

CITY OF MILLWOOD

ORDINANCE #548

XXXXXXXX, 2025

AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING CHAPTER 2.04 FINANCE COMMITTEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Millwood (the "City"), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and the laws of the State of Washington; and

WHEREAS, pursuant to chapter 35A.11 RCW, the City Council (the "Council") may adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, the Council desires to amend Chapter 2.04 of the Millwood Municipal Code (the "MMC") in order to establish a finance committee of the Council consisting of the Mayor, Treasurer, and two (2) Councilmembers; and

WHEREAS, the Council finds it is in the best interests of the City to amend and update Chapter 2.04 MMC as set forth in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY MILLWOOD DOES ORDAIN AS FOLLOWS:

**Section 1. New Section 2.04.020 MMC – Purpose.** A new Section 2.04.020 MMC is hereby created as follows:

**2.04.020 Finance Committee of the City Council**

There is hereby created a finance committee of the city council. The purpose of the finance committee is to provide an advisory body to the city council on matters concerning the general fiscal policy and financial operations of the city. The members of the finance committee shall consist of the mayor, treasurer, and two (2) members of the city council, who shall be appointed by the city council. The finance committee shall consist of one (1) chairperson, who shall be one (1) of the members of the city council and shall be determined by the finance committee. The finance committee shall meet as needed, but no less than monthly, in order to perform the following duties:

- A. To review, analyze, and recommend financial policy to the city;
- B. To review financial statements and reports of the financial operations of the city;
- C. To assist with the preparation and development of any audit of the city;
- D. To assist with the preparation and development of the city's annual budget prior to presentation to the city council;

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E. To examine and review all city claims for payment, payroll, bills, invoices, vouchers or statements for payment, and recommend to the city council payment of all or any portion thereof prior to payment by the city.

F. To perform any tasks or request of the city council pertaining to the general fiscal policy and financial operations of the city.

G. To adopt, maintain and revise, as needed, policies and procedures to guide the finance committee in the performance of its duties.

**Section 2. Repeal.** All ordinances, resolutions, laws, and regulations, or parts thereof in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

**Section 3. Severability:** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 4. Effect:** This Ordinance shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this Ordinance in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025.

CITY OF MILLWOOD,  
Spokane County, Washington

\_\_\_\_\_  
Kevin Freeman, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Cassels, City Clerk

STATE OF WASHINGTON            )  
  )ss:  
County of Spokane                )

\_\_\_\_\_, being first duly sworn on oath deposes and says:

I am the Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled  
"AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY,

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WASHINGTON, AMENDING CHAPTER 2.04 FINANCE COMMITTEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.” is the true and correct copy of the City of Millwood’s Ordinance numbered #548 and that the same was posted and published according to law.

\_\_\_\_\_  
SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public in and for the State of  
Washington

My Commission expires \_\_\_\_\_