



Historic Preservation Commission Special Meeting Minutes

Tuesday, January 20, 2026 at 10:00 AM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Commissioner Major called the Historic Preservation Commission Meeting to order at 10:00 am.

PRESENT

Commissioner Kris Major
Commissioner Annie Oakes
Commissioner Barbara St Clair
Commissioner Colleen Kirsten
Commissioner Alex Brannin

2. APPROVAL OF MEETING AGENDA

Motion made by Commissioner Oakes, Seconded by Commissioner Kirsten to approve the agenda.

Voting Yea: Commissioner Major, Commissioner Oakes, Commissioner St Clair, Commissioner Kirsten, Commissioner Brannin

3. APPROVAL OF MEETING MINUTES

a. Motion to approve November 18, 2025 minutes as presented or with any modifications

Motion made by Commissioner Kirsten, Seconded by Commissioner Oakes to approve the November 18, 2025 minutes as presented.

Voting Yea: Commissioner Major, Commissioner Oakes, Commissioner St Clair, Commissioner Kirsten, Commissioner Brannin

4. PRESENTATION

a. Megan Duvall, Spokane Historic Preservation Officer

Commissioner Major gave Ms. Duvall a brief description of the Commission's history, accomplishments and goals.

Ms. Duvall discussed how Spokane's Historic Preservation Commission creates historic districts, and how that differs from acknowledging historic homes. She explained how they gauge the interest prior to creating the historic district and the meetings needed during the process with the public and the Planning Commission. She discussed the challenges that can come along with preservation and the ways they've persevered through those challenges.

The Commission and Ms. Duvall discussed homeowners renovating historic homes and communicating with realtors, asked about CLG grants, obtaining a consultant, as well as discussing the history of Millwood.

5. SET NEXT MEETING

Historic Preservation Regular Meeting - February 9th, 2026 at 2:00 pm

6. ADJOURNMENT

Motion made by Commissioner Kirsten, Seconded by Commissioner Brannin to adjourn the Historic Preservation Special Meeting at 10:56 am.

Voting Yea: Commissioner Major, Commissioner St Clair, Commissioner Kirsten, Commissioner Brannin

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