



Historic Preservation Commission Regular Meeting Minutes

Monday, July 13, 2026 at 2:00 PM

9103 E Frederick Ave.

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1. CALL TO ORDER & ROLL CALL

Commissioner Major called the Historic Preservation Commission Regular meeting to order at 2:01 pm. A quorum was present.

PRESENT

Commissioner Kris Major

Commissioner Annie Oakes

Commissioner Colleen Kirsten arrived at 2:09 pm.

Commissioner Alex Brannin arrived at 2:09 pm.

Commissioner Anne Aslin

2. APPROVAL OF MEETING AGENDA

Motion made by Commissioner Oakes, Seconded by Commissioner Aslin to approve the meeting agenda.

Voting Yea: Commissioner Major, Commissioner Aslin, Commissioner Oakes

3. APPROVAL OF MEETING MINUTES

a. Meeting Minutes - June 8th, 2026

Commissioner Major and Commissioner Oakes provided name spelling clarifications to the minutes, along with "Discussion Items" being amended to "Approval of Meeting Minutes" on the agenda.

Motion made by Commissioner Oakes to approve the minutes as amended, Seconded by Commissioner Aslin.

Voting Yea: Commissioner Major, Commissioner Oakes, Commissioner Aslin

4. ACTION ITEMS

a. CPG Grant Update

Commissioner Major gave an update that Michelle Thompson looked the draft over, and the deadline has been extended to July 31, 2026.

b. Historic Preservation Brochure Update

Commissioner Kirsten had no update at this time.

c. Historic District Street Signs

Commissioner Kirsten is in favor of circular signs, and a historic pin. Commissioner Kirsten stated she views the Historic Street signs as a three-phase project starting with attaching signs to light posts on Argonne, second with historic markers on entrances of the historic district, and third add signs/topper above street signs within the historic district.

The Commission discussed changing all street signs to brown, which is an approved color for a historic district, but needs to be verified with the City Planner, Amanda Tainio.

The Commission also discussed asking for a Freeway sign that shows Millwood as a historic district, noting Washington DOT would need to be contacted regarding request.

d. Millwood Trail Signage

Commissioner Kirsten had no update to provide, mentioning she would like to complete this in September.

e. Upcoming Event Participation

The Commission asked if the City would have a booth at Millwood Daze and if they can share that table. Ms. Gill stated she will verify and provide more information at the August 10th meeting. Commissioner Kirsten stated the Main Street program may have a table and that may be a possible to share with them as well.

f. Historic Nomination Update

Ms. Gill provided an update the nomination for the Woodard-Bartleson House at 9212 E Frederick, owned by Joseph Maridon is being processed. Stating the staff report will be included for the August 10th meeting. Ms. Gill explained a public notice needs to be sent out 30 days in advance, which would bring the nomination to the September's meeting with only five extra days for notice to be published.

5. COMMISSIONER/STAFF COMMENTS

Commissioner Major asked for an update on the Euclid mixed use building, on if it will be two or three stories tall and for confirmation what will be in the building. Ms. Gill stated she will reach out to Ms. Tainio for current details.

6. SET NEXT MEETING - August 10th, 2026 at 2:00 pm

7. ADJOURNMENT

Motion made by Commissioner Kirsten, Seconded by Commissioner Oakes to adjourn the Historic Preservation Regular meeting at 2:42 pm.

Voting Yea: Commissioner Major, Commissioner Brannin, Commissioner Kirsten, Commissioner Oakes, Commissioner Aslin