



Amanda Tainio, Principal

December 2, 2025

Memo To: Millwood City Council

RE: November 2025 Planning Report

Here is a summary of the planning activities for the month of November 2025:

- Permit/license/land use application review and processing:
  - 3303 N. Bessie Rd. (MW-2024-0016) – C/O Issuance for ADU & address assignment
  - 10103 E. Empire (MW-2025-0071) – Carport enclosure review
  - 8901 E. South Riverway (MW-2025-0022) – Building permit approval for shoreline retaining wall / bulkhead repair (previously received SDPE from Millwood)
  - 8605 E. South Riverway – Tree removal permit processing / review for SMP compliance & SDPE criteria
  - Misc. zoning reviews / information / other jurisdiction SEPA reviews / staff assistance
- 2026 Periodic Update
  - City Council Meeting on November 12, 2025 at 6:00pm (2026 Comprehensive Plan Periodic Update – Public Hearing w/ 60 Day Review Comment Presentation & Ordinance 2nd Reading / Adoption)
  - Coordination w/ Spokane County on the Comprehensive Plan Climate Change & Resiliency Element
  - Adopted Comprehensive Plan Ordinance Exhibit A completion & distribution / 10 day Commerce notification
  - Planning Commission & City Council 12/9/25 Joint Meeting – Planning Commission Meeting Cancellations Notice
  - WA State RCO Self-Certification Form for Comprehensive Plan (Parks and Recreation Planning Document Approval for Grant Applications)
  - Coordination w/ Department of Ecology on Draft Critical Areas Ordinance (CAO) / preliminary review
  - Prep for 12/9/25 Joint Planning Commission & City Council Meeting - Introduction to Development Regulations Update Requirements Presentation
  - Community / agency engagement & webpage updates

With best regards,  
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