



**MEETING DATE:** February 10, 2025  
**PRESENTED BY:** Xavier Cervantes, Planning Director  
**AGENDA ITEM:** Conditional Use Permit: Drive-Thru Service Window – El Porton, 2311 N. Conway Avenue, Ste. 10, Lot 2, Shops at 495, C-3, Rebecca Avendano, Adoption of Ordinance #\_\_\_\_\_ - Cervantes

**NATURE OF REQUEST:**

On February 5, 2025 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 320' North of W. Griffin Parkway along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Staff recommends approval subject to: 1) 1-year re-evaluation in order to assess this new business; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) CUP not transferable to others.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** Approval

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_