

1. Call to Order & Roll Call

Mayor Freeman called the Regular City Council meeting to order at 6:01 pm. Council Members present: Dan Sander, Shawna Beese, Andy Van Hees, Kelly Stravens and Shaun Culler.

2. Pledge of Allegiance

3. Approval of Meeting Agenda

The agenda was amended as followed: Undersheriff Kittilstved was unable to attend and would be rescheduling his presentation for the October meeting, removal of item 9.d Spokane County Sheriff's Department Interlocal (Revised Term) the Spokane County Board of Commissioners executed the original agreement for the full term and amending the consent agenda to include additional invoices submitted after the agenda was posted.

Council Members Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese and Kelly Stravens approved the amended agenda.

4. Agency Reports/Presentations – There were no agency presentations.

5. Other Presentations – David Milliken – Hutton Settlement

Mr. Milliken explained the basic principles of Blue Zones for Community Development.

6. Public Comments Received Concerning Action Items

Three Public Comments were received after the meeting packet was distributed. Two of the comments were regarding Wholesale Water Service and one comment was regarding the Comprehensive Plan Periodic Update Grant. These comments were distributed to the Council Members and the public in attendance at the meeting for their consideration.

7. Executive Session

There was no Executive Session.

8. Action Items for First Presentation

8.a Ordinance #543 – Wholesale Water Service

Mayor Freeman and Mr. Werst explained the City's certificated water rights, the City had more water rights than we were using, other water purveyors were in need of additional water rights and the wholesaling of water would be a revenue source for the City. Mayor Freeman explained that he was hoping to get Council's feedback on what information/presenters they would like to have at future Council meetings to increase their understanding of Wholesale Water Service. Council Members discussions included the percentage of the water rights used by the City, aquifer adjudication, municipal water law, Millwood's

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water needs as a tree City, possibility of needing more water in the future, cost of water for residents and possible revenue if water was sold.

9. **Action Items for Consideration and Motion**

- 9.a Consent Agenda consisting of City Council Regular Meeting Minutes 8.13.2024, August 2024 Treasurer's Report, August 2024 Payroll, August 2024 Claims and the Asphalt Patching Bid Award.

Moved by Shaun Culler; seconded by Andy Van Hees to approve the amended Consent agenda with the August 2024 claims amended to include additional claims in the amount of \$50,388.22 totaling \$472,876.63 for the August claims

Motion: 5 - 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

- 9.b Interagency Agreement between City of Millwood and Department of Commerce – for GMA Periodic Update Grant

Moved by Shawna Beese; seconded by Kelly Stravens to bring the Department of Commerce Interagency Agreement back at the next meeting for consideration.

Motion: 5- 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

- 9.c Spokane Valley Fire Department Interlocal Agreement for Inspection Services.

Moved by Shaun Culler; seconded by Dan Sander to approve and authorize Mayor Freeman to execute the Interlocal Agreement for Inspection Services between Millwood and SVFD.

Motion: 5- 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

- 9.d Spokane County Sheriff's Department Interlocal Agreement was fully executed as approved at the Millwood City Council on 7.9.24 by the Board of County Commissioners. A revised term was not necessary.

- 9.e 2026 Comprehensive Plan Periodic Update – Community Survey

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Ms. Tainio explained that she had crafted the community survey with staff input. The Planning Commission went through the survey line by line and their modifications had been incorporated into the document. The Planning Commission's recommendation was for approval by City Council. If approved by Council the survey would be available at City Hall and on the website by mid-September.

Moved by Shawna Beese; seconded by Kelly Stravens to approve the Comprehensive Plan Periodic Update – Community Survey

Motion: 5- 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

9.f Appointment of Lisa Cassels as City Clerk and Public Records Officer

Moved by Andy Van Hees; seconded by Dan Sander to appoint Lisa Cassels as City Clerk and Public Records Officer.

Motion: 5- 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

10. Reports (**no action**)

10.a Treasurer's Report - Debb Matkin

Ms. Matkin reported that the budget survey went out in the September billing, the audit would begin on September 16th, the 2024 budget amendment would be on the October agenda and she sent out the 2025 call letter to Council for their budget estimates.

10.b City Clerk/Public Records Report – Lisa Cassels

Ms. Cassels reported that there were 2 open code enforcement cases, 4 public records requests (one was extensive) and permitting had slowed down.

10.c Facilities Report - Kyle Schiewe

Mr. Schiewe reported that he had ordered the budgeted tow behind air compressor, Spokane County looked at Empire recommending chip/fog sealing instead of scrub sealing, possibility of getting the chip seal project scheduled for 2025 and the wading pool closed after Labor Day.

10.d Utilities Report - Matt Erdahl

Mr. Erdahl reported that all the water samples were satisfactory, three water meters had been replaced, herbicide & pesticide samples from all three wells had been submitted for testing (required every 9 years) waiting for the results and working on sewer pretreatment with Josh Villa from Spokane County.

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10.e Planning Report - Amanda Tainio - Upward 7 Consulting

Ms. Tainio submitted the August 2024 planning report in the packet.

10.f Legal Report - Brian Werst - Witherspoon Brajcich Mcphee, PLLC

Mr. Werst had nothing further to report.

10.g Mayor's Report - Mayor Kevin Freeman

Mayor Freeman reported on the Argonne Project open house meetings that had taken place thus far and the last open house meeting was scheduled for September 19, 2024. He also reported on a meeting with Matt Erdahl regarding the cast iron waterlines that remain in the City's water system, general maintenance needs, the cost of those and funding options available.

11. **Council Information (*no action or discussion*)**

12. **Public Remarks**

Todd Beese, 8610 E South Riverway, submitted to the Council a copy of the Millwood Comprehensive Plan pgs. 9 & 10 containing community visioning from 1993 regarding widening Argonne and asked that Argonne Road not be widened. Doug Sadler, 8612 E Bridgeport, had concerns regarding wholesale water sales and appreciated Council's request for additional information.

13. **Council Remarks**

Councilmember Beese commented that the rounding up/down issue would be addressed with the Comprehensive Plan update. Councilmember Sander commented on the great turnout for Millwood Daze. Councilmembers Stravens, Culler and Van Hees thanked all involved in compiling and distributing the survey.

14. **Announcements**

Mayor Freeman discussed the upcoming 2025 budget schedule.

15. **Set Next Meeting – October 8, 2024 at 6:00pm.**

16. **Adjournment**

Moved by Shaun Culler; seconded by Kelly Stravens to adjourn the regular meeting at 7:54pm.

Motion: 5 - 0

Voting For: Andy Van Hees, Dan Sander, Shaun Culler, Shawna Beese, Kelly Stravens

Voting Against: None

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk