

**CITY OF MILLWOOD**

**ORDINANCE #555**

**NOVEMBER 24, 2025**

**AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD,  
WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026.**

WHEREAS, the City of Millwood, Washington completed and placed on file with the City Clerk a proposed budget estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the City for the fiscal year ending December 31, 2026;

WHEREAS, a notice was published that the City Council would meet on November 12, 2025 at 6:00 p.m., in the council chambers of city hall for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the City an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the City Council did hold a public hearing at that time and place and did then consider the matter of proposed budget for the fiscal year 2026; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City for the purposes set forth in the budget, and estimated expenditures set forth in the budget being all necessary to carry on the government of the City for the fiscal year 2026 and being sufficient to meet various needs of the City during the period;

NOW THEREFORE, the City Council of the City of Millwood does ordain as follows:

SECTION 1. The budget for the City of Millwood, Washington for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, City of Millwood 2026 Budget, copies of which are on file in the Office of the City Clerk as follows.

SECTION 2. Estimated resources, including fund balances for each separate fund of the City of Millwood for the year 2026 are set forth in the summary form below, and are hereby appropriated for expenditure at the fund level during the year 2026 as set forth in the City of Millwood 2026 Budget.

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City of Millwood 2026 Budget Summary

	Estimated Beginning Balance	Estimated Revenue (Incl Grants)	Estimated Expenditures	Estimated Ending Balance
<b>FUND</b>				
<b>GENERAL FUNDS</b>				
General Fund (#001)	\$ 366,190	\$ 6,011,170	\$ (4,427,581)	\$ 1,949,779
<b>CAPITAL PROJECT FUNDS</b>				
Capital Project Fund – REET 1 (#301)	438,988	34,055		473,043
Capital Project Fund – REET 2 (#302)	443,577	34,055		477,632
<b>ENTERPRISE FUNDS</b>				
Joint Utility Fund (#401)	805,813	1,241,914	(1,130,420)	917,307
<b>TOTALS</b>	<b>\$2,054,568</b>	<b>\$ 7,321,194</b>	<b>\$ (5,558,001)</b>	<b>\$ 3,817,761</b>

Wages and Benefits are listed in Exhibit A which is attached hereto.

SECTION 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor’s Office and to the Municipal Research and Services Center (MRSC).

SECTION 4. Effective Date. This ordinance shall be in full force and take effect 5 days after its publication.

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Passed by the City Council of the City of Millwood, at a regular meeting thereof this \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Kevin Freeman - Mayor

Attest:

\_\_\_\_\_  
Lisa Cassels – City Clerk

STATE OF WASHINGTON        )  
  )ss:  
County of Spokane            )

Lisa Cassels, being first duly sworn on oath deposes and says:  
I am the City Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled 'AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026' is the true and correct original copy of the City of Millwood's Ordinance numbered 555 and that the same was posted and published according to law.

\_\_\_\_\_  
Lisa Cassels – City Clerk

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public in and for the State of Washington.  
Residing at Spokane.  
My Commission expires \_\_\_\_\_

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Exhibit A  
2026 Schedule of Compensation

<b>Position</b>	<b>Rate</b>	<b>Benefit Allowance</b>	<b>Total Compensation</b>
Advisory Commission	\$25.00 – 40.00 mtg.		\$25.00 – 40.00 mtg.
Council	75.00 mtg		75.00 mtg
Mayor	800.00 monthly		800.00 monthly
City Treasurer	41.40 – 51.75 hourly	17.81 hourly	59.21 – 69.56 hourly
Financial Manager	33.65 – 43.27 hourly	17.81 hourly	51.46 – 61.08 hourly
Assistant Treasurer	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
City Clerk	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Administrative Assistant	20.70 – 31.05 hourly	17.81 hourly	38.51 – 48.86 hourly
Street & Facilities Manager	36.23 – 46.58 hourly	17.81 hourly	54.04 – 64.39 hourly
Utilities Manager	36.23 – 46.58 hourly	17.81 hourly	54.04 – 64.39 hourly
Water Operator	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Maintenance Worker 2	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Maintenance Worker 1	20.70 – 31.05 hourly	17.81 hourly	38.51 – 48.86 hourly
Park Worker	17.13 – 20.56 hourly		17.13 – 20.56 hourly
Pool Attendant	17.13 – 20.56 hourly		17.13 – 20.56 hourly

Benefits are described in the current City of Millwood Employee Handbook.