



## CITY OF MINNETRISTA

### REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

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**Subject: Approve Resolution - Res No. 81-25 for Proposed Listings of Delinquent Utility for Certification to County**

**Prepared By: Brian Grimm, Finance Director**

**Meeting Date: October 6, 2025**

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Property owners were notified by letter of the delinquent amounts due to the City for utilities. The unpaid utility notification letters were sent at the end of August. The letters stated that the amount due by 4:30 PM on September 29, 2025. This gives time for City staff to prepare resolutions for Council and coordinate the certification to the County for collection with the annual property taxes.

Attached is the proposed resolution for delinquent utilities for your review.

#### **MAIN POINTS:**

1. Some of the fees have been paid since the original notices were mailed. Those accounts have been removed from the certification list and the remaining accounts are indicated on the list attached to each resolution.
2. It is proposed that the unpaid amounts that have not been paid or granted payment arrangements be certified to the County Assessors Office for collection with the payable 2026 taxes.

**Recommended City Council Action:** Adopt the resolution for proposed certification of the delinquent utility amounts at an interest rate of 5% per annum plus \$30 administrative fee per parcel as per the fee schedule.

Does Recommended Action meet City Mission Statement? Yes ☐ No

Does Recommended Action meet City Goals/Priorities? Yes ☐ No

Explain: Annual process to certify unpaid delinquent fees for collection with the 2026 property taxes.

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#### **Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

**RESOLUTION NO. 81-25**

**RESOLUTION ADOPTING CERTIFICATION  
FOR UNPAID UTILITY FEES**

WHEREAS, pursuant to proper notice duly given as required by law, the council approved certification for delinquent Utility fees due to the City of Minnetrista.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, MINNESOTA:

1. Such proposed certification, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the certification of unpaid water, sewer, storm water and recycling bills against the lands named therein.
2. Such certification shall be payable to the County auditor along with their property taxes. The certification shall bear interest at a rate of 5 per cent annum from the first full month from the date of adoption of this certification resolution (November 1, 2025), and a \$30 administrative fee. To the certified amount shall be added interest on the entire certification from first full month from the date of this certification resolution (November 1, 2025) until December 31, 2026.
3. The owner of any property so certified may, at any time prior to the certification to the county auditor, pay the whole amount due on such property to the City or make prior payment arrangements with Finance Director. Such payment must be made on or before November 15, 2025 or interest will be charged starting November 1, 2025 through December 31, 2026.
4. The clerk shall forthwith transmit a certified duplicate of this certification to the county auditor to be extended on the property tax lists of the county. Such certification shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED by the council this 6th day of October 2025 by vote of \_\_\_\_ Ayes \_\_\_\_ Nays.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF MINNETRISTA  
Certification Summary  
Utility Billing

Property Address	Certification Amount	PID Number
5559 MORNINGVIEW TERRACE	\$ 327.26	1211724320044
1425 WESTWOOD DRIVE	\$ 2,189.39	1211724330028
1445 WESTWOOD DRIVE	\$ 2,401.78	1211724330014
5535 WESTWOOD AVE	\$ 282.04	1211724330023
1200 LANGEWOOD DRIVE	\$ 286.74	1111724410004
5535 CO RD 151	\$ 101.80	1211724220007
955 MAPLE CREST DRIVE	\$ 339.61	1211724210007
1070 CREST RIDGE COURT	\$ 394.74	1211724140029
4902 RED OAK LANE	\$ 1,684.67	1211724110025
6710 HALSTEAD AVE	\$ 1,532.67	2211724430003
6750 HALSTEAD AVE	\$ 126.50	2211724430042
7041 HALSTEAD DRIVE	\$ 1,532.29	2711724210031
3620 LAKESIDE DRIVE	\$ 899.93	2711724220016
4275 STONEBRIDGE CIRCLE	\$ 2,675.40	3511724130043
3260 EAGLE BLUFF ROAD	\$ 437.75	2611724220012
5250 EDSALL ROAD	\$ 105.38	2511724240017
5292 EDSALL ROAD	\$ 394.72	2511724240029
5320 EDSALL ROAD	\$ 1,532.29	2511724240038
5340 EDSALL ROAD	\$ 189.75	2511724240037
3565 TUXEDO ROAD	\$ 1,412.08	2511724130032
1050 MARIA COURT	\$ 1,525.54	1111724140036
6545 SOUTH SAUNDERS LAKE DR	\$ 2,763.32	2211724410036
6615 SOUTH SAUNDERS LAKE DR	\$ 734.09	2211724410063
6640 WALNUT DRIVE	\$ 720.54	2211724410022
2616 NORTH SAUNDERS LAKE DR	\$ 3,051.09	2211724140015
1528 SUNNYBROOK DRIVE	\$ 4,301.78	1111724440010
5760 SUNNYBROOK LANE	\$ 3,011.50	1111724440020
5648 DUTCH LAKE COURT	\$ 3,438.05	1411724110024
8284 PONDVIEW DRIVE	\$ 2,537.66	2911724430021
3800 TURTLE ROAD	\$ 2,917.53	2911724440041
3946 TURTLE ROAD	\$ 660.49	2911724440012
9502 GANDER LANE	\$ 20.57	3111724220044
9526 GANDER LANE	\$ 439.24	3111724220046
9496 GLACIER ROAD	\$ 2,025.53	3111724230042
9628 GLACIER ROAD	\$ 637.91	3111724230053
3874 GLACIER COURT	\$ 326.15	3111724240034
3949 GAMES DRIVE	\$ 2,859.61	3111724240041
4513 COVEY LANE	\$ 2,620.53	3111724310036
9049 WOODLAND DRIVE	\$ 259.61	3111724420036

Property Address	Certification Amount	PID Number
9542 COTTONTAIL DRIVE	\$ 312.37	3111724230068
9612 COTTONTAIL DRIVE	\$ 1,408.00	3111724320008
3765 CRANE ISLAND COURT	\$ 2,113.95	2711724340025
4131 WOODLAND COVE PARKWAY	\$ 207.78	3411724210014
6809 MINNEHAHA COURT	\$ 448.97	3411724210027
6814 MINNEHAHA COURT	\$ 4,126.19	3411724210032
4296 COTTAGEWOOD COURT	\$ 1,340.08	3411724240084
6875 CROSBY COURT	\$ 288.66	3411724240051
6929 CROSBY COURT	\$ 986.47	3411724240052
6971 CROSBY COURT	\$ 2,444.77	3411724240040
4317 COTTAGEWOOD COURT	\$ 824.92	3411724240100
4378 TRISTA BEND	\$ 2,356.74	3411724240109
6799 LILY LANE	\$ 2,448.52	2711724310023
3776 WOODLAND COVE PARKWAY	\$ 1,951.18	2711724340045
6928 HUCKLEBERRY DRIVE	\$ 55.49	3411724340081
4720 FOXGLOVE DRIVE	\$ 318.76	3411724340019
4614 CARNATION COURT	\$ 335.69	3411724410013
5948 HERMITAGE TRAIL	\$ 1,087.78	3511724120057
8305 OX YOKE CIRCLE	\$ 421.30	0511724130014
9201 CO RD 26	\$ 421.36	0611724340001
9385 CO RD 26	\$ 115.81	0611724320001
9550 CO RD 26	\$ 421.20	0611724220001
8201 CO RD 26	\$ 174.02	0511724410003
4630 CO RD 92 N	\$ 51.75	3211724330001
1370 RAINBOW RD	\$ 58.43	0811724310002
7300 CO RD 26	\$ 420.60	0411724410006
7880 CO RD 26	\$ 174.02	0411724310005
7651 KINGSWOOD RD	\$ 108.62	0911724340003
7925 CO RD 15	\$ 51.75	1611724220003
1020 GAME FARM RD N	\$ 421.37	1011724220002
6820 CO RD 26	\$ 388.60	0311724240001
6180 PAINTER RD	\$ 150.55	0211724310001
6255 WEST BRANCH RD	\$ 92.81	1111724220005
500 NORTH BRANCH RD	\$ 335.72	0311724420002
6840 D'CHENE LANE	\$ 51.75	0311724310002
90 CO RD 110 N	\$ 381.01	0211724120003
310 CO RD 110 N	\$ 352.58	0211724130018
285 CO RD 19	\$ 108.62	0111724140002
4945 NORTH ARM DR	\$ 421.37	0111724410007
5005 NORTH ARM DR	\$ 421.23	0111724410013
5405 NORTH ARM DR	\$ 421.37	0111724310012
635 CLARENCE AV	\$ 399.74	0111724330009
650 TRAILS END ROAD	\$ 421.37	0111724410017

Property Address	Certification Amount	PID Number
5475 NORTH ARM DR	\$ 178.75	0111724320002
6085 SUNNYFIELD RD E	\$ 370.51	1111724310004
1015 SUNNYFIELD RD N	\$ 174.02	1011724120007
1195 SUNNYFIELD RD N	\$ 51.75	1011724130007
1205 SUNNYFIELD RD N	\$ 51.75	1011724420005
1150 GAME FARM CIRCLE	\$ 108.62	1011724240008
5970 GAME FARM RD E	\$ 421.37	1111724430001
6520 GAME FARM RD E	\$ 294.00	1011724440007
6690 GAME FARM RD E	\$ 421.37	1011724430012
2255 WESTEDGE BLVD	\$ 321.25	1511724440006
6605 WOODEDGE RD	\$ 174.02	2211724110005
6700 WOODEDGE RD	\$ 103.87	1511724440005
7990 STATE HWY NO 7	\$ 51.75	3311724230002
7450 VALLEY CREEK DRIVE	\$ 51.75	3311724230004
TOTAL	\$ 86,315.58	