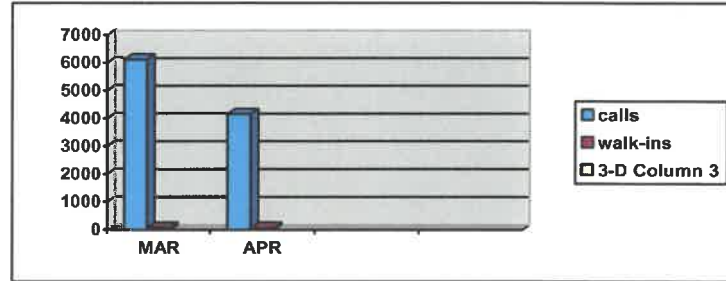


# CITY SECRETARY MONTHLY REPORT APRIL 2022

## Reception:

Calls received: 4,180

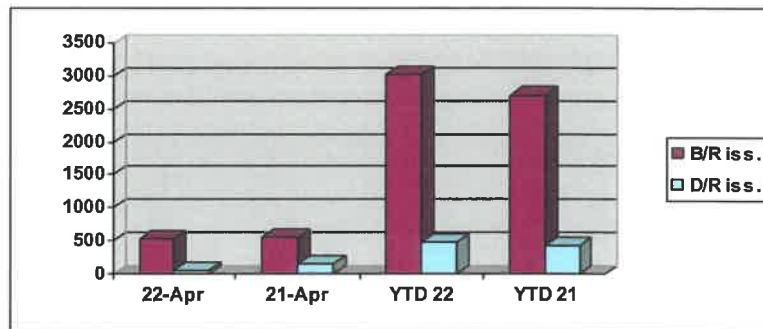
Walk-ins: 78



## Vital Statistics:

Birth Records Registered  
Birth Records Issued  
Death Records Registered  
Death Records Issued  
Funds Received

Apr-22	Apr-21		YTD 22	YTD 21
115	135		1232	1033
532	556		3032	2709
48	76		446	489
39	151		485	419
\$13,722.00	\$14,154.00		\$90,897.00	\$66,180.00



## Cemetery:

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 21/22
Burials:	5	0	4	0	92
Sold Spaces:	0	0	5	0	71

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 20/21
Burials:	3	0	1	0	73
Sold Spaces:	0	0	10	0	97



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## **RIO GRANDE VALLEY STATE VETERANS CEMETERY**

### **MONTHLY REPORT**

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# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

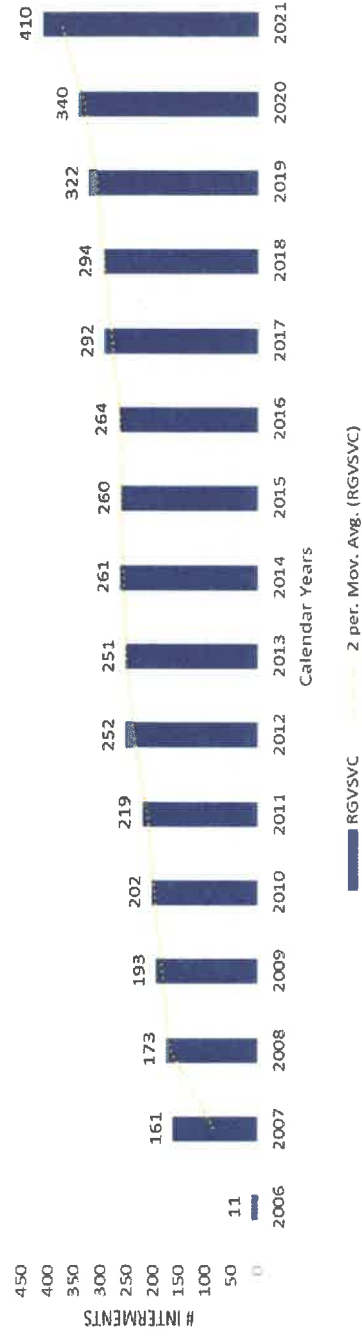
Office: (956) 583-7227 • Fax: (956) 583-7887



## Interments April 2022

Apr 2022	Standard	Double-Depth	Columbarium Wall	In-ground	Scatter Garden	Disinterment	Total
Veterans	2	7	3	2			14
Spouse		1	1				2
Dependents							
<b>Totals</b>	<b>2</b>	<b>8</b>	<b>4</b>	<b>2</b>			<b>16</b>

TEXAS STATE VETERANS CEMETERIES - HISTORICAL DATA [ALL SITES]





# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Daily Activity							14	0	12	111	106
Apr-22	# of Service Today	Services Scheduled For the Month		Actual Number of Burials Y-T-D	YTD		15	0	12	111	106
		For the Month	For The YTD				16				
1	1	4	103	100			17				
2							18	0	12	111	106
3							19	2	15	114	108
4	1	5	104	101			20	1	15	114	109
5	1	7	106	102			21	1	15	114	110
6	1	9	108	103			22	2	15	114	112
7	1	9	108	104			23				
8	0	9	108	104			24				
9							25	0	15	114	112
10							26	1	15	114	113
11	0	9	108	104			27	0	15	114	113
12	1	10	109	105			28	0	16	115	113
13	1	12	111	106			29	2	16	115	115
							30				



# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



## Ongoing Projects:

Columbarium B Site: Completed/ Still no turned over  
Memorial Walls: Completed/ Still no turned over  
Administration Building Painting (Completed)  
Fence Repair/ Paint Job (Completed)  
Repair and Paint Storage Shed/Maintenance Yard (Ongoing)  
Grave Locator Kiosk Management (Ongoing)  
Pump House Pressure Pump (Completed)  
Palm Tree Trimming (Completed)  
Metal Door Repair in Community Shelter (Completed)

## VA Grant Applications Pending:

Administration Building Roofing Replacement  
Installation of Automatic and Remotely Controlled Entry Gate  
Public Water Fountains Installed Throughout Grounds  
Remotely Controlled Public Digital Display Board for Schedules and Events

## VLB Funded (In-Progress)

Re-alignment on 1,000 Flat Marker/ Headstone

## VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area  
Casket Transport Vehicle Hearse (Minivan Type)

## VLB Funded (Approved)

E-35 Bobcat Excavator  
Bobcat Tool Cat UW56  
Wheeled Dumper Truck  
Fuel System Repairs



# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



## CITY COUNCIL REGULAR MEETING MISSION CITY HALL APRIL 25, 2022 at 4:30 PM

### **30. Authorization to purchase irrigation system for the Veterans Cemetery from Noble Texas Builders, LLC via Buy Board contract # 581-19**

Authorization to purchase irrigation system upgrades for the Veteran's Cemetery. Staff recommends award Noble Texas Builders, LLC via Buy Board contract # 581-19 in the amount of \$214,467 including their base quote and alternate #2.

The Irrigation System hadn't been updated since its original installation in 2006. The scope of the project consists of rewiring the entire site, (31 acres) changing it to a two-wire system consisting of approximately 7,500 linear feet decoder wire, 6,800 linear feet of trenching and backfill, upgrading entire console and base station, changing 70 valves, installing 16 grounding rods for lightning protection. In addition, alternate 2 includes re-direct 239 bubblers, 239 new rotors, and would require 5,000 PVC and Trenching work.

Upon discussion with VLB regarding the extent of the project and its cost, VLB is supporting and approving the proposal

Staff and City Manager recommended approval. CITY COUNCIL REGULAR MEETING MINUTES – April 25, 2022 PAGE 12

Councilman Plata moved to authorize to purchase irrigation system for the Veterans Cemetery from Noble Texas Builders, LLC via Buy Board contract # 581-19. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.



# CITY OF MISSION

## Grants Activity Report- April 2022

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Due Date	Status
Animal Welfare Organization	Petco Love	Health	\$ 50,000	\$ 25,000	None		Awarded
FY21 Operation Stonegarden	OOG	Police	\$ 380,000		None		Submitted-Tracking
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None		Awarded
Firehouse Sub Foundation	Firehouse Sub	Fire	\$ 25,017		None		Submitted-Tracking
Wal-Mart Community Grant	Wal-Mart	Library	\$ 5,000		None		Submitted
AFG 2021	DHS	Fire	\$ 126,700		10%		Submitted-Tracking
SAFER 2021	DHS	Fire	\$ 2,694,672		None		Submitted-Tracking
FY23 Criminal Justice Program	OOG	Police	\$ 30,000		None		Submitted-Tracking
2022 SHSP- LETPA	OOG	Police	\$ 70,000		None		Submitted-Tracking
2022 SHSP	OOG	Police	\$ 35,480		None		Submitted-Tracking
FY23 Local Border Security	OOG	Police	\$ 190,000		None		Submitted-Tracking
FY22 COPS Hiring	DOJ	Police	TBD		25%		In Progress





# CITY OF MISSION

## Grants Activity Report- April 2022

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
Body Worn Camera Program	OOG	Police	\$ 20,059.17	\$ 15,044.38	25%	Awarded/Active
FY20 SHSP Regular [Supplemental Funding]	OOG	Fire	\$ 70,000	\$ 74,280.17	None	Awarded/Active
FY22-23 Solid Waste Grant	LRGVDC	Sanitation	\$ 25,000	\$25,000	10%	Awarded/Active
Community Smoke Detectors	Superior HealthPlan	Fire Prev.		\$ 5,000	None	Awarded/Active
Homeland Security Project	OOG	Police	\$ 72,536	\$ 40,766.75	None	Awarded/Active
Mission SWAT Equipment	OOG	Police	\$ 26,474.32	\$ 19,592.33	None	Awarded/Active
Rifle Resistant Body Armor	OOG	Police		\$ 11,973.00	None	Awarded/Active
COPS Accreditation Program	DOJ COPS	Police		\$ 21,116.34	None	Awarded/Active
Data Saves Lives	Petco Love	Health		\$ 6,000	None	Awarded/Active
FY22 Local Border Security	OOG	Police		\$ 190,000	None	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 89,908	(Year 1) \$ 44,954	None	Awarded/Active
Mission Economic Resiliency, Innovation, & Training (MERIT)	EDA	Executive		\$ 100,000	20%	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$750,000	\$750,000	Awarded/Active
COVID-AFG Supplemental Round 2	DHS	Fire		\$ 88,375	10%	Awarded/Active
2020 Operation Stonegarden	OOG	Police		\$ 325,000	None	Closed
Body-Worn Camera	DOJ	Police		\$ 18, 825	50%	Awarded/Active
Grand Total:				\$1,735,926.97		





**CITY OF MISSION**  
**Office of Emergency Management**  
**April 2022**  
**Departmental Report**



The EOC is currently at a **Level III** (Increased Readiness) to plan, prepare, mitigate, and respond to the current pandemic (Covid-19) emergency as per Mayor O'Caña.

- Participated in various Critical Fire Weather Calls with State Operations Center
- Coordinated the demobilization of the rehab trailer from the Regional Infusion Center
- Attended Safety and Security Meeting at Excellence Learning Academy
- Attended ESRI Roadmap GIS workshop
- Performed an Emergency Operations Plan for Excellence Learning Academy
- Began preparation for City of Mission Hurricane Readiness Meeting

Robert R. Alvarez, FSCEO, CFE

Asst. Fire Chief/Emergency Management Coordinator



# **Information Technology**

## ***Departmental Report April 2022***

### **Information Technology Department Overview**

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

#### **OpenGov Budget and Planning**

New OpenGov hosted application was purchased by finance department to assist with managing a collaborative, outcome focused budgeting process. Implementation Phase of the project.

#### **IT Ticketing System**

Information Technology has purchased a ticketing system that will allow IT and Facilities to be organized, focused, efficient, and effective. In addition, it will allow for reporting and statistical data analysis.

#### **WAN Connectivity**

Connect all city buildings to improve security posture. Seeking proposals for leased fiber and quotes for owned fiber on buildings with shorter distances. Presenting to council in May.

#### **Replace end of Life Computers**

Purchasing computers to replace end of life computers that pose a security risk. Approved by council and PO has been processed. Implementation phase of the project.

#### **VOIP System Renewal**

Purchasing city wide enterprise VOIP telephone system to replace current end of life system to include PD. Approved by council and PO has been processed.

#### **Disaster Recovery**

Purchasing servers, storage and firewall to create disaster recovery site. Approved by council and PO has been processed. In addition, seeking quotes for off-site backups.

## **Cyber Security**

Seeking solutions to improve security posture. Planning phase of the project.

### **Assessments and Inventory**

- Servers- In progress
- Switches and networking- In progress
- Applications- In progress
- All passwords and portal logins- In progress
- IT related contracts- In progress
- POT Lines (Fire, Fax, ETC)- In progress
- WAN Infrastructure- In progress
- All other- In progress

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** RANDY PEREZ, CITY MANAGER  
**FROM:** JESSE LERMA, CIVIL SERVICE DIRECTOR  
**SUBJECT:** CIVIL SERVICE REPORT, APRIL 2022  
**DATE:** MAY 2, 2022



1. Civil Service Department conducted a SGT's promotional examination for the Mission Police Department on April 14, 2022. We had five (5) individuals participated. These are the scores:
  1. Robert Rodriguez- 97
  2. Esteban Jare-93
  3. Jesus Delgado-93
  4. Roel Velasquez-88
  5. Mario Monforte-79Roberto Rodriguez and Esteban Jara got promoted immediately and Jesus Delgado will remain on list as #1. List is valid until April 14, 2023
2. Mission Fire Department if fully staffed
3. Chief Roberto Dominguez retired effective April 30, 2022

Thank you!

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## MEMORANDUM

---

**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** RANDY PEREZ, CITY MANAGER  
**FROM:** JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR  
**SUBJECT:** 311 REPORT, APRIL 2022  
**DATE:** MAY 2, 2022



---

We began this project in April of this year with staff. We opened up the program to the public on June. Since then we have been able to collect ten months of information that will help us improve our operations and service to the community.

We have a total of 103 submission for April 2022 with a total of 1509 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Thank you!

Topic Counts of Opened Requests  
For Date Period From 04/01/2022 Through 04/30/2022

Topic	Count
Health	
Animal Control	12
Mosquitoes	0
<b>Total - Health</b>	<b>12</b>
Parks & Rec	
Graffiti	0
Mowing	0
Parks	2
Restrooms	0
Right of way ( mowing )	0
Trails	0
<b>Total - Parks &amp; Rec</b>	<b>2</b>
Planning	
Construction Concerns	0
Dilapidated Home/Structure	0
Garage Sales	1
Health & Sanitation	1
Illegal Dumping	1
Junked Vehicle on private property	0
Sewer Concerns	5
Unsafe Building	0
Weedy Lot	2
<b>Total - Planning</b>	<b>10</b>
Police Department	
Illegal Parking	10
<b>Total - Police Department</b>	<b>10</b>
Public Works	
Junk Vehicle	1
Lift Station	0
Low Water Pressure	1
Obstruction-Trees/Branches	0
Pot Holes	11
Side Walk	2
Street Light	7
Streets/Signs	4
Traffic Signals	5
Water Leaks	4
<b>Total - Public Works</b>	<b>35</b>
Sanitation	
Brush	15
Bulky Items	3
Garbage	6
<b>Total - Sanitation</b>	<b>24</b>
Streets	
MOWING	7
Tires	3
<b>Total - Streets</b>	<b>10</b>
All Topics	
<b>Total All Topics</b>	<b>103</b>



ADELA ORTEGA, Manager

Monthly Report: April 2022

14 family referrals

Acute Emergencies

First time

SCHOOL SUPPLIES

Families: 599

Adults : 1,610

Children: 816

Chronic Emergencies

Every two weeks or monthly

Families: 984

Adults: 1,114

Children: 2,531

Volunteer Hours: 24

Supplemental Nutrition

Once a week

Families: 9

Adults: 20

Children: 13

**Total Families Served: 1,610**

Clothes: x

Families: 10

Adults 20

Children: 6

Blankets: x

**Adults: 2,764**

**Children: 3,366**

**Total Individuals Served: 7,540**

**Families: 4      Diapers: x      Families : 4**



# MISSION FOOD PANTRY

## 2021-2022 RECORD OF FOOD RECEIPT AND DISTRIBUTION AND CASH REVENUE

MONTH	#DISTRIBUTED	#DONATED	#PURCHASED	\$\$SALES	\$\$DONATED	VOLUNTEER HOURS
October	9,851	1,186	\$0.00	0	2,460.00	126
November	10,776	9,977	\$3,143.05	0	1,522.00	14
December	15,860	7,577	\$2,563.49	0	4,402.00	25
January	9,107	1,264	\$ -	-	2,391.00	10
February	8,585	1,913	\$1,080		1,348.00	4
March	33,861	1,981	\$220.25		1,706.00	2
April	35,647	3,324	\$3,733.68		555.00	24
May						
June						
July						
August						
September						
TOTAL TO DATE	123,687	27,222	10,740	0	\$14,384.00	205

# MISSION FOOD PANTRY

## 2021-2022 CLIENT DISTRIBUTION RESULTS

MONTH	FIRST TIME			MONTHLY			WEEKLY		
	FAMILY	ADULTS	CHILDREN	FAMILY	ADULTS	CHILDREN	FAMILY	ADULTS	CHILDREN
<b>2021</b>									
October	1,046	1,084	49	105	197	113	5	8	0
November	32	65	55	164	321	224	137	272	759
December	22	44	23	467	580	122			
<b>2022</b>									
January	1,927	554	1,652	118	236	175	1	4	2
February	37	75	63	945	994	2,384	1	2	2
March	575	1,530	874	1,128	1,243	2,904	8	16	14
April	599	1,610	816	984	1,114	2,531	9	20	13
May									
June									
July									
August									
September									
<b>TOTAL TO DATE</b>	<b>4,238</b>	<b>4,962</b>	<b>3,532</b>	<b>3,911</b>	<b>4,685</b>	<b>8,453</b>	<b>161</b>	<b>322</b>	<b>790</b>
<b>Total Families Served</b>	<b>8,310</b>	<b>Total Adults</b>	<b>9,969</b>	<b>Total Children</b>	<b>12,775</b>	<b>Total Individuals Served</b>	<b>22,744</b>		

## **Media Relations- Departmental Report/April 2022**

### **Roxanne:**

- Created a power point and video montage for Chief Dominguez's Retirement Ceremony
- Produced a 10-minute tribute video to air at retirement ceremony
- Carried the retirement ceremony Live
- Produced a post video honoring Chief Dominguez
- Produced a video on the Mission Roundup
- Put together a photo montage of CDBG for roundup
- Created a half hour montage on Ukraine for Prayer Service
- Created a video montage on Trash Bash
- Produced second installment of My Mission featuring City Secretary
- Created a full video on the Bourbois street dedication ceremony
- Created a PSA on the Crime Victims Awareness event
- Coordinated all media advisories, footage, photos and press events for Mission city events and police department events
- Produced graphics for Crime victims awareness, MCC-1300, retro program incentive events, pet safety, Easter, Good Friday, Administrative Professional Day, Chief Dominguez Retirement, amnesty period, Chief Torres swearing in
- Wrote news releases on: Police chief retirement, police chief swearing in, crime victims awareness event, Mission roundup, Bourbois street dedication and amnesty period
- Submitted monthly content to Social Life Magazine
- Created daily content on City of Mission's social media platforms- Facebook, Instagram, Twitter and Snapchat along with the Mayor's Twitter page. Posting *minimum* of 3 times daily, including weekends, per social media platform.

- Wrote talking points and welcome remarks for mayor and city manager for city events including street dedication, crime victims, chief retirement and Killam groundbreaking
- MC for Bourbois street dedication, Mission roundup, Chief retirement, crime victims awareness

### **Charlie**

- Covered City Council Meetings, Special Meetings and all city sponsored events.
- Edited multiple videos for YouTube platform
- Added more pets to the website
- Carried city meetings live on social media
- Maintained and updated the city's website, added events to the city's website calendar.
- Maintains job announcements on the city website
- Produced and edited videos for multiple public service announcements including roundup, crime victims, My Mission
- Produced dozens of graphics for all social media platforms

### **Alex**

- Covered City Council Meetings, Special Meetings and all city sponsored events with video and still photos
- Edited videos for YouTube and all social media platforms
- Added more pets to the website and carried city meetings live on social media
- Maintained and updated the city's website.
- Ordered updated gear and organized outdated equipment for surplus, responsible for purchasing procedures

- Produced dozens of graphics for all social media platforms, as well as the chief's retirement video
- Organized all aspects to carry Chief's retirement live
- Responsible for audio and video production for council meetings
- Spearheading continuing improvements to Master Control and PEG channel

### **Humberto**

- Submitted Pet of the Week every Monday to the Monitor and Progress Times
- Produced a Spanish language promo for crime victims awareness
- Created a Spanish language newscast
- Translated graphics and multiple posts for City of Mission social media platforms
- Translated city messages
- Takes photos for video creation, city proclamations, social media posts and City of Mission website
- Handled all Spanish language media interviews



## **BOYS & GIRLS CLUB OF MISSION**

### **Departmental Report April 2022**

- **MyClubHub**
  - BGCM is in week 4 of cohort with a launch date of June 20<sup>th</sup>.
  - Features: registrations will have online features, as well as a stand alone website, and parent portal where parents can track their child's account and progress through various programs
- **Athletics**
  - Baseball season set to run through mid-May
  - BGCM will host three Pony League all-star tournaments
  - Youth soccer league registration is currently taking place with season scheduled to start early June
  - Summer sports tournaments being scheduled ages 5 to 14
- **Programs**
  - Summer program registration begins May 2, 2022
  - Capacities: Main unit – 250 members; Bannworth – 150, Teens(CWV) – 50
  - All staff will be CPR/First Aid certified before summer program begins
  - Members will follow BGCA recommended programs with an emphasis on space exploration.
  - Gameroom equipment is being ordered for main unit as well as bannworth.
- **General**
  - CEO attended new executive forum in Atlanta, Ga
  - This opportunity will allow BGCM to seek multiple grants that are being offered through BGCA as well as through other programs.
  - Areas of need at BGCM were identified and addressed. This will allow our staff to provide that highest quality programs for our members.
  - BGCM is part of Boys & Girls Clubs of the Rio Grande Valley Community Renewal grant proposal to US House of Representatives as part of the FY23 Community Project Funding Request – Requested amount for BGCM is \$250,000.
  - This grant proposal can be submitted annually which is what we intend.



Mission Fire Prevention Bureau  
415 W. Tom Landry Ave.  
Mission, TX 78572  
Phone 956-580-8711  
Fax 956-580-8712

## Mission Fire Prevention

### Monthly Activity Report: April 2022

#### **FIRE INVESTIGATIONS**

There were (0) fire investigations for the month of April.

Full Investigation: 10 Total

Call out to document of Incident: 9 Total

Year to Date: 19 Total

#### **SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS**

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of April.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

#### **INSPECTIONS**

There were one hundred sixteen (116) inspections conducted for the month of April: thirty – seven (37) occupancy, sixty - five (65) annual and fourteen (14) other forms of inspections.

Year to Date: 596 Total      171 Occupancy      346 Annual      79 Other



### **COMPLAINTS**

There were ( ) complaints for the month of April.

There was ( ) complaint resolved within this month.

Year to Date: 1 Total

### **SUBDIVISION REVIEWS**

For the month of April there were seventeen (17) subdivision plan reviews.

Year to Date: 121 Total

### **SPRINKLER SYSTEM REVIEWS**

For the month of April there was one (1) sprinkler system plan review.

Year to Date: 19 Total

### **FIRE ALARM SYSTEM REVIEWS**

For the month of April there were zero (0) fire alarm system plan reviews.

Year to Date: 19 Total

### **EXHAUST HOOD CANOPY PLAN REVIEWS**

For the month of April there was one (1) exhaust hood canopy plan reviews.

Year to Date: 1 Total

### **HOOD SUPPRESSION PLAN REVIEWS**

For the month of April there were four (4) hood suppression plan review.

Year to Date: 15 Total

### **LP TANK PERMITS**

For the month of April there were two (2) LP tank permits issued.

Year to Date: 10 Total

### **UNDERGROUND STORAGE TANK REMOVAL PERMITS**

There were zero (0) underground storage tank removal permits issued for the month of April.

Year to Date: 13 Total

### **ABOVEGROUND STORAGE TANK REMOVAL PERMITS**

There were (0) aboveground storage tank removal permits issued for the month of April.

Year to Date: 0 Total

### **BURNING PERMITS**

There were two (2) city burning permits issued for the month of April.

Year to Date: 20 Total

## **PLAN REVIEWS**

We had twelve (12) plan reviews for the month of April.

- 4101 S. Mayberry – Battery Energy Storage
- 511 N. Shary – Indoor Storage
- 608 N. Shary Suite 2 – Cbichi
- 1207 Business Park Suite H – Caraveo
- 2313 Citrus – Office Space
- Ashley Pediatric Day & Night Clinic – 220 S. Conway
- AT & T Store – 304 S. Conway Suite B
- Tom Landry Stadium – 1802 W. Cleo Dawson
- Trevino Appliance – 323 N. Conway
- Mission Public Safety Facility – 3000 W. Military
- Shops at 495 – 2315 N. Conway
- Dreamland – 915 N. Conway

Year to Date: 89 Total

## **FIRE DRILLS**

There were zero (0) fire drills conducted for the month of April.

Year to Date: 2 Total

## **TRAINING**

There were zero (0) training in the month of April.

Year to Date: 14 Total

### **MEETINGS ATTENDED**

For the month of April there were fifteen (15) meetings attended by the Fire Prevention Office.

- April 4, 2022 – Fire Marshal Frank Cavazos City ID's
- April 5, 2022 – Fire Marshal Frank Cavazos staff meeting
- April 7, 2022 – Fire Marshal Frank Cavazos SRC meeting
- April 8, 2022 – Fire Marshal Frank Cavazos met with Sanitation Department at the Lion's Park
- April 11, 2022 – Fire Marshal Frank Cavazos had a meeting regarding Lemon Tree Estates
- April 13, 2022 – Fire Marshal Frank Cavazos Round up Mission meeting
- April 14, 2022 – Fire Marshal Frank Cavazos SRC meeting
- April 18, 2022 – Fire Marshal Frank Cavazos City ID's
- April 19, 2022 – Fire Marshal Frank Cavazos staff meeting
- April 21, 2022 – Fire Marshal Frank Cavazos SRC meeting
- April 21, 2022 – Fire Marshal Frank Cavazos Round up Mission meeting
- April 22, 2022 – Fire Marshal Frank Cavazos City ID's
- April 25, 2022 – Fire Marshal Frank Cavazos City ID's
- April 28, 2022 – Fire Marshal Frank Cavazos SRC meeting
- April 28, 2022 – Fire Marshal Frank Cavazos command staff meeting

Year to Date: 87 Total

## **PUBLIC EDUCATION**

During the month of April there were ( ) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation
4/1/2022	Enrique Camarena Elementary				50
4/7/2022	Productive Life Medical Supply	6			
4/9/2022	City of Mission Trash Bash		20		
4/14/2022	Castro Elementary				25
4/16/2022	Neighborhood Walmart				200
4/23/2022	Mission Round Up		100		
4/29/2022	Argenal Pediatrics	6			

Year to Date:	42 Presentations	10, 851 Audience
Year to Date w/The Tutor	Presentations	Audience
Year to Date w/F.S.T.	4 Presentations	920 Audience
Year to Date – Other	2 Presentations	12 Audience
Year to Date Grand Total	48 Presentations	11,783 Audience

Frank Cavazos, Deputy Chief/Fire Marshal



*"Dedicated to the Community We Protect... and Serve"*