



MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute Second and Final One-Year Renewal for Employee Assistance Program (EAP) – Munguia

NATURE OF REQUEST:

In 2021, the City of Mission entered into a contractual agreement with Deer Oaks EAP Services LLC, for our Employee Assistance Program (EAP). The terms for this contract were for one year with two one-year renewal options. Staff is seeking authorization to execute second and final one-year renewal option with no increase in rates.

BUGETED: Yes **FUND:** 19 – Group Health **ACCT. #:** 19-410-56025

BUDGET: \$15,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$15,000

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval to Execute Second and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____