



MEETING DATE: April 22, 2024

PRESENTED BY: Juan Avila, Fleet Director

AGENDA ITEM: Authorization to change Buy Board Contract from #629-20 to #715-23 for LMG Sales for the purchase of Automotive Parts, Fluids, Maintenance equipment and supplies for Fleet Department Preventative Maintenance - Avila

On October 9, 2023 City Council authorized staff to purchase from LMG via Buy Board # 629-20. Buy Board contract # 629-20 expired on 11/30/2023 and was renewed 12/01/2023 with contract # 715-23. Staff is seeking authorization to purchase via BuyBoard Contract #715-23 for the remaining of the contract terms with LMG Sales. Preventative Maintenance Automotive Parts, Fluids, Maintenance equipment and supplies will be purchased on an as-needed basis for the Fleet Department for the remainder of the 2023-2024 fiscal year.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 01-416-64360

BUDGET: \$110,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$40,973

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *WRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____