



MEETING DATE: February 24, 2025

PRESENTED BY: Juan Pablo “JP” Terrazas, P.E., Asst. City Manager

AGENDA ITEM: Authorization to Extend First One-Year renewal option with J&E Lift Station Services (Emergency Repairs Only) and Hill-Tex Electric (Regular Repairs Only) for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Industrial Pre-Treatment Plant, and Water Distribution Division - Terrazas

NATURE OF REQUEST:

Staff is seeking authorization to exercise the First One-Year Renewal Option for Electrical Repair & Maintenance Services with J&E Lift Station Services and Hill-Tex Electric. J&E Lift Station Services provides the regular repairs and Hill-Tex Electric the emergency repairs. The Contract term is for one (1) year with the option to renew for two additional one-year renewals. The performance of electrical repairs and maintenance will be on a “as needed” basis for electrical repairs and maintenance at the Water Treatment Plants, Wastewater Treatment Plant, & Water Distribution Division. The agreement will extend Bid No: 24-246-02-12 from March 4, 2025 through March 3, 2026. Prices will remain the same.

BUDGETED: Yes	FUND: Utility-SWTP	ACCT. #: 02-413-44640
BUDGET: \$150,000	EST. COST: \$70,000	CURRENT BUDGET BALANCE: \$91,526

BUDGETED: Yes	FUND: Utility-NWTP	ACCT. #: 02-430-44640
BUDGET: \$220,000	EST. COST: \$70,000	CURRENT BUDGET BALANCE: \$23,950

BUDGETED: Yes	FUND: Utility-WWTP	ACCT. #: 02-414-44640
BUDGET: \$350,000	EST. COST: \$100,000	CURRENT BUDGET BALANCE: \$134,398

BUDGETED: Yes	FUND: Water Distribution	ACCT. #: 02-412-44625
BUDGET: \$800,000	EST. COST: \$297,000	CURRENT BUDGET BALANCE: \$297,216

BUDGETED: Yes	FUND: Pre-Treatment	ACCT. #: 02-415-44640
BUDGET: \$10,000	EST. COST: \$10,000	CURRENT BUDGET BALANCE: \$10,000

STAFF RECOMMENDATION: Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____