



MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute First and Final One-Year Renewal for Flexible Spending Account – Munguia

NATURE OF REQUEST:

In 2022, the City of Mission entered into a contractual agreement with Flexible Benefit Service LLC for Voluntary Flexible Spending Account. The terms for this contract were for one year with a one-year renewal option. Staff is seeking authorization to execute first and final one-year renewal option with no increase in rates.

BUGETED: No **FUND:** 19 – Group Health **ACCT. #:** 19-410-94899

BUDGET: \$ 25,000 **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** 21,499

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to Execute First and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____