



**CITY OF MISSION, TEXAS**

**100% Fee Waiver Application Form**

Please Note: All applications must be submitted at least six (6) months in advance of the event or requested service date to allow for proper review. Submission of this form does not guarantee approval. Only one (1) request per organization can be submitted annually to request the 100% Fee Waiver.

**SECTION 1: ORGANIZATION INFORMATION**

Legal Name of Organization: **RGV Cyber**

Is your organization a non-profit? (Please check one)

Yes       No

If yes, please provide your 501(c)(3) tax ID number and attach proof of your non-profit status. **(REQUIRED) 33-4048474**

Primary Contact Person: **Jeremy Foley**

Title: **Founder & President**

Mailing Address: **1608 Sheri Lee Dr**

City, State, ZIP Code: **Mission, Tx 78572**

Phone Number: **608-322-1241**

Email Address: **jeremy@rgv-cyber.org**

Website (if applicable): **www.rgv-cyber.org**

**SECTION 2: EVENT/PROJECT INFORMATION**

Name of Event/Project: **BsidesRGV 2026**

Date(s) of Event/Project: **June 27<sup>th</sup> 2026**

Time(s) of Event/Project (Start & End): **6:00 am CST – 6:00 pm CST (including setup and breakdown)**

**Purpose/Description of Event: (Please provide a clear and concise summary)**  
**BSidesRGV is a free, community-driven cybersecurity conference providing high-quality technical education and professional networking. The event features expert speakers and hands-on “Capture the Flag” competitions designed to cultivate a skilled cybersecurity community in the Rio Grande Valley, laying the groundwork to attract and sustain the technology industry as our region continues to grow.**

Expected Number of Attendees/Participants: **300**

Will this event be open to the public?

Yes  No

Will there be an admission fee or charge for participation?

Yes  No

### SECTION 3: CITY SERVICES REQUESTED

Please check all that apply and provide specific details:

Facilities:

Which facility is being requested:  Event Center  Historical Museum  Golf Course  
 Library  Boys & Girls Club Gymnasium(s)  Other \_\_\_\_\_

Specific request is for use of room/area, tournament/permit fee? **Full facility use, including main ballroom (Grand Orchard), individual salon breakout rooms, foyer, and outdoor patio areas as needed. Specific room allocations and configuration to be finalized in coordination with Event Center staff following approval.**

Parks & Trails:

Which park/trail is being requested?

\_\_\_\_\_  
Specific area within the park? \_\_\_\_\_

Equipment:

List all requested equipment being requested (e.g., tables, chairs, sound system, etc.):

**Tables & Chairs: Total quantity to be determined based on final floor plan/layout (typically includes registration tables, exhibitor tables, and theater or classroom seating for attendees).**

**Additional: Stage, AV/Sound system, and high-speed internet access for technical demonstrations.**

Staffing:

Please describe the type of staffing needed (e.g., event security, special services):

**Standard event services, janitorial services for common areas, and on-site technical support for facility-provided AV equipment.**

Estimated Total Cost of Services (if known): \$\_\_\_\_\_

#### SECTION 4: JUSTIFICATION FOR WAIVER/DISCOUNT

Please provide detailed justification for your request. Explain the community benefit of your event and why your organization requires a fee waiver or discount. (You may attach a separate sheet if needed.)

**RGV Cyber is requesting a 100% fee waiver to maintain a zero-cost model for our participants. By removing the admission fee, we ensure that students, local job-seekers, educators, and the community can access world-class cybersecurity education regardless of their financial situation. Year over year, this event has served to create opportunities for the community and directly contribute to the development of the technology workforce not only for the City of Mission, but the Rio Grande Valley as a whole. As this event is run entirely by volunteers for the community, the fee waiver will allow us to reinvest our limited funds in high-quality educational materials and infrastructure. This event serves as a vital workforce development tool for the City of Mission, directly contributing to the local tech economy and helping build the next generation of cybersecurity professionals in the Valley.**

#### SECTION 5: INSURANCE & INDEMNIFICATION

The City of Mission will require that organization/applicant purchase general liability coverage for the event, naming the City of Mission as an additional insured. The organization/applicant assumes liability including cost of defense and attorney's fees for all

bodily injury, personal injury, property damage or theft that may occur on the premises/equipment as a result of organization's/applicant's activities.

Organization/applicant agrees to hold the City of Mission harmless and further agrees to indemnify for any and all injuries or damages to the premises/equipment arising from organization's/applicant's use or occupation of the premises or from any act or negligence of organization/applicant, its agents, contractors, employees, licenses, or invitees in or about the premises.

Organization/applicant will indemnify and hold the City of Mission harmless from all costs arising out of any and all claims, suits, causes of action, and liability resulting from any damage and/or injury resulting from the presentation of any copyrighted work or material or violation of any other proprietary rights, any of which arise in conjunction with or are occasioned by organization's/applicant's use of the premises/equipment.

If the organization/applicant serves, sells, arranges or provides for the serving or sale of food or alcohol, then organization/applicant, representing all the event guests and participants, accepts full liability and holds the City of Mission harmless from and all liabilities, including but not limited to litigation brought due to the sale or donation, as well as damages arising from consumption, of such food or alcohol.

Insurance requirements are as follows, with limits of at least:

1. \$1,000,000 coverage against the claims of any and all persons for personal or bodily injury (including wrongful death) arising out of the work and services to be performed hereunder by organization's/applicant's third-party vendors, its officers, agents, employees, subcontractors, licensees or invitees, whether or not caused in whole or in part by the alleged negligence of the officers, servants, employees of the City.

#### TEXAS LAW TO APPLY

This agreement shall be construed under and in accordance with the laws of the State of Texas. All obligations and disputes related to this Agreement are subject to the jurisdiction of Hidalgo County, Texas, and any litigation shall be exclusively heard in Hidalgo County, Texas.

#### SECTION 6: AGREEMENT & AUTHORIZED AGENT SIGNATURE

The signer of this 100% Fee Waiver Application for the Organization/applicant hereby represents and warrants that he/she has full authority to execute this 100% Fee Waiver Application on behalf of the organization/applicant.

I certify that the information provided in this application is true and accurate to the best of my knowledge. I understand that any false information may result in the denial of this

application and may impact future requests. I also agree to comply with all City of Mission rules, regulations, and policies related to the use of City services.

**AUTHORIZED AGENT**

The signer of this 100% Fee Waiver Application for the Organization/applicant hereby represents and warrants that he/she has full authority to execute this 100% Fee Waiver Application on behalf of organization/applicant.

Organization/Applicant: **RGV Cyber** \_\_\_\_\_

Jeremy Foley  
Printed Name of Authorized Agent

  
Signature of Authorized Agent

4-03-2026  
Date

Please submit the completed form and all supporting documentation to:

City Manager's Office  
1201 E. 8<sup>th</sup> St., Mission, Texas 78572

For more information, please call (956) 580-8662.

**FOR CITY OF MISSION USE ONLY**

Date Received: 4/3/26

Received By: Aide Luma

Decision:

Presented before Mission City Council on \_\_\_\_\_

Approved

Denied

Other details or special considerations/NOTES (Please explain):

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Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

RGV CYBER  
1608 SHERI LEE DR  
MISSION, TX 78572-3118

Date: 06/02/2025  
Employer ID number: 33-4048474  
Person to contact: Name: L. Jermer  
ID number: 1793049  
Telephone: 877-829-5500  
Accounting period ending: January 31  
Public charity status: 170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: March 03, 2025  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053499002985

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements