



March 10, 2023

Ms. Noemi Munguia:  
City of Mission  
1201 E. 8<sup>th</sup> Street  
Mission, TX 78572

Re: Renewal Letter for Extension of Agreement with Deer Oaks EAP Services, LLC for Employee Assistance Program Services.

Dear Ms. Munguia:

In accordance with the agreement between **City of Mission** (the “Employer”), and **Deer Oaks EAP Services, LLC** (the “Company”), entered as of October 1, 2022, the subsequent amendments are requested to exercise the contract renewal term as follows:

**Term:** The term of this Agreement shall be for a three-year period commencing on **October 1, 2021** and ending **September 30, 2024**.

**Fees:** For all the services provided hereunder, by Company to Employer, the Employer shall pay to Company an amount per month equal to the per employee per month rate of reimbursement multiplied by the number of Employer’s eligible Employees for such month. For the one-year term of this agreement, that is from **October 1, 2023**, through **September 30, 2024**, the **per employee, per month (PEPM) rate of reimbursement shall remain \$1.76**, for a **6-visit model**. Payment of such fees shall be due monthly, upon receipt of the invoice commencing October 1, 2023.

**Employee Assistance Program, Work/Life, & Health & Wellness Prevention Services**

Full Service up to **6 (six) visits** per incident - **\$1.76** pepm year 2 – **(10/1/2023-9/30/2024)**

Renewal will be effective upon execution of this renewal letter by and between **City of Mission** and Deer Oaks EAP Services, LLC.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

**City of Mission**

**DEER OAKS EAP SERVICES, LLC**

Alicia Barrera

By: \_\_\_\_\_

By: Alicia Barrera

Signature

Executive Director

\_\_\_\_\_  
Print Name and Title