



**MEETING DATE:** April 28, 2026

**PRESENTED BY:** Aida Lerma, Mission Event Center Director

**AGENDA ITEM:** Authorization to exceed the FY 2025–2026 \$25,000 threshold for cumulative emergency repairs with DEA Specialties Co., Inc. in the total amount of \$26,944. – A. Lerma

**NATURE OF REQUEST:**

Due to unforeseen operational failures of the facility’s partition wall system, the department initiated emergency repairs in March 2026 to restore functionality critical to ongoing operations. Additional failures identified in April 2026 required continued emergency services from the same vendor to ensure the facility remains operational and able to meet contractual obligations.

To date, cumulative expenditures with DEA Specialties Co., Inc. for these emergency repairs total \$26,944, exceeding the \$25,000 threshold requiring City Council approval.

In accordance with the City of Mission Procurement Manual regarding emergency purchases and cumulative thresholds, staff is requesting City Council authorization to exceed the \$25,000 threshold for these necessary repairs.

These repairs are essential to:

- Maintain contractual commitments for facility rentals
- Ensure operational continuity of divisible event space
- Prevent disruption to scheduled events and revenue generation

<b>BUDGETED:</b>	<u>Yes</u>	<b>FUND:</b>	<u>Event Center</u>	<b>ACCT.#:</b>	<u>23-452-44620</u>
<b>BUDGET:</b>	<u>\$110,000</u>	<b>EST.COST:</b>	<u>\$26,944.00</u>	<b>CURRENT BUDGE BALANCE:</b>	<u>\$56,061.00</u>

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_