

Minutes of the Boys and Girls Club Mission Board of Director's Regularly Scheduled Meeting, February 20th, 2024

The Board of Directors of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, February 20th, 2024, 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

- I. Call to Order**
H. Rodriguez called the meeting to order at 1:08 p.m.
- II. Approval of 501c3 Minutes for January 09th, 2024 Meeting**
After a brief review, a motion was made by S. Cruz to approve the minutes for the January 09th, 2024 501c3 meeting; the motion was seconded by S. Meyers; the motion carried forward unanimously.
- III. 501C3 Financial Report**
Christian Garza represented the Finance Department for the City of Mission to review with the Board the 501C3 standings. Mr. Garcia reviewed with the Board the expenditures, expenses and reconciliations for the month of November. The complete financial packet for the month of November is attached to this packet. The financial report was discussed and some questions were generated. After a brief discussion, a motion was made by S. Cruz to approve the financial report for the month of November; the motion was seconded by P. Geddes; the Board voted unanimously to approve the motion.
- IV. Travel and Training**
R. Venecia announced to the Board that more training sessions will be upcoming in the near future. He encouraged the Board Members to consider attending one or several, if possible. More information to be forthcoming . . .
- V. Run with Heart 5K Update**
R. Venecia stated that the race was a good start considering the weather conditions at the time. This particular fundraiser can be used in the future to generate more revenue for the Club. He also wanted to thank the staff for attending and helping out in the event.
- VI. 2024 Fundraisers**
R. Venecia announced to the Board that wanted to meet with the Fundraising Committee within the near future. He stated that there has been changes to the Golf Course Management and it will be more expensive to conduct fundraisers with this group. He also reiterated if the Board had any suggestions for a viable fundraiser this year. More information to be forthcoming . . .
- VII. By-Law Discussion (City Reimbursement Procedures)**
R. Venecia informed the Board that an independent auditor is questioning how we handle donations that are deposited into the 501C3 accounts. The auditor is asking if we have specific instructions as how to deal with donations to the Club. R. Venecia is asking the By-Laws Committee to add some type of language that addresses this issue . . .

Continued . . .

VIII. Athletic Security

R. Venecia announced to the Board that Sharyland I. S. D. is requiring that security be present during Flag Football and Volleyball games. He stated that the total cost will be \$800.00 for the entire season. He also stated that the City cannot pay for the officers from City funds. The money for the officers will have to come from the 501C3 account. After a brief discussion, a motion was made by N. Ortiz to allocate \$800.00 of 501C3 funds for the security of the games; the motion was seconded by S. Meyers; the motion passed unanimously.

IX. Announcements

None at this time . . .

X. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn the meeting. A motion was made by S. Cruz; the motion was seconded by C. Barrera; the motion passed unanimously. Adjournment time was 1:37 p.m.



Xavier Sanchez
Operations Administrator

Sergio Cruz
BGCM Board Secretary

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
January 22, 2024**

Commission-Present

**Jerry Saenz-Chairman
Polo Garza-Vice-Chair
Guillermo Delgadillo-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Victor Flores-City Attorney
David Flores-ACM
Cesar Garcia-Chief of Police
Adrian Torres-Fire Chief Fire
Joey Flores-CPT FD**

Call to Order

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

Selection of Chair and Vice-Chair for 2024

Mr. Lerma advised the Commission that we needed to select a Chair and Vice-Chair every January. After a brief discussion, Mr. Saenz made a motion to appoint Mr. Polo Garza as Chair and Mr. Delgadillo as Vice-Chair. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Pledge of Allegiance

Mr. Garza led the Pledge of Allegiance

Approval of Minutes-December 13, 2023

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Saenz made a motion to approve the minutes as submitted. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department LT's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that we had conducted the promotional exam on December 21, 2023. We had 5 (five) individuals that participated and 2 (two) passed.

Mr. Lerma submitted the following scores for approval:

1. Paul Bernal-84 raw score plus 10 seniority points-94
2. Manuel de la Garza-57
3. Pilar Garcia III-66
4. Alberto Juarez-66
5. Brian Sanchez-84 raw score plus 8 seniority points-92

Mr. Lerma advised them that the eligibility list would reflect the following:

1. Paul Bernal-94
2. Brian Sanchez-92

Mr. Lerma advised the Commission that these individuals would be promoted immediately. After a brief discussion, Mr. Saenz made a motion to approve the scores and to create an eligibility list for LT. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department Examination Schedule for LT (2nd)

Mr. Lerma advised the Commission that we had three (3) more positions opened that needed to be filled so they were requesting and submitting the following schedule for approval:

1. Post Notice of Exam-January 24, 2024
2. 30 Day Notice-February 10, 2024
3. Deadline to Submit MOI-February 18, 2024
4. Date of Examination-March 14, 2024

After a brief discussion, Mr. Delgadillo made a motion to approve the schedule as presented. Mr. Saenz seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department Examination Resource List for LT (2nd)

Mr. Lerma submitted the following resource list for approval:

1. Building Construction Related to the Fire Service, 4th Edition
2. Fire and Emergency Services Company Officer, 6th Edition part "A" only
3. Chief Officer Coaching, Revised 2nd Edition

After a brief discussion, Mr. Saenz made a motion to approve the resource list as presented. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department Entry Level Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they had conducted an entry level examination for the fire department on January 18, 2024. Mr. Lerma advised them that we had 49 individuals submitted applications, 44 actually showed up, and 42 passed. Mr. Lerma advised them that we had 5 openings that would be filled once we approved the eligibility list. After a brief discussion, Mr. Saenz made a motion to approve the scores as presented and to create a new eligibility list. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma reminded all present of the upcoming training being held in Conroe on January 31 thru February 1, 2024 and Chief Garcia briefed them about new ATV ambulance that was donated by the County of Hidalgo.

Adjourn

Meeting was adjourned at 9:20 am

**Mission Redevelopment Authority
Board of Directors Meeting
February 27, 2024**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on February 27, 2024, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Ricardo A. Perez
Dennis Burleson

All the above were present, except Vice Chair Chapa and Director Burleson. Participating on Zoom teleconference were Sanjay Bapat, Ezeiza Garcia, Crystal Chavez, Ruben James de Jesús, Dina Garcia, Armando Sandoval, Teclo Garcia, and Karla Rubio. Participating in person were Randy Perez, Angie Vela, JP Terrazas, Mayor Norie Gonzalez Garza, Colby Eckols, Andy Garcia, Joe Salazar, Cristian Garza, and Judy Vega.

Call Meeting to Order at 4:00 PM.

With a quorum present, Chairman Martin Garza opened the meeting with a welcome to all with a special greeting and welcome to Mayor Norie Gonzalez Garza.

Citizen's Participation.

Chairman Garza's call for citizen's to participate either by Zoom's virtual platform or in-person did not yield any responses.

Approve minutes of January 23, 2024 meeting of the Mission Redevelopment Authority.

Subject to a noted typographical correction throughout the minutes on the word "recluse" instead of "recuse", upon a motion duly made by Director Perez and seconded by Director Reyna, the Board unanimously approved the January 23, 2024 meeting minutes of the Mission Redevelopment Authority.

Project Reports:

Chairman Garza recognized Ruben James de Jesus to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. Participating via Zoom's online platform, Mr. De Jesus reported that bids had been received for this project and that the lowest responsive bidder had been RDH Site & Concrete LLC with a bid of \$2,334,367.50. Mr. de Jesus said that the bid had been awarded to RDH Site & Concrete LLC by City Council on Feb. 26, 2024 and they are ready to meet the project's scope of work. Workdays for this project is 270 days. This project involves the design and construction of a new lift station to eliminate existing Lift Stations No. 13 & 14 within Tierra Dorada Subdivision to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. This project will benefit the Inspiration Road expansion project and will provide additional capacity as well as divert sewer flow in the area. Chairman Garza questioned dewatering line items. He

mentioned he'd like the Board to review items related to dewatering in prior projects, change orders were the result of dewatering charges where issues kept coming up. Asst. City Manager JP Terrazas mentioned that this project had two-line items for dewatering, one for the lift station and the other for the gravity line. He also said this contractor is familiar with dewatering since they decommissioned the two lift stations at Meadow Creek and did an extension of lines from there all the way to Rhodes Development so they're familiar with the terrain. No further comments were made.

Chairman Garza recognized Ruben James de Jesus to report on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. This project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves Lift Station #10, located on Mile 2 & FM 495 (El Valle Subdivision). Reporting via Zoom online platform, Mr. de Jesus said that they've had several meetings with AGUA SUD regarding an agreement. This project involves the rerouting of sewer lines to an existing lift station to alleviate overflow and rerouting it to AGUA SUD's system. Melden & Hunt is continuing discussions with AGUA SUD to draft a final agreement to take to City Council and AGUA SUD and is expected to be received this week. The draft agreement is expected to be presented to City Council in March 2024. No further comments were made.

Chairman Garza recognized P.E. Armando Sandoval with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. Reporting via Zoom online platform, on Phase I, Mr. Sandoval mentioned the firm is working on a 95% submittal related to PS&E's and that they expect to submit in April 2024. He said there have been some major changes to outfalls, which they are addressing with United Irrigation District #1. A letter from TxDOT has been received to initiate the ROW acquisition process, or Phase III. Mr. Sandoval mentioned that this entire project's cost is about \$45 million total of which 22% of that, about \$10 million, is the City of Mission's share. Mr. Sandoval mentioned that Phase I involves the schematics and environmental, Phase II is PS&E, and Phase III is acquisition of ROW from Expressway 83 all the way to Conway Avenue. End of report. On Phase II, Mr. Sandoval said that L&G's surveyor had completed the ROW maps, which were submitted to TxDOT. TxDOT has approved and cleared Phase I & Phase II and has now submitted a release letter to the City of Mission so they can begin Phase III, the ROW acquisition. Nothing further was reported.

Chairman Garza recognized Rene Alcalá to report on **Killam Development's El Milagro Phase I Project**. In the absence of Dr. Rolando Ortiz, Mr. Alcalá shared some images of the project's progress with the Board and said that sidewalks and curbs were currently being built as well as drainage. He reported this project should be completed in May 2024, and said it was 60% complete. End of report.

Chairman Garza recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**. Ms. Chavez said this project is 99.97% complete. The breakers have been installed and the AC units are functioning. The general contractor is performing test inspections on the fire alarm, range hood suppression system, test and balance for the mechanical units, emergency generator, and final inspection with the City of Mission. The general contractor has scheduled an operational training with City of Mission's designated departments. City of Mission, Gerlach Builders, and The Warren Group Architects performed the follow-up punch-list items and should provide closing documents for The Warren Group to review. End of report.

Chairman Garza recognized Asst. City Manager J.P. Terrazas to report on the **Walsh Road Expansion Project**. Mr. Terrazas said that Melden & Hunt was engaged last month to design and survey this project to expand it from Perez St. to Frontage Rd., approximately $\frac{3}{4}$ of a mile. The firm has been working on property appraisals that they may need to acquire (if any). This project's cost estimate is \$1,764,369.25 and a reimbursement agreement between the City of Mission and the Authority is in place. No further comments were made.

Chairman Garza recognized Mr. Terrazas to report on the **1st Street Extension (Dragonfly 6265 LLC)**. Mr. Terrazas said that this project is in the vicinity of Glasscock & Shary Road. This project involves connectivity through 1st Street, which is perpendicular to Hoerner Street. The contractor, Riverside Contractors, is working on placing caliche and constructing curbs and gutters. The contractor is also waiting on the well to finalize installation of the lift station in the southwest area of the project. They are also working with United Irrigation District #1 to punch through 1st Street. The developer, Dolly Elizondo, is waiting for an appraisal on that

property so she can purchase to punch through 1st Street. Payout on this project should be expected in late March 2024. No funds will be paid until the development is complete and a lift station is placed in the subdivision. This subdivision contains approximately 66 multi-family residential lots. End of report.

Discussion & possible action for approval of Directors & Officers Commercial Insurance Policy – Karla Rubio, HUB International.

Chairman Garza recognized Karla Rubio, Insurance Agent with HUB International. Connected via Zoom online platform, Ms. Rubio briefly explained each policy coverage including Commercial General Liability, Professional Liability, Crime & Fidelity, Commercial Auto, General Liability Premium, Directors & Officers Premium, Commercial Umbrella, and the amounts for each, for a total package of \$5,126.00. Discussion took place related to limitations, what was covered, and if there was an existing contract with HUB International. Int. Exec. Director Randy Perez said there is no contract with HUB International and that this policy was a proposal for renewal as the existing one is set to expire on March 2, 2024.

Upon a motion duly made by Director Perez and seconded by Secretary Aissa I. Garza, the Board unanimously approved Directors & Officers Commercial Insurance Policy package in the amount of \$5,126.00.

Discussion & possible action for the approval of a Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Inspiration Road/Military Parkway Loop Phase III Project in an amount not to exceed \$2,468,000.00.

Asst. City Manager JP Terrazas presented this item by saying that this project is in three phases. Phase I involves the schematics and environmental, Phase II is PS&E, and Phase III is acquisition of ROW from Expressway 83 all the way to Conway Ave. Mr. Terrazas said that TxDOT has released the City of Mission for acquisition of Right of Way of approximately 47 parcels that need to be acquired with 24 easements that are compensable utilities on the appraisals of the parcels. This item, upon approval by the Board, will be considered at City Council level for approval today, February 27, 2024. The contract between the City of Mission and L&G Engineering was not attached to the meeting packet but was later provided within a few minutes to the Board for their review. The contract has been reviewed by the city engineer and Mr. Terrazas. Phase III is ROW and the final component of the project. He is recommending approval of a reimbursement agreement to be prepared by the Authority's legal counsel, Sanjay Bapat.

Upon a motion duly made by Director Reyna and seconded by Secretary Aissa I. Garza, the Board unanimously approved a Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Inspiration Road/Military Parkway Loop Phase III Project in an amount not to exceed \$2,468,000.00.

Discussion & possible action for approval of a First Amendment to Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Tierra Dorada Sanitary Sewer Improvements Project in an amount not to exceed \$2,709,010.88.

Asst. City Manager Terrazas presented this item by saying that the city had received bids for this project and that lowest bidder was RDH Site & Concrete with \$2,334,367.50. Accountant Joe Salazar explained that there are two existing reimbursement agreements that are related but independent. One is for \$110,000 related to the Sanitary Sewer Master Plan and the other is for Tierra Dorada Sanitary Sewer Improvements Project for \$1,962,375. The one that is being amended is the Tierra Dorada agreement. Mr. Terrazas explained that when it was presented to the Board, both projects were separate, but the City of Mission has them listed as one. The amendment includes the bid of \$2,334,367.50, 5% testing \$116,718.38, design and survey \$25,500, and engineering design \$232,425.00, for a total of \$2,709,010.88. The Sanitary Sewer Master Plan would determine the amount of flow will be sent to AGUA SUD. The reason the projects are separate is to determine costs related to the study and another on the line. No further discussion was held.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously approved a First Amendment to Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Tierra Dorada Sanitary Sewer Improvements Project in an amount not to exceed \$2,709,010.88.

Discussion & possible action to engage an architect for the design of a Sanitary Administration Building.

Asst. City Manager Terrazas mentioned that this is a project that is also on the new Bond Series 2023 list of projects. He mentioned that the existing Sanitation Building on Abelino Salinas & Conway Streets, has overgrown since the City of Mission has acquired more fleet, brush trucks, residential trash trucks and employees are currently housed in portable buildings south of Conway. The City of Mission owns about four (4) acres between the wastewater treatment plant and the hike & bike trails and that's the area they'd like to turn into a new sanitation facility for office staff, and with warehouses to store equipment and the fleet. He is requesting authorization to engage an architect to design the new building, which would cost between \$3-to-\$4 million. Since no supporting documents related to cost estimates were included for this item, the Board's consensus was that it is brought back to the Board once more information related to costs is provided. No action was taken.

Discussion & possible action related to a Reimbursement Agreement with the City of Mission for the purchase of real property.

Chairman Garza explained that most of TIRZ's projects have been handled through reimbursement agreements. However, he had a concern related to the property at 1301 E. 8th, Mission, that the Authority is in the process of acquiring, because he was asked to sign the Purchase and Sale Agreement. After checking with staff and the Authority's attorney, Sanjay Bapat, Mr. Bapat explained that the agreement was drawn up as the Authority was purchasing the property and leasing it out to the City of Mission. Discussions have taken place to clarify the agreement and the recommendation from Mr. Bapat is that the Authority purchase the property to align with the bond project list requirement as this is on the bond project list. Mr. Bapat mentioned that the contract was approved by the Board at their January meeting, and he wanted to inform the Board that they did go through a process of analyzing options and the recommended manner is to use bond funds for the purchase. He also mentioned that once it is purchased, it can only be used for government purposes, meaning it can be leased out to city offices, state reps or state senators, etc. Once the TIRZ expires, then their assets will be turned over to the City of Mission. No action was taken or required.

Discussion & possible action for approval of Amendment to FY's 2023-2024 Budget.

Accountant Joe Salazar presented and recommended approval of an Amendment to FY's 2023-2024 Budget.

Upon a motion duly made by Secretary Aissa I. Garza and being seconded by Director Ricardo A. Perez, the Board unanimously approved an amendment to the Authority's FY's 2023-2024 Budget.

Acceptance of Financial Report for January 2024.

Accountant Joe Salazar presented and recommended approval of the Financial Report for January 2024.

Upon a motion duly made by Director Reyna and seconded by Secretary Aissa I. Garza, the Board unanimously accepted the Financial Report for January 2024 as presented.

Approval of invoices for February 2024.

Upon a motion duly made by Secretary Aissa I. Garza and being seconded by Director Reyna, the Board unanimously approved all invoices for the month of February 2024.

At **5:40 PM**, Chairman Martin Garza announced that the Mission Redevelopment Authority Board of Directors would be convening in closed session.

Executive Session Pursuant to V.T.C.A. Gov. Code Sec. 551.087

Deliberation regarding economic development negotiations.

A. Discuss development agreement with MaraPro Logistics, LLC (Mayberry Rd. Ext.)

Deliberation regarding real property. Sec. 551.072

A. 1301 E. 8th Street, Mission, Texas

The Mission Redevelopment Authority Board of Directors will reconvene in open session to take any actions necessary.

At **5:49 PM**, Chairman Garza announced that the Mission Redevelopment Authority Board would be reconvening in open session.

Regarding a development agreement with MaraPro Logistics, LLC (Mayberry Rd. Ext.): Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously rescinded a previously extended offer to MaraPro Logistics, LLC and directed staff to provide written communication to MaraPro Logistics, LLC.

On deliberation regarding real property: No action.

Adjournment

As there was no further business for the board to consider, upon a motion made by Director Reyna and being seconded by Director Ricardo A. Perez, the Board unanimously voted to adjourn the meeting at 6:07 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
February 27, 2024**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting open to the public, by teleconference and in person, on February 27, 2024 at 801 N. Bryan Road, Mission, Texas and at 6:08 PM, the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Dennis Burleson
Ricardo A. Perez

All the above were present, except Vice Chair Chapa and Director Burleson. Participating on Zoom teleconference were Sanjay Bapat, Ezeiza Garcia, Crystal Chavez, Ruben James de Jesús, Dina Garcia, Armando Sandoval, Teclo Garcia, and Karla Rubio. Participating in person were Randy Perez, Angie Vela, JP Terrazas, Mayor Norie Gonzalez Garza, Colby Eckols, Andy Garcia, Joe Salazar, Cristian Garza, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum.
- B. Approve Minutes of January 23, 2024, of the TIRZ #1.
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the February 27, 2024, meeting.

Upon a motion duly made by Director Reyna and being seconded by Secretary Aissa I. Garza, the Board approved the minutes of January 23, 2024, of the TIRZ #1.

Upon a motion duly made by Secretary Aissa I. Garza and being seconded by Director Ricardo A. Perez, the Board approved the consent agenda and ratified all actions taken by the Mission Redevelopment Authority Board of Directors at the February 27, 2024, meeting.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Reyna and seconded by Director Ricardo A. Perez, the Board unanimously voted to adjourn the meeting at 6:09 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Redevelopment Authority
Board of Directors Special Meeting
March 8, 2024**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a special meeting open to the public, by teleconference and in person, on March 8, 2024, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Ricardo A. Perez
Dennis Burleson

All the above were present, except Secretary Aissa I. Garza and Director Moreno. Participating on Zoom teleconference were Ezeiza Garcia, Randy Perez, Jeffrey Earl, David Earl, Gene Vaughan, Andrew Vaughan, Matt Wilson, Bernard Aguilar, Colby Eckols, and Teclo Garcia, Blakely Fernandez, and Orlando Navarro. Participating in person were Randy Perez, Andy Garcia, JP Terrazas, Mayor Norie Gonzalez Garza, Joe Salazar, Cristian Garza, Keith Moore, Larry Fair, Zane Junker, Joe Phillips, Abel Bocanegra, Marissa Gerlach, and Judy Vega.

Call Meeting to Order at 4:03 PM.

With a quorum present, Chairman Martin Garza opened the meeting with a welcome to all with a special greeting and welcome to Mayor Norie Gonzalez Garza and Councilwoman Marissa Gerlach.

Citizen's Participation.

Chairman Garza's call for citizens to participate either by Zoom's virtual platform or in-person did not yield any responses.

Discussion and possible action related to options for the extension of TIRZ #1 and/or expansion of boundaries.

Int. Exec. Director Randy Perez recapped from discussions held during A TIRZ Board workshop in October 2023 related to this item. He mentioned that TIRZ #1 is set to expire in 2030, leaving six years to complete projects. The possibilities of extending TIRZ #1 were discussed, taking into consideration the growth of the City of Mission and the project list. Mr. Perez explained that extending TIRZ #1 requires participation from the Board, City Council, Hidalgo County, as they all contribute to the funding through property taxes. He clarified that any extension would only be considered after the expiration of TIRZ #1 in 2030, at which point all existing agreements would expire as well. He informed the Board that Hidalgo County's participation percentage has also changed, and they have established a policy and committee to review participation requests from entities. The maximum extension or creation of new TIRZ's is set at 40 years. Mr. Perez mentioned that discussions have

taken place with the Hidalgo County judge and a county commissioner, who are open to participating in an extension of TIRZ #1. Once authorization is received from the Board, further meetings will be held with the county to determine the percentage allocation for the 10-year extension from 2030 to 2040. Mr. Perez has also been in contact with developers and property owners who are not currently part of TIRZ #1 but are interested in including their properties in the extension. Approximately 1,000 acres have been identified for potential inclusion. Mr. Perez shared maps of these areas during the meeting. He introduced Attorney Andrew Vaughn with Allen Boone Humphries Robinson LLP., who stepped in for the Authority's legal counsel Sanjay Bapat, to explain. Via Zoom online platform Mr. Vaughn expressed a desire to discuss the expansion boundaries and related properties in executive session.

Discussion and possible action on the creation of a TIRZ #2 - Refer to executive session.

Presentation on financial analysis and bond capacity.

Int. Exec. Director Randy Perez introduced and welcomed Colby Eckols, the Authority's Financial Advisor with Hilltop Securities, to present this item. Via Zoom online platform, Mr. Eckols began his presentation by saying that per the trust indenture, the Authority is required to maintain 1.25x coverage when issuing new debt based on aggregate debt service (senior or subordinate lien). The Series 2013 private placement was constructed to maximize construction proceeds and achieve 1.50x debt service coverage. When structuring the Series 2024 bonds, the firm carefully analyzed the coverage ratio on a combined lien basis (senior or subordinate lien). Based on their analysis, if the Authority issues \$15 million, the minimum projected annual coverage is approximately 1.4x. If the Authority does not extend the TIRZ past 2030, the coverage ratio would fall below 1.25x. Therefore, it would be necessary to extend the TIRZ past 2030. Mr. Eckols presented the Board with schedules related to various scenarios on the financing of a Series 2024 Bond, both insured and uninsured. After his presentation, Chairman Martin Garza said that this item was to inform the Board on the TIRZ's financial capacity and options when the time came to move forward with TIRZ #1's expansion of boundaries or the creation of a TIRZ #2. He mentioned that the Board may request additional analysis as more meetings are held. No action was taken.

At **4:20 PM** - Director Chapa moved to convene in closed session. Motion was seconded by Director Reyna and approved unanimously.

Executive Session Pursuant to V.T.C.A. Gov. Code Sec. 551.071

Consultation with Attorney regarding:

- A. Extension of TIRZ #1 and/or expansion of boundaries
- B. Creation of a TIRZ #2

The Mission Redevelopment Authority Board of Directors will reconvene in open session to take any actions necessary.

At **5:59 PM** - Director Ricardo A. Perez moved to reconvene in open session. Motion was seconded by Director Reyna and approved unanimously.

Motions:

Item A – Upon a motion duly made by Director Chapa and being seconded by Director Burleson, the Board unanimously authorized staff to start the process of amending the boundaries and the life expansion of TIRZ #1.

Item B – Upon a motion duly made by Director Burleson and being seconded by Director Reyna, the Board unanimously authorized staff to start the process on the creation of a TIRZ #2.

Adjournment

As there was no further business for the board to consider, upon a motion made by Director Reyna and being seconded by Director Ricardo A. Perez, the Board unanimously voted to adjourn the meeting at 6:21 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Tax Increment Reinvestment Zone
Board of Directors Special Meeting
March 8, 2024**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a special meeting open to the public, by teleconference and in person, on March 8, 2024 at 801 N. Bryan Road, Mission, Texas and at 6:22 PM, the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Dennis Burleson
Ricardo A. Perez

All the above were present, except Secretary Aissa I. Garza and Director Moreno. Participating on Zoom teleconference were Ezeiza Garcia, Randy Perez, Jeffrey Earl, David Earl, Gene Vaughan, Andrew Vaughan, Matt Wilson, Bernard Aguilar, Colby Eckols, and Teclo Garcia, Blakely Fernandez, and Orlando Navarro. Participating in person were Randy Perez, Andy Garcia, JP Terrazas, Mayor Norie Gonzalez Garza, Joe Salazar, Cristian Garza, Keith Moore, Larry Fair, Zane Junker, Joe Phillips, Abel Bocanegra, Marissa Gerlach, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum.
- B. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the March 8, 2024 special meeting.

Upon a motion duly made by Director Ricardo A. Perez and being seconded by Director Reyna, the Board approved the consent agenda and ratified all actions taken by the Mission Redevelopment Authority Board of Directors at the March 8, 2024 special meeting.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Reyna and seconded by Director Ricardo A. Perez, the Board unanimously voted to adjourn the meeting at 6:23 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**NOTICE OF REGULAR MEETING & PUBLIC HEARINGS
MISSION ECONOMIC DEVELOPMENT CORPORATION
FEBRUARY 28, 2024 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Julián Álvarez
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:

ALSO PRESENT:

Eugene Vaughan, JGKL LLP
Michael Fernuik, PGA
Matt Wilson, Progress Times

STAFF PRESENT:

Tecló J. Garcia, Chief Executive Officer Belen
Guerrero, Int. COO
Judy Vega, Executive Assistant
Randy Perez, City Manager
Andy Garcia, Asst. City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Naxiely Lopez, Director of Communications &
External Affairs
Brianna Casares, Manager of Marketing &
Programs
Joe Salazar, Accountant

1. Call to Order and Establish Quorum.

After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 4:12 PM.

2. Invocation: Was led by Jose Vargas.

3. Pledge of Allegiance: Was led by Carl Davis.

4. Citizen's Participation: President Richard Hernandez's call for citizen's participation did not yield any responses.

5. Approval of Minutes:

- A. Regular meeting and public hearing of January 24, 2024
- B. Special meeting of February 7, 2024

Vice President Jose G. Vargas moved for approval of the minutes for the meeting and public hearing of January 24, 2024. Motion was seconded by Julian Alvarez and approved 7-0.

Carl Davis moved for approval of the meeting minutes for the special meeting of February 7, 2024. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

6. Acceptance of Unadjusted Financial Statements for January 2024.

CEO Tecló J. García welcomed and introduced MEDC's new Financial Officer Joe Salazar and said Mr. Salazar is well-qualified in financial operations. He also manages the Mission Redevelopment Authority's financial books. After the introduction, Mr. Salazar proceeded to present and recommend acceptance of the Unadjusted Financial Statements for January 2024.

There being no corrections or additions, Mayor Norie Gonzalez Garza moved for acceptance of the Unadjusted Financial Statements for January 2024. Motion was seconded by Vice President Jose G. Vargas and approved 7-0.

7. Deliberation and possible action for the acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2023 and Interest Earned for Three Months Ending December 31, 2023.

Finance Director Angie Vela presented and recommended acceptance of the Quarterly Report of Investments for the Quarter ending December 31, 2023 and Interest Earned for Three Months Ending December 31, 2023. After her report, Ms. Vela mentioned that she's working with CEO Tecló García on getting additional funds invested. A meeting of MEDC's Finance Committee is being planned for investment opportunities. Ms. Vela said Mr. Salazar will be participating in an Investment Training Act Program certification as part of finance education.

There being no corrections or additions, Secretary Deborah L. Cordova moved for approval. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

8. Public Hearing: Project consideration for FY 2023-2024 related to an economic incentive for a food processing facility located at 106 International Blvd., Suite 1-B, Mission, in an amount not to exceed a total of \$125,000 to be paid over a period of two (2) years.

At **4:24** PM, President Richard Hernandez opened the public hearing related to an economic incentive for a food processing facility located at 106 International Blvd., Suite 1-B, Mission, in an amount not to exceed a total of \$125,000 to be paid over a period of two (2) years.

CEO Tecló J. García shared a short video related to this project with the Board and said that although project owner Pilar Gonzalez has not purchased all the equipment she needs for her business, this incentive will partially fund her facility. Ms. Gonzalez will be adding 10 more employees to her business within the next two years. No further comments were made.

President Richard Hernandez closed the public hearing at **4:29** PM.

9. Public Hearing: Project consideration for FY 2023-2024 related to an economic incentive for a business processing outsourcing center to be located at 4101 S. Shary Road, Mission, Texas, in the following amounts: \$200,000 for equipment to be paid in two (2) annual installments; and a job creation incentive in an amount not to exceed \$201,600 to be paid in four (4) annual installments.

At **4:30** PM, President Richard Hernandez opened the public hearing for a business processing outsourcing center to be located at 4101 S. Shary Road, Mission, Texas, in the following amounts: \$200,000 for equipment to be paid in two (2) annual installments; and a job creation incentive in an amount not to exceed \$201,600 to be paid in four (4) annual installments.

There being no comments for or against this project, President Richard Hernandez closed the public hearing at **4:31** PM.

10. Discussion and possible action for approval of an Economic Development Performance Agreement between Mission Economic Development Corporation and Ubiquity Global Services US, Inc.

CEO Tecló J. Garcia presented this item by saying that MEDC was incentivizing this company for job creation and infrastructure improvements. An Economic Performance Agreement in the meeting packet provided information on MEDC's and the company's requirements. Mr. Garcia stated that the company plans on hiring 300+ employees with starting pay from \$15-\$18 per hour and a capital investment in the region of \$31.7 million once established. Secretary Deborah L. Cordova noted a correction on page 64 of the agreement, the Financial Officer contact information needs to be updated. Correction noted. A ribbon cutting ceremony for this company is scheduled for March 22, 2024 and everyone is encouraged to participate. He is requesting approval of the performance agreement.

Subject to the correction noted by Secretary Deborah Cordova, Carl Davis moved for approval of an Economic Development Performance Agreement between Mission Economic Development Corporation and Ubiquity Global Services US, Inc. Motion was seconded by Julian Alvarez and approved 7-0.

11. Discussion and possible action to increase Shary Golf Course funding for upgrades and equipment from \$45,000 to \$71,099.11.

President Richard Hernandez introduced Michael Fernuik, a professional golfer who has made significant contributions to the golf industry within our area. Mr. Fernuik has held several pro shop positions at various golf courses including the Seven Oaks Golf Course, Cimarron Country Club, and the Harlingen Country Club, and is currently Pro Shop Head at Mission's Shary Municipal Golf Course. President Richard Hernandez mentioned that we are very fortunate to have Mr. Fernuik in our city as a knowledgeable and respected professional in the name of golf. CEO Tecló J. Garcia welcomed Mr. Fernuik to present this item. Mr. Fernuik thanked the Board for the opportunity as he provided them with a list of items that were described as necessities for the Shary Municipal Golf Course. Mr. Fernuik named a few items on his list including a brick-and-mortar sign to be placed on the corner of Mayberry & FM 495, yard and range banners, water stations, flag sticks, LED driving range lights, and driving range mats to name a few, that he described as necessary to improve and enhance the golf course. He also mentioned a flooding issue with one of the holes at the golf course that needed attention and said that the Mission Parks & Recreation Department will be assisting with some of the grounds' work. Mr. Fernuik also said that the Shary Municipal Golf Course will follow the City of Mission's procurement process for the needed items and said that due to an increase in materials the requested amount had increased from \$71,099.11 to \$71,975.11. He recommends approval.

Mayor Norie Gonzalez Garza moved to approve an increase in MEDC's budget line item for Shary Municipal Golf Course from \$45,000 to \$71,975.11 for upgrades and equipment. Motion was seconded by Vice President Jose G. Vargas and approved 7-0.

At **4:53** PM. President Richard Hernandez announced that the MEDC Board of Directors would convene in closed session.

Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding commercial or financial information received from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following: Report from CEO as to potential prospect(s).

Deliberation & Possible Action regarding the appointment, employment, evaluation, reassignment, duties, or resignation of public officers (as permitted under Tex. Gov't Code Section 551.074 and 551.071).

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

M.E.D.C. Land

Consultation with Attorney and possible action regarding: (1) pending or contemplated litigation; (2) a settlement offer; or (3) a matter in which the duty of the Attorney to Mission Economic Development Corporation under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

Julian Alvarez left the meeting at 4:56 PM.

At 5:50 PM. President Richard Hernandez announced that the MEDC Board of Directors was reconvening in open session.

No action was taken on any of the items discussed in executive session.

12. CEO Report on Economic Activity

CEO Tecló J. Garcia introduced Brianna Casares, Manager of Programs and Marketing, to report on the Ruby Red Ventures Build Mission Fund. Ms. Casares mentioned that this program was split into two different segments, one is a competition, and the other which recently concluded was the Build Mission Fund. The program is not just tailored to startups but also targets existing businesses within Mission. To meet eligibility the business needs to have been in existence for two years, and of course, be in Mission. Ninety-seven applications were received for the first competition, and a committee of seven business leaders met to review the applications. Committee members included Greater Mission Chamber of Commerce President Brend Enriquez, MEDC staff, Board Treasurer Estella Saenz, and a business owner who took on the task of narrowing the applicants down to 15 small businesses within Mission. In total, \$180,000 was awarded. Staff will be checking in with winners on a 30-day, 60-day, and 90-day to ensure that their awards are being used accordingly. The second competition portion of Ruby Red Ventures is currently being implemented in collaboration with UTRGV's Entrepreneurship & Commercialization Center. The center will help startups with the Kauffman FastTrac Program, a seven-session certification program that will provide training, skills, and network courses. Graduates of the program will be eligible to compete in Ruby Red Ventures "The Competition" for funding. The competition will take place during Economic Development's Business Week.

Mr. Garcia welcomed Belen Guerrero, MEDC Interim COO, to present a report on the recent ICSC Conference in Dallas held between January 31st to February 2nd. Ms. Guerrero said MEDC's team prepared well for this conference by creating online campaigns that targeted businesses that participated in the conference. Mission's community profile was also revamped making it more attractive giving it the more feel and look of Mission. Real estate developers in our area were also invited to share their real estate profiles for available space within the city of Mission. On the first day in Dallas, Mayor Norie Gonzalez Garza hosted a successful networking event that included real estate

developers, brokers, site selectors, bankers, and professionals that have had a huge impact on our community. Mayor Gonzalez Garza said she enjoyed hosting the event and felt it was very productive. The team left data related to the Mission community and contacts to attract interest in investing with us. Ms. Guerrero mentioned that MEDC sponsored a booth in collaboration with the RGV Partnership to position Mission as a regional key player. MEDC's team connected with over 20 individual retailers and met with five in-market developers. Ms. Guerrero finalized her report by sharing some images taken at the conference. CEO Teclo Garcia mentioned that he is planning on attending the ICSC Recon 2024 in Las Vegas May 19-21, 2024, where MEDC will also be sponsoring a booth in collaboration with the RGV Partnership as well.

13. President Comments.

President Richard Hernandez thanked the MEDC staff for their hard work and the Board of Directors for their service.

14. Adjournment

Carl Davis moved to adjourn the meeting. Motion was seconded by Treasurer Estella Saenz and approved 6-0. The meeting was adjourned at 6:12 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova, Secretary



BOYS AND GIRLS CLUB OF MISSION

Minutes of the Boys and Girls Club Mission
Youth Advocacy Advisory Board Meeting, February 20th, 2024

The Youth Advocacy Advisory Board of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, February 20th, 2024 at 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

Board Members Present:

Henry Rodriguez	Christine Barrera
Sergio Cruz	Peter Geddes
Nanette Ortiz	Scott Meyer
Aimee Ortega (N)	

Board Members Absent:

Rebecca Lopez
Rolando Reyna
Jennifer Lee Venecia
Jesus Garcia

BGCM Staff:

Rick Venecia	Sujei Rodriguez
Xavier Sanchez	Nanette Galvan
	Cayla Garza

Guests:

Christian Garza

I. Call to Order

H. Rodriguez called the meeting to order at 12:48 p.m.

II. Approval of Minutes for the December 12th, 2023 Meeting

After a brief review, a motion was made by S. Cruz to approve the minutes for the January 9th, 2024 Board Meeting; the motion was seconded by A. Ortega; the motion carried unanimously.

III. Citizen Participation

No citizens participated ...

IV. Director's Report

R. Venecia stated that the After-School Programs are doing very well. He also stated that his priority is to increase the number of members currently enrolled. He did also mention that the Club is gearing-up for the Summer Program and preparations are underway for that. Furthermore, he did update the Board on the conference he and S. Rodriguez attended in Kansas City and all of the upcoming changes that are taking place across the country.

V. Programs Report

N. Galvan reported that the Club had several events that occurred in January/February. She also reviewed the current number of students enrolled in each of the units. She did inform the Board of the plans we will be implementing for the upcoming Spring Break week, as well.
(Program Coordinator's Report attached)

Continue . . .

VI. Athletics Report

R. Venecia reported for the Athletic Department. He reviewed with the Board the current Soccer league status and registration procedures for the upcoming Basketball league. He also reported that there are approximately 63 teams enrolled for the basketball league. Sharyland ISD is also participating in Flag Football and Volleyball through the Sports Department as well. More information to be forthcoming . . . (Athletic Coordinator's Report attached)

VII. Grants Report

C. Garza reported to the Board the current number of grants that the Club has been able to secure. She also added the monetary amounts associated with the grants and which grants have expired. She also stated that the TeXSYN Grant is still active and the Club is still receiving funds for participating in this program.

VIII. Chairperson Comments

H. Rodriguez stated that Aimee Ortega and Peter Geddes were the Clubs newest Board Members. He wanted to officially welcome them to the Board.

IX. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn this part of the Advisory Board meeting. A motion was made by N. Ortiz; the motion was seconded by S. Cruz; the motion passed unanimously. Adjournment time was 1:08 p.m.

CITIZEN'S ADVISORY COMMITTEE
February 27, 2024
Regular Meeting

Members Present

Marsha Terry

Monika Rosales-Flores

Zoreida Lopez, Vice-Chairwoman

Francisco Cadena

Alma Garcia

Members Absent

Cynthia Pacheco

Lorenzo Garza, Chairman

Roxanne Mendez

Emigdio Villanueva, Jr.

Staff Present

Jo Anne Longoria

Esther Rivera

Danny Sanchez

Call Regular Meeting to Order

Vice-Chairwoman Zoreida Lopez called Regular Meeting to order at 5:31 pm. Mr. Danny Sanchez conducted roll call. He stated that (5) members were present therefore there was a quorum.

Citizens Participation

Vice-Chairwoman Lopez asked if there were any citizens present to discuss any items on the agenda or to express their concerns. With no one present, and no comments, she continued with the next item.

Discussion and Recommendation to approve Minutes for Regular Meeting held on February 13, 2024

Mr. Sanchez asked the members if they had reviewed the minutes for the Regular Meeting held on February 13, 2024 and if there were any questions or comments. After a brief discussion, Vice-Chairwoman Lopez asked for a motion to approve the minutes as presented. Ms. Alma Garcia motioned to approve the minutes as presented. Ms. Marsha Terry seconded the motion. Motion carried (5-0)

Discussion on HUD Response for Consolidated Annual Performance and Evaluation Report (CAPER) FY22-23

Ms. Jo Anne Longoria presented the Consolidated Annual Performance and Evaluation Report (CAPER) FY22-23. She stated that U.S. Department of Housing and Urban Development (HUD) San Antonio Field Office provided exceptional remarks on expenditures and activities for FY 22-23. Ms. Monika Rosales-Flores motioned to acknowledge HUD Response for Consolidated Annual Performance and Evaluation Report (CAPER) FY22-23. Ms. Garcia seconded the motion. Motion carried (5-0)

Discussion and Recommendation on Status of CDBG-CV Funding

Ms. Longoria presented the Status of CDBG-CV Funding. She stated that CV Funding was 88% expended by the end of September 2023, and to date it is at 91% expended. She went on to elaborate about the activities that have been expended for the CDBG-CV Funding. After a brief discussion, Vice-Chairwoman Lopez asked for a motion to Approve the Status of CDBG-CV

Funding. Ms. Garcia motioned to Approve the Status of CDBG-CV Funding. Ms. Flores seconded the motion. Motion carried (5-0).

Other Business

A. Progress Reports- January 2024 Unofficial

Mr. Sanchez presented the Unofficial Progress Report for January 2024. He went on to explain the expenditures received to date for the agencies, housing, and administration. He mentioned that both CAMP University and Hope Medical Services had exhausted funds for FY23-24. Mr. Sanchez also mentioned the CDBG-CV expenditures for Emergency Assistance Program, Affordable Homes, and Fire Department. After a brief discussion, Vice-Chairwomen Lopez asked for a motion to Approve the progress report as presented. Ms. Terry motioned to approve the January progress report. Ms. Garcia seconded the motion. Motion carried (5-0).

B. Chairman's Comments

Vice-Chairwoman Lopez had no comments.

C. Committee Member's Comments

Ms. Garcia mentioned that on Business 83 from Bryan Rd. to Holland Ave. street improvements are needed. Ms. Flores also mentioned that the area around 2 Mile Line and Sandstone St. had too many stray cats around her neighborhood. Ms. Longoria advised that she would make contact with the respective departments in regards to the concerns mentioned.

D. Director's Comments

Ms. Longoria stated that CDBG has approved 3 applications for Paint Mission Beautiful. She also commented that inspections were made regarding 3 applicants and met the criteria for Paint Mission Beautiful.

Adjourn

Vice-Chairwoman Lopez asked for a motion to adjourn meeting. Ms. Garcia motioned to adjourn the meeting. Mr. Frank Cadena seconded the motion. Motion carried (5-0). The meeting was adjourned at 6:04pm.

Lorenzo Garza, Chairman