 55364	2611724210002	Residential	1	\$ 5,700.00	\$ 5,700.00
14	D Hargreaves & P Hargreaves	6190 Pine Circle	Minnetrista, MN 55364	6190 Pine Circle	Minnetrista, MN 55364	2611724240021	Residential	1	\$ 5,700.00	\$ 5,700.00
								Total		\$ 34,200.00

Final Assessment Roll - Trillium Area									
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Project: 2025 Street Improvement Project		Date:	2/7/2025
Project Location: City of Minnetrista			
City Project No. : 01-25			
WSB Project No. : 026511-000		Total Surface Improvement Cost: \$	779,477.86
		Assessable Units:	49

Project: 2025 Street Improvement Project Date: 2/7/2025

Project: 2025 Street Improvement Project		Date:	2/7/2025
Project Location: City of Minnetrista			
City Project No. : 01-25		Total Surface Improvement Cost: \$	779,477.86

Project: 2025 Street Improvement Project		Date:	2/7/2025
Project Location: City of Minnetrista			
City Project No. : 01-25			
WSB Project No. : 026511-000		Total Surface Improvement Cost: \$	779,477.86
		Assessable Units:	49

Project: 2025 Street Improvement Project Project Location: City of Minnetrista City Project No.: 01-25 WSB Project No.: 026511-000	Date: 2/7/2025 Total Surface Improvement Cost: \$ 779,477.86 Assessable Units: 49 Unit Assessment Rate: \$ 7,900.00
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Map ID	Owner Name	Property Owner Address		Property Address		PID No.	Land Use Description	Assessable Units	Assessment Rate	Total Assessment
15	J M Rivet & W G Herreid II	4305 Trillium Way	Mound, MN 55364	4305 Trillium Way	Minnetrista, MN 55364	3511724310013	Residential	1	\$ 7,900.00	\$ 7,900.00
16	Trillium Bay Hmwnrs Assoc	14180 78th St W	Eden Prairie, MN 55344		Minnetrista, MN 55364	3511724310021	Common Area		\$ 7,900.00	\$ -
17	J M Rivet & W G Herreid II	4305 Trillium Way	Mound, MN 55364	4290 Trillium Lane West	Minnetrista, MN 55364	3511724310012	Vacant Land - Lakeshore	1	\$ 7,900.00	\$ 7,900.00
18	Elizabeth Ann Reed	4300 Trillium La W	Mound, MN 55364	4300 Trillium Lane West	Minnetrista, MN 55364	3511724310011	Residential	1	\$ 7,900.00	\$ 7,900.00
19	C Liedtke & L Liedke	4310 Trillium La W	Minnetrista, MN 55364	4310 Trillium Lane West	Minnetrista, MN 55364	3511724310010	Residential	1	\$ 7,900.00	\$ 7,900.00
20	Sally G Hofmeister	4320 Trillium La W	Minnetrista, MN 55364	4320 Trillium Lane West	Minnetrista, MN 55364	3511724310009	Residential	1	\$ 7,900.00	\$ 7,900.00
21	Michelle M Richards	4330 Trillium La W	Mound, MN 55364	4330 Trillium Lane West	Minnetrista, MN 55364	3511724240020	Residential	1	\$ 7,900.00	\$ 7,900.00
22	S Valek & J Tanner	4340 Trillium La W	Mound, MN 55364	4340 Trillium Lane West	Minnetrista, MN 55364	3511724240019	Residential	1	\$ 7,900.00	\$ 7,900.00
23	R T Schmidt & C K Schmidt	4350 Trillium La W	Mound, MN 55364	4350 Trillium Lane West	Minnetrista, MN 55364	3511724240018	Residential	1	\$ 7,900.00	\$ 7,900.00
24	Elm Holdings Lic	4360 Trillium La W	Minnetrista, MN 55364	4360 Trillium Lane West	Minnetrista, MN 55364	3511724240017	Residential	1	\$ 7,900.00	\$ 7,900.00
25	Craig D & Linda L Mack	4370 Trillium La W	Mound, MN 55364	4370 Trillium Lane West	Minnetrista, MN 55364	3511724240016	Residential	1	\$ 7,900.00	\$ 7,900.00
26	R P Denne & L B Denne	4380 Trillium La W	Minnetrista, MN 55364	4380 Trillium Lane West	Minnetrista, MN 55364	3511724240015	Residential	1	\$ 7,900.00	\$ 7,900.00
27	Haiyin Chen & Jason Harris	2709 Newlands Ave	Belmont, CA 94002	4390 Trillium Lane West	Minnetrista, MN 55364	3511724240014	Residential	1	\$ 7,900.00	\$ 7,900.00
28	James E Best Rev Trust	4400 Trillium La W	Mound, MN 55364	4400 Trillium Lane West	Minnetrista, MN 55364	3511724240013	Residential	1	\$ 7,900.00	\$ 7,900.00
29	David R & Ann M Mylrea	4405 Trillium La W	Mound, MN 55364	4405 Trillium Lane West	Minnetrista, MN 55364	3511724240012	Residential	1	\$ 7,900.00	\$ 7,900.00
30	Heather Harris	4395 Trillium La W	Mound, MN 55364	4395 Trillium Lane West	Minnetrista, MN 55364	3511724240011	Residential	1	\$ 7,900.00	\$ 7,900.00
31	Todd A Makl/Karen L Clauson	4385 Trillium La W	Minnetrista, MN 55364	4385 Trillium Lane West	Minnetrista, MN 55364	3511724240010	Residential	1	\$ 7,900.00	\$ 7,900.00
32	Tru Agr of Linda S Mulligan	4375 Trillium La W	Mound, MN 55364	4375 Trillium Lane West	Minnetrista, MN 55364	3511724240009	Residential	1	\$ 7,900.00	\$ 7,900.00
33	N P Musjerd & M D Musjerd	4365 Trillium La W	Mound, MN 55364	4365 Trillium Lane West	Minnetrista, MN 55364	3511724240024	Residential	1	\$ 7,900.00	\$ 7,900.00
34	Brock W Ketcher Rev Trust	4355 Trillium La W	Mound, MN 55364	4355 Trillium Lane West	Minnetrista, MN 55364	3511724240034	Residential	1	\$ 7,900.00	\$ 7,900.00
35	Randall A & Kimberly A Green	4345 Trillium La W	Mound, MN 55364	4345 Trillium Lane West	Minnetrista, MN 55364	3511724240033	Residential	1	\$ 7,900.00	\$ 7,900.00
36	J S Johnson & R L Johnson	4325 Trillium La W	Mound, MN 55364	4325 Trillium Lane West	Minnetrista, MN 55364	3511724310022	Residential	1	\$ 7,900.00	\$ 7,900.00
37	J M Wiebold/H S Panowitsch	4295 Trillium La W	Mound, MN 55364	4295 Trillium Lane West	Minnetrista, MN 55364	3511724310016	Residential	1	\$ 7,900.00	\$ 7,900.00
38	Peter Knutson/Sanna Knutson	4285 Trillium La W	Mound, MN 55364	4285 Trillium Lane West	Minnetrista, MN 55364	3511724310015	Residential	1	\$ 7,900.00	\$ 7,900.00
39	Daniel C Cook & Tina L Cook	4275 Trillium La W	Mound, MN 55364	4275 Trillium Lane West	Minnetrista, MN 55364	3511724310014	Residential	1	\$ 7,900.00	\$ 7,900.00
40	J A Repp & M L Repp	4255 Trillium La E	Mound, MN 55364	4255 Trillium Lane East	Minnetrista, MN 55364	3511724310020	Residential	1	\$ 7,900.00	\$ 7,900.00
41	L Anderson & K Anderson	4245 Trillium La E	Minnetrista, MN 55364	4245 Trillium Lane East	Minnetrista, MN 55364	3511724310019	Residential	1	\$ 7,900.00	\$ 7,900.00
42	Lisa M Olson	4235 Trillium La E	Mound, MN 55364	4235 Trillium Lane East	Minnetrista, MN 55364	3511724310018	Residential	1	\$ 7,900.00	\$ 7,900.00
43	Dean & Kathryn Johnson Trust	4215 Trillium La E	Mound, MN 55364	4215 Trillium Lane East	Minnetrista, MN 55364	3511724240029	Residential	1	\$ 7,900.00	\$ 7,900.00
44	K M Johnson Trust Et Al	4215 Trillium Lane E	Minnetrista, MN 55364	4205 Trillium Lane East	Minnetrista, MN 55364	3511724240028	Vacant Land - Lakeshore	1	\$ 7,900.00	\$ 7,900.00
45	Karrisa Gehring/Mark Gehring	4195 Trillium La E	Minnetrista, MN 55364	4195 Trillium Lane East	Minnetrista, MN 55364	3511724240027	Residential	1	\$ 7,900.00	\$ 7,900.00
46	Daryl S Gilpin Rev Trust	23515 Pioneer Tr	Loretto, MN 55357	4185 Trillium Lane East	Minnetrista, MN 55364	3511724240026	Residential	1	\$ 7,900.00	\$ 7,900.00
47	E J Lee & C A Lee	4175 Trillium Lane East	Minnetrista, MN 55364	4175 Trillium Lane East	Minnetrista, MN 55364	3511724240025	Seasonal Residential Rec.	1	\$ 7,900.00	\$ 7,900.00
48	M Nicklaus/J Lehrke-Nicklaus	4165 Trillium La E	Mound, MN 55364	4165 Trillium Lane East	Minnetrista, MN 55364	3511724240030	Residential	1	\$ 7,900.00	\$ 7,900.00
49	Bruce Malec Jr	4155 Trillium La E	Mound, MN 55364	4155 Trillium Lane East	Minnetrista, MN 55364	3511724210014	Residential	1	\$ 7,900.00	\$ 7,900.00
50	R Kaganovsky & S Kaganovsky	4145 Trillium La E	Mound, MN 55364	4145 Trillium Lane East	Minnetrista, MN 55364	3511724210013	Residential	1	\$ 7,900.00	\$ 7,900.00
51	James P Lemke	4135 Trillium La E	Mound, MN 55364	4135 Trillium Lane East	Minnetrista, MN 55364	3511724210017	Residential	1	\$ 7,900.00	\$ 7,900.00
52	James Lemke	4135 Trillium La E	Mound, MN 55364	4125 Trillium Lane East	Minnetrista, MN 55364	3511724210016	Vacant Land - Lakeshore	1	\$ 7,900.00	\$ 7,900.00
53	Sally Biel	4130 Trillium La E	Mound, MN 55364	4130 Trillium Lane East	Minnetrista, MN 55364	3511724210010	Residential	1	\$ 7,900.00	\$ 7,900.00
54	Jill Jones-Larson	4160 Trillium La E	Mound, MN 55364	4160 Trillium Lane East	Minnetrista, MN 55364	3511724240005	Residential	1	\$ 7,900.00	\$ 7,900.00
55	City of Minnetrista	7701 Co Rd No 110 W	Minnetrista, MN 55364	4180 Trillium Lane East	Minnetrista, MN 55364	3511724240032	Commercial	1	\$ 7,900.00	\$ 7,900.00
56	Daniel Lessor/Erin Lessor	4190 Trillium La E	Mound, MN 55364	4190 Trillium Lane East	Minnetrista, MN 55364	3511724240006	Residential	1	\$ 7,900.00	\$ 7,900.00
57	Carol A Ahlstrand	4200 Trillium La E	Minnetrista, MN 55364	4200 Trillium Lane East	Minnetrista, MN 55364	3511724240007	Residential	1	\$ 7,900.00	\$ 7,900.00
58	Jacob Gotler/Falen N Gotler	4210 Trillium La E	Mound, MN 55364	4210 Trillium Lane East	Minnetrista, MN 55364	3511724240008	Residential	1	\$ 7,900.00	\$ 7,900.00
59	S T Joynt & K L Vanordstrand	4220 Trillium La E	Mound, MN 55364	4220 Trillium Lane East	Minnetrista, MN 55364	3511724310003	Residential	1	\$ 7,900.00	\$ 7,900.00
60	David D/Michelle R Schissler	4230 Trillium La E	Mound, MN 55364	4230 Trillium Lane East	Minnetrista, MN 55364	3511724310004	Residential	1	\$ 7,900.00	\$ 7,900.00
61	John J Ward & Barbara A Ward	4240 Trillium La E	Minnetrista, MN 55364	4240 Trillium Lane East	Minnetrista, MN 55364	3511724310005	Residential	1	\$ 7,900.00	\$ 7,900.00
62	W J Kennedy & D A Kennedy	4250 Trillium La E	Mound, MN 55364	4250 Trillium Lane East	Minnetrista, MN 55364	3511724310006	Residential	1	\$ 7,900.00	\$ 7,900.00
63	John Cich & Janina Cich	4260 Trillium La E	Minnetrista, MN 55364	4260 Trillium Lane East	Minnetrista, MN 55364	3511724310008	Residential	1	\$ 7,900.00	\$ 7,900.00
64	Douglas Houser/Leah R Leger	4300 Trillium Way	Mound, MN 55364	4300 Trillium Way	Minnetrista, MN 55364	3511724310007	Residential	1	\$ 7,900.00	\$ 7,900.00
65	Trillium Bay Hmwnrs Assoc	14180 78th St W	Eden Prairie, MN 55344		Minnetrista, MN 55364	3511724240031	Common Area		\$ 7,900.00	\$ -
Total										\$ 387,100.00



February 7, 2025

Honorable Mayor and City Council
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

Re: 2025 Street Improvement Project
City of Minnetrista Project No. 01-25
City of Minnetrista, MN
WSB Project No. 026511-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Wednesday, February 5, 2025, and were viewed and read aloud. Nine bids were received. Please find attached the Bid Tabulation Summary indicating Asphalt Surface Technologies Corporation (ASTECH Corp.), St. Cloud, Minnesota, as the low bidder with a grand total bid amount of \$986,591.05. The Engineer's Estimate for the project was \$1,061,001.00.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of \$986,591.05 to ASTECH Corp. based on the results of the bids received.

If you have any questions, please contact me at 612.849.6157. Thank you.

Sincerely,
WSB

Emily Brown, PE
Project Manager

Attachment

cc: ASTECH Corp.
Alyson Fauske, WSB

srb



Bid Tabulation Summary

2025 Street Improvement Project

City of Minnetrista Project No. 01-25

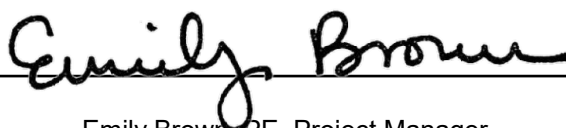
WSB Project No. 026511-000

Bids Received Online: Wednesday, February 5, 2025, at 10:00 a.m. Local Time

 DENOTES CORRECTED FIGURE

	Contractor	Bid Bond (5%)	Addendum No. 1 Rec'd.	Grand Total Bid
1	Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	X	X	\$986,591.05
2	Wm. Mueller & Sons, Inc.	X	X	\$997,499.50
3	Valley Paving, Inc.	X	X	\$1,032,032.00
4	Northwest Asphalt, Inc.	X	X	\$1,043,725.31
5	Park Construction Company	X	X	\$1,046,297.93
6	S.M. Hentges & Sons, Inc.	X	X	\$1,056,856.85
7	GMH Asphalt Corporation	X	X	\$1,083,129.74
8	Bituminous Roadways, Inc.	X	X	\$1,088,431.25
9	Omann Contracting Companies, Inc.	X	X	\$1,097,634.18
Engineer's Opinion of Probable Cost				\$1,061,001.00

I hereby certify that this is a true and correct tabulation of the bids as received on February 5, 2025.



Emily Brown, PE, Project Manager

RESOLUTION NO. 29-25

RESOLUTION ADOPTING ASSESSMENT FOR THE 2025 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-25

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the assessable portion of City Project No 01-25, which includes the reclamation of the Pine Circle, Trillium Lane East, Trillium Lane West, Trillium Way, and Wind Ridge Trail; partial curb and gutter replacement in the Trillium area; replacement of one gate valve and the addition of three gate valves in the Trillium area, and the installation of inflow/infiltration barriers in Pine Circle.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF MINNETRISTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2026 and shall bear interest at the rate of 3.9 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from November 1, 2025 until December 31, 2026. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid any time on or before November 1, 2025; and he/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The owner of any property so assessed may, at any time prior to certification of the assessment of the first installment to the County Auditor, pay to the City Treasurer any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.

5. The clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

This resolution was adopted by the City Council of the City of Minnetrista on the 17th day of March 2025, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk

RESOLUTION NO. 30-25

**RESOLUTION AWARDING A CONTRACT FOR THE 2025 STREET
IMPROVEMENT PROJECT, CITY PROJECT NO. 01-25**

WHEREAS, the City Council of Minnetrista previously directed the City Engineer to advertise for bids for the 2025 Street Improvement Project, City Project No. 01-25; and

WHEREAS, bids were publicly received, opened, and read aloud on February 5, 2025.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF MINNETRISTA:**

1. All bids for the construction of the 2025 Street Improvement Project, City Project 01-25 have been received and are tabulated on the attached summary.
2. The total bid of Asphalt Surface Technologies Corporation, in the amount of \$986,591.05, for the construction of said improvements, is in accordance with the plans and specifications and advertisement for bids and is the lowest responsible total bid.
3. The Mayor and Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Minnetrista.
4. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

This resolution was adopted by the City Council of the City of Minnetrista on the 17th day of March 2025, by a vote of _____Ayes and _____Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk