



Amanda Tainio, Principal

December 4, 2024

Memo To: Millwood City Council

RE: November 2024 Planning Report

Here is a summary of the planning activities for the month of November 2024:

- The Planning Commission met on November 26th (Special Meeting) for an Introduction to the new Draft Comprehensive Plan Parks and Recreation Element for the 2026 Periodic Update.
- Permit/license/land use application review and processing:
 - 8911 E. South Riverway – Shoreline Development Permit Exemption issuance (SDPE-2024-03 for vegetation management)
 - 3303 E. Bessie – Accessory Dwelling Unit (ADU) follow-up (MW-2024-0016)
 - 8915 E. Trent - Starbucks pole sign review & approval (MW-2024-0107)
 - 2607 N. Dale – zoning & land use review
 - 8901 E. Trent, Suite 112 – Wingstop TI status check (MW-2024-0082)
 - 3320 N. Argonne – Inland Empire Paper Blower Building (MW-PRE-COMM-2024-0067)
 - 9208 E. Buckeye - Adult Family Home (AFH) zoning review & approval (MW-2024-0111)
 - 9011 E South Riverway - Fence Permit Application Review
 - 8307 E. Trent - North 40 additional exterior lighting review
 - Misc. zoning reviews / information / other jurisdiction SEPA reviews
- 2026 Periodic Update
 - Work on Comprehensive Plan Chapters 1- 4 (modifications from 10/29/24 Planning Commission Meeting)
 - New Comprehensive Plan Parks & Recreation Element + inventory / conditions assessment
 - Capital Facilities Webinar
 - Land Capacity Analysis Report
- Planning Technical Advisory Committee (PTAC) & Steering Committee of Elected Officials (SCEO) topic review and meeting attendance for 2026 Periodic Update topics.
- Millwood Historic Preservation Resource Guide Review
- STA Argonne Station TIA review

With best regards,

Amanda Tainio

Millwood Contract City Planner

planner@millwoodwa.us