



Application for Special Event Permit

Millwood City Hall
9103 E. Frederick Ave
Millwood, WA 99206
(509) 924-0960
info@millwoodwa.us

A Special Event Permit is required for any parade, run, street dance, demonstration or exhibition on public property. "Special Event" shall not mean any wedding or funeral procession, any event solely involving a group required by law to be so assembled, a pedestrian procession along a route that is restricted to sidewalks and crossing streets using only a pedestrian crosswalk in accordance with traffic regulations and controls, any activity or event sponsored by the city, or any activity or event deemed by the city's appointed designee to not require a special event permit.

Applicant: <u>(Eric Rosentrater)</u> <u>W.V. Education Foundation</u>		Phone: <u>509-944-0657</u>	Organization/Event: <u>WREF Cornhole Tournament</u>
Address: <u>2805 N. Argonne Rd.</u>	City: <u>Millwood</u>	State: <u>WA</u>	Zip: <u>99212</u>
Property Owner Name: <u>City of Millwood</u>	Phone: <u>509 924 0960</u>	Email: <u>rosentrater77@msn.com</u>	
Address: <u>9241 E. Frederick</u>	City: <u>Millwood</u>	State: <u>WA</u>	Zip: <u>99212</u>
Type of Event: <input type="checkbox"/> Parade <input type="checkbox"/> Run <input type="checkbox"/> Demonstration <input type="checkbox"/> Exhibition <input checked="" type="checkbox"/> Other <u>Cornhole Tournament</u>			
Is this an event involving political or religious activity intended primarily for the communication of expression of ideas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Location (Starting point, route, assembly areas, access to public property): <u>Millwood Park, map included</u>			
Description of Event: <u>32 team Cornhole tourney, games / food, Beer garden, Raffles</u>			
Date/Time of Event: <u>Saturday, July 19, 2025 - Event 11-5 / Set-up: ^{Before} Cleanup: ^{After}</u>			
Number of Participants Expected: <u>Approx 200</u>			

Required Attachments:

☐ Site Plan

☐ Security & Emergency Medical Plan

☐ Required permits from outside agencies

☐ Restroom Access Agreement

☐ Clean Up Plan

By signing below the applicant is confirming that they have inspected the event space with a staff member ensuring there are no obvious hazards and all information on the application is correct.

Applicant Signature: Eric R. Rosentrater

Date: 3/6/25

Application approved with the following conditions: Eric R & Kyle S. will meet on site prior to discuss Sprinkler Systems and Fencing locations for Penna posts.

Approved By: [Signature]

Date: 3-28-25



SPECIAL EVENT PERMITS

APPLICATION FEE: AN APPLICATION FEE PURSUANT TO THE CITY'S ADOPTED FEE SCHEDULE SHALL BE SUBMITTED WITH THE APPLICATION UNLESS WAIVED. THE FEE MAY BE WAIVED FOR CONSTITUTIONALLY PROTECTED EVENTS, FOR APPLICATIONS BY GOVERNMENTAL UNITS, OR FOR NONPROFIT ORGANIZATIONS WHERE THE EVENT IS OPEN TO THE PUBLIC AT NO COST AND ALL PROCEEDS FROM THE SPECIAL EVENT ARE RECEIVED BY SUCH NON-PROFIT ORGANIZATION. ALL FEE WAIVER REQUESTS MUST BE SUBMITTED IN WRITING TO THE CITY CLERK AT LEAST 90 DAYS BEFORE THE DATE OF THE SPECIAL EVENT.

TRAFFIC CONTROL PLAN: THE APPLICANT SHALL SUBMIT A TRAFFIC CONTROL PLAN WHICH MAY BE AMENDED BY THE PUBLIC WORKS DEPARTMENT TO PROTECT THE HEALTH, SAFETY AND GENERAL WELFARE OF THE PUBLIC. ALL REQUIRED TRAFFIC CONTROL SHALL BE ARRANGED BY THE APPLICANT AND SHALL BE AT THE EXPENSE OF THE APPLICANT.

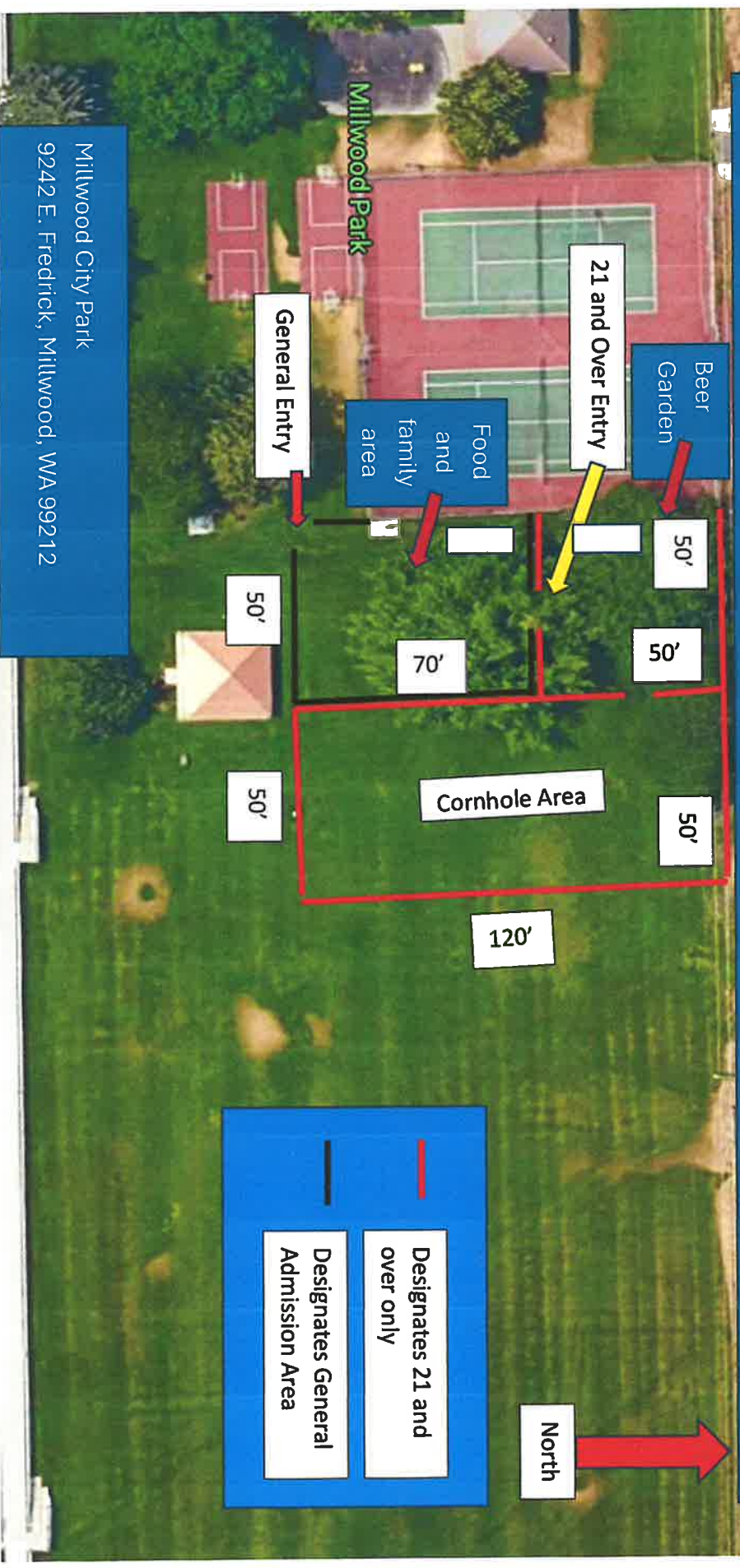
INSURANCE: THE APPLICANT SHALL PROVIDE THE CITY A COPY OF DOCUMENTATION OF CURRENT GENERAL LIABILITY INSURANCE WITH A COMBINATION SINGLE LIMIT OF ONE MILLION DOLLARS (\$1,000,000) PER OCCURRENCE. DEPENDING UPON THE NATURE OF THE SPECIAL EVENT AND ITS APPARENT RISK TO THE PUBLIC, THE CLERK, UPON ADVICE OF THE CITY'S LEGAL COUNSEL, MAY INCREASE THE REQUIRED LIABILITY LIMITS. THE APPLICANT SHALL AGREE AND PROVIDE EVIDENCE OF ITS ABILITY TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY, ITS APPOINTED AND ELECTED OFFICERS AND EMPLOYEES FROM AND AGAINST ALL LOSS OR EXPENSE, INCLUDING BUT NOT LIMITED TO JUDGEMENTS, SETTLEMENTS, ATTORNEY'S FEE AND COSTS BY REASON OF ANY AND ALL CLAIMS AND DEMANDS UPON THE CITY, ITS APPOINTED AND ELECTED OFFICIALS OR EMPLOYEES FROM DAMAGES BECAUSE OF PERSONAL OR BODILY INJURY, INCLUDING DEATH AT ANY TIME THERE FROM, SUSTAINED BY ANY PERSON OR PERSONS AND ON ACCOUNT OF DAMAGE TO PROPERTY OR LOSS THERE FROM, ARISING OUT OF ANY ACTIVITY UNDER OR IN CONNECTION WITH THE SPECIAL EVENT, EXCEPT ONLY SUCH INJURY AS SHALL HAVE BEEN OCCASIONED BY THE SOLE NEGLIGENCE OF THE CITY OR ITS APPOINTED OR ELECTED OFFICERS OR EMPLOYEES. THE CITY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THE APPLICANT'S COMMERCIAL GENERAL LIABILITY INSURANCE POLICY USING ISO ADDITIONAL INSURED-STATE OR POLITICAL SUBDIVISION-PERMITS OR AUTHORIZATIONS CG 2012 OR A SUBSTITUTE ENDORSEMENT PROVIDING AT LEAST A BROAD COVERAGE.

PERFORMANCE BOND: A PERFORMANCE BOND OR DEPOSIT IN THE AMOUNT OF \$1000.00 IS REQUIRED TO GUARANTEE COSTS OF CLEAN UP OR RESTORATION OF CITY FACILITIES. DEPENDING UPON THE NATURE OF THE SPECIAL EVENT, ITS ESTIMATED COST FOR CLEAN UP OR OTHER POTENTIAL EXPENSES, THE CLERK MAY INCREASE THE REQUIRED BOND OR DEPOSIT AMOUNT.

PERMIT REVOCATION OR SUSPENSION: A SPECIAL EVENT PERMIT ISSUED UNDER THIS CHAPTER IS TEMPORARY, VESTS NO PERMANENT RIGHTS IN THE APPLICANT, AND MAY BE IMMEDIATELY REVOKED OR SUSPENDED BY THE CITY IF:

- THE APPLICANT MAKES A MIS-STATEMENT OF MATERIAL FACT ON THE APPLICATION OR IN REQUIRED OR SUPPORTING DOCUMENTATION.
- THE APPLICANT FAILS TO FULFILL A TERM OR CONDITION OF THE PERMIT
- THE FORM OF PAYMENT SUBMITTED BY THE APPLICANT FOR ANY FEE OR DEPOSIT IS DISHONORED OR THE APPLICANT OTHERWISE FAILS TO PREPAY ANY FEE, DEPOSIT, OR EXPENSE.
- THE ACTIVITY ENDANGERS OR THREATENS PERSON ON PROPERTY OR OTHERWISE JEOPARDIZES THE HEALTH, SAFETY OR WELFARE OF PERSONS OR PROPERTY.

July 19, 2025



WVEF EVENT EMERGENCY ACTION PLAN (EAP)



I. GENERAL

The "WVEF Cornhole Tournament" will be held July 19, 2025, at Millwood Park, 9241 E. Fredrick Ave, Spokane WA 99206.

II. PURPOSE PROCESS

- A. This emergency action plan predetermines actions to take before and during the "WVEF Cornhole Tournament" (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required before the event in preparation for an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

- A. The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire and Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

- 1. The EAP event representative will be identified as the point of contact for all communications regarding the event.
 - a. PRIMARY CONTACT: Eric Rosentrater
 - b. TELEPHONE NUMBER: 509-944-0657
 - c. SECONDARY CONTACT: Lisa Moliterno
 - d. SECONDARY PHONE NUMBER: 509-230-1472

B. Emergency Notification

- 1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator:
 - a. Location of the emergency
 - b. Nature of the emergency

- c. Contact person with callback number

C. Severe Weather

1. Weather Forecasts and current conditions will be monitored through the National Weather Service's Millwood Weather Forecast Office website at <https://www.weather.gov/otx/>.
2. Before the event – If severe weather is predicted before the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible for monitoring the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will notify those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are very limited provisions for sheltering participants in the events of severe weather.
5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since the thunder was last heard.
 - a. **In the event of severe weather, the Special Events Manager or his/her designee has the authority, above and beyond the EAP event representative, to delay and/or cancel an event.**

D. Fire

1. No specific hazard has been identified as an increased risk of fire at this event.
 - a. In certain high-risk cases, on-site Fire Department personnel may be required. This judgment will be made by City staff.
2. All staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator:
 - a. Location of the emergency
 - b. Nature of the emergency
 - c. Contact person with callback number

E. Medical Emergencies

1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries.
2. The limited provisions for on-site Emergency Medical Services at this event include:
 - a. First Aid Kit (See attached map) for use in the event of minor medical emergencies

3. Should an incident occur that requires Emergency Medical Services, the EAP event representative will contact 911 to request this resource. The caller should have the following information available to the on-site EMS officer or 911:
 - a. Location of the emergency
 - b. Nature of the emergency
 - c. Contact person with callback number

F. Law Enforcement

1. Should an incident occur that requires Law Enforcement, the EAP event representative will contact 911 to request this resource. The caller should have the following information available to the on-site RPD officer or 911:
 - a. Location of the emergency
 - b. Nature of the emergency
 - c. Contact person with callback number

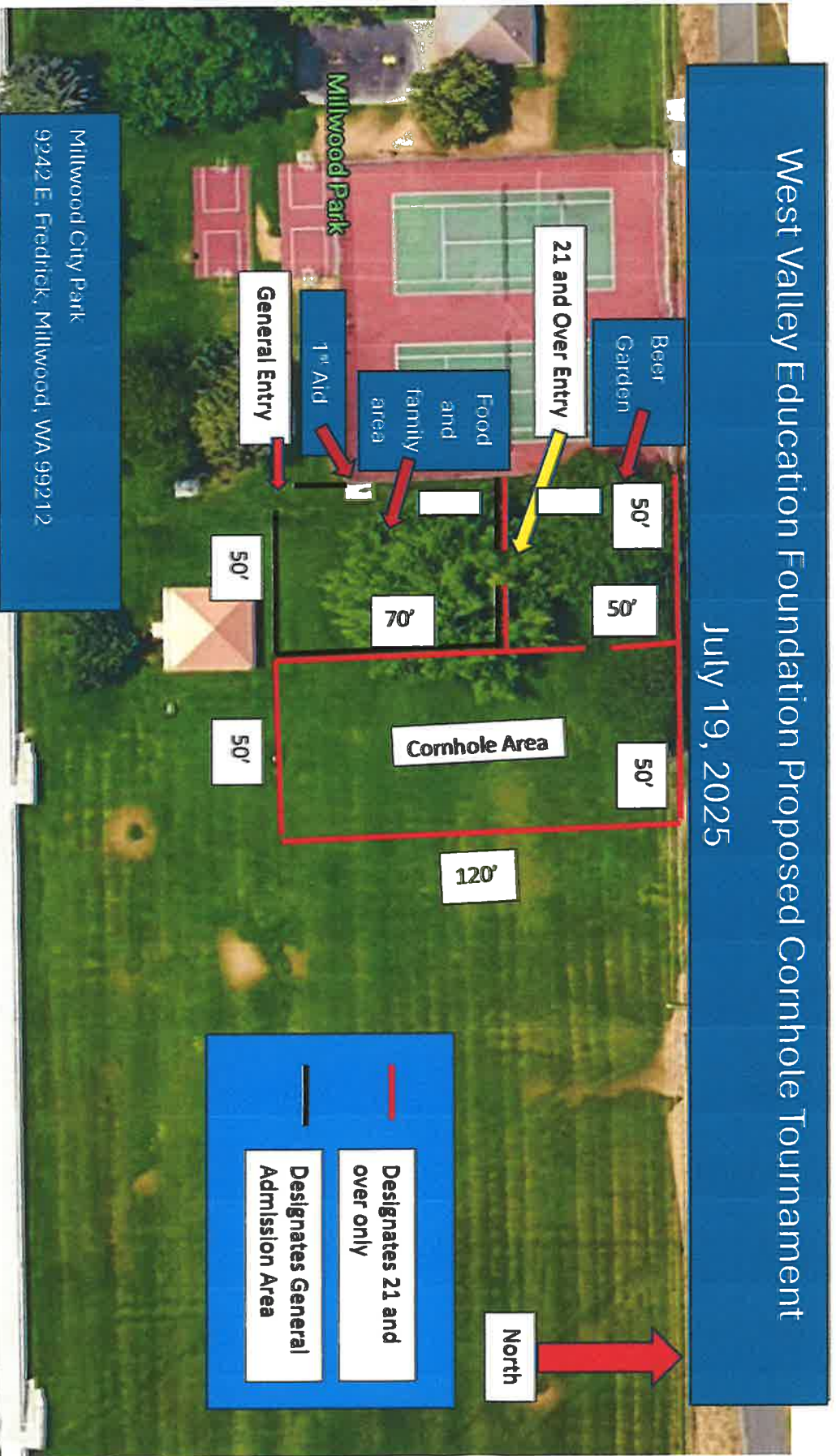
G. Emergency Vehicle Access

1. Access for emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by EVENT STAFF
5. Parking for vendor and staff vehicles will be provided (see attached map)
6. Parking for attendee vehicles will be provided (see attached map)

V. Contact Information

Event Organizer	Eric Rosentrater	509-944-0657
EAP Event Representative	Lisa Moliterno	509-230-1472
	Peggy Imada	509-939-7937
	Tuyen Nuygen	509-279-9313
General Emergency	Spokane County ECC	911

VI. Event Area Map (attached next page)



Clean Up Plan

March 18, 2025

TO: City of Millwood

FROM: Eric Rosentrater, West Valley Education Foundation

EVENT: Cornhole Event/Tournament (Requested Date July 19, 2025)

The Foundation will provide additional garbage recepticals as needed/requested by the City to ensure adequate locations for waste generated at the event. WVEF Board Members and Volunteers will remain after the event to ensure that all garbage/debris is picked up and removed from the park location and delivered to an appropriate disposal location. The park will be returned to the same or better condition than prior to the event.

Restroom Access

March 18, 2025

TO: City of Millwood

FROM: Eric Rosentrater, West Valley Education Foundation

EVENT: Cornhole Event/Tournament (Requested Date July 19, 2025)

We would request that the park have both the men's and women's restrooms be unlocked for the duration of our event. The Foundation will check regularly on the status of the bathrooms throughout the event and in the event of maintenance or other corrective action, the Foundation will coordinate with the City of Millwood staff on the appropriate course of action.



ASSOCIATION
INSURANCE
MANAGEMENT INC

MEMBER CERTIFICATE OF INSURANCE

03/11/2025

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Named Insured Member (mailing address):

West Valley Education Foundation
Brian Kazemba or Current Officer
2805 N. Argonne Road
Spokane, WA 99212

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 742946
Dallas, TX 75374-2946

Producer Name

AIM Association Insurance
Management, Inc.
P.O. Box 742946
Dallas, TX 75374-2946

Named Insured Member (physical address):

2805 N. Argonne Road
Spokane, WA 99212

Insured #: WA103510

Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
General Liability Concert Specialty Insurance Company	GL2025AIM28846	05/14/25 - 05/14/26	\$0	Per Occurrence	\$1,000,000
				Damage to Rented Premises	\$50,000
				Extended Medical	\$5,000
				Personal & Advertising Injury	\$1,000,000
				General Aggregate	\$2,000,000
				Products - Comp/Ops	\$2,000,000
Directors and Officers Concert Specialty Insurance Company	DO2025AIM24435	05/14/25 - 05/14/26	\$0	Per Occurrence / Aggregate	\$1,000,000
Retroactive Date: 05/14/2020					

Certificate Holder:

Proof of Insurance

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any complete the above numbered policy. Copies of the Master Policies are available upon request.

AUTHORIZED REPRESENTATIVE



ASSOCIATION
INSURANCE
MANAGEMENT INC

MEMBER CERTIFICATE OF INSURANCE

03/11/2025

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

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West Valley Education Foundation
Brian Kazemba or Current Officer
2805 N. Argonne Road
Spokane, WA 99212

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Education Support Purchasing Group
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P.O. Box 742946
Dallas, TX 75374-2946

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2805 N. Argonne Road
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Insured #: WA103510

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		05/14/25 - 05/14/26		Personal & Advertising Injury	\$1,000,000
				General Aggregate	\$2,000,000
				Products - Comp/Ops	\$2,000,000
Directors and Officers Concert Specialty Insurance Company	DO2025AIM24435	05/14/25 - 05/14/26	\$0	Per Occurrence / Aggregate	\$1,000,000

Retroactive Date: 05/14/2020

City of Millwood is added as an additional insured under the General Liability policy only.

Event: WVEF Cornhole Tournament

Date/Time: 7/19/2025 - 7/20/2025

Certificate Holder:

City of Millwood
9103 E Frederick
Millwood, WA 99206

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any complete the above numbered policy. Copies of the Master Policies are available upon request.

AUTHORIZED REPRESENTATIVE

A handwritten signature in black ink, appearing to read "E.B. Allen", is written over the "AUTHORIZED REPRESENTATIVE" text.



**Washington State
Liquor and Cannabis Board**

Licensing and Regulation
PO Box 3724
Seattle, WA 98124-3724
Phone (360) 664-1600
Fax: (360) 753-2710

For Office Use Only

License No.: _____

Date: ____ / ____ / ____

Amount Rec'd: \$ _____

Initials: _____

Application for Special Occasion License for a Nonprofit Society or Organization

A Special Occasion License allows a nonprofit society or organization to sell spirits, beer, and wine by the individual serving for on-premises consumption at a specified event. You may request to sell spirits, beer and wine in original, unopened containers for off-premises consumption in combination with this privilege. For more information about Special Occasion Licenses, please visit our [FAQ Page](#).

Applications must be submitted at least 45 days before the event. The Liquor and Cannabis Board may not be able to process your application in time for your event if you do not apply at least 45 days before the event.

The fee for each Special Occasion License is **\$60.00 per day, per alcohol service area**. Special Occasion License holders are limited to 12 single-day events per calendar year.

1. Organization Information

Society or Organization's Name: (as it appears on your tax documents) <u>West Valley Education Foundation</u>				
<u>2805 North Argonne Road</u>	<u>Millwood</u>	<u>WA</u>	<u>99212</u>	<u>Spokane</u>
Organization's Street Address	City	State	Zip Code	County
Organization's 9-digit UBI #, or Tax ID#: <u>26-1510433</u> Previous Special Occasion license number: _____				
Nonprofit Contact Name: (must be at least 21 yrs old) <u>Eric Rosentrater</u>				
Date of Birth: <u>10/09/1975</u> (mm/dd/yyyy)		Email*: <u>rosentrater77@msn.com</u>		
*Approved special occasion license will be emailed to this address				
Phone No.: <u>(509) 944-0657</u>		Driver's License #: <u>WDL57STC593B</u>		

2. Event Information

Name of Event: <u>West Valley Education Foundation Cornhole Tournament</u>				
Describe the nature of the event: <u>32-team Cornhole Tourney, games, food, raffles, beer garden</u> (i.e. Fundraiser, Beer Garden, Dinner Box/Swag Pick-up, Auction)				
Do you intend to sell spirits, beer, and/or wine for off-premises consumption: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Do you intend to auction alcohol? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, will the auction be: <input type="checkbox"/> in-person silent <input type="checkbox"/> in-person live (select all that apply)				
Name of premises where event will be held: <u>Millwood City Park</u>				
Address: <u>9241 East Fredrick</u>				
City: <u>Millwood</u>	State: <u>WA</u>	County: <u>Spokane</u>	Zip Code: <u>99212</u>	
Inside City Limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On Tribal land? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No On Port Authority land? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Estimated number of people attending the event: <u>200</u> Estimated number of attendees under age 21: <u>20</u>				
Date(s) alcohol will be sold <u>07/19/2025</u> ____/____/____		Time(s) alcohol will START being sold <u>11</u> <input checked="" type="checkbox"/> A.M. <input type="checkbox"/> P.M. ____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.		Time(s) alcohol will STOP being sold* <u>5</u> <input type="checkbox"/> A.M. <input checked="" type="checkbox"/> P.M. ____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
*Alcohol may not be consumed after 2:00 AM				
If you have more than two event dates, please attach a list of all additional dates and times along with this application.				

3. Outdoor Alcohol Service

When alcohol is served outdoors, it must be served in an enclosed area.

Will alcohol be served outdoors? ☒ Yes ☐ No – If no, proceed to Section 4

If yes, attach a site map clearly indicating alcohol service areas. [CLICK HERE](#) for site map examples and instructions.

If yes, are you asking that minors be allowed in the enclosed service area? ☐ Yes ☒ No

If yes, this application will take **60 days to process** and you must attach a completed [Special Occasion All Ages Outdoor Event Addendum](#).

4. Venues Requiring Authorization

Is the event being held on church or school property, a military facility, or a liquor licensed premises*? ☐ Yes ☒ No

If yes, have an appropriate official or manager from the venue sign the below authorization:

I am an official or manager of the venue and I authorize the sale of liquor at this event.

Name	Title	Phone Number
------	-------	--------------

Signature	Date
-----------	------

*The liquor from a liquor licensed premises where a special occasion event is being held is specifically prohibited from the event area during the event.

5. Wineries, Breweries, Distilleries, and Spirits Distributors

Are you receiving donated alcohol from a winery, brewery, distillery, or spirits distributor? ☐ Yes ☒ No

If yes, from who? _____

If yes, please attach a copy of your 501(c)(3) or (6) determination letter with this application. Only certified 501(c)(3) and (6) organizations registered by the IRS may receive donated product from a winery, brewery, distillery, or spirits distributor. Visit our [FAQ Page](#) for more information about donations.

Are any wineries, breweries, or distilleries going to be present at your event? ☐ Yes ☒ No

If yes, name(s) of participating winery, brewery or distillery: _____

6. Use of Event Proceeds

It is illegal for a third party (e.g. a promoter) to run an event on your behalf in exchange for a percentage of the profits. Allowing a third party to receive part of the proceeds may prevent your nonprofit from obtaining Special Occasion Licenses. Misrepresentation of facts may also be cause for denial (RCW 66.24.010).

☒ I affirm and understand that all proceeds from alcohol sales at this event will only be retained by the non-profit organization submitting this application.

The fee for each Special Occasion License is **\$60.00 per day, per alcohol service area**. Special Occasion License holders are limited to 12 single-day events per calendar year.

Mail your completed application and check made payable to WSLCB to:

WSLCB
PO Box 3724
Seattle, WA 98124-3724

Or overnight to:

WSLCB
1025 Union Ave SE
Olympia, WA 98501-1539

I certify that all of the information provided in this application is true and correct.

X
Signature of nonprofit organization member

3/6/2025
Date

Eric D. Rosentrater
Print Name

President - WVEF
Title

Remember to attach:

- ☐ Payment payable to WSLCB
- ☐ A site map, if you are serving alcohol outdoors
- ☐ The Special Occasion All Ages Outdoor Event Addendum, if you are requesting minors have access to the enclosed service area at an outdoor event
- ☐ A copy of your 501(c)(3) or (6) determination letter, if you are receiving donated product from a winery, brewery, distillery, or spirits distributor.



WV Education Foundation
2805 N Argonne RD
Millwood, WA, 99212

Account Information			
Cust #:	1723	Due:	04/18/2025
Date:	03/19/2025	Terms:	Net 30
Invoice #:	1032	For:	Building Permit
Permit:	2025.0012.SE0002		

Item	Taxed	Quantity	Amount	Total
Special Events - Other Business Licenses & Permits - 03/19/2025	N	1.0000	50.00	50.00
WV Education Foundation Cornhole Tournament Fundraiser 7.19.25			Non Taxed:	50.00
			Taxed:	0.00
			Tax @ 0.00%:	0.00
			Payments:	0.00
			Total:	50.00

Please make checks payable to:

City of Millwood
9103 E Frederick Ave.
Millwood, WA 99206

Receipt: 81888 03/19/2025
Acct #: 1723
City Of Millwood
9103 E Frederick Ave
Millwood, WA 99206-4302
(509) 924-0960

WV Education Foundation
2805 N Argonne RD
Millwood, WA 99212

Invoice Payment
Inv#: 1032 Amt Paid: 50.00
WV Education Foundation Cornhole
Tournament Fundraiser 7.19.25

Non Taxed Amt: 50.00
Total: 50.00
Chk: 3318 50.00
Ttl Tendered: 50.00
Change: 0.00
Issued By: Lisa
03/19/2025 15:38:49

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
1025 UNION AVE SE - P O Box 43075
Olympia WA 98504-3075
specialoccasions@lcb.wa.gov Fax: 360-753-2710

TO: MAYOR OF MILLWOOD

MARCH 20, 2025

SPECIAL OCCASION #: 093582

WEST VALLEY EDUCATION FOUNDATION
2805 N ARGONNE ROAD
SPOKANE, WA 99212

DATE: JULY 19, 2025

TIME: 11:00 AM TO 5:00 PM

PLACE: MILLWOOD CITY PARK - 9241 EAST FREDRICK AVE, MILLWOOD

CONTACT: ERIC ROSENTRATER (DOB: 10.9.1975) 509-944-0657

SPECIAL OCCASION LICENSES

- * ☐ Licenses to sell beer on a specified date for consumption at a specific place.
- * ☐ License to sell wine on a specific date for consumption at a specific place.
- * ☐ Beer/Wine/Spirits in unopened bottle or package in limited quantity for off premise consumption.
- * ☐ Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant?
2. Do you approve of location?
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken?

YES ☒ NO ☐
YES ☒ NO ☐
YES ☐ NO ☐

OPTIONAL CHECK LIST

LAW ENFORCEMENT
HEALTH & SANITATION
FIRE, BUILDING, ZONING
OTHER:

EXPLANATION

YES ☐ NO ☐
YES ☐ NO ☐
YES ☐ NO ☐
YES ☐ NO ☐

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

3/20/2025

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

**Washington State Liquor and Cannabis Board
Olympia, Washington**

SPECIAL OCCASION LICENSE

License Number: 093582

In accordance with and subject to the provisions of the Washington State Liquor Control Act and the rules and regulations of the Washington State Liquor and Cannabis Board:

**WEST VALLEY EDUCATION FOUNDATION
C/O: ERIC ROSENTRATER
2805 N ARGONNE ROAD
SPOKANE, WA 99212**

is hereby licensed to sell, beer, wine, and spirituous liquor to be consumed on site only at the location, date(s), and time(s) listed below:

MILLWOOD CITY PARK - 9241 EAST FREDRICK AVE, MILLWOOD

JULY 19, 2025

11:00 AM TO 5:00 PM

No one under the age of 21 may buy, consume, or possess alcohol at any time.

The operation of the beer garden must be in compliance with the local authority rules and regulations.

No one under the age of 21 may enter the enclosed area where alcohol is being served.

The operation of the beer garden must be in compliance with the local authority rules and regulations.

You must ask for approved identification from all people who order alcohol at the point of sale.

Per RCW 66.28.090, the licensed premises shall, at all times, be open to any enforcement officer, inspector, or peace officer.

If you have any questions, please contact Customer Service at (360) 664-1600, email: specialoccasions@lcb.wa.gov, or your Enforcement Officer at (509) 625-5513.

Dated in Olympia, Washington on Wednesday, March 26, 2025.

Jim Vollendroff