



FEBRUARY 18, 2025 CITY COUNCIL MEETING MINUTES

**February 18, 2025 at 7:00 PM
7701 County Road 110 West Minnetrista, MN 55364**

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin,; Peter Vickery, Claudia Lacy, Brian Govern. Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Ron Batty, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to approve the Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

- a) Swearing in Aaron Geddes

Chief Falls introduced Aaron Geddes and gave his background prior to his employment with the City of Minnetrista.

Mayor Whalen performed the swearing in of Officer Geddes.

3) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes
- b) Approve City Council Regular Meeting Minutes
- c) Res. No. 17-25 Approve Claims
- d) Res. No. 18-25 Authorize execution of a pervious pavement agreement at 3403 Kings Point Road
- e) Res. No. 19-25 Authorize Purchase of Trailer for Infrared Asphalt Heater
- f) Res. No. 20-25 Accept Bids and Award Contract for Well #7 Rehabilitation Improvements - City Project 02-25

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

4) BUSINESS ITEMS

a) Receive Bids for 2025 Street Improvement Project, City Project 01-25

City Engineer Fauske provided a summary of the bids for the project and what is included and the Minnetrista Assessment Policy. She also shared the assessment areas and proposed assessments.

Mayor Whalen suggested that the assessments get rounded down to \$5750 for Pine Circle and \$7950 for Trillium. Mayor Whalen also asked about parcels 6 & 7 in Wind Ridge Circle. Would it be possible to remove the assessment from parcel 7 since 6 is the larger parcel and house sits on both parcels.

Fauske stated that if the Council is comfortable with moving forward as presented, staff would go back and do more research with regards to the split between parcel 6 & 7, consult with the City Attorney as often as necessary and bring forward that recommendation and clarification at the time of the assessment hearing. Staff can talk with the resident in the meantime because we would be noticing both parcels.

Fauske shared the post-project funding and project schedule. She recommended that council receive the bids and call for the assessment hearing which would be held on March 17th.

Mayor Whalen expressed that she doesn't feel comfortable charging 2% over the interest rate if we are not bonding for the project. Administrator Kruggel said we should probably incorporate that into our assessment policy.

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to Receive Bids for 2025 Street Improvement Project, City Project 01-25.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

b) Res. No. 21-25 Declare Cost to be Assessed, Ordering Preparation of Proposed Assessments, and Call for the Hearing on the Proposed Assessments for the 2025 Street Improvement Project, City Project 01-25

Motion made by Councilmember Vickery, Seconded by Councilmember Lacy Adopting Res. No. 21-25, Declare Cost to be Assessed, Ordering Preparation of Proposed Assessments, and Call for the Hearing on the Proposed Assessments for the 2025 Street Improvement Project, City Project 01-25.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

6) ADMINISTRATIVE ITEMS

a) Staff Reports

City Administrator Report

- Administrator Kruggel informed Council that there is a neighbor that wants to have a wedding there at the Farm Winery. Staff is looking for direction from Council either a yes, no or special event permit.

- Mayor Whalen added that she received a call from the resident and explained that her grandparents owned the property before the current owner and would like to get married there. The issue is that a CUP was issued for the winery which does not allow events.
- Council had a discussion and decided that the resident would have to apply for a special event permit that will have some very restrictive parameters around it.

Public Safety Report

- Chief Falls provided Drug Task Force Update

b) Council Reports

i) Mayor Lisa Whalen

- Fire Commission Update

ii) Cathleen Reffkin

- Mound Fire Meeting Update

iii) Brian Govern

iv) Peter Vickery

- Watershed District Update

v) Claudia Lacy

8) **ADJOURNMENT**

Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to adjourn the meeting at 8:15 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Respectfully submitted,

Ann Meyerhoff, City Clerk