



City Council Regular Meeting Minutes

Tuesday, January 13, 2026 at 6:00 PM
9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

2026 Strategic Theme: "Our Future. Our Water."

1. CALL TO ORDER & ROLL CALL

Mayor Beese called the Regular City Council Meeting to order at 6:00 pm. A quorum was present.

PRESENT

Council Member Tina Seifert
Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Andy Van Hees attended remotely

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Motion made by Council Member Stravens, Seconded by Council Member Culler to approve the agenda as presented.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

4. LOCAL AGENCY REPORTS/PRESENTATIONS

a. SVFD - Quarterly Report - Chief Frank Soto

Chief Frank Soto presented the SVFD Quarterly Report.

5. OTHER PRESENTATIONS

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

There were no comments concerning action items.

7. EXECUTIVE SESSION (if necessary)

8. ACTION ITEMS FOR FIRST READING OR CONTINUES DISCUSSION

a. 2026 Water and Sewer Rates

Mayor Beese reported that there would be a special meeting to further discuss the water and sewer rates at the end of January, Mayor Beese clarified that the rates presented in front of Council are temporary until the comprehensive water rate study is completed.

Council Member Stravens explained he believes the City should have capital improvement funds and asked if we have a sewer reserve in the budget. Mayor Beese and Ms. Scharff said they will look into this further and report back to Council. Council Member Stravens discussed the available funds and lifespan of the sewer pipes with Mr. Schiewe and Mr. Erdahl.

Council discussed adding a line item in the budget amendment for the sewer reserve.

9. ACTION ITEMS FOR CONSIDERATION

a. Consent Agenda

(1) December City Council Regular Meeting Minutes / Joint Planning Commission Meeting Minutes, (2) December 2025 Treasurer's Report, (3) December 2025 Treasurer's Claims, and (4) December 2025 Treasurer's Payroll (5) 2026 STA Appointment

Motion made by Council Member Culler, Seconded by Council Member Stravens to approve the consent agenda as presented.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

b. Interlocal MOU Regarding Homelessness Services

Motion made by Council Member Culler, Seconded by Council Member Sander to approve the Interlocal MOU regarding Homelessness Services.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

10. REPORTS (no action)

a. Treasurer - Dave Armstrong / Lynn Scharff

Ms. Scharff discussed she had been training with Mr. Armstrong and reported on the dashboard included in the Treasurer's report.

b. Clerk/Public Records and Code Enforcement – Mackenzi Roderick

Ms. Roderick reported working through numerous public records requests, Ms. Gill completed training on operating the City's website and was working on updating the City's social media alongside regular office tasks.

Council Member Stravens asked if the City was charging for public records requests. Mr. Werst reported that the City has not been charging for requests.

c. Facilities - Kyle Schiewe

Mr. Schiewe reported that they tried to implement reflective markers on Argonne but the markers would not stay attached to the road, the timeline for the Argonne Project was still on track, updated vehicles for snow and ice removal, he also reported he is going through the procurement process for the elevator's maintenance and service agreement.

d. Utilities - Matt Erdahl

Mr. Erdahl reported that the routine water sample results came back satisfactory and he signed up to take water training classes.

e. Planning - Amanda Tainio - Upward 7 Consulting

Ms. Tainio's planning report was included in the packet.

f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC

Mr. Werst reported that he and Mayor Beese have been resuming work on the procurement policy.

g. Mayor - Shawna Beese

Mayor Beese discussed the strategic theme for this year and the importance of having a strategic theme, she explained Ordinance 550 was no longer being pursued unless otherwise requested, discussed that there are two open seats on the Planning Commission that need to

be filled. Mayor Beese also provided Council with an update on the status of the Irvin Water District No. 6 water wholesaling agreement.

11. COUNCIL INFORMATION (no action or discussion)

12. PUBLIC REMARKS

Mike Ankney, 3009 N Willow, expressed his gratitude for Mayor Beese, requested on behalf of the Planning Commission to re-appoint Bobbie Beese to the Commission. Expressed interest in being apart of the new Public Works Committee.

LaDonna Dement, 10306 E Empire, encouraged Council to increase the funds for sewer, requested clarification on the public records fees and inquired about a turn signal at Argonne and Empire.

13. COUNCIL REMARKS

Council Member Stravens thanked staff and seconded Mr. Ankney's request to re-appoint Ms. Beese to the Planning Commission.

Council Member Sander agreed with Council Member Stravens remarks and discussed an increase of public record requests in the area.

Council Member Culler explained he was in support of dissolving Ordinance 550.

Council Member Seifert thanked staff and Council Members.

14. ANNOUNCEMENTS

15. SET NEXT MEETING - February 10, 2025 at 6:00 pm

16. ADJOURNMENT

Motion made by Council Member Sander, Seconded by Council Member Stravens to adjourn the City Council meeting at 7:00 pm.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees