



City Council Special Meeting Minutes

Monday, November 24, 2025 at 5:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the Special City Council Meeting to order at 5:02 pm. A quorum was present.

PRESENT

Council Member Shawna Beese

Council Member Shaun Culler

Council Member Kelly Stravens

Council Member Andy Van Hees attended remotely

Council Member Dan Sander arrived at 6:09 pm

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS CONCERNING ACTION ITEMS

There were no public comments concerning action items received prior to the meeting and there were no comments from those in attendance.

4. ACTION ITEMS PRESENTED FOR COUNCIL CONSIDERATION

a. Consent Agenda

Approval of quotes: (1) Specialty Door in the amount of \$3,318.19 for weatherization of shop man and garage doors; (2) McVay Brothers in the amounts of: (a) \$4,702.38 for new gutter installation at maintenance shop to address icing issues, (b) \$690.49 for repair of SCSO/SCOPE office entry door, and (c) \$3,017.74 replace existing east-side City Hall shop man door with new steel security door and locks; and (3) Intermountain Sign & Safety for \$6,566.00 to replace damaged/destroyed iQ1200 Full Matrix Radar Speed Sign.

Motion made by Council Member Culler, Seconded by Council Member Stravens to approve the consent agenda as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

b. RESOLUTION 2025-13 VEBA 2026 Reauthorization

Motion made by Council Member Stravens, Seconded by Council Member Culler to approve Resolution 2025-13 VEBA 2026 Reauthorization.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

c. ORDINANCE #554 Amending MMC 5.02.010 Business Licenses and Regulations

Motion made by Council Member Beese, Seconded by Council Member Stravens to approve Ordinance #554 Amending MMC 5.02.010 Business Licenses and Regulations.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

d. **ORDINANCE #556 Amending MMC 15.16.040 Dangerous or Unfit Dwellings**

Motion made by Council Member Culler, Seconded by Council Member Beese to approve Ordinance #556 Amending MMC 15.16.040 Dangerous or Unfit Dwellings.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

e. **ILA with Spokane County for Aquifer Protection Area Fund Allocation and Use**

Motion made by Council Member Stravens, Seconded by Council Member Culler to approve the Interlocal Agreement with Spokane County for Aquifer Protection Area Fund Allocation and Use.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

5. ACTION ITEMS PRESENTED FOR FIRST READING OR CONTINUED DISCUSSION

a. **PUBLIC HEARING**

ORDINANCE #555 2026 City Budget (Second Hearing)

Mr. Armstrong presented the 2026 budget discussing the 2024-2026 revenues, expenditures and cash balances, the general fund, real estate excise tax funds, utilities fund and 2026 capital projects.

Mayor Freeman opened the public hearing on the 2026 Budget at 5:22 pm, there were no public comments and the Public Hearing was closed at 5:23 pm.

b. **Irvin Water District #6 Interlocal Agreement for Wholesale of Municipal Water**

Mayor Freeman discussed the ILA presented included updates requested by Council, Welch-Comer and Irvin Water District's engineers. He explained that approving the ILA would be to approve what is submitted to Irvin, not to sign the agreement.

Council discussed the parameters for the Capital Contribution and the Special Adjustment for Energy charges, base rate adjustments and engineering fees.

c. **2026 Water and Sewer Rates**

Mayor Freeman explained the water and sewer rates need to be set in the January meeting.

The Council discussed what adjustments need to be considered during the December meeting to meet the January deadline.

6. PUBLIC REMARKS

Tina Seifert, 10507 E Empire, requested clarification on the verbiage in Exhibit A in the Irvin ILA.

7. COUNCIL AND MAYOR REMARKS

Mayor Freeman reported that he met with the head of the Eastern Region of Water Resources to discuss the new metering agreement and water rights.

Council Member Beese discussed that the public wanted a final report on the audit findings, Council Members Beese and Culler want to present those findings during the December meeting.

Council Members wished all a Happy Thanksgiving.

8. SET NEXT MEETING

- City Council Planning Commission Special Meeting - December 9, 2025 at 5:00 pm

- City Council Regular Meeting - December 9, 2025 at 6:00 pm

9. ADJOURNMENT

Motion made by Council Member Beese, Seconded by Council Member Stravens to adjourn the City Council meeting at 6:37 pm.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Stravens, Council Member Van Hees

DRAFT