

CITY COUNCIL ACTION ITEM – ZTA-2024-02

Pursuant to MMC 14.12.150(C), the city council shall, after an examination of the planning commission's recommendation and reasons therefor:

- 1. Affirm the suggested amendment requesting that it be written by the appropriate department and presented for adoption at the following council meeting;**
- 2. Affirm the suggested amendment, as revised by the council, following the criteria set forth in subsection B of MMC Section 14.12.150, requesting that it be written by the appropriate department and presented for adoption at the following council meeting;**

MMC 14.12.150(B). The planning commission shall base its recommendations to the city council on the following criteria:

1. The suggested amendment is consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable.
2. The suggested amendment will not adversely affect the health and safety and welfare of the public.
3. The suggested amendment is not in violation of any state or federal law.

- 3. Disallow the suggested amendment.**

**FINDINGS AND RECOMMENDATIONS OF THE MILLWOOD PLANNING COMMISSION FOR
FILE NO. ZTA-2024-02
September 26, 2024**

Background:

1. ZTA-2024-02 is a non-project action for a zoning text amendment to modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference).
2. In accordance with WAC 197-11, notice was given that a SEPA Checklist had been completed on ZTA-2024-02. The City of Millwood determined that the proposal would have no significant adverse environmental impacts and issued a Determination of Nonsignificance (DNS) on August 9, 2024.
3. A Notice of Public Hearing & SEPA Availability was issued, posted on the City website under public notices, and emailed to agencies on August 9, 2024. The comment deadline was identified as 4pm, August 23, 2024.
4. A Notice of Public Hearing & SEPA Availability was posted on the City notice boards on August 8, 2024.
5. A Notice of Public Hearing & SEPA Availability was published in the Spokesman Review on August 9, 2024.
6. A staff report for ZTA-2024-02 was issued on August 20, 2024 and posted on the City website under public notices.
7. The Planning Commission held a properly noticed public hearing on Wednesday, August 28, 2024, which was continued until Wednesday, September 25, 2024. The Planning Commission voted 5-0 to recommend approval of ZTA-2024-02 with modifications, as identified in the Revised Exhibit A, to the City Council.

Planning Commission Findings:

The Planning Commission recommends approval of ZTA-2024-02 with modifications and finds that the criteria in MMC 14.12.150(B) have been met. The suggested amendment:


1. Is consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable.
2. Will not adversely affect the health and safety and welfare of the public.
3. Is not in violation of any state or federal law.

Conclusion(s):

1. The review process for ZTA-2024-02 complies with MMC requirements and WA State Law.
2. The GMA requires proposed comprehensive plans and development regulations, including proposed amendments, be forwarded to the WA State Department of Commerce Growth Management Services for review and comment 60 days prior to the final City Council adoption, unless expedited review is requested and approved under RCW 36.70A.106. ZTA-2024-02 has been forwarded as required.

3. The criteria for amendment under MMC 14.12.150(B) have been met.
4. The proposed zoning text amendment has met consistency review requirements.

Signed this 30 day of September 2024


Mike Ankney, Chair

ATTEST


Amanda Tainio, Contract City Planner

ZTA-2024-02 - EXHIBIT A (REVISED BY PLANNING COMMISSION 9/25/24)

Title 17 - ZONING

Chapter 17.04 - ~~TITLE~~, USE ZONES, BOUNDARIES AND DISTRICTS]

17.040.35 - Adoption by reference.

Where not otherwise indicated in the MMC, the Spokane County stormwater and landscaping regulations, as may be amended, along with Spokane County Chapter 14.802 Off-Street Parking and Loading Standards, are herein adopted by reference. References to Spokane County residential zones shall apply to all Millwood residential zones and references to Spokane County shall be interpreted as Millwood.

(Ord. No. 527 , § 1, 6-14-2022)

Chapter 14.802

Off-Street Parking and Loading Standards

14.802.000 Purpose and Intent

The purpose and intent of the off-street parking and loading standards is to provide adequate parking spaces, internal circulation, pedestrian facilities and access to ensure a safe and functional parking facilities. The chapter implements many of the goals and policies of the Comprehensive Plan.

14.802.020 Applicability of Standards and Plan Submission

1. Land used as a public or private parking area shall be developed and maintained in accordance with this chapter except for those zones that specifically allow variations to these standards.
2. Submission of a parking plan shall be required for all new construction, any change to a building, or any change in the use of a building or site to such an extent that a County development permit or certificate of occupancy is necessary. Building permits shall not be issued until the parking plan has been approved. The parking plan shall illustrate the location of all traffic control devices, parking stalls, directional arrows, signs, curbs, ingress/egress points, pedestrian access and walkways. The parking plan may be incorporated into the overall site development plan.

14.802.040 Off-Street Parking Requirements

1. Off-street parking shall be provided for all uses. The number of required parking spaces shall be determined as specified in Table 802-1 below.

Table 802-1, Off Street Parking Requirement

Cultural and Recreational Uses	
Use Classification	Number of spaces required
Public assembly	One space for every 4 occupants based on maximum permitted occupant load
Libraries, museums, art galleries	One space per 275 gross sq. ft.
Bowling alley	Four spaces per lane.
Driving range	Two spaces per tee.
Gymnasium	One space per 100 gross sq. ft.
Golf course	Three spaces per tee.
Health/Fitness club	One space per 100 gross sq. ft.
Skating rink	One space per 200 gross sq. ft.
Sports field (soccer, baseball, etc.)	Twenty spaces per acre of site.
Swimming pool	One space per 40 sq. ft. of pool area.
Tennis and similar courts	One and 1/2 spaces per court.

Table 802-1, continued

Educational uses	
Use Classification	Number of spaces required
Kindergarten through 8 th grade	Two spaces per teaching station; <i>OR</i> 1 space for every 4 seats or every 8 feet of bench or pew for fixed seating assembly areas (school auditorium, theater, stadium); <i>OR</i> 1 space for every 75 gross square feet of school assembly area without fixed seating, whichever is greater.
Grades 9 through 12	Five spaces per teaching station; <i>OR</i> 1 space for every 4 seats or every 8 feet of bench or pew for fixed seating assembly areas (school auditorium, theater, stadium); <i>OR</i> 1 space for every 75 gross square feet for school assembly areas without fixed seating, whichever is greater.
Colleges and universities	One space per 4 seats in classroom, plus 1 space per classroom. Dormitories, 0.75 spaces per planned resident.
Technical and specialized schools/studios	One space per 125 gross sq. ft.
Motor Vehicle Sales, Service and Car Washes	
Use Classification	Number of spaces required
Automotive wrecking yard	Twelve spaces for sites up to 10 acres; 20 spaces for sites over 10 acres.
Car washes and other short-turn-around auto services. (Tire mounting, quick lubes, etc.)	Three spaces for each service bay. Space inside the service bay shall be considered a parking space.
Motor vehicle or large machinery sales and service	One space per 1,000 gross sq. ft of building, plus 1 space per 1,500 gross sq. ft. of outside display area.
Recreational vehicles and manufactured home sales	One space per 3,000 gross sq. ft. of display area.
Auto repair garage	One space per 200 gross sq. ft. with a minimum of 3 spaces.

Table 802-1 - continued

Office and Business Services	
Use Classification	Number of spaces required
Business and professional offices	One space per 350 gross sq. ft. Minimum of 5 spaces.
Day care center	One space per 10 children.
Governmental buildings and uses	One space per 350 gross sq. ft. Minimum of 5 spaces.
Hospital or medical center	0.4 spaces per employee, plus 1 space for every 3 beds, plus 1 space for every 5 daily outpatient treatments, plus teaching hospitals add 1 space for every 3 students.
Kennel, public or private	One space for each 10 animals kept on the premises.
Medical offices	One space per 175 gross sq. ft.
Retail and Food Services	
Use Classification	Number of spaces required
Animal clinics, hospitals, veterinarian offices, kennels and pounds	One space per 200 gross sq. ft. of waiting, office, and exam rooms.
Coin-operated laundries	One space per 5 machines.
General retail, not elsewhere classified	One space per 250 gross sq. ft. Minimum of 3 spaces.
Large appliance retail	One space per 650 gross sq. ft.
Personal care services	One space per 100 gross sq. ft.
Restaurants and taverns.	One space for every 5 occupants based on maximum permitted occupant load. Outdoor seating areas shall require additional parking spaces at 10 spaces per 1,000 gross square feet. Minimum of 5 spaces.
Restaurant, drive through, carryout, or espresso with no seating	One space per 75 gross sq. ft. Minimum of 6 spaces. Outdoor seating areas shall require additional parking spaces at 10 spaces per 1,000 gross square feet.
Shopping centers	One space per 250 gross sq. ft.

Table 802-1, continued

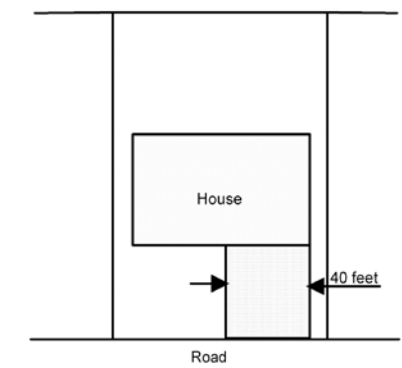
Residential/Lodging/Rooms	
Use Classification	Number of spaces required
Commercial lodgings and sleeping rooms	One space per unit/room plus required spaces for associated uses.
Manufactured home parks	Two spaces per dwelling unit, plus 5% of total requirement for guest parking.
Multi-family dwelling	One and one half spaces per dwelling unit, plus 5% of total requirement for guest parking.
Nursing/convalescent homes	One space per 5 beds.
Retirement/elderly housing, low income subsidized	One space per 3 dwelling units, plus 5% of total requirement for guest parking..
Single-family or duplex dwelling	Two spaces per dwelling unit. Spaces may be stacked in driveway.
Storage, Wholesale and Industrial Uses	
Use Classification	Number of spaces required
Self service storage (mini-storage) ¹	Minimum of 4 spaces.
Wholesale and commercial warehouses and storage.	1 space per 2,000 gross sq. ft.
Manufacturing, processing, machining, assembly, and/or packaging plants of all types.	1 space per 400 gross sq. ft.
¹ Driveway aisles shall be a minimum of 20 feet wide where access to storage units is only on one side of the aisle, and 24 feet wide where access to storage units is on both sides of the aisle.	

2. Uses not specified in Tables 802-1 shall provide parking based on the most comparable use as determined by the Planning Director.
3. In the case of multiple-use occupancies, in a building or on a lot, the total requirement for off-street parking shall be the sum of the requirements for the various uses computed separately. Off-street parking facilities for a particular use shall not be considered as providing required parking facilities for any other use except as allowed by joint use parking agreements under section 14.802.140.
4. All required parking areas shall be made permanently available to the customers of the use on the site and maintained for parking purposes only. Required parking facilities shall not be used for product display, automobile sales, storage, and/or repair work.

14.802.060 Parking Lot Location and Design

Off-street parking shall be located and designed according to the parking and design standards as specified herein.

1. Parking facilities required under Section 14.802.040 shall be generally located on the same site as the use or building for which the parking is required. Off-site parking that is separated from the use by an arterial may be denied if adequate provisions to ensure pedestrian safety cannot be provided.
2. Parking stalls shall be designed so there is no vehicle overhang into public rights of way, drainage swales or ditches or adjoining property. Parking areas shall not encroach into stormwater facilities, including but not limited to grassy swales and ditches, and stormwater easements without written permission of the County Engineer or their designee.
3. The accessible parking space(s) required by Chapter 19.27 RCW shall be included in the total number of required parking spaces.
4. Bicycle racks and/or storage shall be provided when 25 or more parking spaces are required, at a ratio of 1 rack for every 25 parking spaces. Bicycle racks shall accommodate 5 or more bicycles and shall be located near the entrance of the building or use they are intended for.
5. New office and industrial developments, with 50 or more required parking spaces, shall designate at least 5% of the spaces for employee carpool or vanpool parking. Employee carpool or vanpool parking shall be located closer to the building entrance or the employee entrance than other employee parking with the exception of accessible parking. The carpool/vanpool spaces shall be clearly marked "Reserved Carpool/Vanpool Only".
6. Parking shall be so designed that vehicles will not back out into public rights-of-way. Single family and duplex residences are exempt from this requirement.
7. Parking stalls and aisles shall be designed as illustrated in Figure 1 and Figure 2 below. Parking spaces at any angle other than those shown are permitted, provided the width of stalls and aisles are proportionately adjusted based upon the angle proposed.
8. Parking spaces may be allowed in required setback areas, provided standards for frontage landscaping are adequately met.
9. Within in the LDR, LDR-P, MDR, or HDR zones, outdoor parking areas for single family and two family dwellings, which are located between the existing roadway and the dwelling, shall be consistent with the following standards:
 - a. Parking areas shall be limited in width to 50% of the lot frontage or 40 feet, whichever is less.
 - b. Parking or storage of vehicles outside the parking area described above is prohibited.
 - c. Parking areas and driveways shall be paved except that expansion of parking areas for existing dwellings may be allowed to utilize gravel surfaces of sufficient material and compaction to prevent erosion or tracking of soil, dirt, mud or debris onto public, private or future public road rights of way/easements, stormwater facilities or other public property.
 - d. The Director may make modifications in instances where due to a lot's configuration there is not adequate area in the front yard to comply with both minimum parking requirements and the parking width limitations described above.

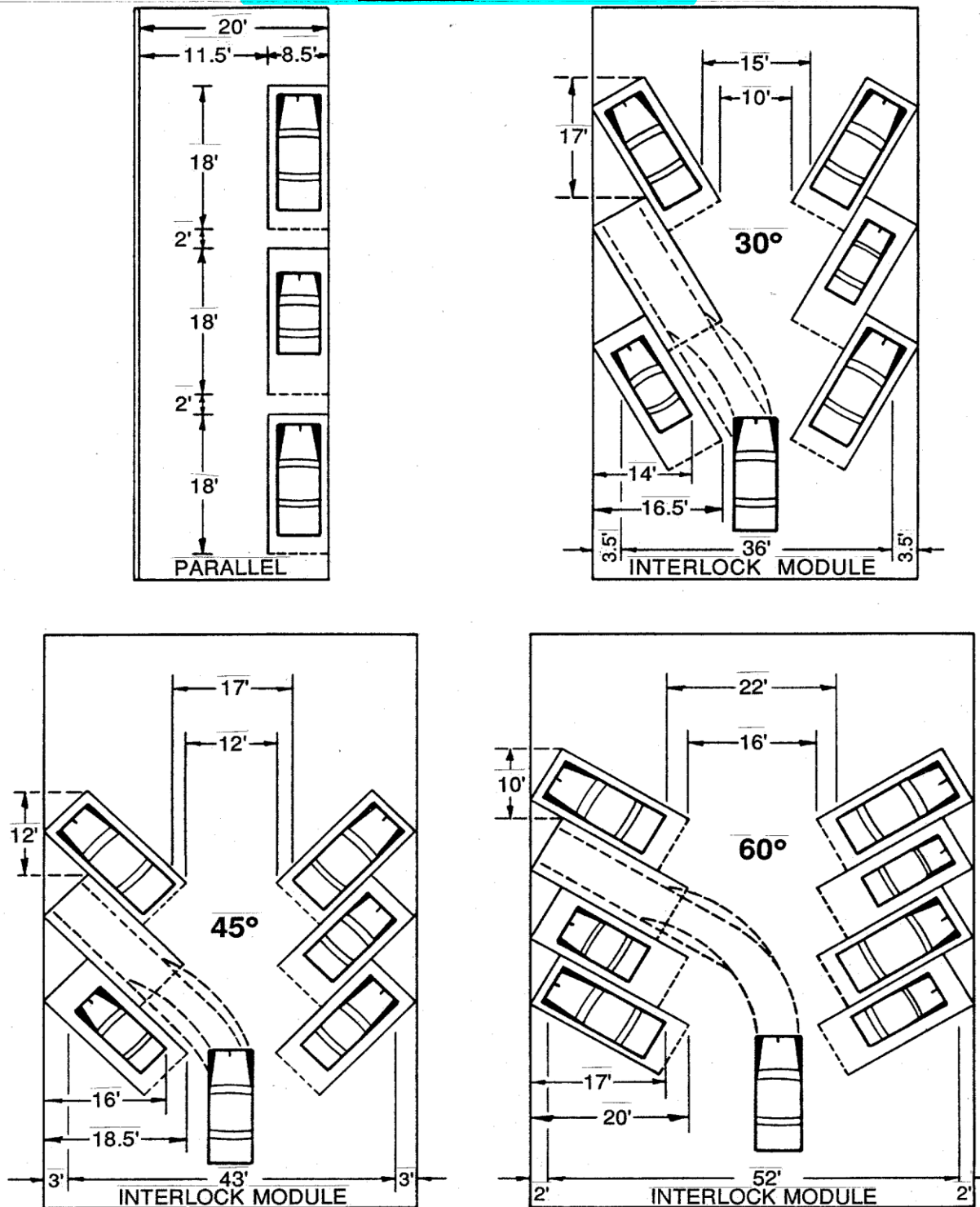


Maximum parking allowed under 14.802.060(9)

PARKING DESIGN STANDARDS

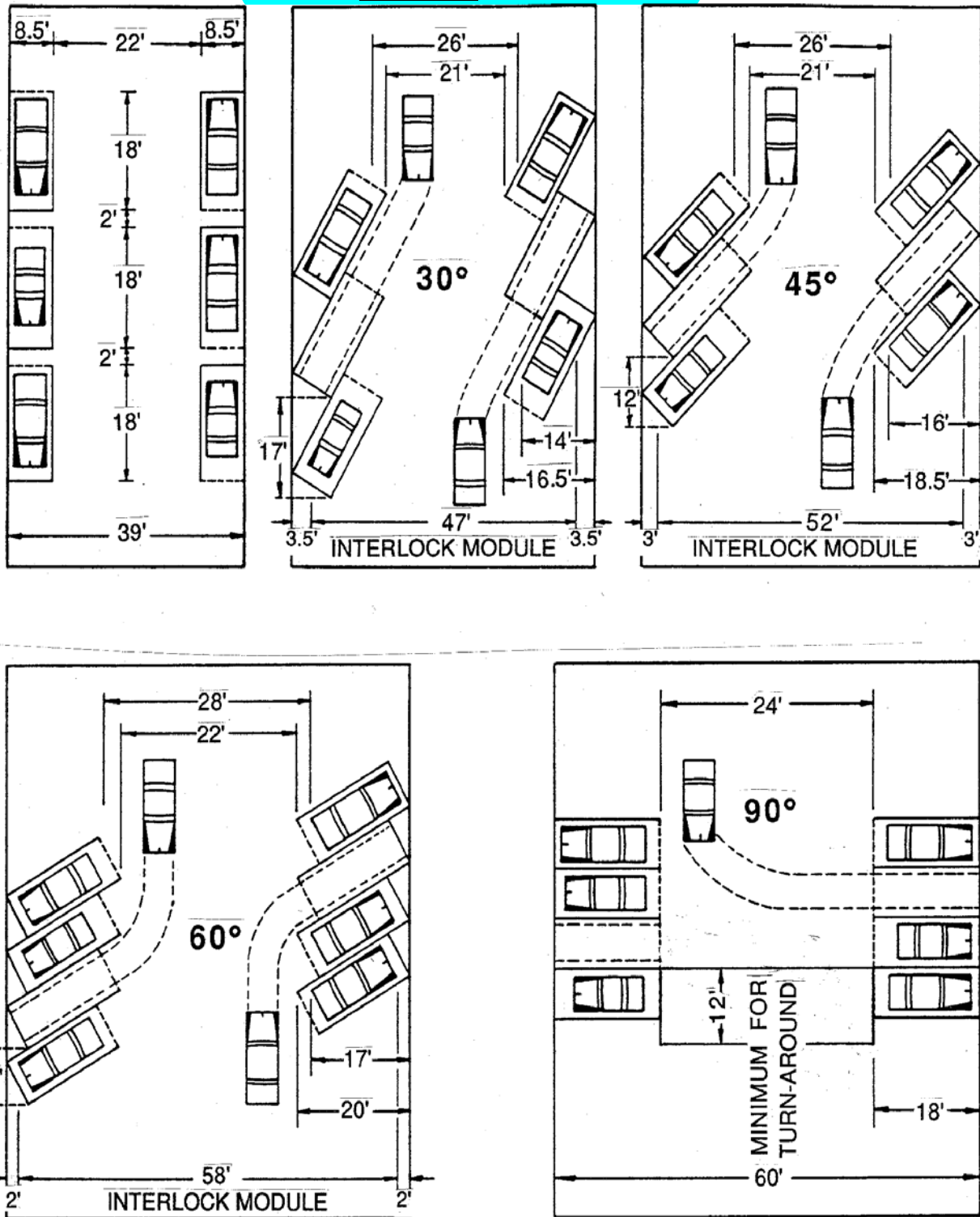
FIGURE 802-1

MINIMUM ONE-WAY PARKING DEPTHS



NOTE: NOT TO SCALE. PARKING STALLS 8.5' W. X 18' L.

PARKING DESIGN STANDARDS
FIGURE 802-2
MINIMUM TWO-WAY PARKING DEPTHS



NOTE: NOT TO SCALE. PARKING STALLS 8.5' W. X 18' L.

14.802.080 Parking Lot Surfacing and Marking Requirements

1. All off-street parking and outdoor storage areas shall be graded and paved with a hard surface such as concrete, asphalt, brick pavers or other hard material before a certificate of occupancy for the building is issued.
2. Paint or markers shall be used to delineate parking stalls and directional arrows on paved or hard-surfaced areas.
3. Pedestrian walkways shall be installed and/or marked according to Section 14.802.120.

14.802.100 Illumination

Parking lots shall have lighting capable of providing adequate illumination for security and safety. All light sources shall be constructed, down shielded and used as not to illuminate directly or create glare visible from adjacent properties or public rights of way. Lighting resembling or conflicting with traffic signals, emergency vehicles or otherwise creating safety hazards for pedestrian/vehicular traffic is prohibited.

14.802.120 Pedestrian Access

1. Parking lot circulation shall be designed to minimize conflicts between vehicles and pedestrians around and within parking lots and at vehicle ingress/egress points. Internal pedestrian walkways shall be installed through any parking lot of 50 or more spaces and shall be located and constructed as an integrated part of existing sidewalks and/or pedestrian trails.
2. Walkways shall be accessible and a minimum of 6 feet wide. Internal walkways shall be separated from traffic lanes and vehicle overhangs and shall be located as follows:
 - a. Walkways running parallel to the parking rows shall be provided for every 4 rows. A row is considered either a single or double line of parking stalls which are separated from other rows by internal driveways.
 - b. Walkways running perpendicular to the parking rows shall be no further than 20 parking spaces apart.
 - c. Walkways that cross vehicle lanes shall be marked with striping or constructed with a contrasting paving material to indicate a pedestrian crossing area.

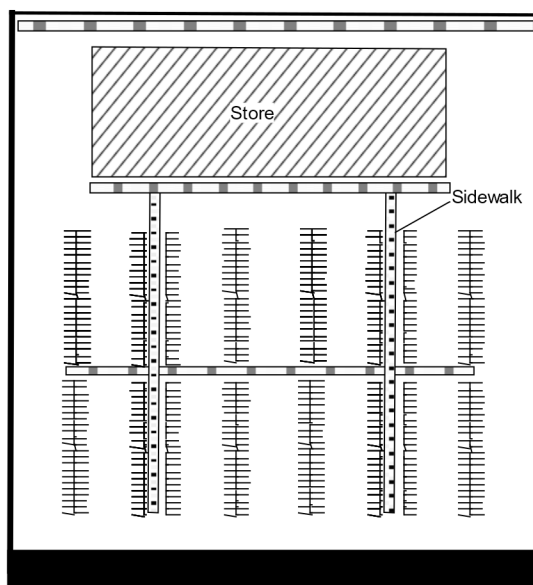


Figure 802-3, Example of Walkway System Within a Parking Lot

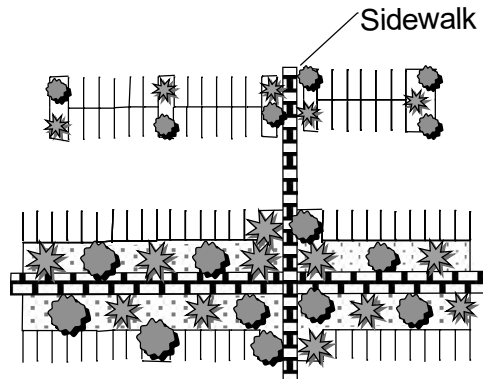


Figure 802-4, Detail of Landscaped Walkway System

14.802.140 Joint-Use Parking Requirements

1. The owner(s) of a group of uses or buildings may jointly provide parking and loading spaces, subject to the Director's approval. Written plans shall be submitted to the Director and shall include all of the following items.
 - a. The identification of the limits of the property involved.
 - b. The footprint of all structures.
 - c. The identification of all other areas not involved in the off-street parking, loading or access thereto (e.g., pedestrian areas, landscaping, refuse storage areas).
 - d. The actual layout of all off-street parking and loading spaces, as well as access thereto.
 - e. Identification of those spaces to be used collectively if other than all spaces on the property.
 - f. Parties involved with the joint use of parking facilities shall execute a legal easement regarding their joint use agreement. The agreement shall be reviewed by the Director and recorded in the County Auditor's office. The agreement shall run with the land and shall not be terminated without authorization by the Planning Director, based upon changed conditions.
2. For shopping centers, the Director may establish a total parking requirement based upon the mixture of uses contained within the center. If the Director finds that the uses within the center have substantially dissimilar peak demands for off-street parking, the Director may establish the center's parking requirements at a level reduced up to 25% of the normal parking requirement.
3. Up to 50% of the parking facilities required by this chapter for a use considered to be primarily a daytime use may be provided by the parking facilities of a use considered to be primarily a nighttime use or vice versa, provided that the reciprocal parking area shall be subject to the same conditions set forth in items 4a, 4b and 4c of this subsection. For purposes of this subsection, the following uses are typical daytime uses: business offices, barber and beauty shops and manufacturing or wholesale buildings. The following uses are typical nighttime and/or weekend uses: auditoriums (incidental to a public or parochial school), churches, dance halls, theaters and taverns.
4. Up to 100% of the weekend and/or nighttime parking facilities required by this chapter for a church or auditorium may be supplied by parking facilities required for the public/private school or college e, provided that the reciprocal parking area shall be subject to the following conditions.
 - a. The church must be incidental or adjacent to a public/private school or college
 - b. The building or use requesting joint parking shall be within 150 feet of the proposed joint use parking area.
 - c. The applicant shall demonstrate that there is not substantial conflict in the principal operating hours of the buildings or uses utilizing a joint use area.
 - d. Parties involved with the joint use of parking facilities shall execute a legal easement regarding their joint use agreement. The agreement shall be reviewed by the Director and recorded in the County Auditor's office. The agreement shall run with the land and shall not be terminated without authorization from the Director, based upon changed conditions.

14.802.160 Modification of Parking Requirements

1. A non-paved surface such as gravel or crushed rock for parking and storage areas routinely used by cleated and other heavy equipment may be allowed when approved by the Director.
2. The Director may waive paving requirements upon recommendations by the Spokane County Air Pollution Control Authority or the County Engineer's Office. Such recommendations shall be in writing and assert that the proposed surfacing, such as grass pavers or other technology, will not adversely affect air quality, water quality or the integrity of the parking area. Economic hardship shall not be a reason for granting a waiver.
3. The Director may allow a reduced number of parking spaces when an applicant can quantify a reduced demand based on the attributes of the use, site or surrounding area (for example, transit availability, commute trip reduction programs, employee housing etc.).
4. Storage areas in retail stores and offices, in excess of 1,000 sq. ft., may be calculated separately as a warehouse, if no more than 50% of the total floor area is considered a warehouse.
5. Industrial buildings with storage areas in excess of 1,000 square feet may be considered as a warehouse use for calculating the required parking.

14.802.170 Parking Design Incentives

Maximum lot coverage requirements in residential and commercial zones may be increased by 25% provided one of the following design features is incorporated into the development.

1. Underground parking is provided for the building or use.
2. A multilevel parking structure is provided for the building or use.
3. The building is adjacent to the street and all parking facilities are located to the rear or side of the building or use.
4. Bus shelters or other facilities designed exclusively to support transit are incorporated into the development and have a cost of at least 0.5% of the total development value. The value shall be determined from official County records. In the absence of an appropriate assessed value in the official County records, an appraisal performed by a licensed appraiser may be accepted.

14.802.180 Required Off-Street Loading

Off-street loading facilities are required to provide adequate space to accommodate outside deliveries from large vehicles which cannot be functionally served by normal parking stalls.

1. All off-street loading spaces shall be located and designed according to the following criteria:
 - a. All off-street loading spaces shall be designed to minimize impacts on adjacent properties.
 - b. In all cases, loading facilities shall be located on the same lot as the structure they are designed to serve.
 - c. Off-street loading space shall not be included in an area calculation used to satisfy off-street parking requirements for landscaping.
 - d. Loading spaces shall be designed and located so vehicles using these spaces do not project into any public right-of-way.
 - e. Loading spaces shall be designed so vehicles are not required to back to or from an adjacent street. Loading spaces in industrial zones that use local access streets are exempt from this requirement.
2. Off-street loading spaces shall measure at least 15 feet wide, 60 feet long and 15 feet high, except if this section requires only one off-street loading space, it may measure 12 feet wide, 30 feet long and 15 feet high.
3. The minimum number of off-street loading spaces shall be provided according to Table 802-2.

Table 802-2, Required Off-Street Loading

Use	Size	Required Parking Spaces
Industrial, manufacturing wholesale, warehouse, similar uses	10,000 - 40,000 sq. ft.	1 space
	40,000 - 60,000 sq. ft.	2 spaces
	60,000 - 100,000 sq. ft.	3 spaces
	Over 100,000 sq. ft.	1 space for each 50,000 sq. ft. or part thereof
Offices, hotel/motel, restaurants	20,000 - 60,000 sq. ft.	1 space
	60,000 - 100,000 sq. ft.	2 spaces
	Over 100,000 sq. ft.	1 space for each 50,000 sq. ft. or part thereof
Hospitals, convalescent centers, nursing homes, similar institutions	10,000 - 40,000 sq. ft.	1 space
	40,000 - 100,000 sq. ft.	2 spaces
	Over 100,000 sq. ft.	1 space for each 50,000 sq. ft. or part thereof
Department stores, retail and other commercial uses	10,000 - 20,000 sq. ft.	1 space
	20,000 - 50,000 sq. ft.	2 spaces
	50,000 - 100,000 sq. ft.	3 spaces
	Over 100,000 sq. ft.	1 space for each 50,000 sq. ft. or part thereof
Residential	No requirement	

14.802.200 Public Transit

Provisions for transit facilities shall be coordinated through the Division of Engineering and Roads and the Spokane County Transit Authority.

14.802.220 Landscaping Requirements

Landscaping shall be provided pursuant to chapter 14.806.



MILLWOOD PLANNING DEPARTMENT
STAFF REPORT TO THE
PLANNING COMMISSION
FILE NO.: ZTA-2024-02

STAFF REPORT DATE: August 20, 2024

HEARING DATE AND LOCATION: August 28, 2024, beginning at 6:00 p.m., Millwood City Hall 9103 E. Frederick Ave. Millwood, WA 99206.

PROPOSAL DESCRIPTION: ZTA-2024-02 - Non-project action for a zoning text amendment to modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference).

PROPOSAL LOCATION: City of Millwood

APPLICANTS: N/A (City of Millwood)

CITY CONTACT: Amanda Tainio, Contract City Planner

APPLICATION PROCESSING:

The following summarizes key application procedures for the proposal:

Application Submitted:	N/A
Notice of Public Hearing & SEPA Availability Published:	August 9, 2024
Notice of Public Hearing & SEPA Availability Posted:	August 8, 2024
Notice of Public Hearing & SEPA Availability Issued:	August 9, 2024
Staff Report Issued:	August 20, 2024
City of Millwood Planning Commission Public Hearing:	August 28, 2024
WA State DOC & State Agency Review Request:	August 22, 2024
City of Millwood City Council Review:	Anticipated to be September 10, 2024 & October 8, 2024

REGULATORY AUTHORITY FOR AMENDMENT REVIEW:

- WAC 365-196 - Growth Management -- Procedural Criteria for Adopting Comprehensive Plans and Development Regulations.
- RCW 36.70A - Growth Management -- Planning By Selected Counties and Cities.
- RCW 43.21C - State Environmental Policy Act
- WAC 197-11 - SEPA Rules
- MMC including Section 14.12.150 - Amendments to development regulations.

APPROVAL CRITERIA: Millwood Municipal Code (MMC) including Section 14.12.150 - Amendments to development regulations.

MMC 14.12.150 - Amendments to development regulations.

A. Any citizen of Millwood and staff members of Spokane County, Washington State, or federal agencies may suggest amendments to Millwood's development regulations, including Ordinance 46 (zoning), Ordinance 52 (uniform building codes), Ordinance 147 (SEPA), Ordinance 270 (shoreline), Ordinance 226 (subdivision), Ordinance 236 (critical areas), and amendments to these ordinances, as well as any future development regulations. The suggested amendments shall be reviewed during a public hearing by the planning commission.

The suggested amendments shall be in writing with a qualifying statement(s) that explains how the amendments would increase public health, welfare, and safety, and/or be in any other way beneficial to the public.

B. The planning commission shall base its recommendations to the city council on the following criteria:

1. The suggested amendment is consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable.
2. The suggested amendment will not adversely affect the health and safety and welfare of the public.
3. The suggested amendment is not in violation of any state or federal law.

C. The city council shall, after an examination of the planning commission's recommendation and reasons therefor:

1. Affirm the suggested amendment requesting that it be written by the appropriate department and presented for adoption at the following council meeting;
2. Affirm the suggested amendment, as revised by the council, following the criteria set forth in subsection B of this section, requesting that it be written by the appropriate department and presented for adoption at the following council meeting;
3. Disallow the suggested amendment.

D. Notice for the public hearing shall be made at a minimum of ten days prior to the public hearing by posting the notice at three public notice boards within the city, and publishing the notice in a newspaper of general circulation. The notice shall briefly describe the amendments to be considered.

E. Amendments of development regulations that are associated with amendments of the comprehensive plan shall be subject to the rules contained in section 14.04.020.

PROPOSAL SUMMARY:

- Modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference)

Title 17 - ZONING

Chapter 17.04 - ~~{TITLE, USE ZONES, BOUNDARIES AND DISTRICTS}~~

17.040.35 - Adoption by reference.

Where not otherwise indicated in the MMC, the Spokane County stormwater and landscaping regulations, as may be amended, along with Spokane County Chapter 14.802 Off-Street Parking and Loading Standards, are herein adopted by reference.

(Ord. No. 527 , § 1, 6-14-2022)

ENVIRONMENTAL REVIEW: In accordance with WAC 197-11, notice was given that a SEPA Checklist had been completed on ZTA-2024-02. The City of Millwood determined that the proposal would have no significant adverse environmental impacts and issued a Determination of Nonsignificance (DNS). Copies of the SEPA Checklist and the DNS Threshold Determination were available for review beginning on August 9, 2024. Comments on the DNS Threshold Determination should be sent to the City contact – Amanda Tainio, Contract City Planner (SEPA Responsible Official) by 4pm, August 23, 2024.

The Planning Commission will be briefed at the Public Hearing of any comments received.

REVIEWING AGENCIES: Agency comment letters submitted as of August 19, 2024 will be attached to this staff report (2 comments have been received).

- The Spokane Valley Fire Department has completed a review for the above referenced project and has no comments on the proposed Zoning Text Amendment.
- The Spokane County Public Works Wastewater System Division has no objection to the finalization of the above mentioned project.

The Planning Commission will be briefed at the Public Hearing of any additional comments received.

PUBLIC COMMENTS (WRITTEN): Public comment letters submitted as of August 19, 2024 will be attached to this staff report (no comments have been received).

The Planning Commission will be briefed at the Public Hearing of any comments received.

HEARING PROCESS: The Planning Commission will conduct the hearing pursuant to MMC Chapter 14.12-Land Use Permit Review. All interested persons may testify at the public hearing and may submit written comments and documents before or at the hearing. All hearings are conducted in facilities that are accessible to persons with physical disabilities. The City Council shall, after an examination of the Planning Commission's recommendation and reasons therefor, render the final decision.

STAFF ANALYSIS:

Legal Compliance

The proposed zoning text amendment was reviewed for consistency with WA State Law.

Consistency

Pursuant to WAC 365-196, one of the features of the Growth Management Act (GMA) is requiring that locally developed plans be internally consistent, consistent with county-wide planning policies and multicounty planning policies, and consistent with the plans of other counties and cities where there are common borders or related regional issues. Additionally, development regulations adopted to implement the comprehensive plans must be consistent with such plans.

WAC 365-196-500 outlines internal consistency:

- (1) Comprehensive plans must be internally consistent. This requirement means that differing parts of the comprehensive plan must fit together so that no one feature precludes the achievement of any other.
- (2) Use of compatible assumptions. A county or city must use compatible assumptions in different aspects of the plan.
 - (a) A county or city should use common numeric assumptions to the fullest extent possible, particularly in the long-term growth assumptions used in developing the land use, capital facilities and other elements of the comprehensive plan.
 - (b) If a county or city relies on forecasts, inventories, or functional plans developed by other entities, these plans might have been developed using different time horizons or different boundaries. If these differences create inconsistent assumptions, a county or city should include an analysis in its comprehensive plan of the differences and reconcile them to create a plan that uses compatible assumptions.
- (3) The development regulations must be internally consistent and be consistent with and implement the comprehensive plan.
- (4) Consistency review. Each comprehensive plan should provide mechanisms for ongoing review of its implementation and adjustment of its terms whenever internal conflicts become apparent. At a minimum, any amendment to the comprehensive plan or development regulations must be reviewed for consistency. The review and update processes required in RCW 36.70A.130 (1) and (3) should include a review of the comprehensive plan and development regulations for consistency.
- (5) See WAC 365-196-800 for more information on the relationship between development regulations and the comprehensive plan. See WAC 356-196-305 for more information on the relationship between county-wide planning policies and the comprehensive plan. See WAC 365-196-315 (5)(a) for information on consistencies between assumptions and observed development for cities or counties subject to monitoring requirements in RCW 36.70A.215.

WAC 365-196-800 outlines the relationship between development regulations and comprehensive plans.

Development regulations under the act are specific controls placed on development or land use activities by a county or city. Development regulations must be consistent with and implement comprehensive plans adopted pursuant to the act. "Implement" in this context has a more affirmative meaning than merely "consistent." See WAC 365-196-210. "Implement" connotes not only a lack of conflict but also a sufficient scope to fully carry out the goals, policies, standards and directions contained in the comprehensive plan.

<u>File #</u>	<u>Comprehensive Plan Analysis</u>
ZTA-2024-02	As currently written, the zoning text amendment meets consistency requirements with the City Comprehensive Plan. Millwood Comprehensive Plan - Amended 2019.

<u>File #</u>	<u>Development Code/Zoning Analysis</u>
ZTA-2024-02	As currently written, the amendment meets internal consistency requirements. Millwood Municipal Code (MMC), current as of June 11, 2024.

MMC Section 14.12.150 – Amendments to development regulations.

The suggested amendments shall be in writing with a qualifying statement(s) that explains how the amendments would increase public health, welfare, and safety, and/or be in any other way beneficial to the public.

B. The planning commission shall base its recommendations to the city council on the following criteria:

1. The suggested amendment is consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable.

In Section 1.3 of the City Comprehensive Plan, "An effective means of implementation is essential to achieve the desired goals set forth in the Plan. Implementation includes, at a minimum, subdivision regulations, zoning ordinances, development guidelines, public participation, environmental awareness, and annual review and update of the Plan. Implementation measures shall be consistent with the goals and policies set forth in this Plan." Adopting the Spokane County Off-Street Parking and Loading Standards by reference fills a gap in the MMC for development guidelines.

2. The suggested amendment will not adversely affect the health and safety and welfare of the public.

The Spokane County Off-Street Parking and Loading Standards have been utilized for numerous years and adopting them by reference for utilization in Millwood will not adversely affect the health and safety and welfare of the public, it will increase it with clearly defined standards for parking stalls, bike racks, etc.

3. The suggested amendment is not in violation of any state or federal law.

The suggested amendment is not in violation of any state or federal law.

STAFF SUMMARY

A. The Growth Management Act was established in the State of Washington in 1990 to provide a framework for land use planning and development regulation.

B. Spokane County and the cities within it were mandated to plan under the GMA in 1993.

C. As a City within Spokane County, Millwood crafted a Comprehensive Plan and Development Regulations which reflect and implement the community's vision for land use.

D. The 14 planning goals outlined in RCW 36.70A.020 and 480, guide the development and adoption of comprehensive plans and development regulations.

E. The comprehensive plan is the starting point for any planning process and the centerpiece of local planning. Development regulations implement the Comprehensive Plan and include a variety of land use regulations, such as zoning, subdivisions, critical areas, landscaping, planned unit development, signs, etc. and the City Development Code must be consistent with the City Comprehensive Plan, as well as being internally consistent. State agencies are required to comply with comprehensive plans and development regulations of jurisdictions planning under the GMA.

F. The review process for ZTA-2024-02 complies with MMC requirements and WA State Law.

G. The GMA requires proposed comprehensive plans and development regulations, including proposed amendments, be forwarded to the WA State Department of Commerce Growth Management Services for review and comment 60 days prior to the final City Council adoption, unless expedited review is requested and approved under RCW 36.70A.106. ZTA-2024-02 will be forwarded as required.

H. The criteria for amendment under MMC 14.12.150(B) have been met.

I. The proposed zoning text amendment has met consistency review requirements.

ATTACHMENTS:

Exhibit 1 Notice of SEPA Availability - Notice of Public Hearing Packet

Exhibit 2: Agency/Public Comments (Received as of August 19, 2024)

DRAFT RECOMMENDATIONS FOR THE PLANNING COMMISSION

Option 1: Recommendation of approval

The Planning Commission recommends approval of ZTA-2024-02 and finds that the criteria in MMC 14.12.150(B) have been met. The suggested amendment:

1. Is consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable.
2. Will not adversely affect the health and safety and welfare of the public.
3. Is not in violation of any state or federal law.

Option 2: Recommendation of denial

The Planning Commission recommends denial of ZTA-2024-02 and finds that the criteria in MMC 14.12.150(B) have not been met. The suggested amendment:

1. Is not consistent with the purpose and intent of the comprehensive plan for the physical development of the district, or city, as applicable; and/or
2. Will adversely affect the health and safety and welfare of the public; and/or
3. Is in violation of any state or federal law.

Pursuant to MMC 14.12.150(C), the city council shall, after an examination of the planning commission's recommendation and reasons therefor:

1. Affirm the suggested amendment requesting that it be written by the appropriate department and presented for adoption at the following council meeting;
2. Affirm the suggested amendment, as revised by the council, following the criteria set forth in subsection B of MMC Section 14.12.150, requesting that it be written by the appropriate department and presented for adoption at the following council meeting;
3. Disallow the suggested amendment.

ATTACHMENT - EXHIBIT 1: Notice of SEPA Availability - Notice of Public Hearing Packet

NOTICE OF PUBLIC HEARING

MILLWOOD PLANNING COMMISSION

& AVAILABILITY OF SEPA CHECKLIST AND THRESHOLD DETERMINATION

HEARING DATE/TIME: Wednesday, August 28, 2024, at 6:00pm

HEARING LOCATION: Millwood City Hall 9103 E. Frederick Ave. Millwood, WA 99206

DECISION MAKING AUTHORITY: Millwood Planning Commission provides a recommendation to the Millwood City Council

CITY CONTACT: Amanda Tainio, Contract City Planner - (509) 924-0960 or planner@millwoodwa.us

APPLICATION/DESCRIPTION OF PROPOSAL: ZTA-2024-02 - Non-project action for a zoning text amendment to modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference).

LOCATION OF PROPOSAL: City of Millwood

ENVIRONMENTAL DETERMINATION: In accordance with WAC 197-11, notice is hereby given that a SEPA Checklist has been completed on ZTA-2024-02. The City of Millwood has determined that the proposal will have no significant adverse environmental impacts and has issued a Determination of Nonsignificance (DNS). Copies of the SEPA Checklist and the DNS Threshold Determination will be available for review beginning on August 9, 2024. Comments on the DNS Threshold Determination should be sent to the City contact (SEPA Responsible Official) by 4pm, 8/23/24.

APPROVAL CRITERIA: Millwood Municipal Code (MMC) including Section 14.12.150 - Amendments to development regulations.

HEARING PROCESS: The Planning Commission will conduct the hearing pursuant to MMC Chapter 14.12-Land Use Permit Review. All interested persons may testify at the public hearing and may submit written comments and documents before or at the hearing. All hearings are conducted in facilities that are accessible to persons with physical disabilities. The City Council shall, after an examination of the Planning Commission's recommendation and reasons therefor, render the final decision.

STAFF REPORT AND INSPECTION OF FILE: A staff report will be available for inspection at least seven (7) calendar days before the hearing. The staff report and application file may be inspected at Millwood City Hall 9103 E. Frederick Ave. between 7:00 am and 4:00 pm, Monday-Friday, excluding holidays. Copies of documents are available for purchase. Questions or public comments can be directed to Amanda Tainio, Contract City Planner - (509) 924-0960 or planner@millwoodwa.us.

NOTICE: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk at (509) 924-0960 as soon as possible so that arrangements may be made.

ZTA-2024-02 - EXHIBIT A

Title 17 - ZONING

Chapter 17.04 - ~~TITLE, USE ZONES, BOUNDARIES AND DISTRICTS~~

17.040.35 - Adoption by reference.

Where not otherwise indicated in the MMC, the Spokane County stormwater and landscaping regulations, as may be amended, along with Spokane County Chapter 14.802 Off-Street Parking and Loading Standards, are herein adopted by reference.

(Ord. No. 527 , § 1, 6-14-2022)



WAC 197-11-970
DETERMINATION OF
NON-SIGNIFICANCE (DNS)

FILE NUMBER: ZTA-2024-02

PROPONENT: City of Millwood

DESCRIPTION OF PROPOSAL: Non-project action for a zoning text amendment to modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference).

LOCATION OF PROPOSAL: City of Millwood

LEAD AGENCY: City of Millwood

The lead agency for this proposal has determined that this proposal will not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030. We have reviewed the attached Environmental Checklist and other information on file with the lead agency. This information is available to the public on request.

- ☐ There is no comment period for this DNS
- ☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.
- ☒ **This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days from the date issued below.**

Comments regarding this DNS must be submitted to the SEPA Responsible Official by 4pm, 8/23/24.

SEPA RESPONSIBLE OFFICIAL: Amanda Tainio
Contract City Planner
Millwood City Hall 9103 E. Frederick Ave., Millwood, WA 99206
Phone: (509) 924-0960
Email: planner@millwoodwa.us

DATE ISSUED: August 9, 2024

SIGNATURE: 

APPEAL: An appeal of this determination after it becomes final, may be made to the City of Millwood 9103 E. Frederick Ave., Millwood, WA 99206. The appeal deadline is twenty-one (21) calendar days after issuance/publication of this determination (Appeal Deadline 8/30/24). This appeal must be written, and the appellant should be prepared to make specific factual objections to the City's threshold determination. Any required fees pursuant to the City's adopted Fee Schedule shall be made at time of appeal submittal. Pursuant to WAC 197-11-680, appeals shall be limited to a review of a final threshold determination.

A copy of this SEPA determination has been provided to the Dept. of Ecology - Olympia, Dept. of Transportation - Spokane County, and Other Reviewing Agencies.

Notice was also printed in the 8/9/24 edition of the Spokesman Review.



ENVIRONMENTAL CHECKLIST

MILLWOOD CITY HALL
9103 E. FREDERICK AVE
MILLWOOD, WA 99206
(509) 924-0960
INFO@MILLWOODWA.US

PURPOSE OF CHECKLIST:

GOVERNMENTAL AGENCIES USE THIS CHECKLIST TO HELP DETERMINE WHETHER THE ENVIRONMENTAL IMPACTS OF YOUR PROPOSAL ARE SIGNIFICANT. THIS INFORMATION IS ALSO HELPFUL TO DETERMINE IF AVAILABLE AVOIDANCE, MINIMIZATION OR COMPENSATORY MITIGATION MEASURES WILL ADDRESS THE PROBABLE SIGNIFICANT IMPACTS OR IF AN ENVIRONMENTAL IMPACT STATEMENT WILL BE PREPARED TO FURTHER ANALYZE THE PROPOSAL.

INSTRUCTIONS FOR APPLICANTS:

THIS ENVIRONMENTAL CHECKLIST ASKS YOU TO DESCRIBE SOME BASIC INFORMATION ABOUT YOUR PROPOSAL. PLEASE ANSWER EACH QUESTION ACCURATELY AND CAREFULLY, TO THE BEST OF YOUR KNOWLEDGE. YOU MAY NEED TO CONSULT WITH AN AGENCY SPECIALIST OR PRIVATE CONSULTANT FOR SOME QUESTIONS. YOU MAY USE "NOT APPLICABLE" OR "DOES NOT APPLY" ONLY WHEN YOU CAN EXPLAIN WHY IT DOES NOT APPLY AND NOT WHEN THE ANSWER IS UNKNOWN. YOU MAY ALSO ATTACH OR INCORPORATE BY REFERENCE ADDITIONAL STUDIES REPORTS. COMPLETE AND ACCURATE ANSWERS TO THESE QUESTIONS OFTEN AVOID DELAYS WITH THE SEPA PROCESS AS WELL AS LATER IN THE DECISION-MAKING PROCESS.

THE CHECKLIST QUESTIONS APPLY TO ALL PARTS OF YOUR PROPOSAL, EVEN IF YOU PLAN TO DO THEM OVER A PERIOD OF TIME OR ON DIFFERENT PARCELS OF LAND. ATTACH ANY ADDITIONAL INFORMATION THAT WILL HELP DESCRIBE YOUR PROPOSAL OR ITS ENVIRONMENTAL EFFECTS. THE AGENCY TO WHICH YOU SUBMIT THIS CHECKLIST MAY ASK YOU TO EXPLAIN YOUR ANSWERS OR PROVIDE ADDITIONAL INFORMATION REASONABLY RELATED TO DETERMINING IF THERE MAY BE SIGNIFICANT ADVERSE IMPACT.

INSTRUCTIONS FOR LEAD AGENCIES:

ADDITIONAL INFORMATION MAY BE NECESSARY TO EVALUATE THE EXISTING ENVIRONMENT, ALL INTERRELATED ASPECTS OF THE PROPOSAL AND AN ANALYSIS OF ADVERSE IMPACTS. THE CHECKLIST IS CONSIDERED THE FIRST BUT NOT NECESSARILY THE ONLY SOURCE OF INFORMATION NEEDED TO MAKE AN ADEQUATE THRESHOLD DETERMINATION. ONCE A THRESHOLD DETERMINATION IS MADE, THE LEAD AGENCY IS RESPONSIBLE FOR THE COMPLETENESS AND ACCURACY OF THE CHECKLIST AND OTHER SUPPORTING DOCUMENTS.

USE OF CHECKLIST FOR NON-PROJECT PROPOSALS:

PLEASE COMPLETE ALL QUESTIONS THAT APPLY AND NOTE THAT THE WORDS "PROJECT," "APPLICANT," AND "PROPERTY OR SITE" SHOULD BE READ AS "PROPOSAL," "PROponent," AND "AFFECTED GEOGRAPHIC AREA," RESPECTIVELY. COMPLETE THE SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS (PART D). FOR NON-PROJECT ACTIONS.

A. BACKGROUND

1. NAME OF PROPOSED PROJECT, IF APPLICABLE:

City of Millwood ZTA-2024-02 (MMC 17.04 Adoption by Reference Zoning Text Amendment)

2. NAME OF APPLICANT:

City of Millwood

3. ADDRESS AND PHONE NUMBER OF APPLICANT & CONTACT PERSON:

City of Millwood 9103 E Frederick Ave, Millwood, WA 99206, Phone: 509-924-0960

Contact: Amanda Tainio, Contract City Planner

4. DATE CHECKLIST PREPARED:

8/6/24

5. AGENCY REQUESTING CHECKLIST:

City of Millwood

6. PROPOSED TIMING OR SCHEDULE (INCLUDING PHASING, IF APPLICABLE):

A public hearing on the proposed amendment is anticipated August 28, 2024, followed by a Planning Commission recommendation, then City Council review potentially in September/October 2024, and State review with potential adoption by October 2024.

7. DO YOU HAVE ANY PLANS FOR FUTURE ADDITIONS, EXPANSION, OR FURTHER ACTIVITY RELATED TO OR CONNECT WITH THIS PROPOSAL? IF YES, PLEASE EXPLAIN.

No, outside of the Periodic Update process and consistency review.

8. LIST ANY ENVIRONMENTAL INFORMATION YOU KNOW ABOUT THAT HAS BEEN PREPARED, OR WILL BE PREPARED, DIRECTLY RELATED TO THIS PROPOSAL.

Previous Spokane County SEPA review for inclusion of Ch. 14.802 in the Spokane County Zoning Code.

9. DO YOU KNOW WHETHER APPLICATIONS ARE PENDING FOR GOVERNMENTAL APPROVALS OF OTHER PROPOSALS DIRECTLY AFFECTING THE PROPERTY COVERED BY YOUR PROPOSAL? IF YES, EXPLAIN.

No permits or applications are pending at this time.

10. LIST ANY GOVERNMENTAL APPROVALS OR PERMITS THAT WILL BE NEEDED FOR YOUR PROPOSAL, IF KNOWN.

Millwood Planning Commission recommendation; Millwood City Council adoption; Washington State Dept. of Commerce Growth Management Services (DOC GMS) and State Agency 60 Day Review.

11. GIVE BRIEF, COMPLETE DESCRIPTION OF YOUR PROPOSAL, INCLUDING THE PROPOSED USES AND THE SIZE OF THE PROJECT AND SITE. THERE ARE SEVERAL QUESTIONS LATER IN THIS CHECKLIST THAT ASK YOU TO DESCRIBE CERTAIN ASPECTS OF YOUR PROPOSAL. YOU DO NOT NEED TO REPEAT THOSE ANSWERS ON THIS PAGE (LEAD AGENCIES MAY MODIFY THIS FORM TO INCLUDE ADDITIONAL SPECIFIC INFORMATION ON PROJECT DESCRIPTION)

This is a non-project action for a zoning text amendment to modify Millwood Municipal Code (MMC) Section 17.04/17.040.35 (Adoption by reference) to include Spokane County Chapter 14.802 Off-Street Parking and Loading Standards.

12. LOCATION OF THE PROPOSAL. GIVE SUFFICIENT INFORMATION FOR A PERSON TO UNDERSTAND THE PRECISE LOCATION OF YOUR PROPOSED PROJECT, INCLUDING A STREET ADDRESS, IF ANY, AND SECTION, TOWNSHIP, AND RANGE, IF KNOWN. IF A PROPOSAL WOULD OCCUR OVER A RANGE OF AREA, PROVIDE THE RANGE OR BOUNDARIES OF THE SITE(S). PROVIDE A LEGAL DESCRIPTION, SITE PLAN, VICINITY MAP, AND TOPOGRAPHIC MAP, IF REASONABLY AVAILABLE. WHILE YOU SHOULD SUBMIT ANY PLANS REQUIRED BY THE AGENCY, YOU ARE NOT REQUIRED TO DUPLICATE MAPS OR DETAILED PLANS SUBMITTED WITH ANY PERMIT APPLICATIONS RELATED TO THIS CHECKLIST.

City of Millwood

B. ENVIRONMENTAL ELEMENTS

1. EARTH

- A. GENERAL DESCRIPTION OF THE SITE (CIRCLE ONE): FLAT, ROLLING, HILLY, STEEP SLOPES, MOUNTAINOUS, OTHER _____
N/A - Non-Project Action
- B. WHAT IS THE STEEPEST SLOPE ON THE SITE (APPROXIMATE PERCENT SLOPE)?
N/A - Non-Project Action
- C. WHAT GENERAL TYPES OF SOILS ARE FOUND ON THE SITE (FOR EXAMPLE, CLAY, SAND, GRAVEL, PEAT, MUCK)? IF YOU KNOW THE CLASSIFICATION OF AGRICULTURAL SOILS, SPECIFY THEM AND NOTE ANY PRIME FARMLAND.
N/A - Non-Project Action
- D. ARE THERE SURFACE INDICATIONS OR HISTORY OF UNSTABLE SOILS IN THE IMMEDIATE VICINITY? IF SO, DESCRIBE.
N/A - Non-Project Action
- E. DESCRIBE THE PURPOSE, TYPE, AND APPROXIMATE QUANTITIES OF ANY FILLING OR GRADING PROPOSED. INDICATE SOURCE OF FILL.
N/A - Non-Project Action
- F. COULD EROSION OCCUR AS A RESULT OF CLEARING, CONSTRUCTION, OR USE? IF SO, GENERALLY DESCRIBE.
N/A - Non-Project Action
- G. ABOUT WHAT PERCENT OF THE SITE WILL BE COVERED WITH IMPERVIOUS SURFACES AFTER PROJECT CONSTRUCTION (FOR EXAMPLE, ASPHALT OR BUILDINGS)?
N/A - Non-Project Action

2. AIR

- A. WHAT TYPES OF EMISSIONS TO THE AIR WOULD RESULT FROM THE PROPOSAL (I.E., DUST, AUTOMOBILE, ODORS, INDUSTRIAL WOOD SMOKE) DURING CONSTRUCTION AND WHEN THE PROJECT IS COMPLETED? IF ANY, GENERALLY DESCRIBE AND GIVE APPROXIMATE QUANTITIES IF KNOWN.

N/A - Non-Project Action

- B. ARE THERE ANY OFF-SITE SOURCES OF EMISSIONS OR ODOR THAT MAY EFFECT YOUR PROPOSAL? IF SO, GENERALLY DESCRIBE.

N/A - Non-Project Action

- C. PROPOSED MEASURES TO REDUCE OR CONTROL EMISSIONS OR OTHER IMPACTS TO AIR, IF ANY.

N/A - Non-Project Action

3. WATER

- A. SURFACE WATER:

1. IS THERE ANY SURFACE WATER BODY ON OR IN THE IMMEDIATE VICINITY OF THE SITE (INCLUDING YEAR-ROUND AND SEASONAL STREAMS, SALTWATER, LAKES, PONDS, WETLANDS)? IF YES, DESCRIBE TYPE AND PROVIDE NAMES. IF APPROPRIATE, STATE WHAT STREAM OR RIVER IT FLOWS INTO.

The Spokane River is parallel to the northern boundary of the City of Millwood; however this zoning text amendment is a non-project action.

2. WILL THE PROJECT REQUIRE ANY WORK OVER, IN, OR ADJACENT TO (WITHIN 200 FEET) THE DESCRIBED WATERS? IF YES, PLEASE DESCRIBE AND ATTACH AVAILABLE PLANS.

N/A - Non-Project Action

3. ESTIMATE THE AMOUNT OF FILL AND DREDGE MATERIAL THAT WOULD BE PLACED IN OR REMOVED FROM SURFACE WATER OR WETLANDS AND INDICATE THE AREA OF THE SITE THAT WOULD BE AFFECTED. INDICATE THE SOURCE OF FILL MATERIAL.

N/A - Non-Project Action

4. WILL THE PROPOSED REQUIRE SURFACE WATER WITHDRAWALS OR DIVERSIONS? GIVE GENERAL DESCRIPTION, PURPOSE, AND APPROXIMATE QUANTITIES OF KNOWN.

N/A - Non-Project Action

5. DOES THE PROPOSAL LIE WITH A 100-YEAR FLOODPLAIN? IF SO, NOT LOCATION ON THE SITE PLAN.

Portions of the City are located within a 100 year floodplain; however this zoning text amendment is a non-project action.

6. DOES THE PROPOSAL INVOLVE ANY DISCHARGES OF WASTE MATERIALS TO SURFACE WATERS? IF SO, DESCRIBE THE TYPE OF WASTE AND ANTICIPATED VOLUME OF DISCHARGE.

N/A - Non-Project Action

B. GROUND WATER

1. WILL GROUND WATER BE WITHDRAWN, OR WILL WATER BE DISCHARGED TO GROUND WATER? GIVE GENERAL DESCRIPTION, PURPOSE, AND APPROXIMATE QUANTITIES IF KNOWN.

N/A - Non-Project Action

2. DESCRIBE WASTE MATERIAL THAT WILL BE DISCHARGED INTO THE GROUND FROM SEPTIC TANKS OR OTHER SOURCES, IF ANY (FOR EXAMPLE: DOMESTIC SEWAGE; INDUSTRIAL, CONTAINING THE FOLLOWING CHEMICALS.....; AGRICULTURAL; ETC.). DESCRIBE THE GENERAL SIZE OF THE SYSTEM, THE NUMBER OF SUCH SYSTEMS, THE NUMBER OF HOUSES TO BE SERVED (IF APPLICABLE), OR THE NUMBER OF ANIMALS OR HUMANS THE SYSTEM(S) ARE EXPECTED TO SERVE.

N/A - Non-Project Action

C. WATER RUNOFF (INCLUDING STORMWATER):

1. WILL GROUND WATER BE WITHDRAWN, OR WILL WATER BE DISCHARGED TO GROUND WATER? GIVE GENERAL DESCRIPTION, PURPOSE, AND APPROXIMATE QUANTITIES IF KNOWN.

N/A - Non-Project Action

2. DESCRIBE WASTE MATERIAL THAT WILL BE DISCHARGED INTO THE GROUND FROM SEPTIC TANKS OR OTHER SOURCES, IF ANY (FOR EXAMPLE: DOMESTIC SEWAGE; INDUSTRIAL, CONTAINING THE FOLLOWING CHEMICALS.....; AGRICULTURAL; ETC.) DESCRIBE THE GENERAL SIZE OF THE SYSTEM, THE NUMBER OF SUCH SYSTEMS, THE NUMBER OF HOUSES TO BE SERVED (IF APPLICABLE), OR THE NUMBER OF ANIMALS OR HUMANS THE SYSTEM(S) ARE EXPECTED TO SERVE.

N/A - Non-Project Action

D. PROPOSED MEASURES TO REDUCE OR CONTROL SURFACE, GROUND, AND RUNOFF WATER IMPACTS, IF ANY:

N/A - Non-Project Action

4. PLANTS

A. CHECK OR CIRCLE TYPES OF VEGETATION FOUND ON THE SITE:

- _____ DECIDUOUS TREE: ALDER, MAPLE, ASPEN, OTHER
_____ EVERGREEN TREE: FIR, CEDAR, PINE, OTHER
_____ SHRUBS
_____ GRASS
_____ PASTURE
_____ CROP OR GRAIN
_____ WET SOIL PLANTS: CATTAIL, BUTTERCUP, BULRUSH, SKUNK CABBAGE, OTHER
_____ WATER PLANTS: WATER LILY, EELGRASS, MILFOIL, OTHER
_____ OTHER TYPES OF VEGETATION

N/A - Non-Project Action

B. WHAT KIND AND AMOUNT OF VEGETATION WILL BE REMOVED OR ALTERED?

N/A - Non-Project Action

C. LIST THREATENED, OR ENDANGERED SPECIES KNOW TO BE ON OR NEAR THE SITE.

N/A - Non-Project Action

D. PROPOSED LANDSCAPING, USE OF NATIVE PLANTS, OR OTHER MEASURES TO PRESERVE OR ENHANCE VEGETATION ON THE SITE, IF ANY:

N/A - Non-Project Action

5. ANIMALS

A. LIST ANY BIRDS AND OTHER ANIMALS WHICH HAVE BEEN OBSERVED ON OR NEAR THE SITE OR ARE KNOW TO BE ON OR NEAR THE SITE. EXAMPLES INCLUDE: N/A - Non-Project Action

BIRDS: HAWK, HERON, EAGLE, SONGBIRDS, OTHER _____
MAMMALS: DEER, BEAR, ELK, BEAVER, OTHER _____
FISH: BASS, SALMON, TROUT, HERRING, SHELLFISH, OTHER _____

B. LIST ANY THREATENED & ENDANGERED SPECIES KNOWN TO BE ON OR NEAR THE SITE

Various state or federally listed threatened or endangered species are known to be present in Spokane County and possibly the City of Millwood boundaries; however this zoning text amendment is a non-project action.

C. IS THE SITE PART OF A MIGRATION ROUTE? IF SO, EXPLAIN.

The City of Millwood area is part of the Pacific Flyway; however this zoning text amendment is a non-project action.

D. PROPOSED MEASURES TO PRESERVE OR ENHANCE WILDLIFE, IF ANY.

N/A - Non-Project Action

E. LIST ANY INVASIVE ANIMAL SPECIES KNOW TO BE ON OR NEAR THE SITE.

N/A - Non-Project Action

6. ENERGY & NATURAL RESOURCES

A. WHAT KINDS OF ENERGY (ELECTRIC, NATURAL GAS, OIL, WOOD STOVE, SOLAR) WILL BE USED TO MEET THE COMPLETED PROJECTS ENERGY NEEDS? DESCRIBE WHETHER IT WILL BE USED FOR HEATING, MANUFACTURING, ETC.

N/A - Non-Project Action

B. WOULD YOUR PROJECT AFFECT THE POTENTIAL USE OF SOLAR ENERGY BY ADJACENT PROPERTIES? IF SO, GENERALLY DESCRIBE.

N/A - Non-Project Action

C. WHAT KINDS OF ENERGY CONSERVATION FEATURES ARE INCLUDED IN THE PLANS OF THIS PROPOSAL? LIST OTHER PROPOSED MEASURES TO REDUCE OR CONTROL ENERGY IMPACTS, IF ANY.

N/A - Non-Project Action

7. ENVIRONMENTAL HEALTH

A. ARE THERE ENVIRONMENTAL HEALTH HAZARDS, INCLUDING EXPOSURE TO TOXIC CHEMICALS, RISK OF FIRE AND EXPLOSION, SPILL OR HAZARDOUS WASTE THAT COULD OCCUR AS A RESULT OF THIS PROPOSAL? IF SO, DESCRIBE.

N/A - Non-Project Action

1. DESCRIBE ANY KNOWN OR POSSIBLE CONTAMINATION OF THE SITE FROM PRESENT OR PAST USES.

N/A - Non-Project Action

2. DESCRIBE EXISTING HAZARDOUS CHEMICALS/CONDITIONS THAT MIGHT AFFECT PROJECT DEVELOPMENT AND DESIGN. THIS INCLUDES UNDERGROUND HAZARDOUS LIQUID AND GAS TRANSMISSIONS PIPELINES LOCATED WITHIN THE PROJECT AREA AND IN THE VICINITY.

N/A - Non-Project Action

3. DESCRIBE ANY TOXIC OR HAZARDOUS CHEMICALS THAT MIGHT BE STORED, USED OR PRODUCED DURING THE PROJECTS DEVELOPMENT OR CONSTRUCTION, OR AT ANY TIME DURING THE OPERATING LIFE OF THE PROJECT.

N/A - Non-Project Action

4. DESCRIBE SPECIAL EMERGENCY SERVICES THAT MIGHT BE REQUIRED.

N/A - Non-Project Action

5. PROPOSED MEASURES TO REDUCE OR CONTROL ENVIRONMENTAL HEALTH HAZARDS, IF ANY.

N/A - Non-Project Action

B. NOISE

1. WHAT TYPES OF NOISE EXISTING THE AREA WHICH MAY AFFECT YOUR PROJECT (FOR EXAMPLE: TRAFFIC, EQUIPMENT, OPERATION, OTHER)?

N/A - Non-Project Action

2. WHAT TYPES AND LEVELS OF NOISE WOULD BE CREATED BY OR ASSOCIATED WITH THE PROJECT ON A SHORT-TERM OR A LONG-TERM BASIS (FOR EXAMPLE: TRAFFIC, CONSTRUCTION, OPERATION, OTHER)? INDICATE WHAT HOURS NOISE WOULD COME FROM THE SITE.

N/A - Non-Project Action

3. PROPOSED MEASURES TO REDUCE OR CONTROL NOISE IMPACTS, IF ANY.

N/A - Non-Project Action

8. LAND AND SHORELINE USE

- A. WHAT IS THE CURRENT USE OF THE SITE AND ADJACENT PROPERTIES? WILL THE PROPOSAL AFFECT CURRENT LAND USES ON NEARBY OR ADJACENT PROPERTIES? IF SO, DESCRIBE.

N/A - Non-Project Action

- B. HAS THE PROJECT SITE BEEN USED AS WORKING FARMLANDS OR WORKING FOREST LANDS? IF SO, DESCRIBE. HOW MUCH AGRICULTURAL OR FOREST LAND OF LONG-TERM COMMERCIAL SIGNIFICANCE WILL BE CONVERTED TO OTHER USES AS A RESULT OF THE PROPOSAL, IF ANY? IF RESOURCE LANDS HAVE NOT BEEN DESIGNATED, HOW MANY ACRES IN FARMLAND OR FOREST LAND TAX STATUS WILL BE CONVERTED TO NONFARM OR NON-FOREST USE?

N/A - Non-Project Action

C. DESCRIBE ANY STRUCTURES ON THE SITE.

N/A - Non-Project Action

D. WILL ANY BE DEMOLISHED? IF SO, WHAT?

N/A - Non-Project Action

E. WHAT IS THE CURRENT ZONING CLASSIFICATION OF THE SITE? N/A, this is a Non-Project Action for a zoning text amendment which is not site specific.

F. WHAT IS THE CURRENT COMPREHENSIVE PLAN DESIGNATION OF THE SITE?

N/A, this is a Non-Project Action for a zoning text amendment which is not site specific.

G. IF APPLICABLE, WHAT IS THE CURRENT SHORELINE MASTER PROGRAM DESIGNATION OF THE SITE?

N/A, this is a Non-Project Action for a zoning text amendment which is not site specific.

H. HAS ANY PART OF THE SITE BEEN CLASSIFIED AS A CRITICAL AREA BY THE CITY OR COUNTY? IF SO, SPECIFY.

N/A, this is a Non-Project Action for a zoning text amendment which is not site specific.

I. APPROXIMATELY HOW MANY PEOPLE WOULD RESIDE OR WORK IN THE COMPLETED PROJECT?

N/A - Non-Project Action

J. APPROXIMATELY HOW MANY PEOPLE WOULD THE COMPLETED PROJECT DISPLACE?

N/A - Non-Project Action

K. PROPOSED MEASURES TO AVOID OR REDUCE DISPLACEMENT IMPACTS, IF ANY.

N/A, this is a zoning text amendment which is not site specific and would not cause any displacement.

L. PROPOSED MEASURES TO ENSURE THE PROPOSAL IS COMPATIBLE WITH EXISTING AND PROJECTED LAND USES, AND PLANS, IF ANY.

N/A - Non-Project Action

M. PROPOSED MEASURES TO ENSURE THE PROPOSAL IS COMPATIBLE WITH NEARBY AGRICULTURAL AND FOREST LANDS OF LONG-TERM COMMERCIAL SIGNIFICANCE, IF ANY.

N/A - Non-Project Action

9. HOUSING

- A. APPROXIMATELY HOW MANY UNITS WOULD BE PROVIDED, IF ANY? INDICATE WHETHER HIGH, MIDDLE, OR LOW-INCOME HOUSING.

No housing units are proposed as part of this non-project action.

- B. APPROXIMATELY HOW MANY UNITS, IF ANY, WOULD BE ELIMINATED? INDICATE WHETHER HIGH, MIDDLE, OR LOW-INCOME HOUSING.

No housing units are proposed to be eliminated as part of this non-project action.

- C. PROPOSED MEASURES TO REDUCE OR CONTROL HOUSING IMPACTS, IF ANY.

N/A, this is a zoning text amendment which is not site specific and would not cause housing impacts.

10. AESTHETICS

- A. WHAT IS THE TALLEST HEIGHT OF ANY PROPOSED STRUCTURE(S), NOT INCLUDING ANTENNAS; WHAT IS THE PRINCIPAL EXTERIOR BUILDING MATERIAL(S) PROPOSED?

N/A - Non-Project Action

- B. WHAT VIEWS IN THE IMMEDIATE VICINITY WOULD BE ALTERED OR OBSTRUCTED?

N/A - Non-Project Action

- C. PROPOSED MEASURES TO REDUCE OR CONTROL AESTHETIC IMPACTS, IF ANY.

N/A - Non-Project Action

11. LIGHT & GLARE

- A. WHAT TYPE OF LIGHT OR GLARE WILL THE PROPOSAL PRODUCE? WHAT TIME OF DAY WOULD IT MAINLY OCCUR?

N/A - Non-Project Action

- B. COULD LIGHT OR GLARE FROM THE FINISHED PROJECT BE A SAFETY HAZARD OR INTERFERE WITH VIEWS?

N/A - Non-Project Action

- C. WHAT EXISTING OFF-SITE SOURCES OF LIGHT OR GLARE MAY AFFECT YOUR PROPOSAL?

N/A - Non-Project Action

12. RECREATION

- A. WHAT DESIGNATED AND INFORMAL RECREATIONAL OPPORTUNITIES ARE IN THE IMMEDIATE VICINITY?

The Millwood City Park is located within the City of Millwood; however this zoning text amendment is a non-project action.

- B. WOULD THE PROPOSED PROJECT DISPLACE ANY EXISTING RECREATIONAL USES? IF SO, DESCRIBE.

N/A - Non-Project Action

- C. PROPOSED MEASURES TO REDUCE OR CONTROL IMPACTS ON RECREATION, INCLUDING RECREATION OPPORTUNITIES TO BE PROVIDED BY THE PROJECT OR APPLICANT, IF ANY.

N/A - Non-Project Action

13. HISTORIC & CULTURAL PRESERVATION

- A. ARE THERE ANY BUILDINGS, STRUCTURES, OR SITES, LOCATED ON OR NEAR THE SITE THAT ARE OVER 45 YEARS OLD LISTED IN OR ELIGIBLE FOR LISTING IN NATIONAL, STATE, OR LOCAL PRESERVATION REGISTERS LOCATED ON OR NEAR THE SITE? IF SO, SPECIFICALLY DESCRIBE.

There are multiple historical buildings within the City of Millwood; however this zoning text amendment is a non-project action.

- B. ARE THERE ANY LANDMARKS, FEATURES, OR OTHER EVIDENCE OF INDIAN OR HISTORIC USE OR OCCUPATION? THIS MAY INCLUDE HUMAN BURIALS OR OLD CEMETERIES. ARE THERE ANY MATERIAL EVIDENCE, ARTIFACTS, OR AREAS OF CULTURAL IMPORTANCE ON OR NEAR THE SITE? PLEASE LIST ANY PROFESSIONAL STUDIES CONDUCTED AT THE SITE TO IDENTIFY SUCH RESOURCES.

According to the DAHP WISAARD system, the City of Millwood is within the specified consultation area of the Coeur D'Alene Tribe of Indians. Additionally the City consults with the Spokane Tribe of Indians on proposals; however, this zoning text amendment is a non-project action.

- C. DESCRIBE THE METHODS USED TO ASSESS THE POTENTIAL IMPACTS TO CULTURAL AND HISTORIC RESOURCES ON OR NEAR THE PROJECT SITE. EXAMPLES INCLUDE CONSULTATION WITH TRIBES AND THE DEPARTMENT OF ARCHEOLOGY AND HISTORIC PRESERVATION, ARCHAEOLOGICAL SURVEYS, HISTORIC MAPS, GIS DATA, ETC.

No specific assessments have been completed for this non-project action; however, the City will provide this SEPA Checklist to the Spokane Tribe and the Coeur d'Alene Tribe as part of the proposal review process.

- D. PROPOSED MEASURES TO AVOID, MINIMIZE, OR COMPENSATE FOR LOSS, CHANGES TO AND THE DISTURBANCE TO RESOURCES. PLEASE INCLUDE PLANS FOR THE ABOVE AND ANY PERMITS THAT MAY BE REQUIRED.

No changes to such resources are proposed as part of this non-project action; however, the City will provide this SEPA Checklist to the Spokane Tribe and the Coeur d'Alene Tribe as part of the proposal review process.

14. TRANSPORTATION

- A. IDENTIFY PUBLIC STREETS AND HIGHWAYS SERVING THE SITE OR AFFECTED GEOGRAPHIC AREA AND DESCRIBE PROPOSED ACCESS TO THE EXISTING STREET SYSTEM. SHOW ON SITE PLANS, IF ANY.

E. Trent Ave. (WA State Route 290) is the southern boundary to the City of Millwood with multiple public streets contained within the City limits; however this zoning text amendment is a non-project action.

- B. IS THE SITE OR AFFECT GEOGRAPHIC AREA CURRENTLY SERVED BY PUBLIC TRANSIT? IF SO, GENERALLY DESCRIBE. IF NOT, WHAT IS THE APPROXIMATE DISTANCE TO THE NEAREST TRANSIT STOP?

The City of Millwood is currently served by Spokane Transit; however, this zoning text amendment is a non-project action.

- C. HOW MANY ADDITIONAL PARKING SPACES WOULD THE COMPLETED PROJECT OR NON-PROJECT PROPOSAL HAVE? HOW MANY WOULD THE PROJECT OR PROPOSAL ELIMINATE?

N/A - Non-Project Action

- D. WILL THE PROPOSAL REQUIRE ANY NEW OR IMPROVEMENTS TO EXISTING ROADS, STREETS, PEDESTRIAN, BICYCLE OR STATE TRANSPORTATION FACILITIES, NOT INCLUDING DRIVEWAYS? IF SO, GENERALLY DESCRIBE (INDICATE WHETHER PUBLIC OR PRIVATE).

N/A - Non-Project Action

- E. WILL THE PROJECT OR PROPOSAL US (OR OCCUR IN THE IMMEDIATE VICINITY OF) WATER, RAIL OR AIR TRANSPORTATION? IF SO, GENERALLY DESCRIBE.

N/A - Non-Project Action

- F. HOW MANY VEHICULAR TRIPS PER DAY WOULD BE GENERATED BY THE COMPLETED PROJECT OR PROPOSAL? IF KNOWN, INDICATE WHEN PEAK VOLUMES WOULD OCCUR AND WHAT PERCENTAGE OF THE VOLUME WOULD BE TRUCKS (SUCH AS COMMERCIAL AND NON-PASSENGER VEHICLES.) WHAT DATA OR TRANSPORTATION MODELS WERE USED TO MAKE THESE ESTIMATES?

N/A - Non-Project Action

- G. WILL THE PROPOSAL INTERFERE WITH, AFFECT OR BE AFFECTED BY THE MOVEMENT OF AGRICULTURAL AND FOREST PRODUCTS ON ROADS OR STREETS IN THE AREA? IF SO, GENERALLY DESCRIBE.

N/A - Non-Project Action

- H. PROPOSED MEASURES TO REDUCE OR CONTROL TRANSPORTATION IMPACTS, IF ANY.

N/A - Non-Project Action

15. PUBLIC SERVICES

- A. WOULD THE PROJECT RESULT IN AN INCREASED NEED FOR PUBLIC SERVICES (FOR EXAMPLE: FIRE PROTECTION, POLICE PROTECTION, PUBLIC TRANSIT, HEALTH CARE, SCHOOLS, OTHER)? IF SO, GENERALLY DESCRIBE.

N/A - Non-Project Action

- B. PROPOSED MEASURES TO REDUCE OR CONTROL DIRECT IMPACTS ON PUBLIC SERVICES, IF ANY.

N/A - Non-Project Action

16. UTILITIES

- A. CIRCLE UTILITIES CURRENTLY AVAILABLE AT THE SITE

ELECTRICITY, NATURAL GAS, WATER, REFUSE SERVICE, TELEPHONE, SANITARY SEWER, SEPTIC SYSTEM, OTHER _____

N/A - Non-Project Action

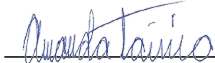
- B. DESCRIBE THE UTILITIES THAT ARE PROPOSED FOR THE PROJECT, THE UTILITY PROVIDING THE SERVICE, AND THE GENERAL CONSTRUCTION ACTIVITIES ON THE SITE OR IN THE IMMEDIATE VICINITY WHICH MIGHT BE NEEDED.

No new utilities or construction are proposed as part of this non-project action.

- C. SIGNATURE

THE ABOVE ANSWERS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT THE LEAD AGENCY IS RELYING ON THEM TO MAKE ITS DECISION.

SIGNATURE:



NAME OF SIGNEE:

Amanda Tainio

POSITION AND AGENCY/ORGANIZATION

City of Millwood - Contract City Planner

DATE SUBMITTED: 8/6/24

**D. SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS
(IT IS NOT NECESSARY TO USE THIS SHEET FOR PROJECT ACTIONS)**

BECAUSE THESE QUESTIONS ARE VERY GENERAL, IT MAY BE HELPFUL TO READ THEM IN CONJUNCTION WITH THE LIST OF THE ELEMENTS OF THE ENVIRONMENT.

WHEN ANSWERING THESE QUESTIONS, BE AWARE OF THE EXTENT THE PROPOSAL, OR THE TYPES OF ACTIVITIES LIKELY TO RESULT FROM THE PROPOSAL WOULD AFFECT THE ITEM AT A GREATER INTENSITY OR AT A FASTER RATE THAN IF THE PROPOSAL WERE NOT IMPLEMENTED. RESPOND BRIEFLY AND IN GENERAL TERMS.

1. HOW WOULD THE PROPOSAL BE LIKELY TO INCREASE DISCHARGE TO WATER, EMISSIONS TO AIR, PRODUCTION, STORAGE OR RELEASE OF TOXIC OR HAZARDOUS SUBSTANCES; OR PRODUCTION OF NOISE?

Not likely

PROPOSED MEASURES TO AVOID OR REDUCE SUCH INCREASES ARE:

No specific development is proposed. SEPA review is required for applicable development projects.

2. HOW WOULD THE PROPOSAL BE LIKELY TO AFFECT PLANTS, ANIMALS, FISH, OR MARINE LIFE?

Not likely

PROPOSED MEASURES TO PROTECT OR CONSERVE PLANTS, ANIMALS, FISH, OR MARINE LIFE ARE:

No specific development is proposed. SEPA review is required for applicable development projects along with MMC compliance including shoreline regulations, when applicable.

3. HOW WOULD THE PROPOSAL BE LIKELY TO DEplete ENERGY OR NATURAL RESOURCES?

Not likely

PROPOSED MEASURES TO PROTECT OR CONSERVE ENERGY AND NATURAL RESOURCES ARE:

No specific development is proposed. SEPA review is required for applicable development projects.

4. HOW WOULD THE PROPOSAL BE LIKELY TO USE OR AFFECT ENVIRONMENTALLY SENSITIVE AREAS OR AREAS DESIGNATED (OR ELIGIBLE OR UNDER STUDY) FOR GOVERNMENTAL PROTECTION; SUCH AS PARKS, WILDERNESS, WILD AND SCENIC RIVERS, THREATENED OR ENDANGERED SPECIES HABITAT, HISTORIC OR CULTURAL SITES, WETLANDS, FLOODPLAINS, OR PRIME FARMLANDS?

Not likely

PROPOSED MEASURE TO PROTECT SUCH RESOURCES OR TO AVOID OR REDUCE IMPACTS ARE:

No specific development is proposed. SEPA review is required for applicable development projects along with MMC compliance including shoreline regulations, when applicable.

5. HOW WOULD THE PROPOSAL BE LIKELY TO AFFECT LAND AND SHORELINE USE, INCLUDING WHETHER IT WOULD ALLOW OR ENCOURAGE LAND OR SHORELINE USES INCOMPATIBLE WITH EXISTING PLANS.

Not likely

PROPOSED MEASURES TO AVOID OR REDUCE SHORELINE AND LAND USE IMPACTS ARE:

The proposal has been reviewed for consistency with the City Comprehensive Plan as well as internal code consistency.

6. HOW WOULD THE PROPOSAL BE LIKELY TO INCREASE DEMANDS ON TRANSPORTATION OR PUBLIC SERVICE AND UTILITIES? Not likely

PROPOSED MEASURES TO REDUCE OR RESPOND TO SUCH DEMAND(S) ARE:

No specific development is proposed. SEPA review is required for applicable development projects.

7. IDENTIFY, IF POSSIBLE, WHETHER THE PROPOSAL MAY CONFLICT WITH LOCAL, STATE OR FEDERAL LAWS OR REQUIREMENTS FOR THE PROTECTION OF THE ENVIRONMENT.

It is not anticipated that the proposal would conflict with local, state, or federal laws or requirements for the protection of the environment.

ATTACHMENT - EXHIBIT 2: AGENCY/PUBLIC COMMENTS (RECEIVED AS OF AUGUST 19, 2024)



FRANK SOTO JR, FIRE CHIEF

2120 N. Wilbur

Spokane Valley, WA 99206

(509) 928-1700 Main

(509) 892-4125 Fax

spokanevalleyfire.com

August 12, 2024

Permit #: ZTA-2024-02

Project Description: Zoning Text Amendment

Millwood City Hall

9103 E Frederick Avenue

Millwood, WA 99206

RE: Technical Review Comments

The Spokane Valley Fire Department has completed a review for the above referenced project and has no comments on the proposed Zoning Text Amendment.

If there are any questions, please do not hesitate to call.

Sincerely,

Traci Harvey

Traci Harvey

Fire Protection Engineer

Spokane Valley Fire Department



Spokane County
PUBLIC WORKS

PROJECT COMMENT TRANSMITTAL

To: planner@millwoodwa.us
From: Dawn Dompier
Date: 08-16-2024

Planning Number	Name	Parent Parcels	Project Type
ZTA-2024-02	NOTICE OF SEPA/NOTICE OF PUBLIC HEARING		SEPA

FA01	The Spokane County Public Works Wastewater System Division has no objection to the finalization of the above mentioned project.	
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Additional information on last page of this transmittal

General Sanitary Sewer Links

- Sewer Plan Submittal: To submit a sewer plan for review, please follow this link: [Sewer Plan Submittal](#)
- If your project requires a sewer plan submittal, please refer to the requirements here:
 - [Development Plan Review Checklist](#)
- Additional General Commercial Sewer information can be found here:
 - [General Commercial Sewer Info](#) | [Water Usage Estimate Form](#)
 - Sewer Planning and Design webpage: [Sewer Planning & Design](#)

Pretreatment Information

- **IF GREASE PRODUCING STATUS IS NOT KNOWN:**
 - Pretreatment review is required for your business or project. Please complete and return the “Commercial Pretreatment Questionnaire” located at: www.spokanecounty.org/FOG. Additionally, pretreatment requirements under our Industrial Pretreatment Program may apply to your business or project, for more information, please visit: www.spokanecounty.org/IPP.
- **IF FACILITY IS ALREADY KNOWN TO NEED GREASE CONTROL (FOOD SERVICE ONLY):**
 - Pretreatment review is required for your business or project. Please complete the “GCD Sizing & Permitting Checklist,” located at: www.spokanecounty.org/FOG and email to: ES Pretreatment@spokanecounty.org. Additionally, pretreatment requirements under our Industrial Pretreatment Program may apply to your business or project, for more information, please visit: www.spokanecounty.org/IPP.
- **IF FACILITY IS ALREADY KNOWN TO NEED GREASE CONTROL (OIL-WATER SEPARATORS ONLY):**

Pretreatment review is required for your business or project. Please visit www.spokanecounty.org/FOG to download the “OWS Sizing” and “OWS Fact Sheet” for guidance on oil-water separators. Additionally, pretreatment requirements under our Industrial Pretreatment Program may apply to your business or project, for more information, please visit: www.spokanecounty.org/IPP