

Started: 5:38 p.m.

Ended: 5:41 p.m.

Item #1.1

**Conditional Use Permit
& Site Plan Review:**

**Drive-Thru Service Window - Duck Donuts
911 E. 9th Street
Being a 0.38 acre tract of land out of
Lot 4, Resubdivision of Blocks L & G,
of Wright Addition
C-3
Duck Donuts
c/o Alberto Vela**

Ms. De Luna went over the write-up stating the site is located approximately 360' west of Highland Park Avenue along the north side of Business Highway 83. The applicant is proposing to construct an 1,815' square foot building for his donut shop. Access to the site is off of Business Highway 83 via a 24' driveway that wraps around the building. The drive-thru service window is located behind the building. Staff notes that the wrap around to the drive-thru window will allow stacking for up to 3 vehicles.

Hours of Operation: Monday – Thursday 7am to 7pm, Friday from 7am to 9pm,
Saturday 8am – 9pm and Sunday 9am to 7pm

Staff: 12 employees in different shifts

Parking: Based on the square footage of the building, there are 8 parking spaces required. The applicant is proposing 12, exceeding code by 4. (Might change depending of number of tables & chairs proposed)

Landscaping and Buffering: The applicant will be complying with the landscaping, lighting and buffering requirements.

REVIEW COMMENTS: Applicant will have to comply with all Building, Health, Sign, and Fire Codes for their Business License.

RECOMMENDATION: Staff recommends approval subject to:

1. 1 year re-evaluation to assess this new operation,
2. Must comply with all City Codes (Building, Fire, Health Codes, etc.),
3. CUP not to be transferable to others, and
4. Must acquire a new Business License

Acting Chairman Ruben Arcaute asked if there was any input in favor or against the request.

There was none.

Acting Chairman Ruben Arcaute entertained a motion to close the public hearing. Mrs. Garza motioned to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Acting Chairman Ruben Arcaute asked if the board had any questions.

There was none.

There being no discussion, Acting Chairman Ruben Arcaute entertained a motion. Mr. Garza moved to the approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.