

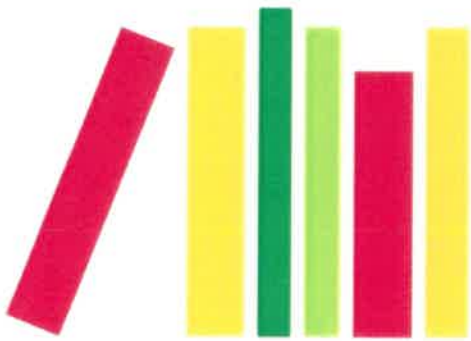
SPEER MEMORIAL LIBRARY

DOOR COUNT



11,051

NOVEMBER
2024



2,400
BOOKS CHECKED OUT



205

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

743



TEENS PROGRAM AUDIENCE

34



142

GENERAL AUDIENCE

256



CHILDREN PROGRAM AUDIENCE

USE OUR
ONLINE RESOURCES

WWW.MISSION.LIB.TX.US



Speer Memorial Library
 @ Favorites · November 20 at 12:02 PM · 📍

For today's toddler time we learned about the letter K. We read books, danced, and created an amazing craft. Remember we have toddler time every Wednesday's at 10am. 📖

Speer Memorial Library
 @ Favorites · November 6 at 11:58 AM · 📍

During toddler time we learned about the letter I for Ice cream. We had so much fun dancing, reading, and learning together. Remember we have toddler time every Wednesday's at 10am. 📖

Speer Memorial Library
 @ Favorites · November 8 at 3:15 PM · 📍

Thank you to all the kiddos and parents that came out yesterday for our arts and crafts. We had such a wonderful time building our Harry Potter characters. 📖

Album: 2024 Teen November Activities

Speer Memorial Library
 @ Favorites · November 8 at 10:47 AM · 📍

For Día de los muertos we collaborated with our next door neighbors and had a painting lesson for teens! Everyone's sugar skulls turned out amazing! A huge thank you to [Upper Valley Art League](#) for joining us this holiday! 📖

Speer Memorial Library
 @ Favorites · November 19 at 8:55 PM · 📍

For this month's book discussion we read *The Librarian Spy* by Madeline Marie! Stay tuned and make sure to stop by our Reference department for more information on our future book discussions! 📖

Speer Memorial Library
 @ Favorites · November 13 at 3:54 PM · 📍

Today for toddler time we had Author David Mendoca visit our children, and read two of his beautiful books! Thank you very much. Thank you to the parents that brought their children to program. 📖

Album: 2024 Teen October Activities

Speer Memorial Library
 @ Favorites · November 8 at 10:36 AM · 📍

Last but not least for the month of October, our Ramen & Monster Movie Night: Godzilla: A Minus One! We hope our teens enjoyed the film about the famous monster from Japan! 📖

Album: 2024 Teen November Activities

Speer Memorial Library
 @ Favorites · November 12 at 10:17 PM · 📍

Today, the Teen Department hosted practice job interviews to teenagers who want to learn how to apply for a job when aged 15-18 and want to get some practice. Feel free to schedule your practice job interview with us on November 15th and November 14th between 9AM-4PM by calling 950-860-8479. 📖

Album: 2024 Teen October Activities

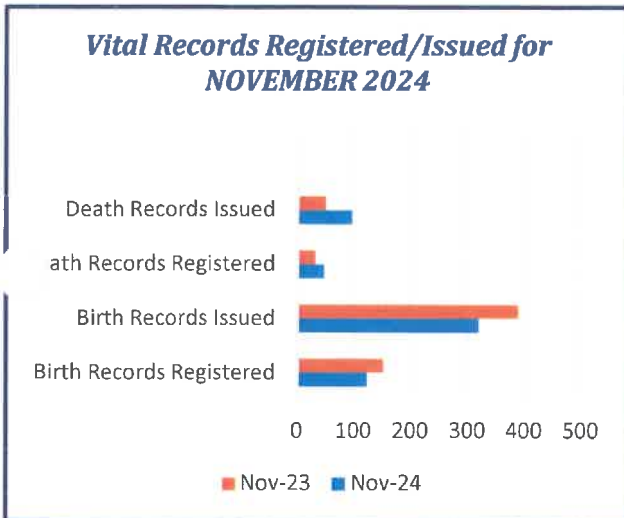
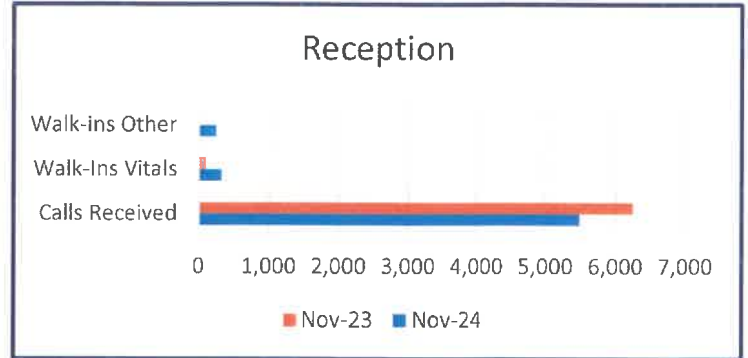
Speer Memorial Library
 @ Favorites · October 22 · 📍

Thank you to everyone who participated in today's Five Nights at Freddy's inspired Loteria game full of creepy arcade animatronics and more! We hope y'all had fun! And we hope to see you again tomorrow for our Teen Gamer Night survival competition where you can test your survival skills! Five Nights at Freddy's! 📖

CITY SECRETARY MONTHLY REPORT – NOVEMBER 2024



<i>Reception</i>			
Calls Received	5,488	NOVEMBER 2023	
Walk-Ins – Vitals	330	Calls Received	6,250
Walk- Ins Other Departments	253	Walk-Ins	105



<i>Vital Statistics</i>				
	NOV 2024	YTD 2024	NOV 2023	YTD 2023
Birth Records Registered	123	284	152	340
Birth Records Issued	320	766	391	801
Death Records Registered	47	101	31	65
Death Records Issued	96	143	50	149
Funds Received	\$9,910	\$21,072	\$9,509	\$19,652

Cemetery:

2024-2025	Laurel Hill	San Jose	Catholic	Baby Space	YTD 24/25
Burials	3	1	5	0	11
Sold Spaces	0	0	0	0	0
2023-2024	Laurel Hill	San Jose	Catholic	Baby Space	YTD 23/24
Burials	1	0	2	0	9
Sold Spaces	0	0	0	0	0

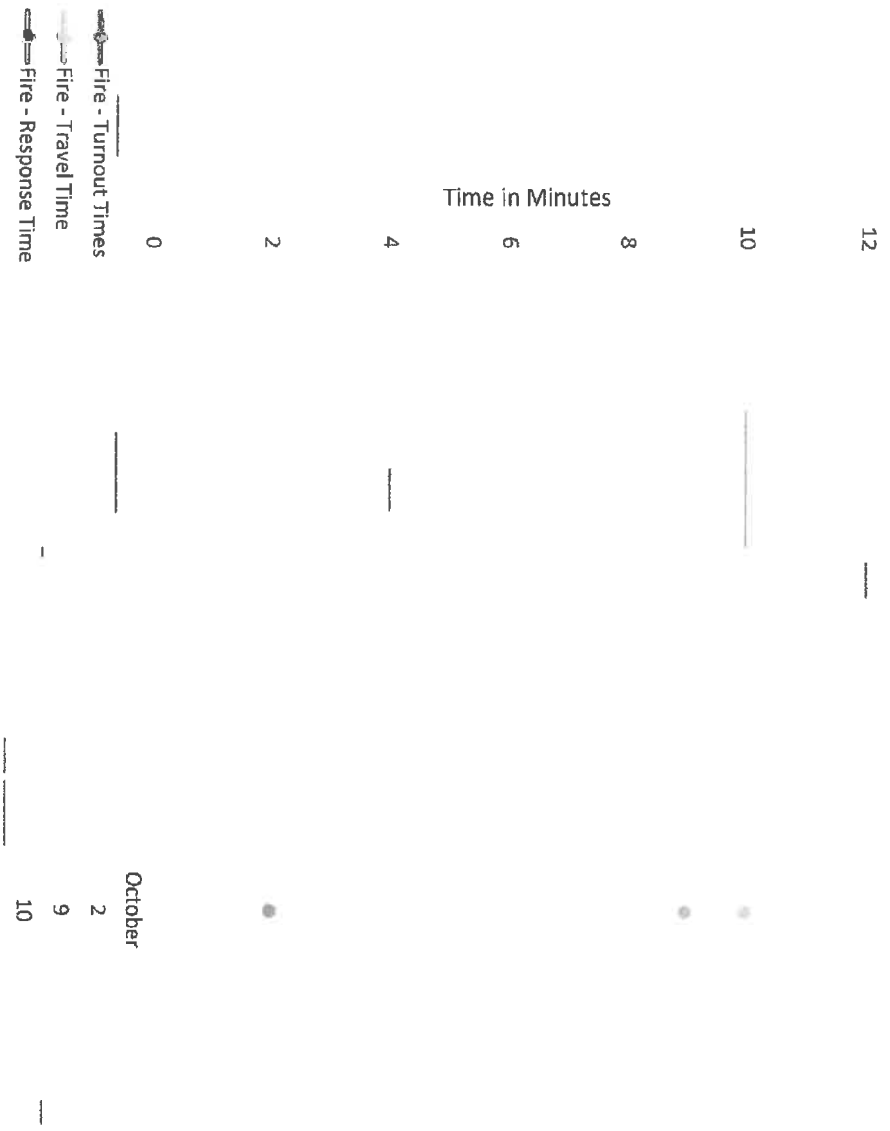
**MISSION FIRE DEPARTMENT
MONTHLY REPORT**

October 2024

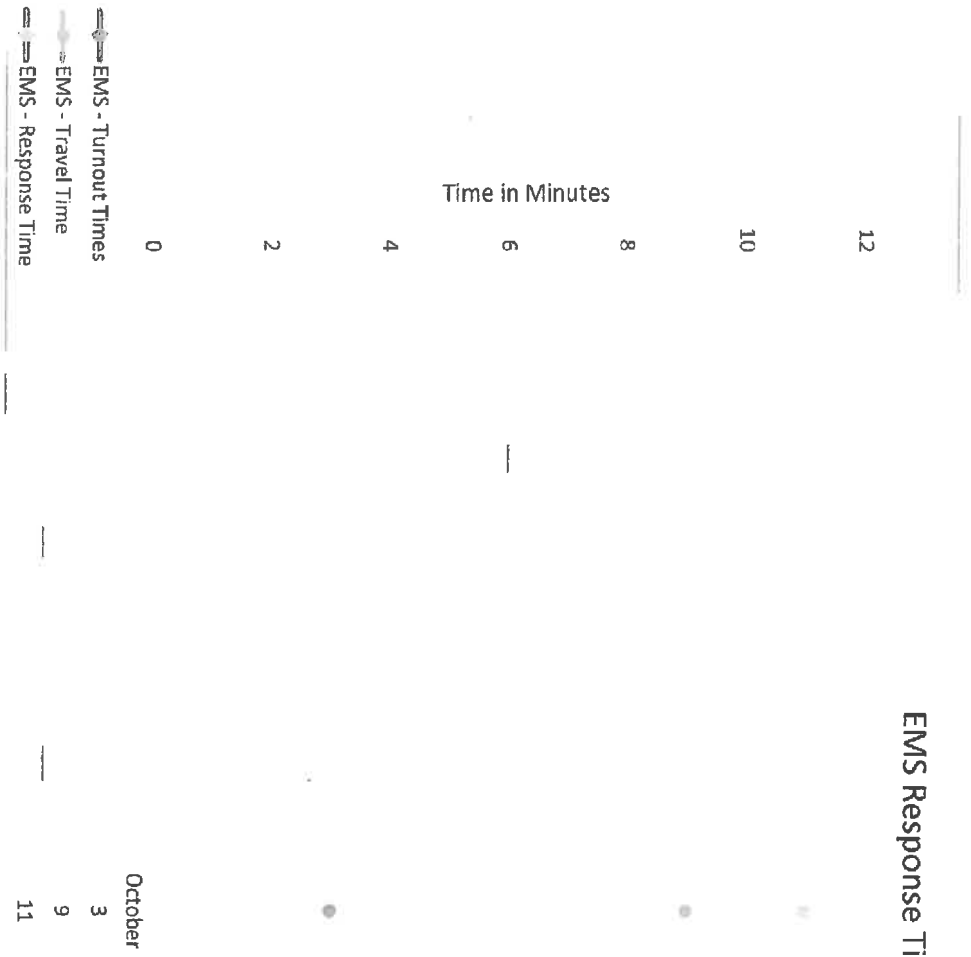


“Dedicated to the Community we Protect... and Serve”

Fire Response Time



EMS Response Time



2024 Fire Index - Incident Types

The interactive chart below the 2024 Fire Index. See historical performance at <https://www.eso.com/resources/fire/index>

Count of Total Incidents & Exposures

Aid Given/Received

Count of Incidents
785

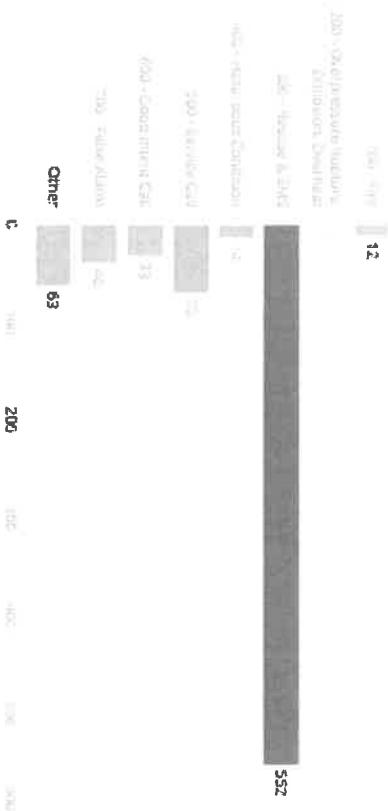
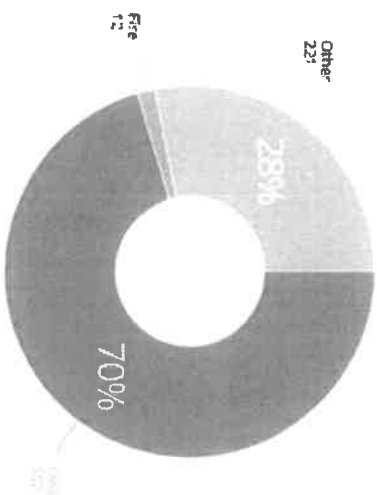
Count of Exposures **785**

Aid Given
0

Aid Received **785**

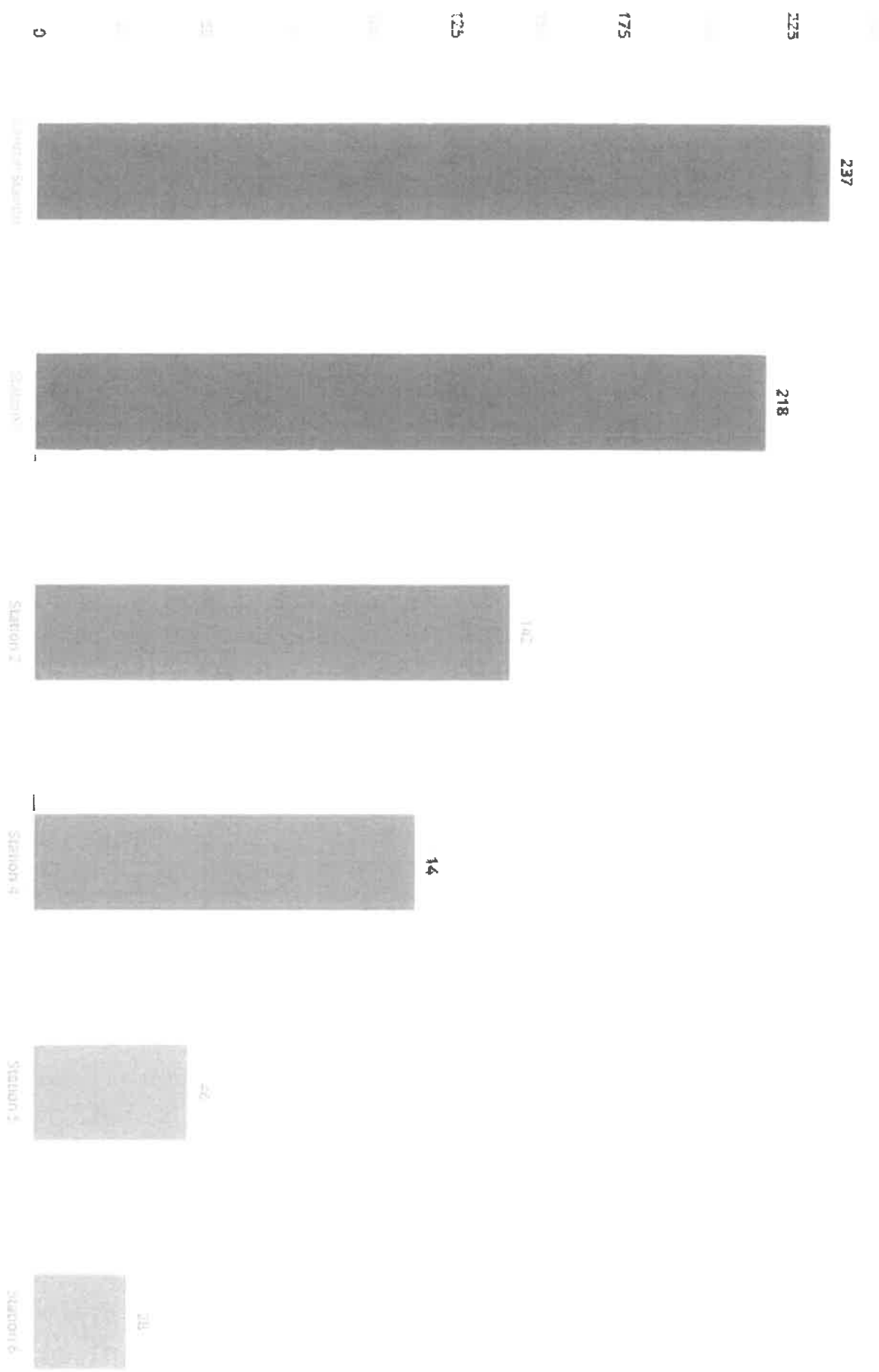
2024 Fire Incident Breakdown

Count of Incidents by Incident Type



Incident Count by Station

Incident Count by Station



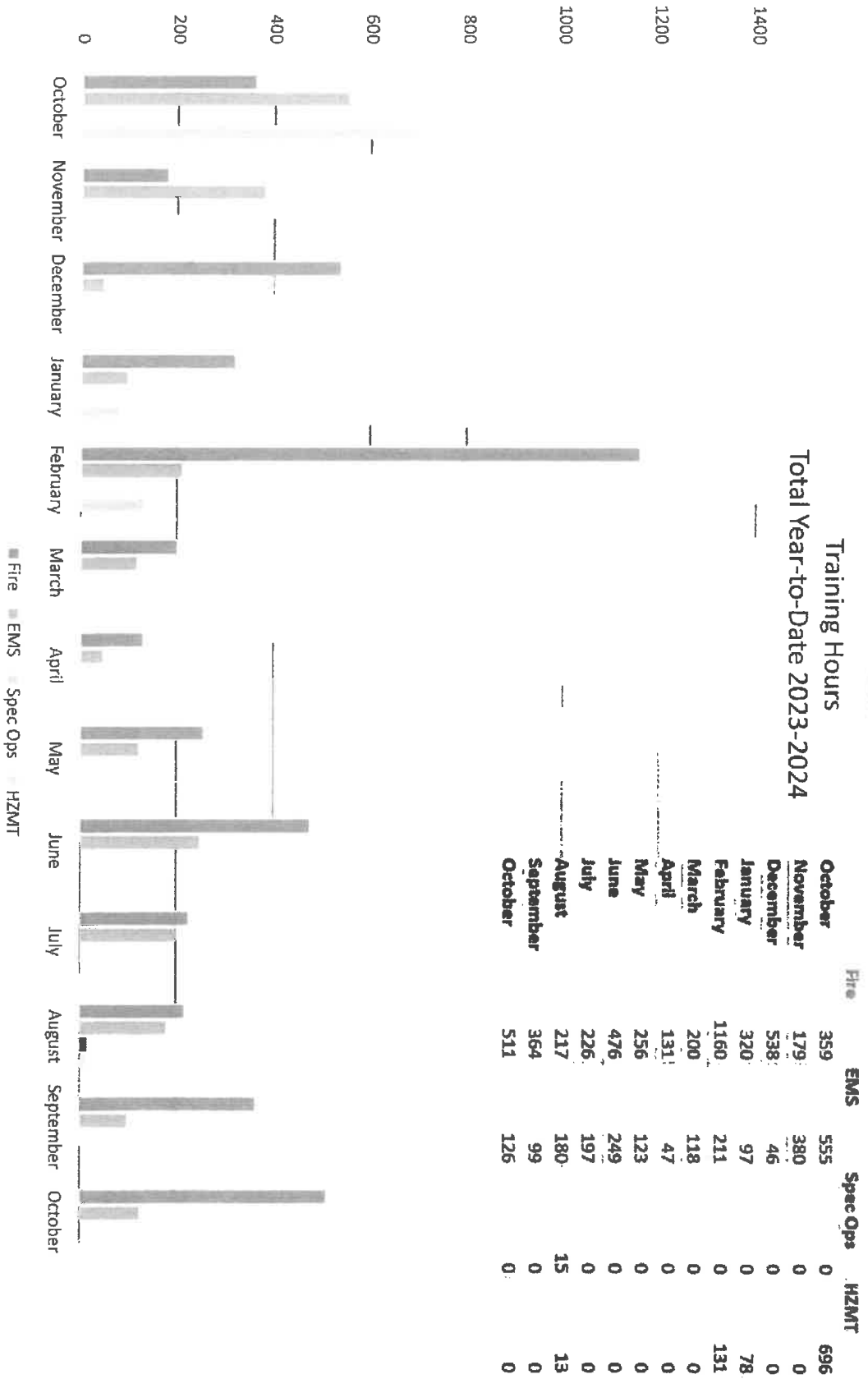
Apply

Cancel



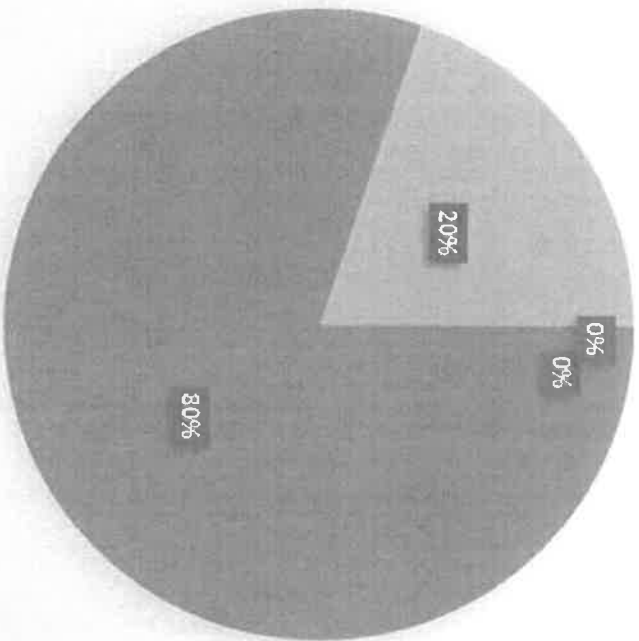


Training Hours Total Year-to-Date 2023-2024





October Training Hours



- Fire
- EMS
- Spec Ops
- HZMT

	Fire	EMS	Spec Ops	HZMT
October	511	126	0	0

MISSION FIRE DEPARTMENT
Emergency Ambulance Response Report

October 2024



“Dedicated to the Community we Protect... and Serve”



Previous Month v Oct 1, 2024 - Oct 31, 2024 v

Counts % Rows % Columns

Week Ending	10/5/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
Abdominal Pain	1.78%	1.96%	1.6%	1.07%	1.07%									7.49%
Abuse/Neglect, suspected			0.18%											0.18%
Acute Pain, not elsewhere classified	0.18%	0.18%	0.36%	0.18%										0.89%
Acute Respiratory Distress (Dyspnea)	0.18%	0.89%	1.25%	0.18%	0.89%									3.39%
Alcohol use		0.36%												0.36%
Allergic Reaction			0.18%	0.18%										0.36%
Altered Mental Status		0.53%	1.25%	1.43%	0.36%									3.57%
Anxiety reaction/Emot... upset	0.36%	1.78%	0.71%	0.89%	0.53%									4.28%
Asthma			0.18%											0.18%
Back Pain	1.07%	0.89%	0.89%	0.36%										3.21%
Cardiac arrest	0.36%	0.18%	0.18%	0.18%										0.89%
Cardiac arrhythmia/dy..	0.36%			0.18%										0.53%
Chest Pain / Discomfort	0.53%	0.89%	0.89%	1.43%	0.36%									4.1%
Chest Pain, Other (Non-Cardiac)	0.53%		0.18%											0.71%
Chronic Obstructive Pulmonary Disease (COPD)			0.18%											0.18%
Common Cold		0.18%												0.18%
Confusion/De..				0.18%										0.18%
Congestive heart failure (CHF)	0.18%													0.18%
Constipation	0.18%													0.18%
Convulsions	0.36%	0.36%	0.36%	0.36%										1.43%
Dehydration	0.18%	0.18%												0.36%
Diabetic Hyperglycemia	0.18%			0.36%										0.53%
Diabetic Hypoglycemia	0.36%	0.53%	0.36%	0.53%										1.78%
Diarrhea	0.18%		0.18%											0.36%
Dizziness	0.26%	0.36%	0.36%		0.53%									1.6%

Week Ending	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
Electrocution		0.18%												0.18%
Epistaxis	0.71%			0.18%										0.89%
Extremity Pain	1.07%	0.71%	1.25%	0.71%	1.43%									5.17%
Eye Injury					0.18%									0.18%
Eye Pain		0.18%		0.18%										0.36%
Febrile Seizures	0.18%	0.36%		0.36%										0.89%
Fever		0.18%	0.71%	0.53%										1.43%
Foreign Body in Respiratory Tract		0.18%												0.18%
Gastrointestin.. hemorrhage		0.18%												0.18%
Generalized Weakness	1.5%	1.76%	1.43%	1.43%	0.89%									7.13%
Headache		0.18%	0.71%	0.18%										1.07%
Hemorrhage		0.18%	0.18%	0.53%										0.89%
Hypertension	0.18%	0.36%	0.36%	0.18%	0.36%									1.43%
Hyperventilati.		0.18%												0.18%
Hypotension		0.53%		0.36%										0.89%
Injury	2.1%	2.5%	2.14%	3.03%	1.43%									11.59%
Laceration/Ab... (minor surface trauma)		0.18%	0.36%	0.18%										0.71%
Malaise	0.89%	0.36%	0.18%	0.18%										1.6%
Medical device failure		0.18%		0.53%										0.71%
Mental disorder	0.36%		0.18%	0.18%										0.71%
Multiple injuries	0.18%	0.36%	0.36%	0.18%										1.07%
Nausea		0.53%	0.36%	0.18%	0.36%									1.43%
No Complaints or Injury/Illness Noted	2.32%	3.03%	1.07%	2.32%	0.89%									9.63%
Obvious Death		0.36%	0.18%	0.18%										0.71%
Overdose - Alcohol				0.36%										0.36%
Overdose - Unspecified		0.36%												0.36%
Pain (Non-Traumatic)		0.53%	0.53%	0.53%										1.6%
Palpitations			0.36%	0.18%										0.53%

Week Ending	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
Pelvic and Perineal Pain	0.36%	0.36%	0.36%											1.07%
Pregnancy related conditions		0.18%												0.18%
Psychogenic Shock	0.18%													0.18%
Respiratory disorder			0.18%	0.18%	0.53%									0.89%
Sedative, hypnotic, or anxiolytic related disorders				0.18%										0.18%
Seizures with status epilepticus	0.18%	0.18%	0.53%	0.71%										1.6%
Sepsis/Septice		0.18%	0.18%											0.36%
Smoke Inhalation		0.18%												0.18%
ST elevation myocardial infarction (STEMI)					0.18%									0.18%
Stroke	0.18%	0.71%		0.18%										1.07%
Suicidal Ideation		0.18%	0.18%		0.18%									0.53%
Suicide attempt	0.18%													0.18%
Syncope / Fainting	0.18%	0.36%		0.18%	0.18%									0.89%
Tracheostomy problem	0.18%													0.18%
Transient Cerebral Ischemic Attack (TIA)	0.18%													0.18%
Unconscious		0.18%	0.36%	0.18%	0.36%									1.07%
Urinary system disorder			0.36%	0.18%	0.36%									0.89%
Vomiting	0.36%	0.18%	0.18%	0.18%	0.18%									1.07%
Total	19.25%	25.49%	21.93%	22.1%	11.23%									100%



Previous Month ▾

Oct 1, 2024 - Oct 31, 2024 ▾

79%

TRANSPORTS
Percentage of Patient Encounters

October



15%

NON TRANSPORTS
Percentage of Patient Encounters

4%

OTHER DISPOSITIONS
Percentage of Patient Encounters

November

577

RECORDS
In Selected Time Slice



31

DAYS
In Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
October	111	139	125	134	65									574
November					3									3
Total	111	139	125	134	68									577



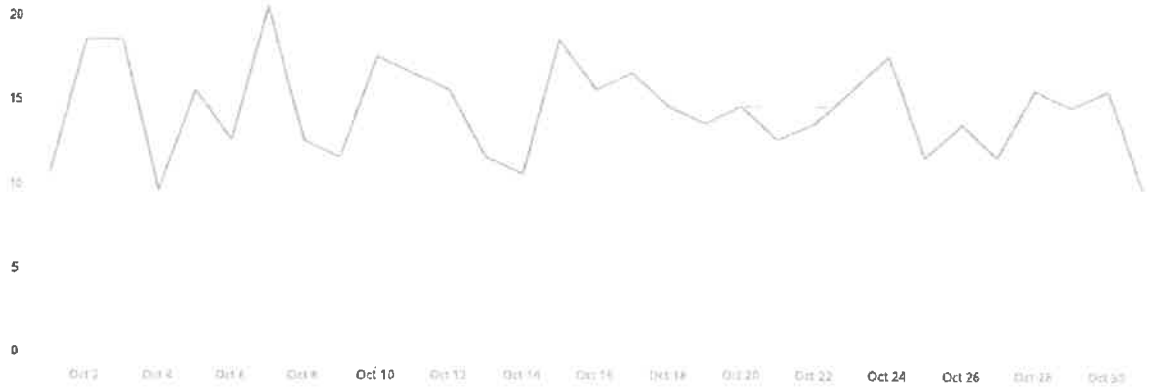
Previous Month ▾ Oct 1, 2024 - Oct 31, 2024 ▾

460

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts	% Rows		% Columns		% All	Total								
	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24									
Week Ending	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
DHR Health	1.74%	2.83%	3.26%	2.39%	1.74%									11.96%
Driscoll Children's Hospital	0.22%	0.43%	0.65%											1.3%
ER 24/7 Mission	0.22%													0.22%
Mission Regional Medical Center	10.43%	11.3%	7.83%	10%	5.87%									45.43%
Rio Grande Regional ER 24/7 McAllen	0.65%	0.22%	0.22%											1.09%
Rio Grande Regional ER 24/7 Mission	1.09%	1.09%	0.43%	0.87%	0.43%									3.91%
Rio Grande Regional Hospital	0.87%	1.90%	1.74%	2.39%	0.65%									7.61%
South Texas Health System Children's		0.22%		0.22%	0.22%									0.65%
South Texas Health System ER - Mission		0.65%	0.43%	1.09%	0.43%									2.61%
South Texas Health System Edinburg	0.22%				0.22%									0.43%
South Texas Health System Heart		0.43%	0.87%	0.65%	0.22%									2.17%
South Texas Health System McAllen Hospital	3.7%	4.13%	7.83%	3.91%	2.61%									22.17%
The Women's Hospital at Renaissance		0.43%												0.43%
Total	19.13%	23.7%	23.26%	21.52%	12.39%									100%



Previous Month

Oct 1, 2024 - Oct 31, 2024

07:22

MM:SS
Average Response Time

59%

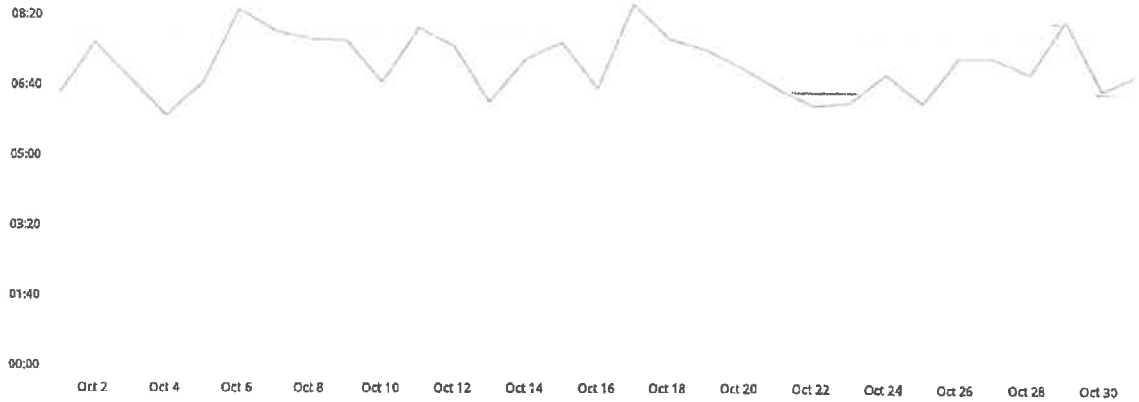
OF RESPONSES
Response Time < 08:00

31

DAYS
In Selected Time Slice

454

UNIT RESPONSES
In Selected Time Slice



Counts % Rows % Columns # All

Week Ending	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	Total
00:00 - 04:59	3.3%	3.52%	3.3%	3.3%	1.76%									15.2%
05:00 - 07:59	7.93%	10.79%	8.59%	10.79%	5.95%									44.05%
08:00 - 08:59	2.86%	1.32%	4.41%	3.08%	1.1%									12.78%
09:00 - 09:59	0.88%	1.98%	1.76%	1.54%	1.54%									7.71%
10:00 - 11:59	2.64%	2.86%	3.3%	2.2%	0.44%									11.45%
12:00 - 14:59	1.54%	1.54%	1.1%	0.88%	1.54%									6.61%
15:00 - 16:59	0.22%		0.66%		0.22%									1.1%
17:00 - 17:59		0.22%	0.22%											0.44%
18:00 - 19:59														
20:00 - 19:59		0.22%	0.22%											0.44%
30:00 - 59:59		0.22%												0.22%
Total	19.38%	22.69%	23.57%	21.81%	12.56%									100%
Exceptions														0%

Undefined	
Charge Adjustments	\$39,178.40
Charges in Period	\$839,835.00
Credits	(\$632,229.83)
Total AR Change for Undefined	\$246,783.57
Mission	
AR Previous Balance for Mission	\$2,588,032.33
Charge Adjustments	\$39,178.40
Charges in Period	\$839,835.00
Credits	(\$632,229.83)
Accounts Receivable Change for Mission - 202410	\$246,783.57
Total Balance Forward for Mission	\$2,834,815.90

Executive Summary for 216 - Mission

	Oct-24	Grand Total
Gross Charges	\$879,013	\$879,013
Cash Collections	(\$242,272)	(\$242,272)
Gross Charge per Trip	\$1,894	\$1,894
Cash/Txp (CPT)	\$522	\$522
Payer Mix		
Insurance	9.9%	9.9%
Medicaid	7.5%	7.5%
Medicare	36.4%	36.4%
Private Pay	8.4%	8.4%
Govt Misc	0.0%	0.0%
Payer Research	37.7%	37.7%
Level of Service		
ALS Non-Emergency	0.0%	0.0%
ALS Emergency	76.9%	76.9%
ALS-2	0.9%	0.9%
BLS Non-Emergency	0.0%	0.0%
BLS Emergency	22.2%	22.2%
SCT A0429	0.0%	0.0%
Facility Base	0.0%	0.0%
Level of Service Volume		
Total Service Volume	464	464
ALS Non-Emergency TXP	0	0
ALS Emergency TXP	357	357
ALS-2 Emergency TXP	4	4
BLS Non-Emergency TXP	0	0
BLS Emergency TXP	103	103
Sct A0429 TXP	0	0
Service Others Cnt	0	0
Facility Base TXP	0	0
Ground Mileage	2,806	2,806

**MISSION FIRE PREVENTION
MONTHLY REPORT**

October 2024



“Dedicated to the Community we Protect... and Serve”

FIRE INVESTIGATIONS

There were two (2) fire investigation for the month of October.

- On October 08, 2024, Captain Michael Reyes investigated a structure fire at 202 Melba Carter
Undetermined
- On October 17, 2024, Captain Joel Saenz and Lieutenant Guillermo De La Garza investigated a kitchen fire
at 611 Stonegate
Accidental

Full Investigation: 2 Total

Call out to document of Incident: 0 Total

Year to Date: 2 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of October.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

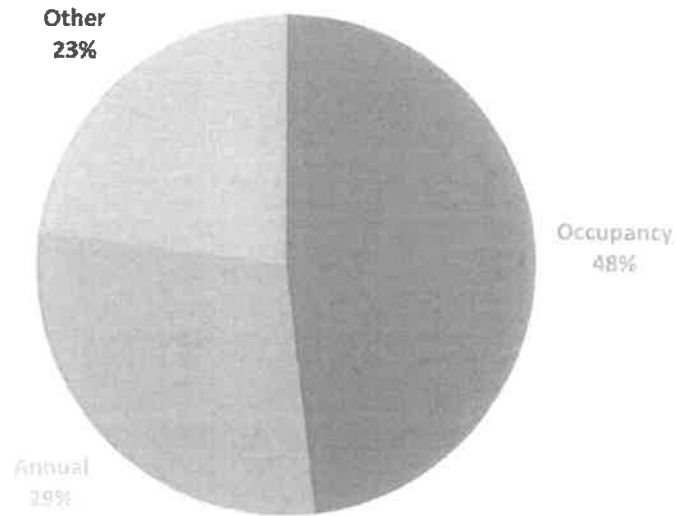
COMPLAINTS

There were zero (0) complaints for the month of October.

There were zero (0) complaints resolved within this month.

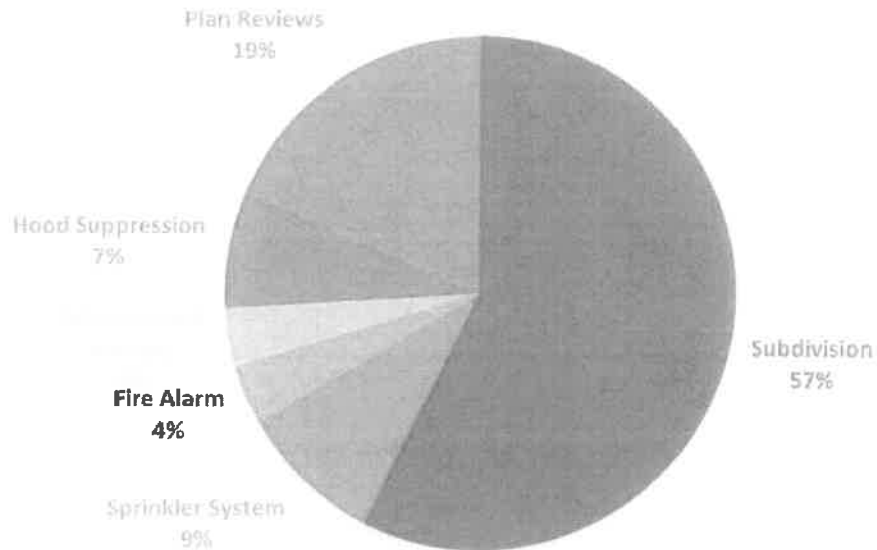
Year to Date: 0 Total

FIRE INSPECTIONS - OCTOBER 2024



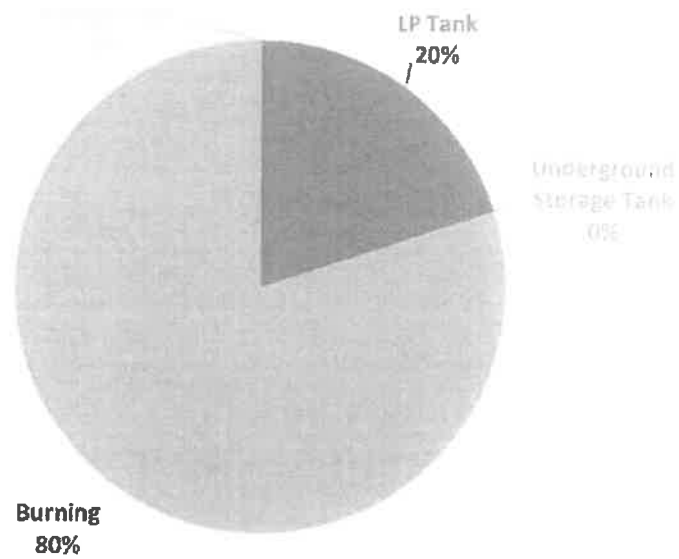
- 38 Occupancy
- 23 Annual
- 18 Other
- Year to Date: 79 Total
- **Inspection rate to date: 4%**

PLAN REVIEWS - OCTOBER 2024



- Subdivision Reviews - Year to Date: 31
- Sprinkler System Plan Reviews – Year to Date: 5
- Fire Alarm System Plan Reviews – Year to Date: 2
- Exhaust Hood Canopy Plan Reviews – Year to Date: 2
- Hood Suppression Plan Reviews – Year to Date: 4
- Plan Reviews – Year to Date: 10

PERMITS - OCTOBER 2024



- LP Tanks Permits – Year to Date: 1
- Underground Storage Tank Removal Permits – Year to Date: 0
- Aboveground Storage Tank Removal Permits – Year to Date: 0
- Burning Permits – Year to Date: 4

FIRE DRILLS

There was zero (0) fire drill conducted for the month of October.

Year to Date: 0 Total

TRAINING

There were three (3) training in the month of October.

- October 16-18, 2024 – Lieutenant Omar Salinas and Lieutenant Jose Oscar Alanis attended Hot Zone Training Conference in Houston, Texas
- October 21-23, 2024 – Lieutenant Omar Salinas attended PEER Conference in Weslaco, Texas
- October 29-30, 2024 – Fire Marshall Frank Cavazos attended TCOLE Training Conference at McAllen Convention Center

Year to Date: 3 Total

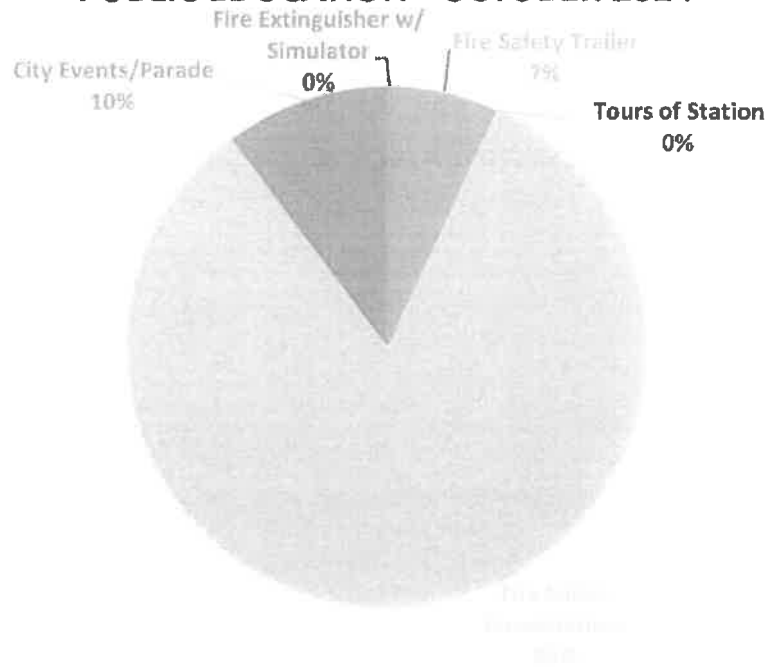
MEETINGS ATTENDED

For the month of October there were twenty-one (21) meetings attended by the Fire Prevention Office.

- October 1, 2024 – Fire Marshall Frank Cavazos attended Veterans Day logistic meeting at City of Mission Community Room
- October 3, 2024 – Fire Marshall Frank Cavazos attended meeting to discuss Policies at City of Mission City Hall
- October 3, 2024 – Fire Marshall Frank Cavazos attended SRC meeting
- October 7, 2024 – Captain Joel Saenz attended Command Staff meeting at the Mission Fire Department Administration Conference room
- October 8, 2024 – Fire Marshall Frank Cavazos attended Mission CISD meeting at Annex Building
- October 8, 2024 – Fire Marshall Frank Cavazos attended Travel & Training Policy meeting at the Mission Fire Department Administration Conference room
- October 9, 2024 – Fire Marshall Frank Cavazos attended Fire Extinguisher quote meeting with Lupe Cantu at the Mission Fire Department
- October 10, 2024 – Fire Marshall Frank Cavazos attended meeting to discuss upcoming Live Fire Training Logistics at the Mission Fire Department Administration Conference room
- October 10, 2024 – Captain Joel Saenz attended SRC meeting
- October 10, 2024 – Fire Marshall Frank Cavazos attended Lexipol Policy Review meeting at City Hall with Purchasing Department
- October 10, 2024 – Fire Marshall Frank Cavazos attended meeting with Mark Dougherty at Sharyland ISD
- October 10, 2024 – Fire Marshall Frank Cavazos attended Lexipol Policy Review meeting at City Hall with Risk Department
- October 15, 2024 – Fire Marshall Frank Cavazos attended Halloween and Veterans Day meeting at Texas Citrus Fiesta Office
- October 15, 2024 – Fire Marshall Frank Cavazos attended Meet and Greet meeting with STHS CEO at The Loretto in Mission
- October 17, 2024 – Fire Marshall Frank Cavazos attended SRC meeting
- October 17, 2024 – Fire Marshall Frank Cavazos attended meeting with Chief Garcia to discuss goals & priority list in Chief Garcia's office
- October 22, 2024 – Fire Marshall Frank Cavazos attended meeting to discuss Promotional Ceremony at Mission Fire Department Administration Conference room
- October 30, 2024 – Fire Marshall Frank Cavazos attended meeting with Mark Dougherty
- October 30, 2024 – Captain/Asst. Fire Marshall Joel Saenz attended logistic meeting for Veterans Day event at Texas Citrus office
- October 30, 2024 – Fire Marshall Frank Cavazos attended meeting with CM Mike Perez at City Hall
- October 31, 2024 – Fire Marshall Frank Cavazos attended SRC meeting

Year to Date: 21 Total

PUBLIC EDUCATION - OCTOBER 2024



During the month of October there were twenty-nine (29) presentations conducted

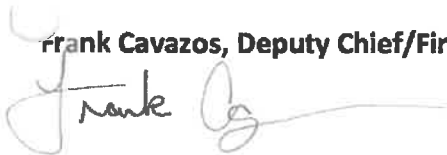
- Year to Date: 24 Presentations 10,223 Audience
- Year to Date w/ The Tutor: 0 Presentations 0 Audience
- Year to Date w/ F.S.T.: 2 Presentations 2,300 Audience
- Year to Date w/ City Events: 3 Presentations 2,500 Audience
- Year to Date – Other: 0 Presentations 0 Audience
- Year to Date Grand Total: 29 Presentations 15,023 Audience

PUBLIC EDUCATION

During the month of October there was twenty-nine (29) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events / Parade
10/01/2024	MASTERPIECE CHRISTIAN ACADEMY				55	
10/01/2024	VIDA QUE CANTA APTS.				200	
10/02/2024	MISSION HEAD START CENTER				100	
10/05/2024	HOME DEPOT		300			
10/07/2024	ESCOBAR-RIOS ELEMENTARY				345	
10/08/2024	LEAL ELEMENTARY				420	
10/09/2024	ROMULO MARTINEZ ELEMENTARY				525	
10/09/2024	MISSION HIGH SCHOOL HOMECOMING -BURNING OF LETTER "M"				500	
10/10/2024	BRYAN ELEMENTARY				670	
10/11/2024	O'GRADY ELEMENTARY				550	
10/15/2024	PEARSON ELEMENTARY				320	
10/16/2024	ENRIQUE CAMARENA ELEMENTARY				582	
10/17/2024	MARCELL ELEMENTARY				416	
10/17/2024	TWIN OAKS APTS TRUNK OR TREAT				200	
10/18/2024	IDEA PALMVIEW				718	
10/18/2024	IDEA PALMVIEW BURNING OF LETTER "A"				100	
10/19/2024	CRESCENDO MUSIC TRUNK OR TREAT				150	
10/22/2024	PALMHURST PD NIGHT OUT					300
10/22/2024	EMPLOYEE HEALTH AND BENEFITS FAIR – EVENT CENTER					200
10/23/2024	SHARYLAND HIGH SCHOOL HOMECOMING – BURNING OF LETTER "S"				1000	
10/23/2024	AMIGOS DEL VALLE TRUNK OR TREAT				100	
10/24/2024	MISSION HOSPITAL TRUNK OR TREAT		2000			
10/24/2024	MIMS ELEMENTARY				630	
10/24/2024	VETERANS MEMORIAL HIGH SCHOOL HOMECOMING – BURNING OF LETTER "V"				600	
10/25/2024	JOHN H. SHARY ELEMENTARY				720	
10/25/2024	BENTSEN ELEMENTARY				500	
10/28/2024	JOSE ESCANDON ELEMENTARY				522	
10/28/2024	RICK BROWN TRUNK OR TREAT				300	
10/31/2024	CITY OF MISSION TRUNK OR TREAT					2000

Frank Cavazos, Deputy Chief/Fire Marshal



Mission Event (

11/01/2024 - 11/30/2024

Source: RESERVE (event management software)


Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Security Fee	Refundable Damage Deposit	Use of Kitchen/Outside Caterers Fee	Function Total	Total Adjustments and Discounts	Total Payments Received	Balance Due
RGV Diabetes Association Dancing with the Stars	11/01/2024	\$4,000.00	\$6,841.00	\$700.00	\$250.00	\$500.00	\$375.00	\$12,666.00	\$0.00	\$12,666.00	\$0.00
Christian Conference	11/04/2024	\$3,150.32		\$350.00		\$500.00		\$4,000.32	(\$2,149.68)	\$4,000.32	\$0.00
City of Mission Human Resources "Veterans Appreciation Luncheon"	11/06/2024	\$0.00		\$0.00				\$0.00	(\$1,250.00)	\$0.00	\$0.00
STS Seminar Dinner	11/06/2024	\$2,500.00	\$0.00	\$300.00		\$500.00	\$375.00	\$3,675.00	\$0.00	\$3,675.00	\$0.00
Christian Conference	11/07/2024	\$2,250.00		\$350.00		\$500.00	\$375.00	\$3,475.00	\$0.00	\$3,475.00	\$0.00
Landlord Exposition by Mission Housing Authority	11/08/2024	\$1,350.00		\$0.00		\$500.00	\$375.00	\$2,225.00	\$0.00	\$2,225.00	\$0.00
City of Mission Fire Entry Level Testing	11/08/2024	\$0.00		\$0.00				\$0.00	(\$1,350.00)	\$0.00	\$0.00
Friends for Hope Gala	11/09/2024	\$4,400.00	\$14,472.00	\$200.00	\$0.00	\$500.00	\$375.00	\$19,947.00	\$0.00	\$0.00	\$19,947.00
Veterans Job Fair	11/12/2024	\$6,650.00		\$0.00		\$500.00	\$375.00	\$7,525.00	\$0.00	\$2,500.00	\$5,025.00
Graduation Ceremony	11/14/2024	\$1,500.00		\$0.00		\$500.00	\$375.00	\$2,375.00	\$0.00	\$2,375.00	\$0.00
City of Mission Fire Department Staff Meeting	11/14/2024	\$0.00						\$0.00	(\$1,350.00)	\$0.00	\$0.00
IOC Company Safety Meeting	11/15/2024	\$2,500.00		\$350.00		\$500.00		\$3,350.00	\$0.00	\$3,350.00	\$0.00
STS Training Seminar	11/16/2024	\$1,350.00		\$0.00		\$500.00	\$375.00	\$2,225.00	\$0.00	\$2,225.00	\$0.00
HR Consortium Supervisor Training	11/19/2024	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	(\$1,500.00)	\$0.00	\$0.00
City of Mission Employee Appreciation Luncheon	11/20/2024	\$0.00		\$0.00				\$0.00	(\$5,500.00)	\$0.00	\$0.00
City of Mission PD Entry Level Testing	11/21/2024	\$0.00		\$0.00				\$0.00	(\$1,350.00)	\$0.00	\$0.00
South Texas Immunizations Coalition Conference	11/21/2024	\$2,050.00		\$350.00		\$500.00	\$375.00	\$3,275.00	\$0.00	\$0.00	\$3,275.00
TOTAL		\$31,700.32	\$21,313.00	\$2,600.00	\$250.00	\$5,500.00	\$3,375.00	\$64,738.32	(\$14,449.68)	\$36,491.32	\$28,247.00

Nov-23

13 events hosted	\$26,026.00	\$30,879.00	\$1,775.00	\$1,400.00	\$2,750.00	\$2,062.50	\$63,892.50	(\$17,811.50)	\$63,892.50	\$0.00
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MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, NOVEMBER 2024
DATE: DECEMBER 3, 2024




1. Mission Fire Department conducted an entry level examination on November 8, 2024. We received 59 applications for the examination, 51 participated and 40 passed. Physical agility exam, background checks, and interviews will be conducted as soon as possible and four (4) positions will be filled immediately.
2. Mission Fire Department LT's promotional examination set for December 12, 2024
3. Mission Police Departments conducted an entry level examination on November 21, 2024. We received 63 applications for the examination, 49 participated and 48 passed. Physical agility, background checks, and interviews will be conducted as soon as possible, and twenty (28) positions need to be filled as soon as possible.
4. Pending Hearings
 1. PO Roel Velasquez-Indefinitely Suspended June 7, 2023-pending legal
 2. PO Esteban Jara-Indefinitely Suspended March 28, 2024-Arbitrator has been selected-pending hearing date
 3. PO Sergio Martinez-15 Day Suspension Without Pay-Arbitrator has been selected-pending hearing date
 4. PO Veronica Cedillo-Hearing cancelled

THANKS

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, NOVEMBER 2024
DATE: DECEMBER 2, 2024



We have a total of 770 submission for October of 2024 with a total of 13,051 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311-program encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests
For Date Period From 11/01/2024 Through 11/30/2024

Topic	Count
Health	
Animal Control	661
Bee Complaint	10
Food Complaint	2
Food Truck Complaint	0
Grease Trap Complaint	0
Mosquitoes	1
Total - Health	674
Obstructions -Tree/Branches	
MOWING	2
Total - Obstructions -Tree/Branches	2
Parks & Rec	
Graffiti	0
Mowing (Drainage & Alleys)	0
Parks	5
Restrooms	1
Right of way (mowing)	1
Trails	0
Total - Parks & Rec	7
Planning	
Construction Concerns	3
Dilapidated Home/Structure	3
Garage Sales	0
Health & Sanitation	1
Illegal Dumping	1
Junked Vehicle on private property	2
Sewer Concerns	0
Unsafe Building	3
Weedy Lot	2
Total - Planning	15
Police Department	
Illegal Parking	11
Total - Police Department	11
Public Works	
Flooded area/Roadway and streets	0
Foul smell	2
Junk Vehicle	0
Lift Station	0
Lift Stations	0
Low Water Pressure	1
Obstruction Tree Signs/Tree Trimming	1
Pot Holes	10
Sandbag (Elderly And Disabled)	0
Side Walk	5
Street Light	20
Streets/Signs	5
Tires	1
Traffic Signals	0
Water Leaks	4
Total - Public Works	49
Sanitation	
Brush	2
Bulky Items	4

Garbage	4
Obstruction/ Brush	1
Trash	1
Total - Sanitation	12
 All Topics	770



Public Works

November 2024 Monthly Report

Water Distribution Department



28th/Conway Sewer Line Repair



Conway/Bus 83 Water Line Repair

Water Treatment Plants Projects



Emergency Generator Radiator Replaced



Backflow Preventer Check Valves Replaced



Public Works Projects



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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ACCRUALS ‡

BILLING TYPE	NOV - 2024	NOV - 2023	FYTD 24-25	FYTD 23-24
Water Consumption (Gals.)	368,311,000	424,493,000	697,490,000	893,560,000
Number of Customers	30,843	30,325		

WATER & WASTEWATER

Water Sales	\$ 1,224,857	\$ 1,372,417	\$ 2,353,266	\$ 2,851,783
Water Sales - <i>Granjeno</i>	2,288	2,628	4,433	5,566
Water Connections	23,955	30,900	70,630	60,000
Reconnect Fees	10,525	4,100	24,500	11,325
Sewage Service	689,052	732,382	1,330,418	1,507,341
Sewage Service - <i>Granjeno</i>	1,193	1,263	2,365	2,501
Wastewater Connections	5,610	9,120	19,920	18,040
Industrial Sewer Surcharge	526	0	642	0
Service Charge	12,423	11,365	22,838	19,806
Total	\$ 1,970,429	\$ 2,164,175	\$ 3,829,012	\$ 4,476,362

SANITATION

Garbage Fees	\$ 692,276	\$ 657,179	\$ 1,380,321	\$ 1,280,052
Brush Fees	105,044	103,686	209,318	206,737
Total	\$ 797,320	\$ 760,865	\$ 1,589,639	\$ 1,486,789

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 107,031	\$ 105,348	\$ 213,764	\$ 210,659
Total	\$ 107,031	\$ 105,348	\$ 213,764	\$ 210,659

Total Billing	\$ 2,874,780	\$ 3,030,388	\$ 5,632,415	\$ 6,173,810
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‡ UTILITY COLLECTIONS CASH ‡

COLLECTIONS	NOV - 2024	NOV - 2023	FYTD 24-25	FYTD 23-24
Total Collections	\$ 1,672,563	\$ 2,231,510	\$ 3,711,806	\$ 4,505,181

Water Distribution

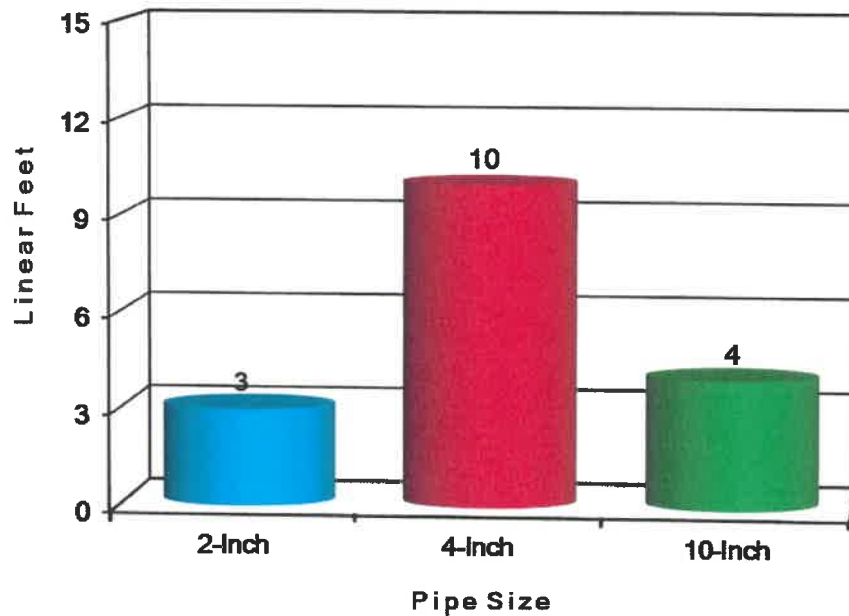
Utility Line Installation

Water Distribution Crews installed 17 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were nineteen (19) major water line breaks repaired.

Water Distribution - Utility Line Installation

2-Inch		4-Inch		10-Inch	
Bahia Street	1'	2104 Crystal	2'	N Conway / 28 th St	4'
507 Aladdin Villas E	2'	2111 Colorado	2'		
		403 Cimarron	2'		
		1414 Daytona Dr	2'		
		1420 Daytona Dr	2'		
3 LF		10 LF		4 LF	

November 2024
Utility Pipe Line Installation

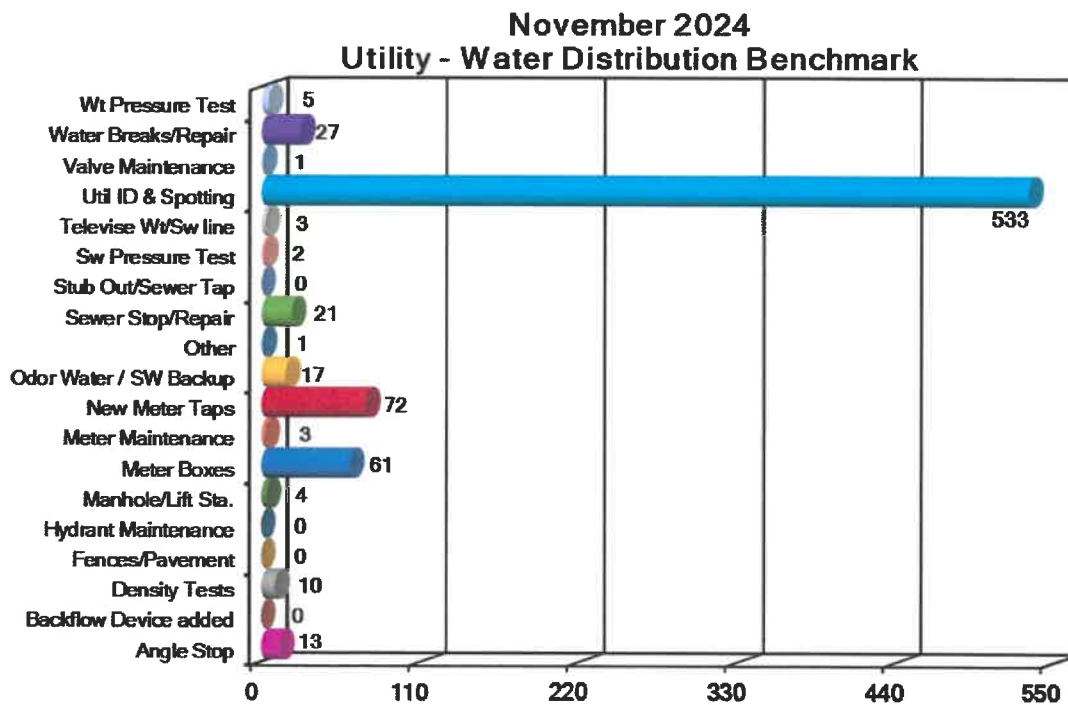


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for November 2024.

Service Type	Oct	Nov	FYTD 24-25	FY 23-24
Angle Stop	4	13	17	155
Backflow Device	0	0	0	1
Density Tests	18	10	28	144
Fences/Pavement	0	0	0	0
Hydrant Maintenance	2	0	2	505
Manhole/Lift Station	1	4	5	76
Meter Boxes	22	61	83	711
Meter Maintenance	1	3	4	127
New Meter Taps	29	72	101	744
Odor Water	7	17	24	190
Other	0	1	1	232
Sewer Stop/Repair/Tap	9	21	30	150
Stub Out Sewer	0	0	0	10
Sewer Pressure Test	5	2	7	89
Televise Sewer line	6	3	9	28
Utility ID & Spotting	720	533	1,253	7,764
Valve Maintenance	1	1	2	27
Water Break/Repair	50	27	77	450
Water Pressure Test	11	5	16	36
Totals	886	773	1,659	11,439



Water Distribution - Utility Inspections Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on thirty-four sites see below, performed 10 Density Tests, 7 Air Tests, 2 Mandrel Tests, 1 hydrostatic Test. Inspectors worked on 140 line locates.

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Anacua Village	7/2024		Mayberry / 8 th St.	Under Construction
3	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
4	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
5	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
6	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
7	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
8	Bryan Landing	7/2024		Bryan / N. 2 Mile	Under Construction
9	Camelias Plaza	9/2023		FM 495 / Bryan	Under Construction
10	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
11	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
12	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
13	Cross Church	7/2023		Expressway / Glasscock	Under Construction
14	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
15	Deleon-Zamora	7/2024		4 Mile / Conway	Under Construction
16	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
17	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
18	Granada Subdivision PH II	11/2024		Los Indios / Grand Canal Dr	Under Construction
19	Holland Terrace	7/2024		Holland / 25 th St.	Under Construction
20	Khit Chiropractic	7/2024		Bryan / Bus 83	Under Construction
21	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
22	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
23	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
24	Mayfair at Trinity	5/2024		Bryan / Trinity	Under Construction
25	Monarza Estates	9/2023		3 ½ N Mayberry	Under Construction
26	Retama Village VI	7/2024		Military / Schuerbach	Under Construction
27	Sendero Phase I	1/2023		1 Mile South	Under Construction
28	Sendero Phase II	2/2022		1 Mile South	Under Construction
29	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
30	Shary Town Plaza	7/2023		Shary / 4 th St.	Under Construction
31	Springwood Manor Estates	6/2024		Stewart / School Lane	Under Construction
32	The Reserve at Taylor	4/2024		Taylor / FM 495	Under Construction
33	Tierra Dorada Lift Station	7/2024		Tierra Dorada	Under Construction
34	Turtle Cove	9/2023		Mile 3 / White Oak	Under Construction

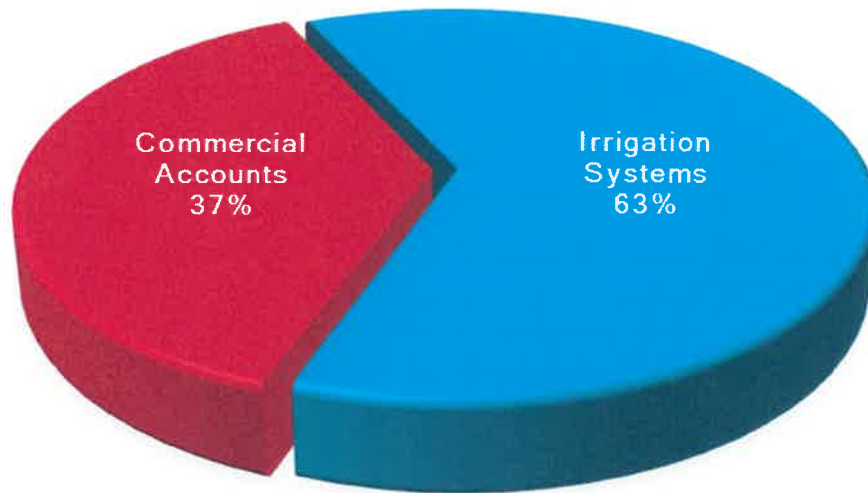
Water Distribution - Backflow Prevention Inspections

There were sixteen (16) Backflow Prevention Assembly Inspections that Mauro Anzaldia Jr. performed to keep our water lines free from back siphonages and water backflow contamination for November.

2024-25 Backflow Inspections

Tests / Surveys	Oct	Nov	FYTD 24-25	FY 23-24
Inspection of <i>Commercial</i> Accts	4	6	10	71
Inspection of <i>Sprinkler</i> Accts	16	10	26	137

November 2024 Backflow Prevention Inspections



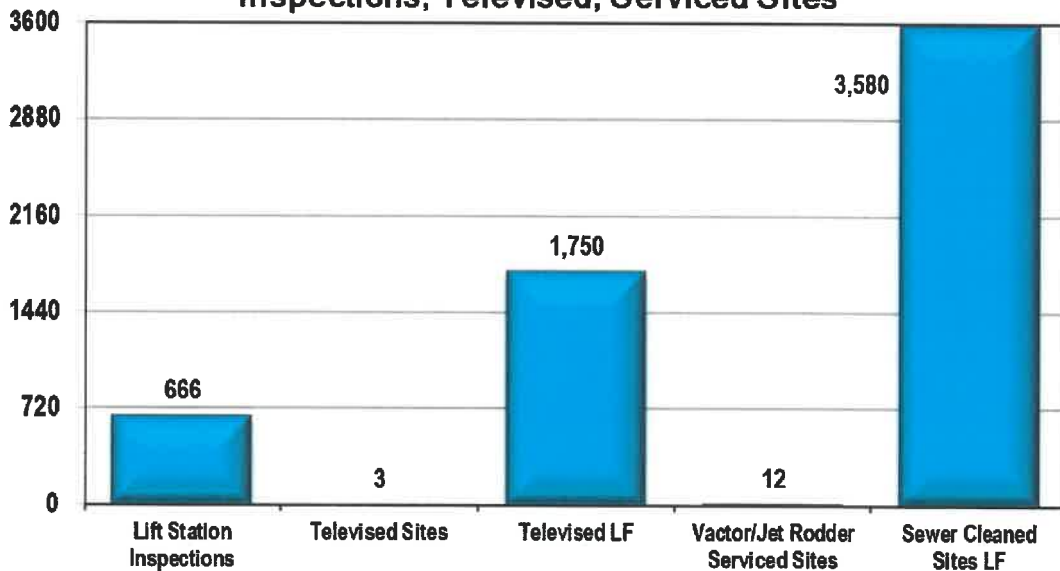
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City’s 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 16 sewer backups, 3 sewer line televised sites, cleaned 12 sewer line site (7 Vector / 5 Jet Rodder) and 666 lift station work orders for this month.

Sewer Lift Station Inspections Vector / Jet Rodder Cleaning Services

Service Type	Oct	Nov	FYTD 24-25	FY 23-24
Lift Stations Inspections	185	666	851	5889
Televised Sites	6	3	9	28
Televised Linear Feet (LF)	2387	1750	4137	15519
Vector/Jet Rodder Serviced Sites	15	12	27	23
Vector/Jet Rodder Serviced Linear Feet (LF)	2000	3580	5580	4428

November Sewer Collection Inspections, Televised, Serviced Sites



Water Treatment Plant

Water Production

Water Plant Operators at our North and South Water Treatment Plants treated 418.330 million gallons of water.

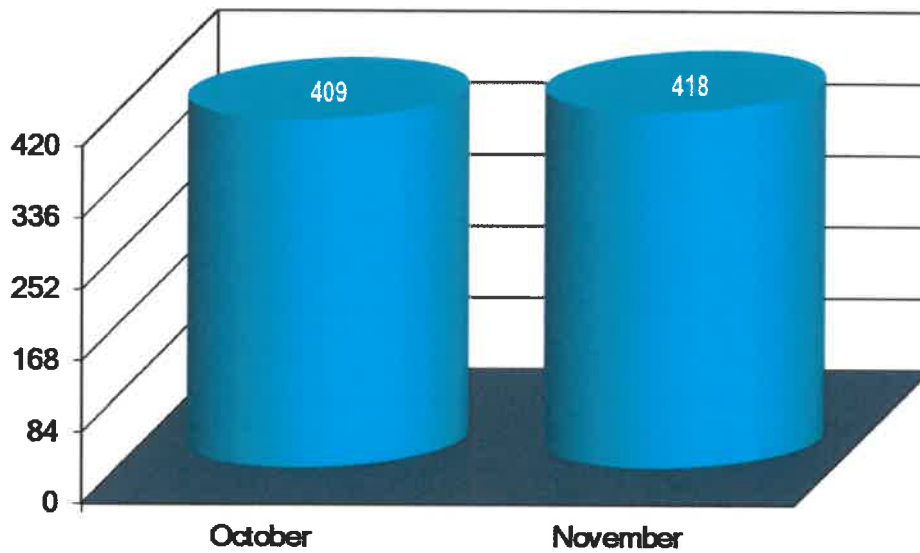
2024-25 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	FYTD 24-25	FY 23-24
8	10	7	409	418	827	4,915

Parameters Exceeded: N/A

Rainfall: 0.00"

2024-25 Water Production Million Gallons (MG)



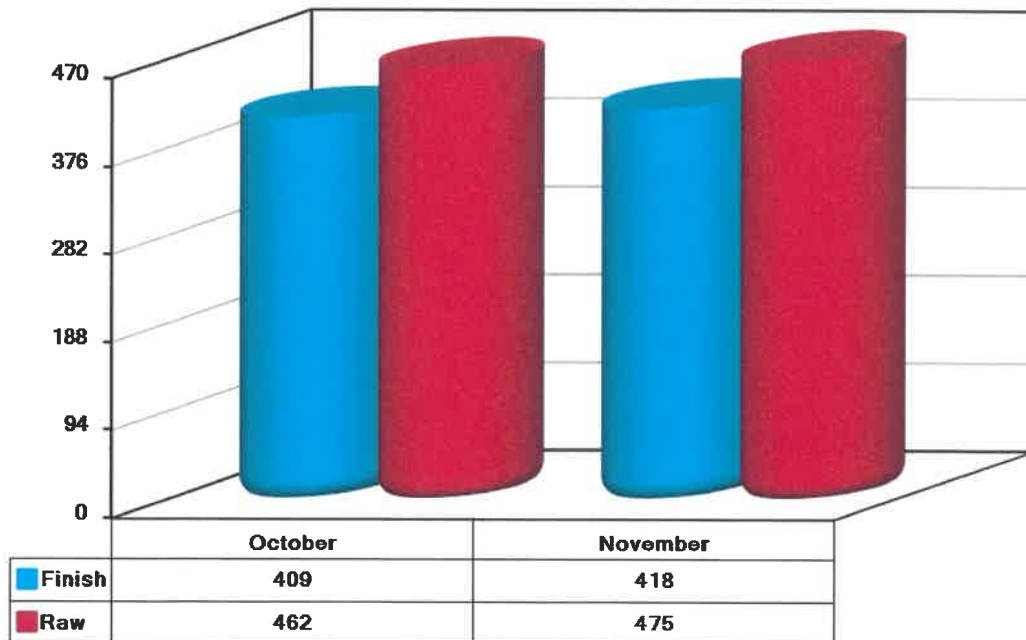
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Contractor repaired radiator for the Emergency Generator.
- Staff continued with performing maintenance on pumps and motors.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Replaced two check valves with the assistance of the Water Distribution Staff.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Currently, as of December 5, 2024, the Falcon Reservoir water level is at 12.5% and the Amistad Reservoir water level is at 26.6%, respectively. The average of both water reservoir levels is at 19.55%.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary Water Plant and Reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution Water Towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised Emergency Generators weekly.

**Water Treatment Plants
2024-25 Raw & Finish Water
Million Gals. (MG)**



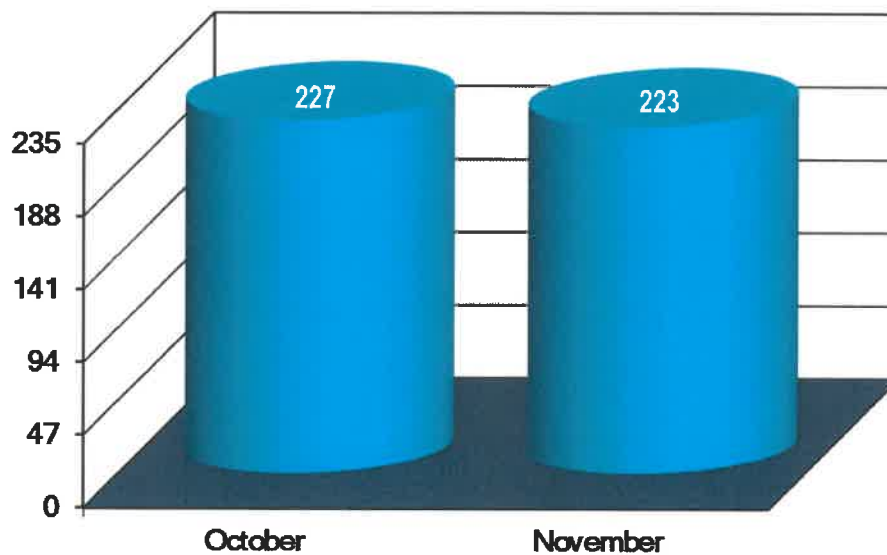
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 223.200 million gallons of Wastewater.

2024-25 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	FYTD 24-25	FY 23-24
7.4	8.0	6.4	227	223	450	2,719

2024-25 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status Pending are the violations for November and there were no violations for October 2024. Plant operated at 55.08% capacity; Plant is rated at 13.5 mgd; and Plant Yearly Averaged 7.436 mgd. There was no rainfall.

Wastewater - Risk Management Program Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. All cleaning and disinfection are done by janitorial staff. Facilities Department checked all filters for all buildings with climate control systems and also checked equipment for fire hazard preparation. Staff was instructed to inform authorities if unauthorized personnel were in the Plant after hours.

Wastewater - Staff Developments Carlos Jasso and Wilson Santana have passed their first Wastewater Plant Operator Exams and have upgraded to TCEQ Level "D" License. Eric Hernandez, new Operator Trainee, has started his career at the Plant.

Wastewater - Facility Activities Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. Other rehabilitation projects are on their way and are pending approvals. These projects will allow the Plant to continue to provide effective sewage treatment and environmental protection of water for the State of Texas.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.

General Maintenance continued

5. Maintenance Crew worked on the Lift Station pumps and exercised all pumps at the Main Lift Station.
6. Maintenance Operators worked on thickener pump leaks, repairs and adjustments.
7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule.
9. Gate for holding tank number one was repaired and is now functioning.
10. Grounds keeping was done by all Operators.

Wastewater - Contract Work

City's Contracted out electricians worked on the following.

1. J&E worked on the RAS Pump No. 4 rotating assembly.
2. Hill-Tex work done at the Plant was as follows.
 - Worked on RAS Pump Motor No. 3.
 - Worked on South Wet Well for the new side of Lift Station, level sensor.
 - Worked on MCC room #1 for Lift Station, pumps 1-6.
 - Worked on disconnecting wires for Aeration Pond.
 - Worked on Lift Station Pump 6 control panel.

Wastewater - Other Contract Work

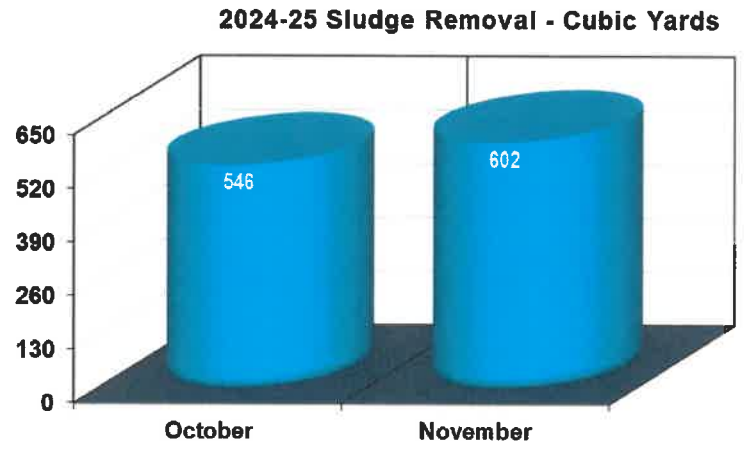
1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services and entrance door mat replacements on a weekly basis.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Plant's Administration building and air filter exchanges for Plant.

Wastewater - Lab Status All equipment and supplies met TCEQ standards for analysis and are concurrent with Standard Method procedures. ERA annual testing was completed and Lab passed all analysis categories. Reports were finalized and sent to TCEQ for annual compliance. Plant Supervisor continued using the EPA Discharge Monitoring Report federal reporting system to comply with TCEQ regulations; Plant is following all TCEQ rules and regulations. Plant is dedicated to the cleaning and disinfection of water and its reintroduction back to the environment.

Wastewater - Special Projects The Capital Improvement Projects include clarifier covers for UV Protection Industrial Pond Rehab, Digester Aeration Upgrade and other needed projects; Discussed the future improvements for redundancy at our Dewatering Sludge System (Belt Press). Clarifier Covers or equipment needed for algae removal is a project that the Plant is initializing; the removal of algae buildup at the clarifier walls and weirs; This treatment process gains a significant increase in disinfection. Equipment downstream of the Clarifier System is cleaner and decreases wear and tear of UV light bulbs and will eliminate man hours and reduces the risk of injury.

Pre-Treatment Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 59 truckloads of 295,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) is pending due to the meter is getting repaired. Total sludge hauled was 602 cubic yards equivalent to 43 roll off containers.

Month	Roll Offs	Cu/Yds
Oct	39	546
Nov	43	602
FYTD 24-25	82	1,148
FY 23-24	530	7,365



Street Division - Benchmark Summary

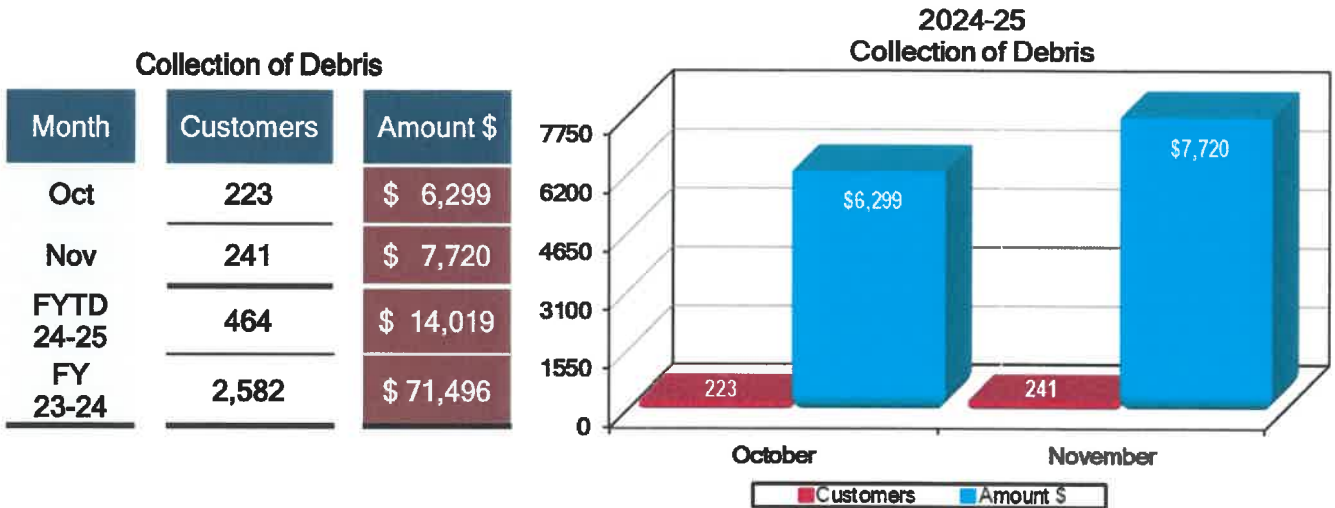
Our Street Crews patched approximately 785 potholes; placed a total of 48 signs, 28 poles (cemented); inspected and repaired 61 traffic lights and street lamps; 1,497 street miles was swept; removed 360 tires; one lot maintenance and street crews cleared right-of-way tree limb obstructions. There were 241 customers and a monetary Collection of Debris totaling \$7,720.

Street Improvement & Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
No Paving Projects					Street Department

Collection of Debris

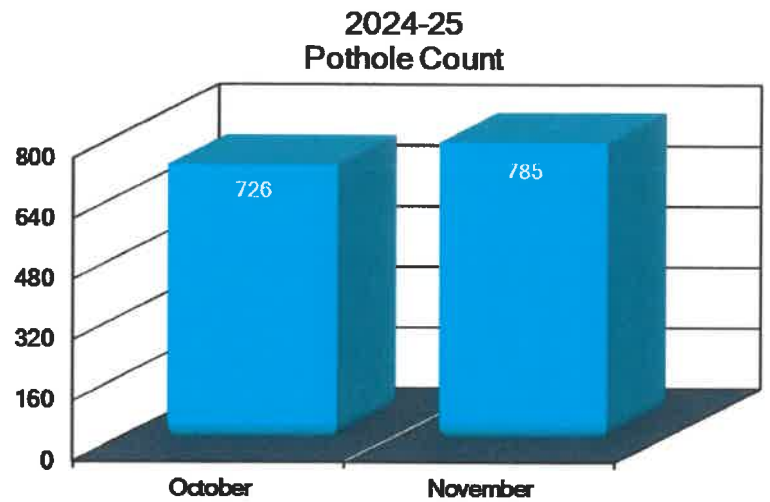
There were 241 customers with a collection of debris totaling \$ 7,720.



City Pothole Maintenance

Street Crews filled a total of 785 potholes.

Month	FYTD 23-24	FYTD 24-25
Oct	767	726
Nov	789	785
Totals	1,556	1,511



City Street Miles Swept

Mr. Torres, Mr. Gutierrez, Mr. Medina, Sweeper Operators, cleaned 1,497 street miles.

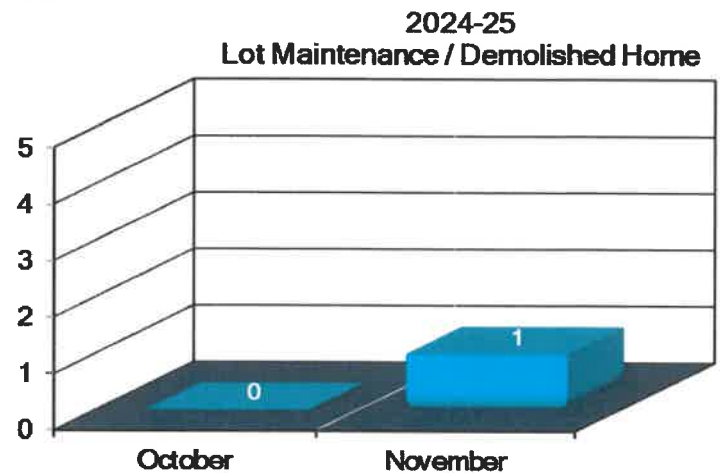
Month	FYTD 23-24	FYTD 24-25
Oct	1,048	1,662
Nov	837	1,497
Totals	1,885	3,159



Lot Maintenance / Demolished Home

There was one demolished home or lot maintenance.

Month	FYTD 23-24	FYTD 24-25
Oct	0	0
Nov	0	1
Totals	0	1

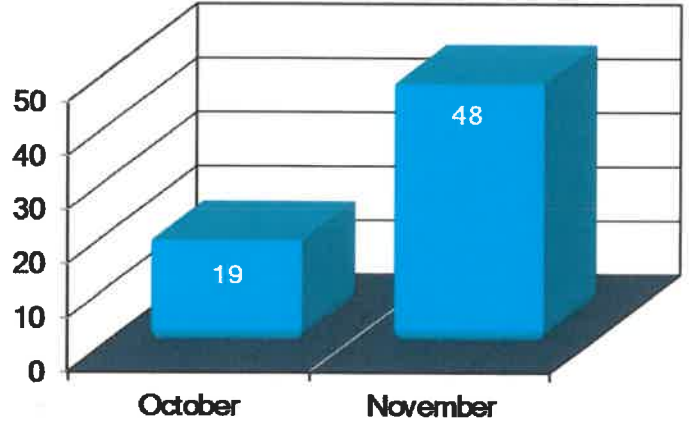


Sign Shop Output Measures Crews installed 48 signs (12 stop signs) and 28 cemented poles.

2024-25 Sign Installation

Month	FYTD 23-24	FYTD 24-25	Posts
Oct	33	19	11
Nov	24	48	28
Totals	57	67	39

2024-25 Sign Installations



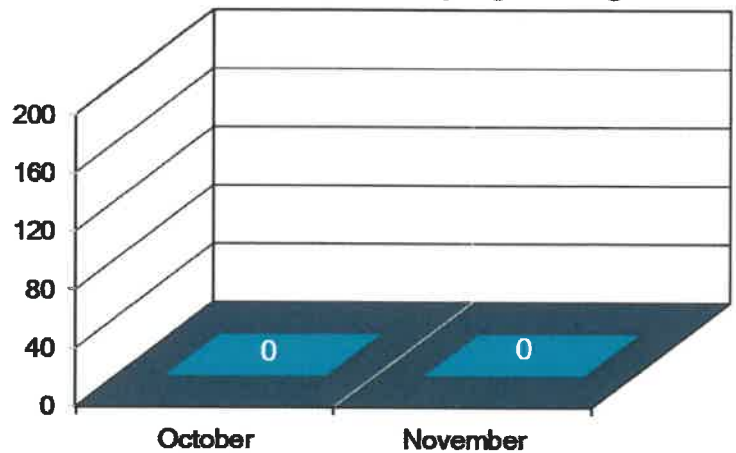
Street Light Maintenance

There were no Street Light inspections this month.

2024-25 Light Maintenance

Month	FYTD 23-24	FYTD 24-25
Oct	0	0
Nov	0	0
Totals	0	0

2024-25 Street & Expressway Light Outages



Traffic Signal Maintenance

Assisted Water Distribution Department by closing road at 9th Street and Conway due to a broken water main.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	0	0	8	1	1	0	0	6	37	45	98
Nov	0	0	0	2	0	2	1	5	28	23	61
24-25	0	0	8	3	1	2	1	11	65	68	159
23-24	19	43	146	14	14	15	29	60	365	459	1164

Storm Drainage Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal Our Streets Crew removed 360 tires from the City this month.

Tire Collection

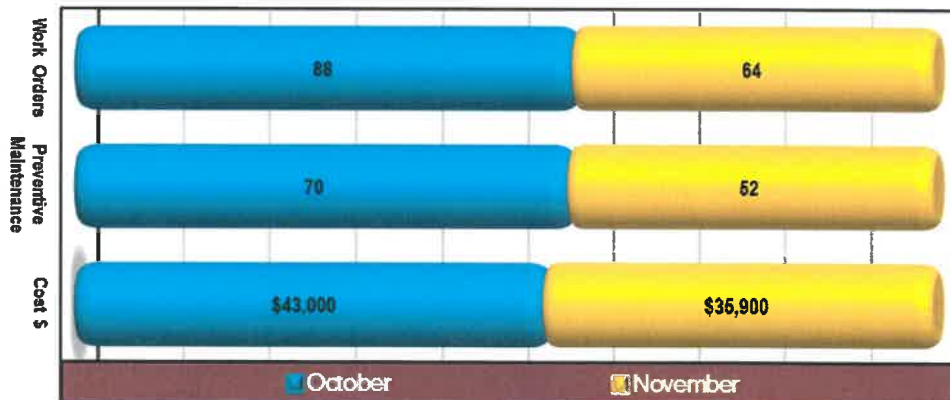
Month	FYTD 23-24	FYTD 24-25
Oct	210	280
Nov	432	360
Totals	642	640



2024-25 Fleet Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	52	52	\$ 14,800
Repairs	12	0	\$ 21,100
November	64	52	\$ 35,900
FYTD 24-25	152	122	\$ 78,900
FY 23-24	1,012	717	\$ 492,800

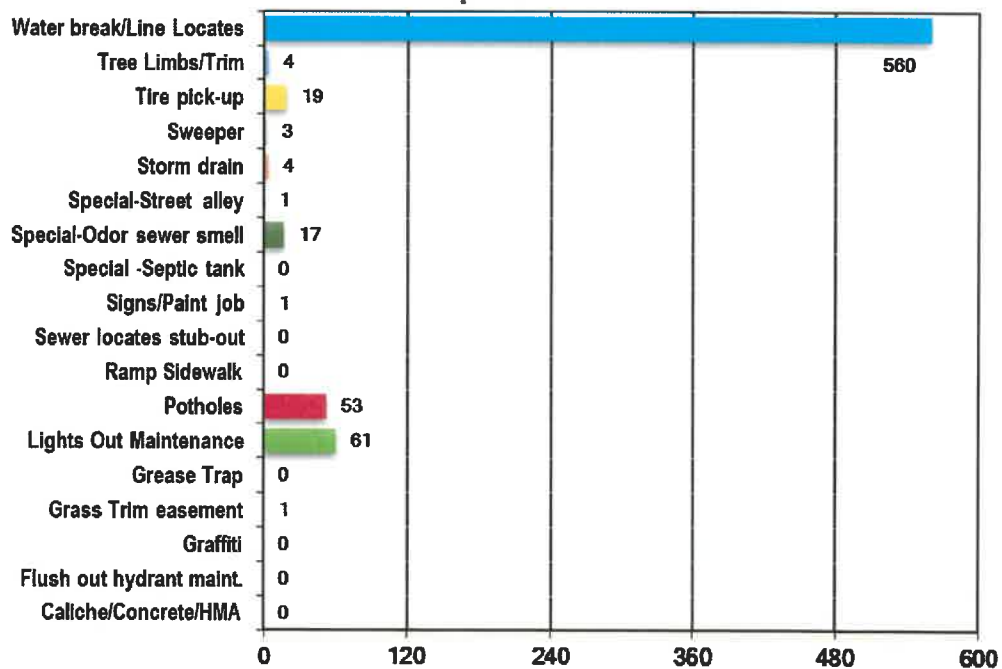
2024-25 Fleet Work Order Benchmark



Administration Request for Service Calls

Service Type	Oct	Nov	FYTD 24-25	FY 23-24
Caliche/Concrete/HMA	0	0	0	8
Flush Hydrant Maintenance	2	0	2	505
Graffiti	0	0	0	0
Grass Trim easement	9	1	10	115
Grease Trap	0	0	0	0
Lights Out Maintenance	90	61	151	1,164
Potholes	121	53	174	592
Ramp Sidewalk	1	0	1	11
Sewer locates stub-out	0	0	0	9
Signs/Paint job	6	1	7	43
Special -septic tank	0	0	0	0
Special-Odor smell	7	17	24	189
Special-Street alley	9	1	10	75
Storm drain	8	4	12	79
Sweeper	11	3	14	109
Tire pick-up	0	19	19	62
Tree Limbs/Trim	19	4	23	204
Water break/Line locates	770	560	1,330	8,214
Total	1,053	724	1,777	11,379

November 2024 Request for Service Calls

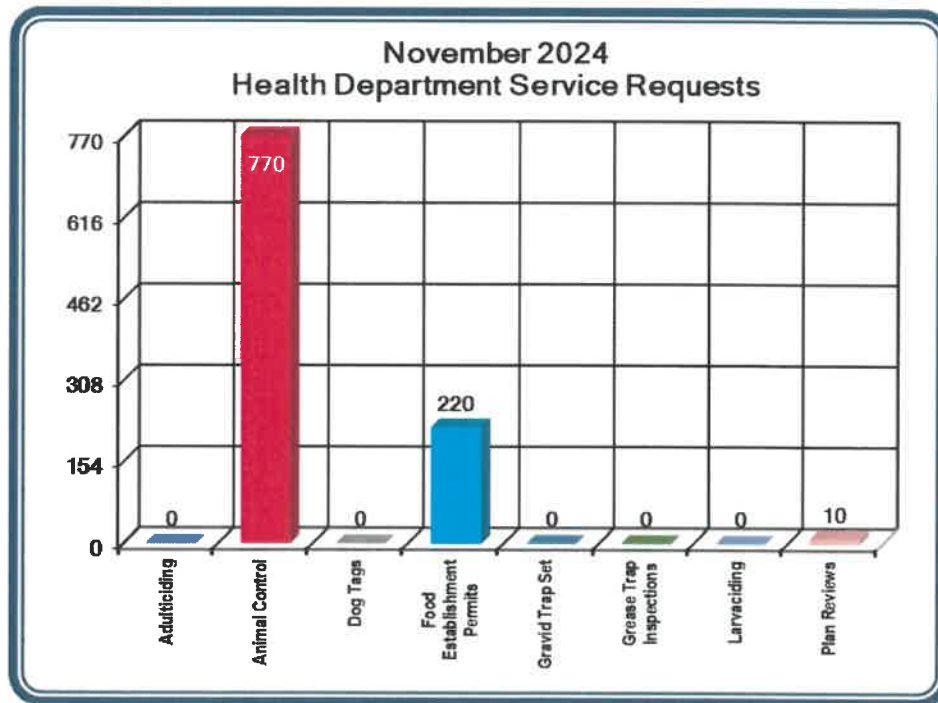


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for November 2024.

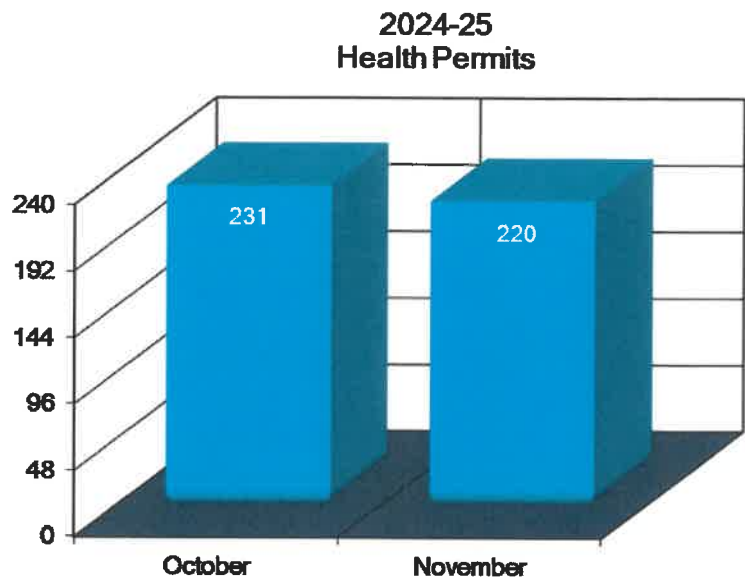
Service Type	Oct	Nov	FYTD 24-25	FY 23-24
Adulticiding	0	0	0	123
Animal Control	970	770	1,740	9,269
Dog Tags	0	0	0	33
Food Est. Permits	231	220	451	1,054
Gravid Trap Set	0	0	0	0
Grease Trap Inspections	0	0	0	0
Larvaciding	0	0	0	12
Plan Reviews	7	10	17	87
Total	1,208	1,000	2,208	10,578



Health Permits

A total of 220 Food Establishment permits were issued this month.

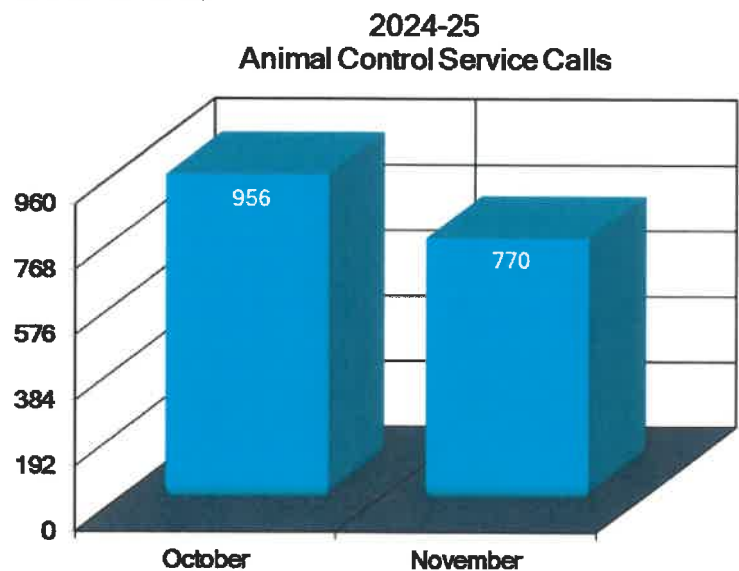
Food Establishment Permits		
Month	FY 23-24	FY 24-25
Oct	114	231
Nov	66	220
Totals	180	451



Animal Control Service Calls

Citizens called (770 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	FYTD 23-24	FY 24-25
Oct	756	970
Nov	560	770
Totals	1,316	1,740



Health Department Animal Control

Our City's Animal Wellness Officers, Daniel, Ivan and Jesus reported the following Animal Control for November. The staff from Alton and Palmview did not report for November. There were 181 requests for service orders completed by City staff this month.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Nov	FY 24-25
Mission	68	13	0	26	0	1	108	200
Alton	0	0	0	0	0	0	0	1
Palmview	0	0	0	0	0	0	0	0
Nov	68	13	0	26	0	1	108	
FY 24-25	143	17	0	40	0	1		201
FY 23-24	1067	86	7	173	61	0		1048

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Nov	FY 24-25
Mission	23	3	0	30	0	0	56	148
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	0	0	0	0	0
Nov	23	3	0	30	0	0	56	
FY 24-25	90	3	0	55	0	0		148
FY 23-24	799	5	3	253	8	0		1068

Wildlife

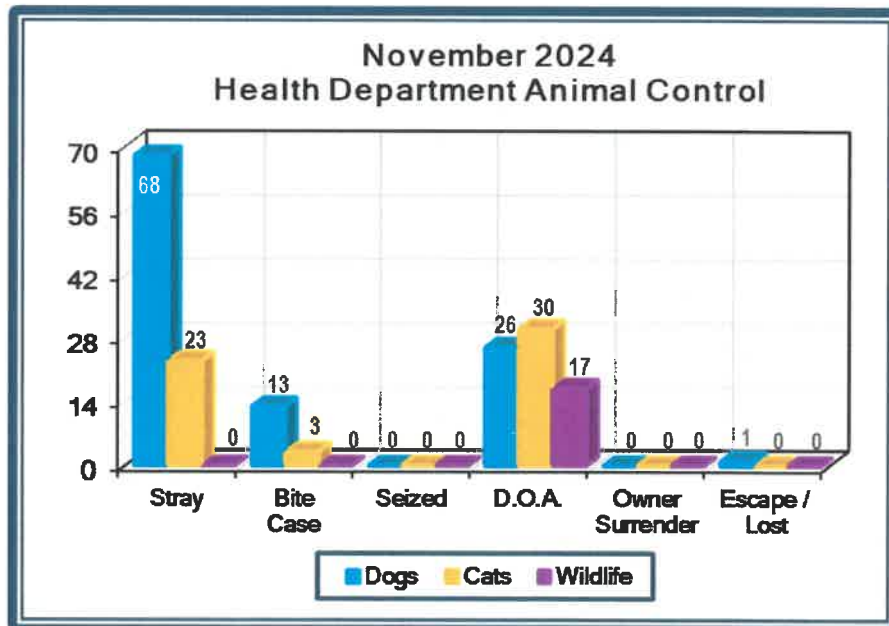
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Nov	FY 24-25
Mission	0	0	0	17	0	0	17	28
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	0	0	0	0	0
Nov	0	0	0	17	0	0	17	
FY 24-25	0	0	0	28	0	0		28
FY 23-24	23	0	0	128	3	0		166

Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter fiscal year summary of dogs, cats, and wildlife.

November 2024 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	Nov	FY 24-25
Dogs	68	13	0	26	0	1	108	201
Cats	23	3	0	30	0	0	56	148
Wildlife	0	0	0	17	0	0	17	28
Nov	91	16	0	73	0	1	181	
FY 24-25	233	20	0	123	0	1		377
FY 23-24	1,889	91	10	569	69	0		2,628





Information Technology

Departmental Report November 2024

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. In Progress about 98 % complete.

Multifactor Authentication

Purchase and configure Multi Factor Authentication to strengthen security posture. VPN MFA has been implemented and currently working on Email MFA. Estimated Completion end of January 2024

Work Orders

IT goal is to close tickets within 24 hours. Priority work orders are worked on first. 147 Work orders closed November 2024.

Windows 10 End of life

Windows 10 is reaching its end of life. All city computers need to be upgraded to windows 11. About 99% Complete.

Tyler Data Archive

Legacy public safety RMS servers and application are end of life. Data needs to be migrated to the hosted Tyler solution. Testing Phase. Estimated completion end of January 2025

Firewall

Replace current firewall. Complete

PD End of Life Computers

Replace all end of life computers at PD. Purchase in progress.

Replace Endpoint and Email Security

Migrate Cisco Endpoint and Barracuda email security to Office 365 platform. Implementation in progress. Estimated completion end of December.



RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Interments November

November - 2024	Double Depth	Standard	Columnar	In-Ground	Scatter Garden	Memorial Garden	Total
Veterans	3	4	3				10
Spouses	2	1	7	1			11
Family Members							0
Total	2	4	11	4	0	0	21

Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
Estimate of Total Plots Planned for RGV SVC	25,090	4,100	20,990	16.34%	83.66%		
RGV SVC - Total Plots in Developed Areas	9,255	4,100	5,155	44.30%	55.70%		
RGV SVC - Availability of Casketed Burial Option in Developed Areas							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
RGV SVC - Availability of Casketed Burial Option in Developed Areas	4,430	2,361	2,069	53.30%	46.70%		
RGV SVC - Availability of Cremation Burial Option in Developed Areas							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
RGV SVC - Availability of Cremation Burial Option in Developed Areas	3,825	1,699	2,126	44.42%	55.58%		
RGV SVC - Availability of Memorial Plot Option in Developed Areas							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
RGV SVC - Availability of Memorial Plot Option in Developed Areas	1,000	40	960	4.00%	96.00%		



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Events and Ceremonies Information:
Veterans Day, November 11, 2024@ 9am

Upcoming Events:
Wreath Laying Ceremony December 16, 2024 @ 9am



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Completed Projects:

Irrigation Audit for September 2024 completed
Removal of 80% non-usable equipment 11/24/2023
2020 File Migration Completed- pending VLB direction
2021 File Migration Completed- pending VLB direction
Headstone Alignment device being maintenance Compl.
Completed Section 34-Realignment & Resetting
Cemetery met at top 20% nationwide in NCA goals
CSR in training for 180 days-Training Plan (position Open)
Nov. 11-Veterans Day event (150 people in attendance)
Ongoing Projects Pending- VLB OAR- Funded:
Compressor replacement (VLB OAR pending approval)
Power washing areas with mold with the cemetery
Maintenance Tech II in training for 180 days-Training Plan
Maintenance Tech in training for 180 days-Training Plan
Working on Section 33-Realignment & Resetting
Winterization Plan Pending approval City of Mission
Ongoing Projects Pending:
Monthly Irrigation Audit-replace broken lines/equipment
100% Pre-registration eligibility review-on going project
Headstone setting vehicle – revamp 4/2024 in use
Staff cross-training -2024
Clearing/Mowing of 43.17 acres on the NW side-48% done
Digital reporting option (for staff)- currently testing samples
2022 File Migration - pending completion 1/2025
Water Conservation Action Plan –On-going 4/2024

VLB Funded (In-Progress)

Re-alignment on 1,000 Flat Marker/ Headstone
100% Eligibility Review

VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in
Assembly Area
Casket Transport Vehicle Hearse (Flat)
Automatic Gate
Water Station – on Cemetery Grounds

VLB Funded (Approved)

Bobcat Tool Cat UW56 - 2
New Privacy Fence Slats Start date 8/2024
Electrical Services for Garrison Flag and offices 8/24
2024-2025 Budget Approval
Tools and tool box- Maco Tools \$7000 DIs

VLB Funded (Received)

Water fountain for water bottles installed 9/6/2024
Sweeper for Tool Cat VLB 9/10/2024
Compressor replaced and installed 11/2024
2 Hustler Mowers 11/2024
1UTV 11/2024

VA Grant Applications Pending:

Administration Building Roofing Replacement
Installation of Automatic and Remotely Controlled Entry Gate
Public Water Fountains Installed Throughout Grounds
Remotely Controlled Public Digital Display Board for Schedules and
Events

MISSION HISTORICAL MUSEUM

Departmental Report November 2024

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

Performance Indicators	October	November
General Attendance	101	270
Programs	13	750
Tours	23	0
Social Media	10,100	7000
Outreach	0	0
Meetings Hosted	7	0
Total:	10,244	8,020

(# of people served November 1– November 30)

Public and Educational Programs/Events

Past Programs/Events:

November 2 Dia de los Muertos Folklife Festival
 November 9 MHM Lecture Series (cancelled due to parade)

Upcoming Programs/Events:

December 14 MHM Lecture Series
 December Christmas Craft Day

Other Items:

Ongoing History of Mission Loteria (Student Intern Project)
 Ongoing Development of Book Review Program
 Ongoing Epidemic Exhibit (Seeking Funding)
 Ongoing New Database CatalogIt (On Waitlist)
 Ongoing Moorefield Exhibit
 Ongoing Ramirez Collection-Archiving(Completed)

MEMORANDUM

TO: MIKE PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, INTERIM PLANNING DIRECTOR
DATE: NOVEMBER 1, 2024
SUBJ: MONTHLY REPORT OCTOBER 2024

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

OCTOBER 2024

REZONINGS:	6
CONDITIONAL USE PERMIT:	3
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	2
SINGLE LOT VARIANCES:	1
VARIANCES (ZBA):	9
SITE PLAN APPROVALS:	0
OTHER P&Z REQUESTS:	0

MEMORANDUM

TO: MIKE PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: DECEMBER 6, 2024
SUBJ: MONTHLY REPORT NOVEMBER 2024

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

NOVEMBER 2024

REZONINGS:	2
CONDITIONAL USE PERMIT:	10
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	1
SINGLE LOT VARIANCES:	2
VARIANCES (ZBA):	8
SITE PLAN APPROVALS:	0
OTHER P&Z REQUESTS:	1

**Building Permit and Inspections
Activity Report for
The Month of October 2024**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
32	\$5,927,815.00	\$11,806.90	New Dwelling
1	\$399,160.00	\$1,566.88	Commercial
			Assembly
			Apartments
			Warehouse
			Move Out Houses/Move Within
			Move In Houses
3	\$6,500.00	\$315.00	Move in Mobile Homes
			Schools
5	\$129,000.00	\$1,575.00	Swimming Pools
4	\$12,086.00	\$111.20	Sheds
2	\$15,800.00	\$130.00	Signs
7	\$138,100.00	\$379.20	Fence
			Tower
			Gas Tanks Pumps
1	\$1,500.00	\$55.00	Demolition
			Water Well/Recreation Const.
55	\$11,663,497.00	\$32,214.57	Totals

Additions / Remodeling			
27	\$699,266.40	\$2,748.18	Residential Buildings
14	\$1,386,849.00	\$10,152.50	Commercial Buildings
			Apartment Buildings
			Assembly Buildings
			School Buildings
			Awnings/Decks
6	\$12,825.00	\$504.60	Carports/Concrete
6	\$22,875.00	\$119.80	Porches/Driveways/Sidewalks
2	\$70,000.00	\$138.85	Garages/Canopies
			Hobby Shops
55	\$2,191,815.40	\$13,663.93	Totals

Total Building Permits	110
Total Building Valuation	\$13,855,312.40
Total Building Permit Fees	\$45,878.50

Prepared By: Rachel Alvarez
Date: 11/1/2024

I. Permits Issued

A. Building

Number	110
Value	<u>\$13,855,312.40</u>
Permit Fees	<u>\$45,878.50</u>

B. Electrical, T-Pole, & T-Clear

Number	168
Permit Fees	<u>\$20,991.00</u>

C. Mechanical

Number	54
Value	<u>\$351,003.00</u>
Permit Fees	<u>\$5,076.00</u>

D. Plumbing, Gas & Sprinkler System

Number	103
Permit Fees	<u>\$10,276.50</u>

TOTALS

Total Permits Issued	435
Total Valuation	<u>\$14,206,315.40</u>
Total Permit Fees	<u>\$82,222.00</u>

II. Number of Inspections Conducted

759

III. Other Fees

A. Business License Application

Number	29
Permit Fees	<u>\$1,400.00</u>

B. Garage Sale Permits

Number	461
Permit Fees	<u>\$4,755.00</u>

C. Health Cards

Number	0
Permit Fees	<u>\$0.00</u>

D. Builder Registration

Number	20
Permit Fees	<u>\$2,025.00</u>

E. Electrician Registration

Number	0
Permit Fees	<u>\$0.00</u>

F. Plumbing Registration

Number	0
Permit Fees	<u>\$0.00</u>

G. Mechanical Registration

Number	2
Permit Fees	<u>\$200.00</u>

H. House Inspections

Number	6
Permit Fees	<u>\$600.00</u>

I. Planning & Zoning Applications

Number	32
Permit Fees	<u>\$7,900.00</u>

**Building Permit and Inspections
Activity Report for
The Month of November 2024**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
18	\$3,995,035.00	\$7,745.43	New Dwelling
2	\$737,500.00	\$4,103.58	Commercial
13	\$3,930,000.00	\$15,571.11	Assembly
			Apartments
			Warehouse
2	\$42,000.00	\$210.00	Move Out Houses/Move Within
9	\$9.00	\$945.00	Move In Houses
			Move in Mobile Homes
4	\$140,000.00	\$1,220.00	Schools
4	\$18,155.00	\$0.00	Swimming Pools
3	\$45,100.00	\$325.00	Sheds
7	\$11,575.00	\$0.00	Signs
			Fence
			Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
62	\$8,919,374.00	\$30,120.12	Totals
Additions / Remodeling			
44	\$887,520.00	\$6,000.73	Residential Buildings
9	\$662,740.87	\$3,378.06	Commercial Buildings
			Apartment Buildings
1	\$35,000.00	\$30.00	Assembly Buildings
			School Buildings
3	\$7,580.00	\$140.40	Awnings/Decks
12	\$29,499.00	\$1,022.84	Carports/Concrete
10	\$42,749.00	\$297.20	Porches/Driveways/Sidewalks
3	\$91,400.00	\$285.45	Garages/Canopies
			Hobby Shops
82	\$1,756,488.87	\$11,154.68	Totals
Total Building Permits			144
Total Building Valuation			\$10,675,853.87
Total Building Permit Fees			\$41,274.80

Prepared By: Rachel Alvarez
Date: 12/2/2024

I. Permits Issued

A. Building

Number	144
Value	<u>\$10,675,853.87</u>
Permit Fees	<u>\$41,274.80</u>

B. Electrical, T-Pole, & T-Clear

Number	129
Permit Fees	<u>\$14,608.00</u>

C. Mechanical

Number	45
Value	<u>\$562,626.00</u>
Permit Fees	<u>\$5,156.50</u>

D. Plumbing, Gas & Sprinkler System

Number	60
Permit Fees	<u>\$6,046.00</u>

TOTALS

Total Permits Issued	378
Total Valuation	<u>\$11,238,479.87</u>
Total Permit Fees	<u>\$67,085.30</u>

II. Number of Inspections Conducted

547

III. Other Fees

A. Business License Application

Number	20
Permit Fees	<u>\$1,000.00</u>

B. Garage Sale Permits

Number	398
Permit Fees	<u>\$4,230.00</u>

C. Health Cards

Number	0
Permit Fees	<u>\$0.00</u>

D. Builder Registration

Number	15
Permit Fees	<u>\$1,325.00</u>

E. Electrician Registration

Number	0
Permit Fees	<u>\$0.00</u>

F. Plumbing Registration

Number	0
Permit Fees	<u>\$0.00</u>

G. Mechanical Registration

Number	
Permit Fees	<u></u>

H. House Inspections

Number	
Permit Fees	<u></u>

I. Planning & Zoning Applications

Number	26
Permit Fees	<u>\$6,350.00</u>



CODE ENFORCEMENT
MONTHLY REPORT
OCTOBER 2024

COMPLAINTS RECEIVED	119
WEEDY LOT LETTERS	58
PROPERTIES SENT TO MOWER'S LIST	58
PROPERTIES MOWED	32
SIGNS	99
JUNKED VEHICLES/ BOATS	1
CONSTRUCTION W/OUT PERMIT/SETBACKS	27
HEALTH & SANITATION/STAGNANT WATER	29
HOME OCCUPATION	0
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	1
UNSAFE/UNSECURED BUILDING	4
DOUBLE OCCUPANCY/HOOKED RV	0
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI-TRUCKS	1
NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS	11
STORAGE OF VEHICLES/BOATS/TRAILERS	2
DEMOLITION FOR UNSAFE BUILDINGS	0
PARKING LOT MAINTENANCE/POTHOLES/LIGHTING/LANDSCAPING	1
IPMC VIOLATIONS	10
P&Z ZONING VIOLATIONS/SUBDIVISION	0
PARKING ON LAWN	16
CASES FILED IN COURT	72
CASES SEEN IN COURT	100
CASES CLOSED	82
CALL-IN'S	68
WALK-IN'S	7
311-COMPLAINTS	19
INTERNAL COMPLAINTS/E-MAILS	25



CODE ENFORCEMENT
MONTHLY REPORT
NOVEMBER 2024

COMPLAINTS RECEIVED	57
WEEDY LOT LETTERS	19
PROPERTIES SENT TO MOWER'S LIST	18
PROPERTIES MOWED	28
SIGNS	135
JUNKED VEHICLES/ BOATS	4
CONSTRUCTION W/OUT PERMIT/SETBACKS	29
HEALTH & SANITATION/STAGNANT WATER	14
HOME OCCUPATION	1
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	0
UNSAFE/UNSECURED BUILDING	4
DOUBLE OCCUPANCY/HOOKED RV	0
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI-TRUCKS	0
NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS	0
STORAGE OF VEHICLES/BOATS/TRAILERS	0
DEMOLITION FOR UNSAFE BUILDINGS	0
PARKING LOT MAINTENANCE/POTHOLES/LIGHTING/LANDSCAPING	31
IPMC VIOLATIONS	4
P&Z ZONING VIOLATIONS/SUBDIVISION	0
PARKING ON LAWN	3
CASES FILED IN COURT	32
CASES SEEN IN COURT	64
CASES CLOSED	104
CALL-IN'S	33
WALK-IN'S	4
311-COMPLAINTS	14
INTERNAL COMPLAINTS/E-MAILS	6



**BOYS & GIRLS CLUB
OF MISSION**

**Directors Report
November 2024**

• **Programs**

- BGCM After school program continues through December '24
- After School Program Members

Unit	2023	2024
Main	40	91
Leal	33	47
CWV	23	32

- BGCM continued After School Meal Program with Mission CISD where over 80 meals are provided to our members daily.

• **Athletics**

- BGCM began basketball leagues and is expecting 570 participants. League will run through December 19th.

Basketball Registrants

2022	2023	2024
434	560	556

- BGCM began baseball registration. Registration runs through December 20th with over 400 participants expected. Games will begin February 3rd.

• **General**

- BGCMission completed remediation for areas of need identified by BGCA Safety Assessment including more thorough background checks for staff and volunteers, updated policies, staff trainings.
- Average Daily Participation(ADP) at BGCMission including programs and athletics for the month of November was over 400.
- BGCMission was awarded a \$20,000 scholarship by Unilever Products and HEB stores. Award is to be used for general program operations.

Mission Police Department



Monthly Report
November 2024



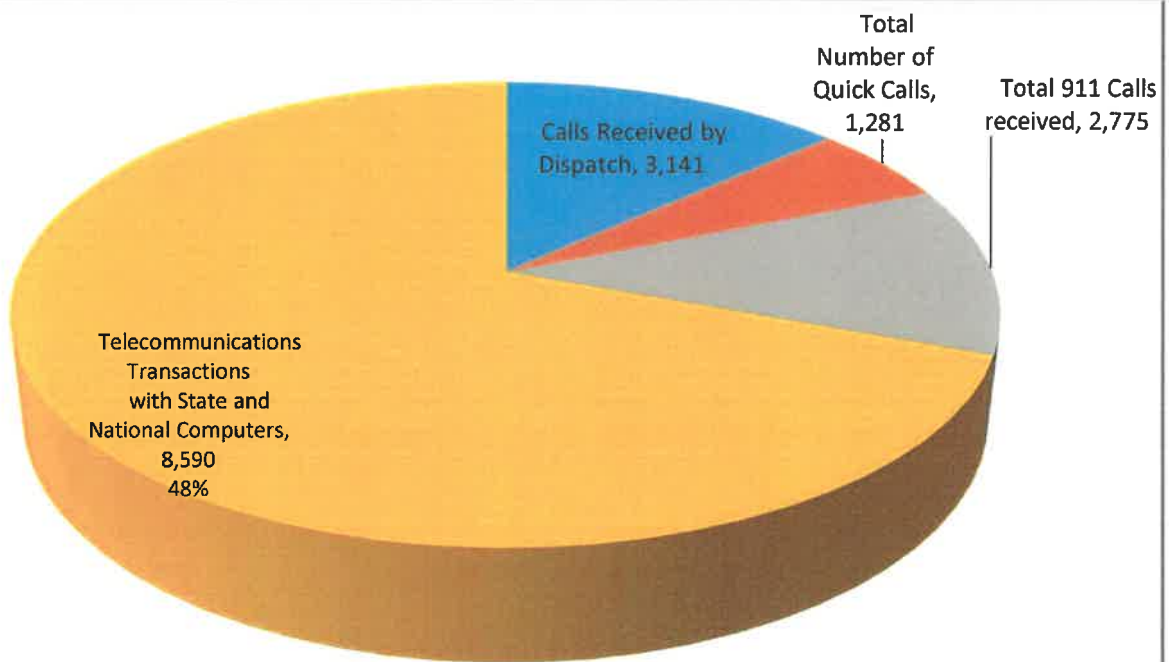
Mission Police Department

Monthly Report for November 2024



Communications Division

	Oct 24	FY 24-25 YTD
Calls Received by Dispatch	3,141	3,141
Total Number of Quick Calls	1,281	1,281
Total 911 Calls received	2,775	2,775
Telecommunications Transactions with State and National Computers	16,284	16,284





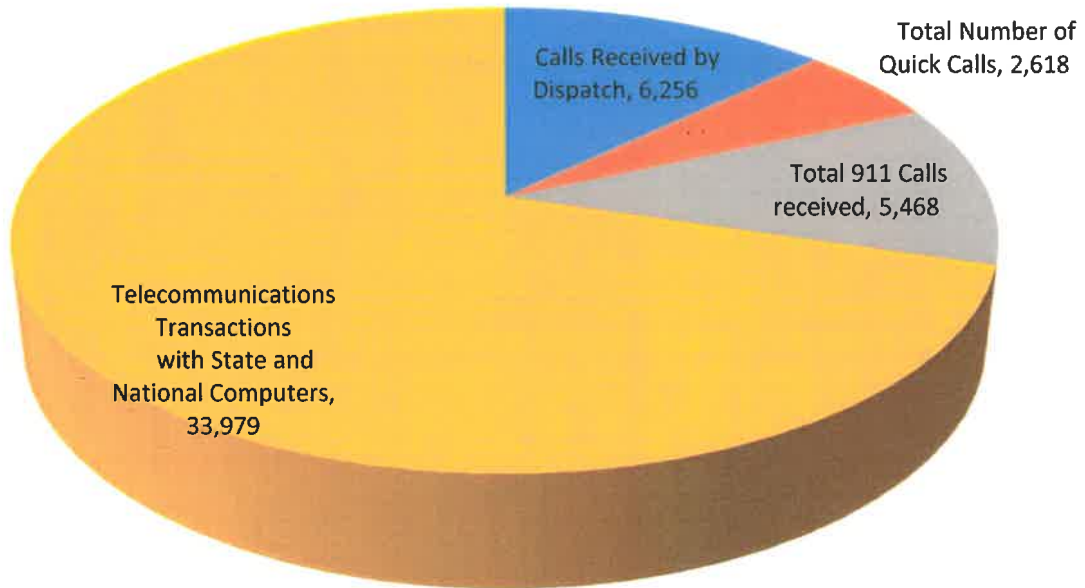
Mission Police Department

Monthly Report for November 2024



Communications Division

	Nov 24	FY 24-25 YTD
Calls Received by Dispatch	3,115	6,256
Total Number of Quick Calls	1,337	2,618
Total 911 Calls received	2,693	5,468
Telecommunications Transactions with State and National Computers	17,695	33,979



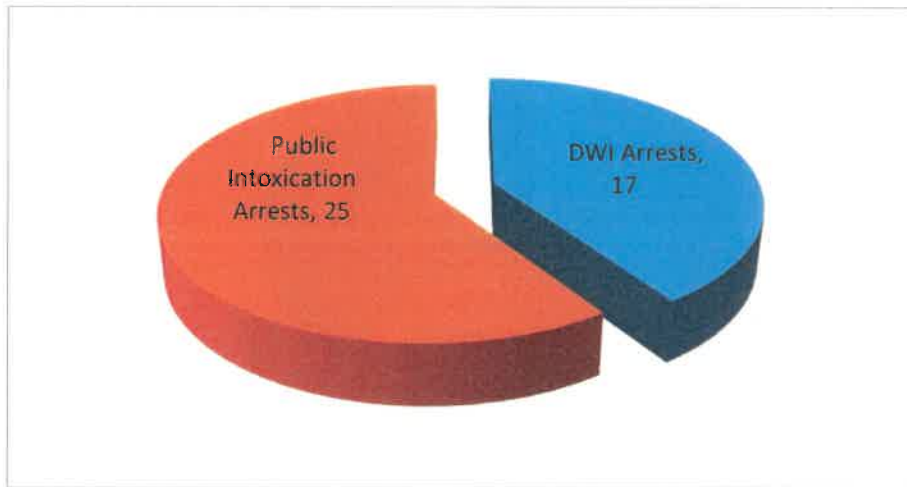


Mission Police Department Monthly Report for November 2024



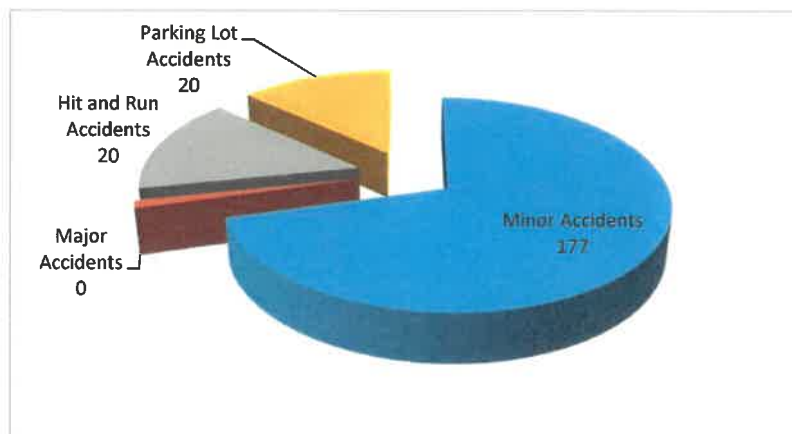
Patrol Division

	<u>Oct 24</u>	<u>FY 24-25 YTD</u>
DWI Arrests	17	17
Public Intoxication Arrests	25	25



Traffic Division

	<u>Oct 24</u>	<u>FY 24-25 YTD</u>
Minor Accidents	192	192
Major Accidents	3	3
Hit and Run Accidents	41	41
Parking Lot Accidents	36	36





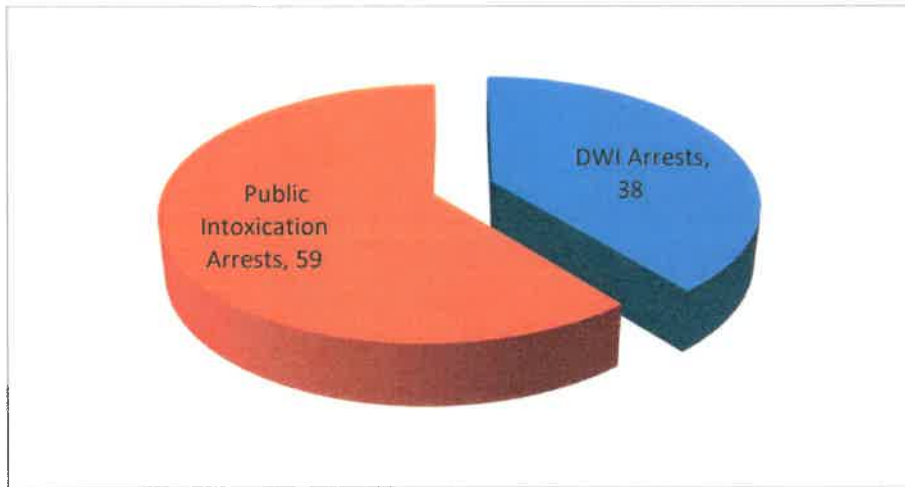
Mission Police Department Monthly Report for November 2024



Patrol Division

DWI Arrests
Public Intoxication Arrests

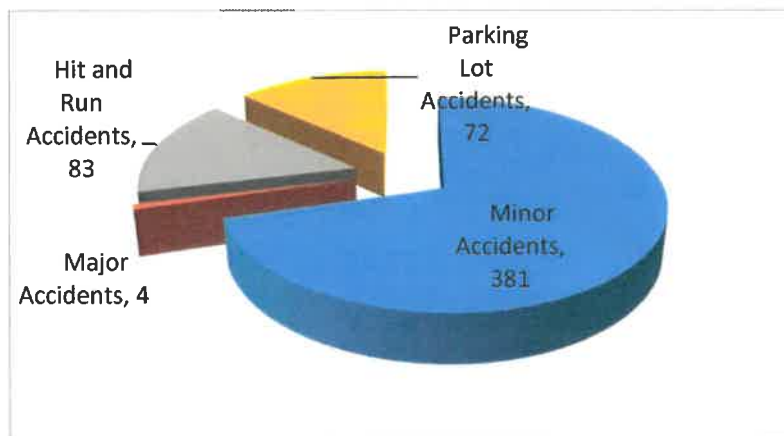
<u>Nov 24</u>	<u>FY 24-25 YTD</u>
21	38
34	59



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

<u>Nov 24</u>	<u>FY 24-25 YTD</u>
189	381
1	4
42	83
36	72





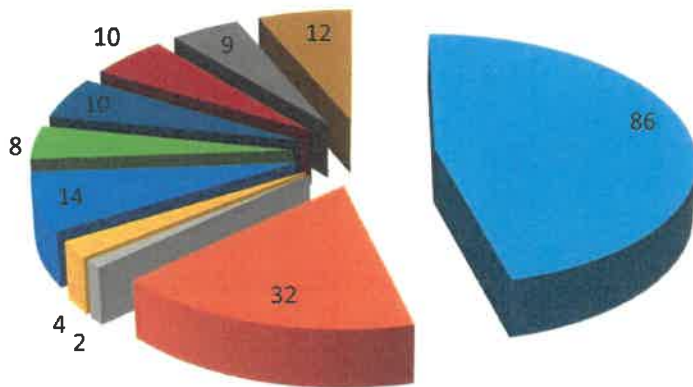
Criminal Investigations Criminal Case Submissions



Adult Misdemeanor Cases Submitted to DA's Office
Adult Felony Cases Submitted to DA's Office
Adult Cases Submitted to Mission Municipal Court
Adult Misdemeanor Arrests
Adult Felony Arrest
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
Juvenile Felony Cases Submitted to Juvenile Probation Department
Juvenile Cases Submitted to Mission Municipal Court
Juvenile Misdemeanor Arrests
Juvenile Felony Arrests
Total Open Cases

	Nov 24	FY 24-25 YTD
Adult Misdemeanor Cases Submitted to DA's Office	86	86
Adult Felony Cases Submitted to DA's Office	32	32
Adult Cases Submitted to Mission Municipal Court	2	2
Adult Misdemeanor Arrests	4	4
Adult Felony Arrest	14	14
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	8	8
Juvenile Felony Cases Submitted to Juvenile Probation Department	10	10
Juvenile Cases Submitted to Mission Municipal Court	10	10
Juvenile Misdemeanor Arrests	9	9
Juvenile Felony Arrests	12	12
Total Open Cases	162	162

Nov 24



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

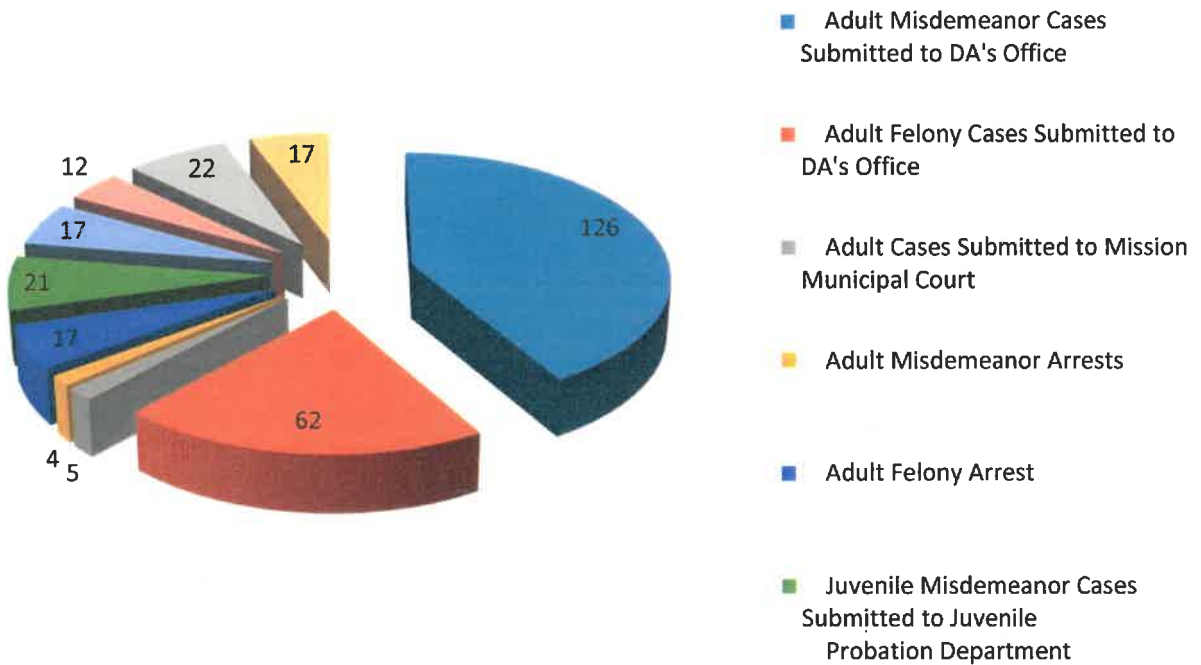


Criminal Investigations Criminal Case Submissions



	Nov 24	FY 24-25 YTD
Adult Misdemeanor Cases Submitted to DA's Office	40	126
Adult Felony Cases Submitted to DA's Office	30	62
Adult Cases Submitted to Mission Municipal Court	3	5
Adult Misdemeanor Arrests	0	4
Adult Felony Arrest	3	17
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	13	21
Juvenile Felony Cases Submitted to Juvenile Probation Department	7	17
Juvenile Cases Submitted to Mission Municipal Court	2	12
Juvenile Misdemeanor Arrests	13	22
Juvenile Felony Arrests	5	17
Total Open Cases	85	85

Nov 24





Mission Police Department

Monthly Report for November 2024

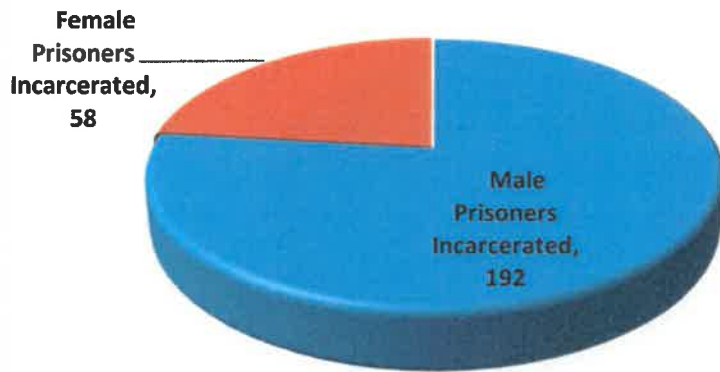


Jail Division

Adults

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

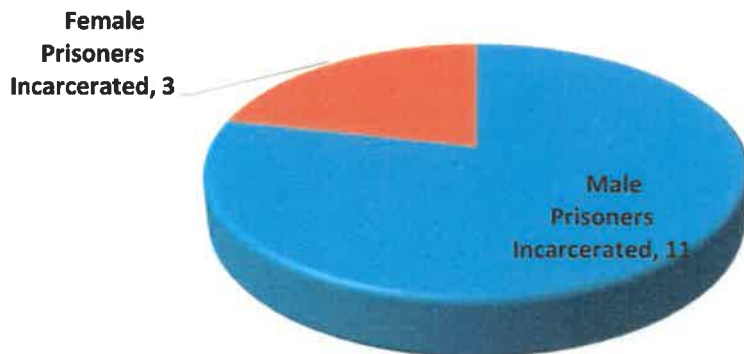
	Oct 24	FY 24-25 YTD
Male Prisoners Incarcerated	192	192
Female Prisoners Incarcerated	58	58
Total	250	250



Juveniles

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

	Nov 24	FY 24-25 YTD
Male Prisoners Incarcerated	11	11
Female Prisoners Incarcerated	3	3
Total	14	14





Mission Police Department

Monthly Report for November 2024



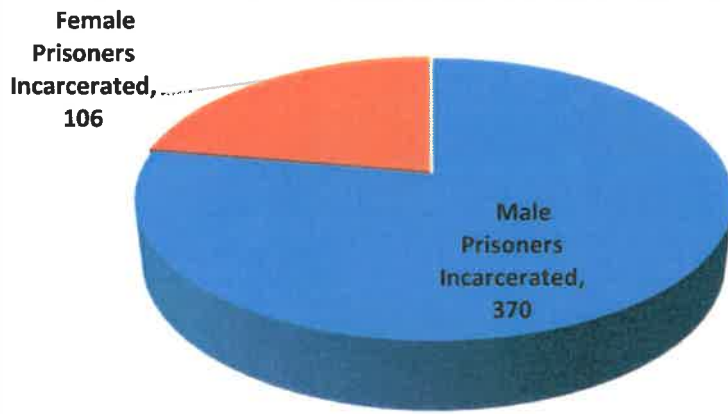
Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Male Prisoners Incarcerated	178	370
Female Prisoners Incarcerated	48	106
Total	226	476

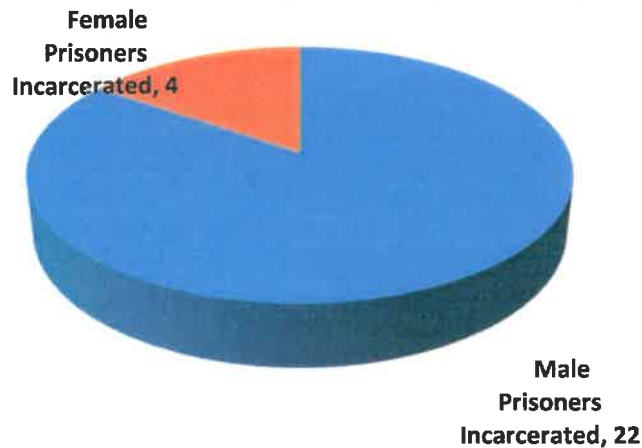


Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Male Prisoners Incarcerated	11	22
Female Prisoners Incarcerated	1	4
Total	12	26





Narcotics Division -DEA

	Nov 24	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0.00	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	406.85	406.85
(Street Value -\$21,000.00 per Kilo)	\$8,543,850.00	\$8,543,850.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	58.24	58.24
(Street Value -\$11,925.00 per Kilo)	\$1,158,976.00	\$1,158,976.00
Currency Seizures:	\$30,000.00	\$30,000.00
Vehicle Seizures:	0	0
Arrest:	13	13

Narcotics Division -Immigration & Customs Enforcement

	Nov 24	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	31.3	31.30
(Street Value -\$21,000.00 per Kilo)	\$657,300.00	\$657,300.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	481	481.00
(Street Value -\$11,925.00 per Kilo)	\$9,139,000.00	\$9,139,000.00
Currency Seizures:	\$165,180.00	\$165,180.00
Vehicle Seizures:	0	0
Arrest:	3	3



Narcotics Division -DEA

	Nov 24	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0.00	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	0	406.85
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$8,543,850.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	58.24
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$1,158,976.00
Currency Seizures:	\$0.00	\$30,000.00
Vehicle Seizures:	0	0
Arrest:	0	13

Narcotics Division -Immigration & Customs Enforcement

	Nov 24	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	63.72	95.02
(Street Value -\$21,000.00 per Kilo)	\$1,338,120.00	\$1,995,420.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	481.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$9,139,000.00
Currency Seizures:	\$30,000.00	\$195,180.00
Vehicle Seizures:	0	0
Arrest:	4	7



Mission Police and Criminal Investigations

Narcotics

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Marihuana (pounds)	0.14	0.14
(Street Value -\$506.00 per pound)	\$70.84	\$70.84
Cocaine (kilos)	0.1230	0.12
(Street Value -\$21,000.00 per Kilo)	\$2,583.00	\$2,583.00
Currency	\$1,289.00	\$1,289.00



Mission Police and Criminal Investigations

Narcotics

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Marihuana (pounds)	0.50	0.64
(Street Value -\$506.00 per pound)	\$254.52	\$325.36
Cocaine (kilos)	0.0060	0.13
(Street Value -\$21,000.00 per Kilo)	\$126.00	\$2,709.00
Currency	\$0.00	\$1,289.00



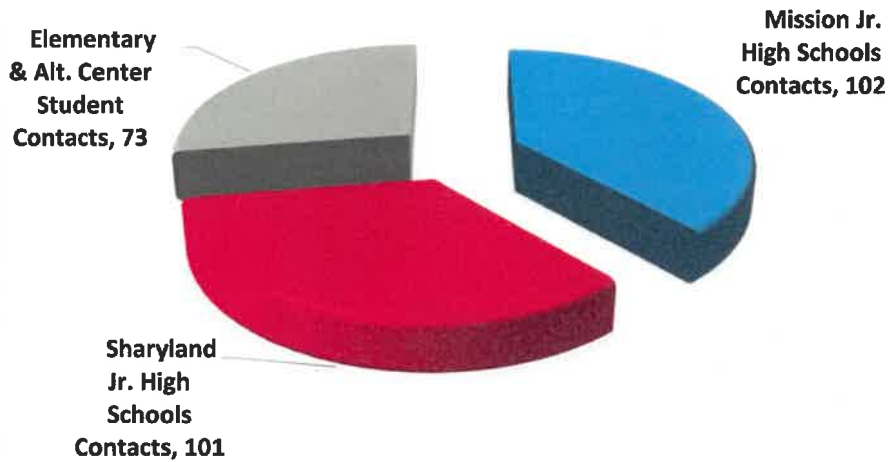
Mission Police Department

Monthly Report for November 2024



Educational Resource Officer Program

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Mission Jr. High Schools Contacts	102	102
Sharyland Jr. High Schools Contacts	90	90
Elementary & Alt. Center Student Contacts	73	73



	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Mission High Schools	211	211
Sharyland High Schools	110	110



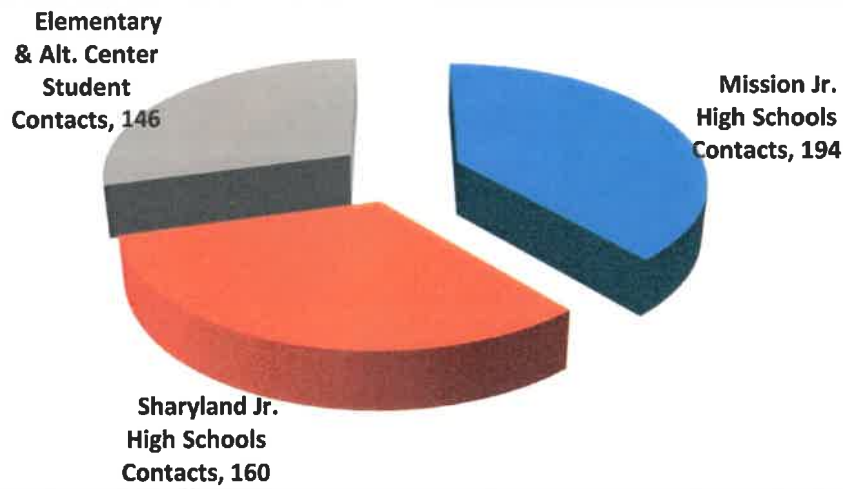
Mission Police Department

Monthly Report for November 2024



Educational Resource Officer Program

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Mission Jr. High Schools Contacts	92	194
Sharyland Jr. High Schools Contacts	70	160
Elementary & Alt. Center Student Contacts	73	146



	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Mission High Schools	152	363
Sharyland High Schools	118	228



Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

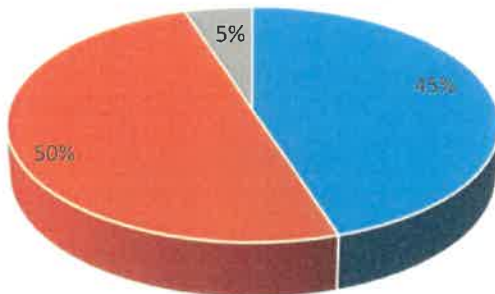
Nov 24

FY 24-25 YTD

9	9
10	10
1	1
2	2
1	1
10	10
3	3
22	22
0	0

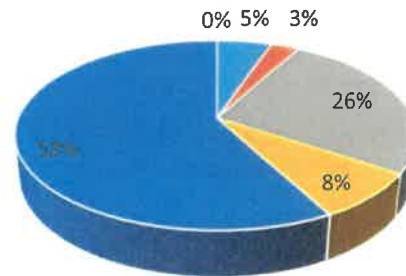
FY 24-25 YTD

- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrests



FY 24-25 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

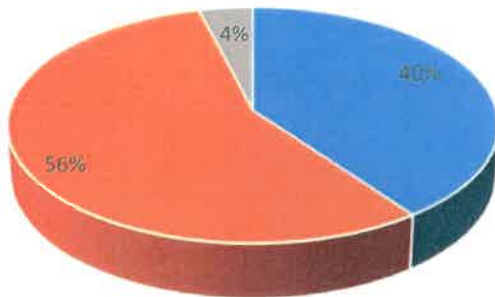
Nov 24

FY 24-25 YTD

1	10
4	14
0	1
2	4
1	2
24	34
2	5
14	36
1	1

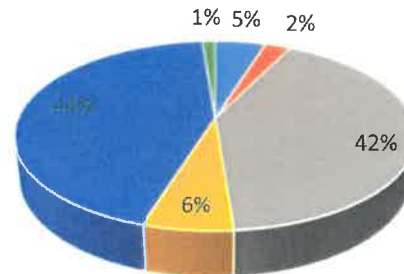
FY 24-25 YTD

- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrests



FY 24-25 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

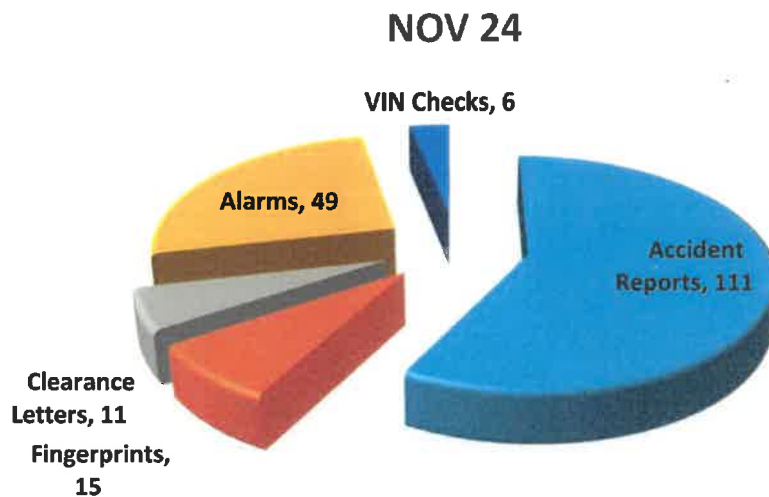
Monthly Report for November 2024



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<u>Nov 24</u>	<u>FY 24-25 YTD</u>
Accident Reports	111	111
Fingerprints	15	15
Clearance Letters	11	11
Alarms	49	49
VIN Checks	6	6
TOTAL	192	192





Mission Police Department

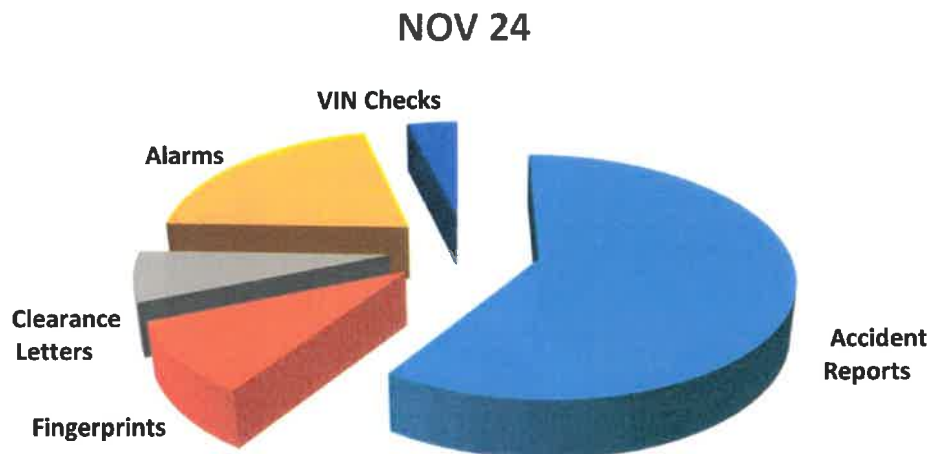
Monthly Report for November 2024



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	Nov 24	FY 24-25 YTD
Accident Reports	89	200
Fingerprints	17	32
Clearance Letters	12	23
Alarms	20	69
VIN Checks	7	13
TOTAL	145	337



HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
OCTOBER 2024

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (767 budgeted slots for fiscal year)	6		7		1			695	695
Regular Part-Time (45 budgeted slots for fiscal year)	4							47	47
Temporary Full-Time								0	0
Temporary Part-Time								0	0
Fiscal FYD Totals	10		7		1			742	742
Reserve Police Officers								13	13
Volunteer Firefighters								15	15
Texas Workforce Solutions/Work Experience								1	1
AARP Participants							1	12	12
Volunteers							24	255	255
Fiscal FYD Totals								296	296
Staffing									
Request for Positions Processed								12	12
Positions Advertised								19	19
Application for Employment Processed								415	415
Volunteer Applications Processed								25	25
Interviews Processed								28	28
Job Offers Processed								10	10
New Hire Enrollments Processed								10	10
Pre-Employment Screenings									
Driver License Checks (MVR)								10	10
Mission Police/Mission Municipal Court Record Check								10	10
Hidalgo County Courthouse								10	10
Criminal History Background/Sex Offender Check (DPS)								21	21
Drug Testing, Physical and Pre-placement Screening								10	10
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								219	219
Exit Interviews Conducted:									
Employee Exit Interview								2	2
Supervisor Exit Interview								6	6
Forms Processed									
Employee Change of Status Forms Processed								61	61
Employee Requests for Personnel Information Processed								6	6
Employee Disciplinary Forms Processed								11	11
Employment Verifications Processed								15	15
Unemployment Claims Processed								2	2
Public Information Requests Processed								7	7
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								10	10
-- Employee's Serious Health Condition								6	6
-- Family Member's Serious Health Condition								1	1
-- Birth of a Child								3	3
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								6	6
FMLA Denials/Withdrawals								0	0
FMLA Return-to-Work								3	3
Employees out on FMLA								17	17

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
OCTOBER 2024

PERSONNEL TRAINING SEMINARS							Training Seminars	Employees Attended
10/18/2024 - Live2Lead							1	20
Fiscal YTD Totals:							1	20
HEALTH & WELLNESS SEMINARS/EVENTS							Training Seminars	Employees Attended
10/02/2024 - Breast Cancer Awarness Luncheon							1	106
10/10/2024 - Airrosi - Is Sitting A Pain							1	3
10/15/2024 - Airrosti - Is Sitting A Pain							1	3
10/17/2024 - Airrosti - Is Sitting A Pain							1	4
10/22/2024 - Airrosti - Is Sitting A Pain							1	3
10/22/2024 - Annual Health & Benefits Fair							1	160
Fiscal YTD Totals:							6	279
EMPLOYEE RECOGNITION/EVENTS								Employees Attended
Fiscal YTD Totals:							0	0