



Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000	25%		Submitted-Tracking
Animal Welfare Organization	Petco Love	Health	\$ 50,000	None		Submitted-Tracking
Energy Efficiency & Conservation Grant (EECBG)	DOE	Executive	\$ 140,450	None		Submitted-Tracking
FY25 Operation Stonegarden	OOG	Police		None		In Progress
FY26 Project Safe Neighborhood	OOG	Police	\$ 250,000	None		In Progress
FY25 SHSP LETPA	OOG	Police	\$ 50,000	None		In Progress
FY25 SHSP Regular	OOG	Fire	\$ 200,527	None		In Progress
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		In Progress
FY25 SHSP LETPA	OOG	Fire	\$ 158,900	None		In Progress
FY26 Criminal Justice Program	OOG	Police	\$ 54,000	None		In Progress
FY Fire Responder Mental Health	OOG	Fire	\$ 70,000	20%(In-Kind)		In Progress
FY26 General Victim Assistance Program	OOG	Police	\$ 40,000	20%(In-Kind)		In Progress
FY26 State Crisis Intervention	OOG	Police	\$ 74,500	None		In Progress
FY26 Bullet Resistant Shields Program	OOG	Police	\$ 129,595	None		In Progress
FY26 Body Worn Camera	OOG	Police	\$ 37,500	25%		In Progress
FY26 Rifle-Resistant Body Armor	OOG	Police	\$ 278,747.10	None		In Progress
Resilient Communities Program	TX GLO	Executive	\$ 300,000	None		In Progress



MISSION

Grants Activity Report- January 2025

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY25 Rifle Resistant Body Armor	OOG	Police	\$ 189,505	\$ 47,325	None	Awarded
FY25 Project Safe Neighborhood	OOG	Police	\$ 49,680	\$ 49,680	None	Awarded
FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)	BJA	Police	\$ 12,134	\$ 12,134	None	Awarded
FY25 Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 250,000	None	Awarded/Active
FY25 Local Border Security Program	OOG	Police	\$ 180,000	\$ 180,000	None	Awarded/Active
FY25 Operation Lone Star	OOG	Police/Fire	\$ 5,000,000	\$ 250,000	None	Awarded/Active
FY25 Comprehensive Grant	TXDOT	Police	\$ 37,000	\$ 37,000	20%	Awarded/Active
DWI Phlebotomy Program Grant	TXDOT	Police	\$ 187,557.88	\$ 187,557.88	20%	Awarded/Active
FY25 STEP CMV Grant	TXDOT	Police	\$ 29,975	\$ 29,975.00	20%	Awarded/Active
OVAG-Victim Services (Year Two)	OAG	Police	\$ 49,500	\$ 49,500	None	Awarded/Active
FY24-25 Regional Solid Waste Grant Program	LRGVDC	Sanitation	\$ 30,000	\$ 30,000	10%	Awarded/Active
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 288,000	\$ 288,000	10%	Awarded/Active
FY23 Operation Stonegarden	OOG	Police	\$ 325,000	\$ 325,000	None	Awarded/Active
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16	\$ 1,000,000	25%	Awarded/Active
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000	\$ 50,000	None	Awarded/Active
FY24 Local Border Security Program	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35	\$ 58,544.24	None	Awarded/Active
FY23 Transportation Alternatives	RGVMPD	Executive	\$ 200,000	\$ 200,000	25%	Awarded/Active
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Grand Total:			\$ 6,791,077.78			

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2024 - 09/30/2025**

CDBG PROGRESS REPORT		DECEMBER, 2024 - UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT		YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$23,444.00
\$23,444.00						
Funds will be utilized to provide meals to homebound seniors.						
AREA AGENCY ON AGING	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$5,000.00
\$5,000.00						
Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.						
C.A.M.P. UNIVERSITY	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$3,000.00
\$3,000.00						
Funds will be utilized to provide day habilitation providing life skills for adults with special needs.						
COMFORT HOUSE	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$3,000.00
\$3,000.00						
Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.						
HOPE MEDICAL SERVICES	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$1,000.00
\$1,000.00						
Funds will be utilized to provide medical services to uninsured and/or low income residents.						
CASA OF HIDALGO COUNTY, INC.	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$1,000.00
\$1,000.00						
Funds will be utilized for expenses generated in advocating for abused and neglected children.						
CHILDREN'S ADVOCACY CENTER	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$15,000.00
\$15,000.00						
Funds will be utilized to provide counseling services for abused/neglected children and their families.						
SILVER RIBBON	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$3,000.00
\$3,000.00						
Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.						
AFFORDABLE HOMES OF SOUTH TX	\$0.00	Agency continues serving participants and pending release of funds from HUD to reimburse agency.		\$0.00	0%	\$100,000.00
\$100,000.00						
Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal.						
PARKS & RECREATION DEPARTMENT	\$0.00	Project is in the initial stage of gathering data and environmental process and pending release of funds from HUD.		\$0.00	0%	\$200,000.00
\$200,000.00						
Funds will be utilized to construct recreational Connectivity Trail Project.						
PUBLIC WORKS DEPARTMENT	\$0.00	Project is in the initial stage of gathering data and environmental process and pending release of funds from HUD.		\$0.00	0%	\$104,000.00
\$104,000.00						
Funds will be utilized for the design of Astroland Storm Sewer Improvements Design Phase I						
\$32,000.00	\$0.00	Project is in the initial stage of gathering data and environmental process and pending release of funds from HUD.		\$0.00	0%	\$32,000.00
Funds will be utilized for the design of Spikes Storm Sewer Improvements Design Phase I						
\$214,000.00						
Funds will be utilized for the design of Sanitary Sewer Improvements Design Phase I	\$0.00	Project is in the initial stage of gathering data and environmental process and pending release of funds from HUD.		\$0.00	0%	\$214,000.00
REHABILITATION	\$0.00	Oversight Expense of the CDBG Program Pending release of funds from HUD.		\$0.00	0%	\$80,000.00
\$80,000.00						
PROGRAM ADMINISTRATION	\$0.00	Oversight Expense of the CDBG Program Pending release of funds from HUD.		\$0.00	0%	\$196,111.00
\$196,111.00						
\$980,555.00	\$0.00			\$0.00	0%	\$980,555.00
	Community Development Department					
	New Applicants (HAP)	Agencies/Contractor:	Departments:	# of referrals to other agencies/ departments:		Walk-ins
	0	9	0	13		7
	Re-certifications:	Previously Assisted:	Release of Liens	Incoming Calls:		Appointments
	0	2	0	27		0

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2024 - 2025 (FUNDING THRU 07/2026)**

PROGRESS REPORT CV		DECEMBER, 2024 - UNOFFICIAL			
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AFFORDABLE HOMES OF SOUTH TEXAS CV3	\$0.00	Agency continues to promote the program and screening participants, currently processing 2 applications.	\$0.00	0.00%	\$29,413.76
\$29,413.76					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.					
MISSION FIRE DEPARTMENT CV3	\$0.00	Pending on completion of obtaining bids to purchase storage containers for the pipes at the shelter.	\$0.00	0.00%	\$4,993.13
\$4,993.13					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19					
\$34,406.89	\$0.00		\$0.00	0.00%	\$34,406.89

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
DECEMBER 2024

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (767 budgeted slots for fiscal year)	4		6		3			685	699
Regular Part-Time (45 budgeted slots for fiscal year)								47	47
Temporary Full-Time	1							1	1
Temporary Part-Time	1							1	1
Fiscal FYD Totals	16		16	1	6			734	748
Reserve Police Officers								1	1
Volunteer Firefighters								15	15
Texas Workforce Solutions/Work Experience								1	1
AARP Participants							1	15	16
Volunteers							3	267	267
Fiscal FYD Totals								299	300
Staffing									
Request for Positions Processed								15	40
Positions Advertised								21	58
Application for Employment Processed								178	459
Volunteer Applications Processed								4	38
Interviews Processed								49	86
Job Offers Processed								8	18
New Hire Enrollments Processed								6	16
Turnover Rate					7/686				1.10%
Retention Rate					695/699				99.50%
Pre-Employment Screenings									
Driver License Checks (MVR)								4	14
Mission Police/Mission Municipal Court Record Check								4	14
Hidalgo County Courthouse								4	14
Criminal History Background/Sex Offender Check (DPS)								8	38
Drug Testing, Physical and Pre-placement Screening								6	16
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								198	619
Exit Interviews Conducted:									
Employee Exit Interview								3	5
Supervisor Exit Interview								3	11
Forms Processed									
Employee Change of Status Forms Processed								40	182
Employee Requests for Personnel Information Processed								0	6
Employee Disciplinary Forms Processed								2	19
Employment Verifications Processed								11	34
Unemployment Claims Processed								0	3
Public Information Requests Processed								7	23
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								8	27
-- Employee's Serious Health Condition								5	15
-- Family Member's Serious Health Condition								2	6
-- Birth of a Child								1	6
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								4	19
FMLA Denials/Withdrawals								1	3
FMLA Return-to-Work								6	17
Employees out on FMLA								19	30

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
DECEMBER 2024

PERSONNEL TRAINING SEMINARS								Training Seminars	Employees Attended
10/18/2024 - Live2Lead								1	20
11/19/2024 - HR Consortium Supervisor's Training								1	30
12/03/2024 - Director's Workshop								1	45
Fiscal YTD Totals:								3	95
HEALTH & WELLNESS SEMINARS/EVENTS								Training Seminars	Employees Attended
10/02/2024 - Breast Cancer Awareness Luncheon								1	106
10/10/2024 - Airrosti - Is Sitting A Pain								1	3
10/15/2024 - Airrosti - Is Sitting A Pain								1	3
10/17/2024 - Airrosti - Is Sitting A Pain								1	4
10/22/2024 - Airrosti - Is Sitting A Pain								1	3
10/22/2024 - Annual Health & Benefits Fair								1	160
11/18/2024 - Health and Wellness Seminar - Diabetes - Parks								1	10
11/18/2024 - Health and Wellness Seminar - Diabetes - City Hall								1	15
11/18/2024 - Health and Wellness Seminar - Diabetes - Public Works								1	46
Fiscal YTD Totals:								9	350
EMPLOYEE RECOGNITION/EVENTS									Employees Attended
11/06/2024 - Veterans Appreciation Luncheon								1	73
11/20/2024 - Employee Appreciation Luncheon								1	650
12/02/2024 - Service Awards Breakfast								1	94
Fiscal YTD Totals:								2	817



Information Technology

Departmental Report January 2025

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. Pending arrival of 10 new units

Multifactor Authentication

Configure Multi Factor Authentication to strengthen security posture on email and VPN. VPN MFA is complete and will be activated on users once policy is in place. Currently working on Email MFA. Estimated Completion end of March 2025

Work Orders

IT goal is to close tickets within 24 hours. Priority work orders are worked on first. 320 Work orders closed January 2025.

Windows 10 End of life

Windows 10 is reaching its end-of-life October 14, 2025. All city computers need to be upgraded to windows 11. All departments complete. Pending PD Upgrades.

Tyler Data Archive

Legacy public safety RMS servers and application are end of life. Data needs to be migrated to the hosted Tyler solution. Data has been uploaded and being reviewed. Estimated completion end of February 2025

PD End of Life Computers

Replace all end-of-life computers at PD. PO has been processed and waiting for shipment.

Mobile Security Trailers

Two new trailers are being configured with Cradlepoint modems and current Video Insight NVR in and effort to standardize. Working on purchase of new system to outfit existing trailer.

Security Cameras

Replace/Add cameras at Sanitation, Golf and South Water Plant. Complete.



**BOYS & GIRLS CLUB
OF MISSION**

Directors Report January 2025

- **Programs**

- BGCM Spring After school program Began and continues through May
- After School Program Members

Unit	2024	January 25
Main	91	59
Leal	47	29
CWV	32	22

- BGCM continued After School Meal Program with Mission CISD where over 80 meals are provided to our members daily.

- **Athletics**

- BGCM began baseball leagues and is expecting 500 participants. League will run February 10 to March 14.

Baseball Registrants

2023	2024	2025
500	520	500

- BGCM will be hosting Sharyland ISD volleyball and flag football leagues with expected participation of over 200 members
- BGCM will begin hosting Mission CISD elementary leagues in March

- **General**

- BGCMission had the privilege of hosting Boys & Girls Clubs of America President and CEO, Jim Clark, as he chose our site as one of the four clubs in the Rio Grande Valley that he visited.
- BGCMission was selected by South Texas Health Systems as the recipient of proceeds for their Run With Heart 5k to be held on February 22nd at South Texas Health Systems in Mcallen. BGCMission CEO Rick Venecia is serving as the event ambassador.
- BGCMission, Edinburg and Weslaco have been a rewarded a \$250,000 mental health grant which will provide licensed professional counselors to our members and promote healthy living through various programs.



RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887

Interments January

January - 2025	Double Depth	Standard	Columbarium	In-Ground	Scatter Garden	Memorial Garden	Total
Veterans	3	9	8	6			26
Spouses	6	2	1				9
Family Members							0
Total	9	11	9	6	0	0	35
Percentage of Total	25.71%	31.43%	25.71%	17.14%	0.00%	0.00%	100.00%

Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report						
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available	
Estimate of Total Plots Planned for RGV SVC	25,090	4,144	20,946	16.52%	83.48%	
RGV SVC - Total Plots in Developed Areas	9,255	4,144	5,111	44.78%	55.22%	
RGV SVC - Availability of Casketed Burial Option in Developed Areas	4,430	2,383	2,047	53.79%	46.21%	
RGV SVC - Availability of Cremation Burial Option in Developed Areas	3,825	1,721	2,104	44.99%	55.01%	
RGV SVC - Availability of Memorial Plot Option in Developed Areas	1,000	40	960	4.00%	96.00%	



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Events and Ceremonies Information:
No events for February 2025

Upcoming Events:

Memorial Day Event May 26, 2025

Veterans Day Event November 11, 2025

Wreath Laying Ceremony December 13, 2025 @ 9am



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

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Completed Projects:

Irrigation Audit for September 2024 completed
Removal of 80% non-usable equipment 11/24/2023
2020 File Migration Completed- pending VLB direction
2021 File Migration Completed- pending VLB direction
Completed Section 33-Realignment & Resetting
CSR in training for 180 days-Training Plan
Compressor replacement –Compl.(VLB purchase)
Tools/Tool Box for staff (VLB Purchase)
Water Conservation Action Plan –On-going 4/2024
Electronic Reporting on IPADs- for all staff (7)
Ongoing Projects Pending- VLB OAR- Funded:
Power washing areas with mold with the cemetery
Maintenance Tech II in training for 180 days-Training Plan
Maintenance Tech in training for 180 days-Training Plan
Working on Section MS1-Realignment & Resetting
Winterization Plan Pending approval City of Mission

Ongoing Projects Pending:

Monthly Irrigation Audit-replace broken lines/equipment
100% Pre-registration eligibility review-on going project
Headstone setting vehicle – revamp 4/2024 in use
Staff cross-training -2025
Clearing/Mowing of 43.17 acres on the NW side-48% done
Digital reporting option (for staff)- currently testing samples
2022 File Migration pending completion 1/2025
Water Conservation Action Plan –On-going 1/2025
Irrigation Audit for September 2025 on-going

VLB Funded (In-Progress)

Re-alignment on 44 Flat Marker/ Headstone
100% Eligibility Review-Headstone Completed

VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area
Casket Transport Vehicle Hearse (Flat)
Automatic Gate
Water Station – on Cemetery Grounds

VLB Funded (Approved)

Bobcat Tool Cat UW56 -2
New Privacy Fence Slats Completed
Electrical Services for Garrison Flag and offices 8/24-Completed
2024-2025 Budget Approved

VLB Funded (Received)

Shed for equipment 12/21/2024
Tools and tool box- Maco Tools \$7000 DIs –Purchased onsite 12/7/24
Compressor replacement -Completed

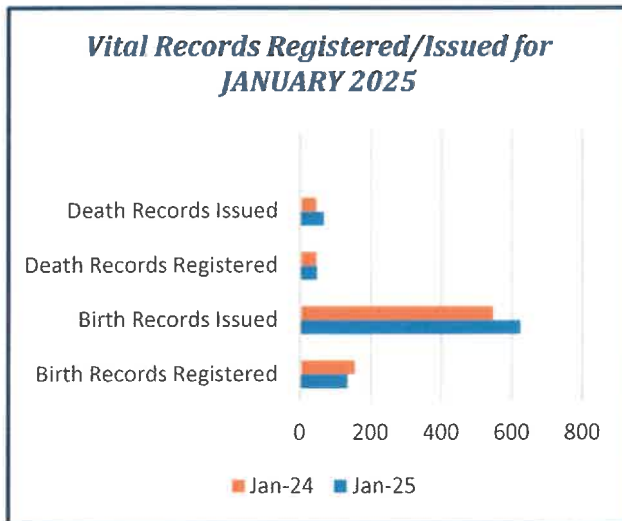
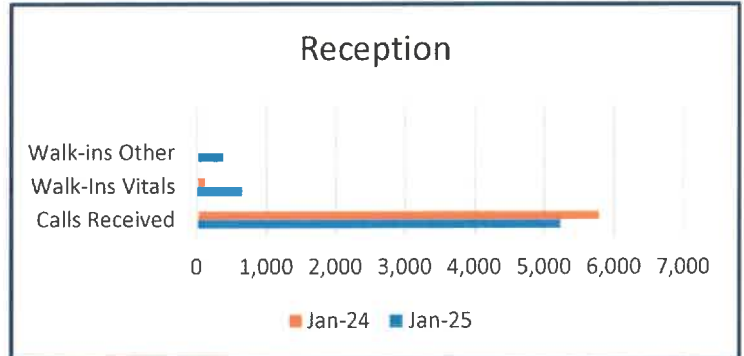
VA Grant Applications Pending:

Administration Building Roofing Replacement
Installation of Automatic and Remotely Controlled Entry Gate
Public Water Fountains Installed Throughout Grounds
Remotely Controlled Public Digital Display Board for Schedules and Events

CITY SECRETARY MONTHLY REPORT – JANUARY 2025



<i>Reception</i>			
Calls Received	5,237	JANUARY 2024	
Walk-Ins – Vitals	660	Calls Received	5,785
Walk-Ins Other Departments	373	Walk-Ins	119



<i>Vital Statistics</i>				
	JAN 2025	YTD 2025	JAN 2024	YTD 2024
Birth Records Registered	136	641	156	661
Birth Records Issued	626	1837	547	1758
Death Records Registered	49	156	46	153
Death Records Issued	68	259	46	234
Funds Received	\$15,778	\$45,426	\$13,500	\$46,480

<i>Cemetery:</i>					
2024-2025	Laurel Hill	San Jose	Catholic	Baby Space	YTD 24/25
Burials	1	0	1	0	17
Sold Spaces	0	0	0	0	0
2023-2024	Laurel Hill	San Jose	Catholic	Baby Space	YTD 23/24
Burials	4	0	6	1	25
Sold Spaces	0	0	0	1	1