



## City Council - Planning Commission Joint Special Meeting Minutes

Tuesday, December 10, 2024 at 5:00 PM

9103 E Frederick Ave.

[www.youtube.com/@cityofmillwood](https://www.youtube.com/@cityofmillwood)

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### 1. CALL TO ORDER & ROLL CALL

Council member Van Hees presided as Mayor Pro Tem for the Joint City Council & Planning Commission Special meeting. Mayor Pro Tem Van Hees called the meeting to order at 5:08 pm. A quorum was present.

#### PRESENT

Council Member Shawna Beese  
Council Member Shaun Culler  
Council Member Dan Sander  
Council Member Kelly Stravens  
Council Member Andy Van Hees

Planning Commission Chair Mike Ankney attended the meeting electronically. Planning Commission Roll Call was taken by Commissioner Ankney. A quorum was present.

#### PRESENT

Commissioner Mike Ankney  
Commissioner Bobbie Beese  
Commissioner Jay Molitor  
Commissioner Bill Rickard

#### ABSENT

Commissioner Savannah Wu

### 2. 2026 PERIODIC UPDATE PRESENTATIONS

#### a. Community Survey Results Summary

Ms. Tainio presented a summary of the results from the Community Survey, with 65 surveys submitted. The summary included among other things demographic information, transportation information, availability of housing types, walkability, river access, and park and open space information. The full survey was provided in the packet materials.

#### b. Millwood Land Capacity Analysis (LCA) Report Overview

Ms. Tainio presented the Millwood Land Capacity Analysis Report. She explained that the report met the requirements for the Land Capacity Analysis Methodology for Spokane County, adopted in March 2024, which augments the Washington State Department of Commerce Urban Growth Area Guidebook. Ms. Tainio discussed future growth, vacant land, partially used land, underutilized land, population forecast, housing allocation forecast as well as lot coverage and lot sizes.

Council members and Commissioners discussed various topics including residential lot sizes, maximum lot coverage, the aquifer, overlay districts, commercial mixed use, housing types and parking challenges.

**3. COUNCIL/COMMISSION REMARKS**

There were no additional Council or Commissioner Remarks.

**4. ADJOURNMENT**

Motion made by Council Member Beese to adjourn the Joint City Council meeting at 7:03 pm.,  
Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees.

Motion made by Commissioner Molitor to adjourn the Joint Planning Commission meeting at 7:03 pm., Seconded by Commissioner Beese.

Voting Yea: Commissioner Beese, Commissioner Ankney, Commissioner Rickard, Commissioner Molitor.

Approved:

Attest:

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Michael Ankney,  
Planning Commission Chair

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Lisa Cassels, City Clerk