



MEETING DATE: March 10, 2026

PRESENTED BY: Yenni Espinoza, Library Director

AGENDA ITEM: Authorization to Award P1 (Category 1) E-Rate Contract for Dedicated Internet Access Services (FCC Form 470) to Foremost Telecommunications in the Annual Amount of \$2,928.00 - Espinoza

NATURE OF REQUEST:

The City received and opened five (5) proposals in response to FCC Form 470 filed under the E-Rate Program administered by the Universal Service Administrative Company for Category 1 Dedicated Internet Access services. Vendors submitting proposals included FiberFed, Foremost Telecommunications, IPFone, Smartcom, and Spectrum.

Although a formal Request for Proposals (RFP) is not required under the E-Rate procurement process, submission of Form 470 serves as an informal solicitation notice to prospective service providers. Proposals were submitted directly to the City and evaluated by the review committee based on the established criteria: Statement of Organization, Experience and Performance History, References/Past Relationship, Key Personnel, and Cost Proposal.

Following evaluation, Foremost Telecommunications received the highest overall ranking.

Staff is requesting authorization to award the contract to Foremost Telecommunications as the lowest responsible proposer in the annual amount of \$2,928.00. The City's estimated local match is \$292.80, reflecting the City's 90% Category 1 E-Rate discount on all eligible services.

Contract commitment is contingent upon approval, award, and acceptance of funding through the E-Rate grant program.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$1,557,625 **EST. COST:** \$2,928.00 **CURRENT BUDGET BALANCE:** \$806,051

BID AMOUNT: \$2,928

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____