

CITY OF MILLWOOD

ORDINANCE #555

XXXXXXXX XX, 2025

**AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD,
WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026.**

WHEREAS, the City of Millwood, Washington completed and placed on file with the City Clerk a proposed budget estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the City for the fiscal year ending December 31, 2026;

WHEREAS, a notice was published that the City Council would meet on November 12, 2025 at 6:00 p.m., in the council chambers of city hall for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the City an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the City Council did hold a public hearing at that time and place and did then consider the matter of proposed budget for the fiscal year 2026; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City for the purposes set forth in the budget, and estimated expenditures set forth in the budget being all necessary to carry on the government of the City for the fiscal year 2026 and being sufficient to meet various needs of the City during the period;

NOW THEREFORE, the City Council of the City of Millwood does ordain as follows:

SECTION 1. The budget for the City of Millwood, Washington for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, City of Millwood 2026 Budget, copies of which are on file in the Office of the City Clerk as follows.

SECTION 2. Estimated resources, including fund balances for each separate fund of the City of Millwood for the year 2026 are set forth in the summary form below, and are hereby appropriated for expenditure at the fund level during the year 2026 as set forth in the City of Millwood 2026 Budget.

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City of Millwood 2026 Budget Summary

| FUND | Estimated Beginning Balance | Estimated Revenue (Incl Grants) | Estimated Expenditures | Estimated Ending Balance |
|--------------------------------------|-----------------------------|---------------------------------|------------------------|--------------------------|
| GENERAL FUNDS | | | | |
| General Fund (#001) | 2,745,613 | 4,063,695 | (4,952,602) | 1,856,706 |
| CAPITAL PROJECT FUNDS | | | | |
| Capital Project Fund – REET 1 (#301) | 438,988 | 34,055 | 0 | 473,043 |
| Capital Project Fund – REET 2 (#302) | 443,577 | 34,055 | 0 | 477,632 |
| ENTERPRISE FUNDS | | | | |
| Joint Utility Fund (#401) | 747,142 | 1,241,914 | (1,361,086) | 699,570 |
| TOTALS | 4,375,321 | 5,373,719 | (6,313,688) | 3,435,352 |

Wages and Benefits are listed in Exhibit A which is attached hereto.

SECTION 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor’s Office and to the Municipal Research and Services Center (MRSC).

SECTION 4. Effective Date. This ordinance shall be in full force and take effect 5 days after its publication.

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Passed by the City Council of the City of Millwood, at a regular meeting thereof this ___th day of _____ 2025.

Kevin Freeman - Mayor

Attest:

Lisa Cassels – City Clerk

STATE OF WASHINGTON)
)ss:
County of Spokane)

Lisa Cassels, being first duly sworn on oath deposes and says:
I am the City Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled ‘AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026’ is the true and correct original copy of the City of Millwood’s Ordinance numbered 555 and that the same was posted and published according to law.

Lisa Cassels – City Clerk

SUBSCRIBED AND SWORN TO BEFORE ME THIS ___ DAY OF _____, 2025.

Notary Public in and for the State of Washington.
Residing at Spokane.
My Commission expires _____

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Exhibit A
2026 Schedule of Compensation

| Position | Rate | Benefit Allowance | Total Compensation |
|-----------------------------|----------------------|--------------------------|---------------------------|
| Advisory Commission | \$25.00 – 40.00 mtg. | | \$25.00 – 40.00 mtg. |
| Council | 75.00 mtg | | 75.00 mtg |
| Mayor | 800.00 monthly | | 800.00 monthly |
| City Treasurer | 40.00 – 50.00 hourly | 17.81 hourly | 57.81 – 67.81 hourly |
| Financial Manager | 33.65 – 43.27 hourly | 17.81 hourly | 51.46 – 61.08 hourly |
| Assistant Treasurer | 25.00 – 35.00 hourly | 17.81 hourly | 42.81 – 52.81 hourly |
| City Clerk | 25.00 – 35.00 hourly | 17.81 hourly | 42.81 – 52.81 hourly |
| Administrative Assistant | 20.00 – 30.00 hourly | 17.81 hourly | 37.81 – 47.81 hourly |
| Street & Facilities Manager | 35.00 – 45.00 hourly | 17.81 hourly | 52.81 – 62.81 hourly |
| Utilities Manager | 35.00 – 45.00 hourly | 17.81 hourly | 52.81 – 62.81 hourly |
| Water Operator | 25.00 – 35.00 hourly | 17.81 hourly | 42.81 – 52.81 hourly |
| Maintenance Worker 2 | 25.00 – 35.00 hourly | 17.81 hourly | 42.81 – 52.81 hourly |
| Maintenance Worker 1 | 20.00 – 30.00 hourly | 17.81 hourly | 37.81 – 47.81 hourly |
| Park Worker | 16.66 – 20.00 hourly | | 16.66 – 20.00 hourly |
| Pool Attendant | 16.66 – 20.00 hourly | | 16.66 – 20.00 hourly |

Benefits are described in the current City of Millwood Employee Handbook.