



City Council Regular Meeting Minutes

Tuesday, February 11, 2025 at 6:00 PM

9103 E Frederick Ave.

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1. CALL TO ORDER & ROLL CALL

Mayor Pro Tem Culler called the Regular City Council Meeting to order at 6:00 pm. Council Member Beese attended the meeting remotely. A quorum was present.

PRESENT

Council Member Shawna Beese
Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Andy Van Hees

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Motion made by Council Member Van Hees, Seconded by Council Member Stravens to approve the agenda as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

4. LOCAL AGENCY REPORTS/PRESENTATIONS

There were no local agency presentations.

5. OTHER PRESENTATIONS

There were no presentations.

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

There were no public comments concerning action items submitted prior to the meeting nor were there any comments from those in attendance.

7. EXECUTIVE SESSION (if necessary)

There was no Executive Session.

8. ACTION ITEMS FOR FIRST READING

a. Traffic Calming - Empire Ave.

Mr. Schiewe presented a cost estimate for the speed bump options discussed at the last meeting, the tabletop bump and the double speed bump; both estimates included signage. The estimates were between \$15,000.00 & \$17,000.00 with the tabletop option being the more expensive option.

Mr. Schiewe will procure bids to present to Council for their review at the next meeting.

9. ACTION ITEMS FOR CONSIDERATION

a. Consent Agenda

Consent Agenda consisting of (1) January 2025 City Council Regular Meeting Minutes, (2) January 2025 Treasurer's Report, (3) January 2025 Claims (4) January 2025 Payroll

Motion made by Council Member Stravens, Seconded by Council Member Van Hees to approve the consent agenda as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

b. ORDINANCE # 545 WHOLSALE WATER SERVICE

Mr. Werst explained that the City Council had discussed Ordinance #545 at several Council meetings. Ordinance #545 would codify the ability for the City to engage in wholesale water service and only gave the City authorization to pursue potential buyers of wholesale untreated water. There would be no sale of water rights, no transfer of water rights and no obligation to enter into a contract to sell wholesale water. Any contract would need to be approved by City Council.

Council Members discussed that Ordinance #545 was a good starting point, provided options for the City, and the Ordinance provided a framework to explore possibilities.

Motion made by Council Member Sander, Seconded by Council Member Stravens to approve Ordinance #545 as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

c. RESOLUTION 2025-02 WATER AND SEWER RATE RESOLUTION

Mayor Pro Tem explained that there were two minor changes to the Resolution; a typo in Section 1 "sewer" should be "water" and the As of Date in Section 1&2 should be March 1, 2025. Utility fees have also been included in the resolution.

Motion made by Council Member Van Hees, Seconded by Council Member Stravens to approve Resolution 2025 -02 as amended.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

d. WELCH COMER - WATER SYSTEM CAPITAL IMPROVEMENT PLAN TASK ORDER

Mr. Werst explained that the City was obligated to update the Water System Capital Improvement Plan every 10 years. Council Members discussed the City's leak issues, GIS mapping, and the need to pursue funding for future projects.

Motion made by Council Member Sander, Seconded by Council Member Stravens to approve the Welch Comer Water System Capital Improvement Plan task order as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

10. REPORTS (no action)

a. Treasurer - Debb Matkin

Ms. Matkin reported that she was still working on the audit.

b. Clerk/Public Records and Code Enforcement – Lisa Cassels

Ms. Cassels reported that there were no outstanding public records request, several code enforcements open cases, and the Historic Preservation Commission had their first meeting after a long hiatus on February 10, 2025.

c. Facilities - Kyle Schiewe

Mr. Schiewe reported on the DNR Grant reimbursement, SRTC meeting about upcoming projects looking forward to 2050, the Argonne Congestion Relief Project went out for bid on January 30, 2025 with a pre bid meeting on February 12th and the bid opening on February 19th. He also reported on a project to locate an abandoned water line along Argonne under the Railroad tracks that was to be used as a conduit to send other conduits under the tracks. The project was successful and the abandoned water line will allow access under the RR tracks during the Argonne Congestion Relief Project.

d. Utilities - Matt Erdahl

Mr. Erdahl reported that the water samples were good, the AWAA membership had been renewed, he attended a MRSC procurement webinar, he and Mayor Freeman measured the depth of the aquifer at the City's wells, contacted Bigfoot to get a quote on transducers to monitor the level and temperature of the aquifer and unfrozen the first frozen meter of the year.

e. Planning - Amanda Tainio - Upward 7 Consulting

Ms. Tainio's report was in the packet.

f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC

Mr. Werst reported on the outstanding code enforcement at 10423 E Trent.

g. Mayor - Mayor Kevin Freeman

There was no Mayor's report. Mayor Freeman was not in attendance.

11. COUNCIL INFORMATION (no action or discussion)

Ms. Cassels reported that there would be 3 positions up for election this fall; Mayor, Council position #1 & Council position #2; filing week for those open positions was May 5-9, 2025.

a. SCSO - Intelligence Report - December 2024

b. Traffic Camera Use by Local Governments

c. MRSC Running for Local Elected Office - Filing Week May 5, 2025 - May 9, 2025.

12. PUBLIC REMARKS

LaDonna Dement, 10306 E Empire, informed the Council that Doug Sadler had passed away on February 2, 2025. Doug was very involved in the Millwood Community and rarely missed a Council or Planning Commission meeting. He will be missed.

13. COUNCIL REMARKS

Council Members Stavens and Van Hees thanked staff for their work throughout the City.

Council Member Sander reported that the Spokane Transit Authority CEO had retired and the board was working to find a replacement, in the meantime the position was being co-chaired by 2 of the directors. The board was also looking to increase their ambassador program.

Council Member Beese thanked staff for their efforts, and Ms. Dement for letting everyone know about Doug Sadler's passing. She reminded Council that Jeremy Clark would be presenting at the March meeting talking about the Community Garden expansion and noted that without Doug & Teresa Sadler the Community Garden would not be where it was today. She also announced that

the Argonne library would be having a Millwood History Photo Expedition as well as presentation during the month of March.

Council Member Culler announced that with Mayor Freeman stepping down, he would be running for Mayor. He stated that he had been on City Council for 17 years and that there was a need for continuity within the City to keep projects going. He looked forward to working with the City if elected and if he was not elected he would remain on City Council.

14. ANNOUNCEMENTS

There were no announcements.

15. SET NEXT MEETING - City Council Regular Meeting - March 11, 2025 at 6:00 pm.

16. ADJOURNMENT

Motion made by Council Member Van Hees, Seconded by Council Member Stravens to adjourn the City Council Regular Meeting at 6:56 pm..

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Approved:

Attest:

Shaun Culler, Mayor Pro Tem

Lisa Cassels, City Clerk