

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: October 14, 2024

PRESENTED BY: Abram Ramirez, Information Technology Director

**AGENDA ITEM:** Authorization for ratification of purchase of Microsoft Office G1 yearly subscription

renewal 2024-2025 second year agreement from SHI at a cost of \$63,194.40

utilizing DIR-CPO-5237 contract- Ramirez

## **NATURE OF REQUEST:**

Authorization for ratification of purchase of Microsoft Office G1 yearly subscription renewal 2024-2025 second year agreement from SHI at a cost of \$63,194.40 utilizing DIR-CPO-5237 contract. Agreement 01E73535

- -Email (E-discovery, archiving, security)
- -Communications (Chat and cloud collaboration)
- -Document Cloud Storage
- -Endpoint Security

BUDGETED:	Yes	FUND:	General	ACCT.#: 01-42	26-44640
BUDGET: \$	8808,820	EST.COST:	\$63,194.40	CURRENT BUDGE BALANCE:	\$336,704
BID AMOUNT\$63,194.40					
STAFF RECOMMENDATION:					
Approval					
Departmental Approval: Finance, Purchasing					
<b>Advisory Boa</b>	rd Recomm	endation: N/	A		
City Manager	's Recomm	<b>endation</b> ։ App	oroval <i>MRP</i>		
RECORD OF	VOTE:	APPROVE	:D:		
		DISAPPRO	OVED:		
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NA	YS				
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