



**Amanda Tainio, Principal**

October 6, 2025

Memo To: Millwood City Council

RE: September 2025 Planning Report

Here is a summary of the planning activities for the month of September 2025:

- Permit/license/land use application review and processing:
  - 9919 E. Dalton - shed site plan review/approval
  - 9714 E. Dalton - fence permit review/approval
  - 3015 N. Hutchinson - pool site plan review/approval
  - 9011 E. South Riverway – CP-2025-01 (Ward-Millwood Project) Incomplete Determination of Completeness issuance (reconfiguration of multi-family parking lot with additional asphalt, landscape changes, retaining wall installation, etc.)
  - 8611 E. South Riverway - shoreline project exemption follow-up
  - 3501 N. Vista - approach permit planning review
  - Misc. zoning reviews / information / other jurisdiction SEPA reviews / staff assistance
- 2026 Proposed Planning Budget Preparation
- Planning Commission - see 2026 Periodic Update
- 2026 Comprehensive Plan Periodic Update
  - Periodic Update final approach webinar
  - 9/3/25 Planning Technical Advisory Committee (PTAC) Meeting
  - 9/17/25 Steering Committee of Elected Officials (SCEO) Meeting
  - City Council 9/9/25 presentation
  - Staff Report for Planning Commission
  - Planning Commission meeting on September 24th at 6:00pm (Periodic Update - Public Hearing on Draft Comprehensive Plan & Planning Commission Recommendation)
  - October Planning Commission Special Meeting Notice for 10/28/25 & cancellation of 10/29/25 meeting
  - Draft Ordinance preparation for updated Comprehensive Plan
  - Community / agency engagement & webpage updates

With best regards,

Amanda Tainio

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