



MEETING DATE: March 25, 2024
PRESENTED BY: Yenni Espinoza, Library Director
AGENDA ITEM: Authorization to Award E-Rate Program Administered by the Universal Service Administrative Co. - Espinoza

NATURE OF REQUEST:

The city accepted and opened three (3) proposals for the E-Rate Program Administered by the Universal Service Administrative Co. for Category 2 equipment and services, which included Netsync Network Solutions, JSJ Rodriguez Inc., dba Telepro Communications, and Grupo Telco, LLC. The evaluation committee evaluated the three proposals for acceptability, and they were deemed acceptable. Proposals were rated based on the evaluation criteria in five categories: Statement of Organization, Experience & Performance History, References, Key Personnel, and Cost Proposal. JSJ Rodriguez Inc. ranked first in the committee evaluations. Staff is seeking authorization to award JSJ Rodriguez Inc. for a total amount of \$81,741.61, which the city is responsible for matching funds in the amount of \$14,000. The contract commitment is contingent upon approval, award, and acceptance of the E-rate grant program. Justification: The lowest vendor made a proposal on another brand as allowed by E-rate but did not propose on equal, thus not meeting specifications.

-Contingent to USAC (E-rate) review and award -City discount rate 85% on all eligible items

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$838,910 **EST. COST:** 14,000 **CURRENT BUDGET BALANCE:** \$110,242

BID AMOUNT: \$81,741.61

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____